

# Jefferson County Deputy Sheriffs Civil Service Commission

Jean Vezzosi, Interim President  
Gail Boober, Interim Vice President  
James B. Crawford III, Commissioner



Jacki Shadle, County Clerk  
Giordana Baker, Administrative Support

ESTABLISHED 1971

## MONTHLY MEETING

Jefferson County Commission Meeting Room

## MINUTES

Wednesday, May 15, 2024  
5:00 PM

### ATTENDEES:

Gail Boober

James B Crawford III

Giordana Baker

Jean Vezzosi

Christian Hockman

Matt Armel

1. **Jean Vezzosi called the meeting to order at 5:01PM**
2. **No Public Comment**
3. **Approval of Minutes**  
February 21, 2024 – Regular Meeting  
Gail Boober made a motion to accept the minutes. Motion passed
4. **IO Solutions**
  - a. Christian Hockman provided information on the state test and IO Solutions.
  - b. **James B Crawford III the made a motion to adopt IO Solutions as the standard and implement use within the next three months for promotional exams. Motion passed unanimously**
5. **Update on Part-time Work**  
Sgt Armel has been in contact with another county and provided the commission with their draft policy for part-time work. Deputies will be working with the county.
6. **Budget Update**  
No money has been spent
7. **Update Calendar**  
No Updates made at this time
8. **HB 5122**  
A copy of the bill was provided to the commissioners as it clarifies the age requirement of becoming a deputy sheriff. The new code is effective May 30, 2024.
9. **Certification Letter**  
It was determined that no letter is necessary as the certified list of candidates is sufficient
10. **Administrative update**

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- a. Update on the current eligible to hire list – 1. The commissioners would like the names of eligible applicants to be included on the agenda going forward.
- b. Entry Level Exam – 5 attended out of 10. 3 took the written exam. Awaiting results
- c. New Applications – none at this time
- d. Testing Date Change Proposal – We will wait on test results to determine if a date change will occur

**11. Annual Report – due in July**

Jean will look over the previous report and Giordana will send him updated information and he will prepare the report to distribute to the other commissioners before submitting to the county.

**12. Set Next Meeting Date**

Wednesday August 21 at 5PM

**13. Gail made a motion to adjourn at 5:48PM**

**Current Commission Terms:**

***Jean Vezzosi***

Term expires September 29, 2025

***Gail Boober***

Term expires September 29, 2027

***James B. Crawford III***

Term expires September 29, 2025

CIVIL SERVICE COMMISSION FOLDER

Jefferson County  
Jacqueline C Shadle, Clerk  
Instrument 20240009824  
08/22/2024 @ 02:39:32 PM  
CIVIL SERVICE COMMISSION  
Book 1 @ Page 488  
Pages Recorded 2