



Agenda
Jefferson County Planning Commission
Tuesday, July 23, 2024 at **7:00 PM**

**By order of the President of the Jefferson County Planning Commission,
Public Participation is available in-person only.
The meeting will be broadcast live via ZOOM for viewing purposes only.**

In-Person Meeting Location: County Commission Meeting Room located in the lower level of the Charles Town Library (side entrance on Samuel Street)
200 East Washington Street, Charles Town, WV 25414

ZOOM Broadcast Information*: Meeting ID: 848 5639 8590
Meeting Link: <https://us02web.zoom.us/j/84856398590>

**If watching live broadcast, please ensure your microphone is muted and be mindful that your video is streaming to others.*

1. **Approval of Meeting Minutes:** June 25, 2024 and July 9, 2024
2. **Discussion and Affirmation of 8/27/24 Public Hearing Date:** Review of full draft *2045 Comprehensive Plan* and approval of draft for 8/27/24 Public Hearing
3. **Decisions about Upcoming 2045 Comprehensive Plan Meetings:**
 - ❖ Draft Flyer Announcement for Public Hearing
 - ❖ Open House with staff at 6 pm, prior to *2045 Comprehensive Plan* Public Hearing
 - ❖ Determination regarding open period for written public comments
 - ❖ Discussion of format regarding public comments received for Planning Commission review
 - ❖ Set date for *2045 Comprehensive Plan* Planning Commission Review and Final Direction to staff:
_____ (give staff adequate time after the Public Hearing closes)
 - ❖ Discuss tentative date for submission of Plan to County Commission which requires presentation by the Planning Commission