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**AGENDA**

Jefferson County Parks & Recreation Commission

September 18, 2024

7:00 p.m.

JCCC

Sam Michaels Park or Virtual Link:

<https://us02web.zoom.us/j/87842521381?pwd=MW5IcHNqWjNnTEt1Y3lLb1BzQUJSZz09>

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes
5. Treasurer’s Report
6. Director’s Report

VII. Standing Committee Reports

1. Executive

2. Finance

3. Infrastructure

4. Operations

5. Human Resources

6. Audit

IX. Old Business



X. New Business

1. Election of Officers: President.

2. Discussion and possible action on approval of resolution to apply for a Land & Water Conservation Fund Grant in an amount up to $60,000 to build a small dog park at Sam Michaels Park.

3. Discussion and possible action regarding charging customers convenience fees for credit card purchases.

4. Discussion and possible action on FY 2024/2025 budget adjustments.

5. Discussion and possible action on re-classification of the mobile recreation coordinator position from a part-time to full-time position.

6. Discussion and possible action on reviewing a lease agreement and hiring a management company to manage the rental of the Riverside House, at Moulton Park. (Possible Executive Session)

7. Discussion and possible action regarding review of a land lease with Jefferson County Schools to build a park near Shepherdstown. (Possible Executive Session)

8. Discussion and possible action regarding the opportunity to purchase a parcel of land near Shepherdstown with Potomac River access. (Possible Executive Session)

9. Discussion and possible action on board orientation/park tour.

XI. Adjournment