



**AGENDA**  
Jefferson County Parks & Recreation Commission  
March 16, 2011  
7:00 p.m.  
Jefferson County Community Center

- I. Call to Order
- II. Roll Call
- III. Public Comment
- IV. Approval of Minutes
  - February Regular Meeting
- V. Treasurer's Report
- VI. Director's Report
- VII. Standing Committee Reports
  - Executive
  - Finance
  - Audit
  - Land Acquisition
  - Facilities
    - Hite Road property update
  - Grants & Fundraising
    - JCYSL LWCF grant status update
    - Moulton Park LWCF Grant Award status update
- VIII. Old Business
  - Status of Barr Complaint
  - Review of Leetown Park lights and facilities requirements
  - JCPR Employee Guidelines

- Discussion of Mission and Goals Statement Update Process
- Status of Community Impact Grant requests for Hite Road Improvements
- Status of insurance company recommendations regarding presence of children in work-out room.
- Status of insurance company recommendations regarding liability waivers for program participants and facility renters.
- Second reading of proposed bylaw change which strikes the section allowing the Director to make purchases of up to \$15,000. Proposed revised language:

#### **ARTICLE VII. Contracts (10/07).**

~~The Director may enter into any contract or execute and deliver any instrument in the name and behalf of the Commission not to exceed fifteen thousand dollars. In addition,~~ The Commission may authorize the Director, officer or officers to enter into any contract, or execute and deliver any instrument, in the name and behalf of the Commission as necessary

#### IX. New Business

- Discussion of JCPR Director participation in Job Corps liaison group.
- Motion (Marshall) to have staff transcribe regular/special meeting minutes the following day following, or as soon as possible thereafter.
- Motion (Marshal) to have staff maintain files for commission records.
- Motion to approve placement of informational plaque at Sam Micheal's Rain Garden by Elk's Run Group.
- Approval of proposed contract with Jefferson Memorial Park pool operator(s). SEE ATTACHED
- Approval of Pre-School Handbook. SEE ATTACHED
- Discussion of JCPR organizational structure
- Proposal for pre-school aid compensation increase (possible executive session)
- Discussion with possible action of pre-school management structure (possible executive session)

#### X. Adjournment