



Jefferson County
Board of Zoning Appeals
Thursday, March 27, 2014, 2:00 p.m.

Members
Christy Huddle, Vice Chair
Jeffrey Bannon
Tyler Quynn
Matt Knott
Ted Schiltz, Alternate

The Jefferson County Board of Zoning Appeals will meet in the Charles Town Library Conference Room located at 200 East Washington Street, at the side entrance on Samuel Street, in the City of Charles Town, WV.

Unless otherwise noted, all requests are pursuant to the Zoning & Land Development Ordinance.

1. Election of Officers
2. Approval of the minutes from the November 14, 2013, December 18, 2013 and January 23, 2014 meetings.
3. Swearing in of members of the public intending to provide testimony.
4. Action on the Conditional Use Permit for Sustainable Solutions, LLC. The applicant is proposing to use the existing expired nonconforming commercial buildings for the operation of a business that helps private Landowners, State & Federal Agencies and Non-Profits manage their land for Ecological, Economic and Social returns. The business will include a 12' x 12' company office within Building A (as shown on Figure 1. Site Map). The remaining portion of Building A, as well as Building's B and C, are to be used as shop space for storage, maintenance and repair of company equipment and vehicles and equipment. Two sign locations were proposed (a) to be located on the existing canopy; or, b) to be located on Building A. The applicant is proposing additional landscaping in the form of native trees, shrubs and flowers. Property owner: Steve Wandless. Contract Purchaser/Developer: James Remuzzi. Location: 4419 Kearneysville Pike, Shepherdstown, WV 25443. District: Shepherdstown (09); Map 8; Parcel: 9.3; Zone: Residential Growth; Size: 1.79 ac; File: CP13-01.
5. Discussion on the proposed amendments to the Board of Zoning Appeals Rules of Procedure, Effective July 21, 2011, (Draft 2).
6. Director's Report.
7. Legal Update.
8. Signing of written decisions from prior Board of Zoning Appeals meetings.