

Special Meeting Minutes
Jefferson County Board of Zoning Appeals

- 1 Meeting Date: October 4, 2024
- 2 Meeting Location: By order of the Chair, the Board of Zoning Appeals meeting was held
3 virtually via ZOOM.
- 4 Board Members Present: Tyler Quynn, Chair; Matthew McKinney, Vice Chair; Steve Guier,
5 Mikala Shremshock, Alternate, and David Wiegand were in attendance
6 via ZOOM.
- 7 Board Members Absent: Jacob Harris, Secretary (absent without notice)
- 8 Staff Members Present: Jennifer Brockman, Chief County Planner & Acting Zoning Administrator;
9 Jennilee Hartman, Zoning Clerk, and Colin Uhry, Planning & Zoning Clerk
- 10 Mr. McKinney moved to call the meeting to order at 2:04 pm. Mr. Quynn called for a vote, which
11 carried unanimously.
- 12 1. Review and approval of the revised 2024 Board of Zoning Appeals Meeting Schedule as is
13 relates to the Submission Deadlines. This revision is required due to a change in the Spirit of
14 Jefferson’s publication date.
- 15 Staff explained that the publication date of the newspaper of record, the Spirit of Jefferson,
16 had changed from a Wednesday to a Thursday. This change necessitates revising the Boards’
17 application deadline schedule.
- 18 Mr. McKinney moved to adjust submission deadlines to October 15, 2024 and November
19 12, 2024, respectively. Ms. Shremshock seconded the motion. Mr. Quynn called for a vote,
20 which carried three (3) in favor and two (2) in opposition (Mr. Quynn and Mr. Wiegand).
- 21 Mr. Wiegand moved to adjourn the meeting at 2:44 pm. Mr. Quynn called for a vote, which carried
22 unanimously.