



Jefferson County Parks and Recreation Commission

HR Committee Agenda

August 27, 2024

7:00 p.m.

Zoom: https://link.edgepilot.com/s/8682dbf1/QSoVDt7Edk_-Kww_BvDPBg?u=https://www.google.com/url?q=https%253A%252F%252Fus02web.zoom.us%252Fj%252F88907437049%253Fpwd%253DUy9GK0k5eitmTkY0VGIOeGdvNGNRdz09%26sa=D%26source=calendar%26usd=2%26usg=AOvVaw3fqj1fnr6DC8jVUZ35yLP3

1. Discussion on questions and updates to the JCPRC employee handbook.
2. Discussion on Organizational Chart.
3. Discussion on updating and creating job descriptions for employees.
4. Discussion on HR processes and next steps.