

AGENDA
JEFFERSON COUNTY COMMISSION
FIRST QUARTERLY SESSION – JANUARY- MARCH 2025
THURSDAY, January 2, 2025
9:30 a.m.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

Zoom Broadcast (live):

<https://us06web.zoom.us/j/84667805529?pwd=G4mBm33N8w5JeNCa16kbjIBWksG5bQ.1>

Meeting ID: 846 6780 5529

Passcode: 424995

If you are attending virtually and would like to speak during the public comment period, please use the “raise hand” icon.

Call to Order

Prayer – Moment of silence

Pledge of Allegiance

Pledge of Allegiance to the West Virginia Flag

I pledge allegiance to the flag of West Virginia, which serves as a constant reminder that ‘Mountaineers Are Always Free,’ which stands as a symbol of her majestic mountains, fertile forests, rich veins of coal, and the pride of her people.

Consent Agenda

Approval of Minutes

1. December 19, 2024 Regular Meeting

Approval of Accounts Payable:

1. December 26, 2024
2. January 2, 2024

Approval of Manual Checks:

1. December 27, 2024
2. January 3, 2024

Approval of Payroll:

1. January 3, 2024

Announcements:

Report if there are changes in the agenda if applicable.

Public Comment:

To participate in public comment in person, please sign the public comment sign-in sheet located on the table in the back of the room. To participate virtually, please “raise your hand” on the Zoom control panel. Please submit comments via email to info@jeffersoncountywv.org. Your name and any written comments submitted for the record will be included in the minutes.

Regular Agenda- It is expected that all items will include discussion and possible action

1. 9:40 am Jessica James, Chief Human Resource Officer
1. Years of service awards
2. 9:45 am Election of Officers
1. President
2. Vice President
3. 9:50 am Commissioner appointments to boards and commissions
4. 10:10 am David Bound, Chief Financial Officer
1. Budget charge
5. 10:20 am Tom Hansen, Sheriff and Treasurer
1. Hire: Animal Control Kennel Technician
6. 10:25 am Leigh Koonce, Charles Town Library
1. Designation of February 1, 2025, as “Take Your Child to the Library Day”
7. 10:30 am Steve Stolipher, Commissioner
1. Legislative support for changes to Farmland Protection to increase protection incentives

8. 10:40 am Jack Hefestay, Commissioner
 1. Consider instructing legal counsel to draft a new obscenity ordinance that complies with state code.

9. 10:50 am Edwina Benites-LM, County Administrator
 1. Congressionally Directed Spending Update
 2. Legislative priorities roundtable
 3. Comprehensive Plan special session date selection
 4. Bylaws approval: Building Commission
 5. Personnel issue: County Administrator
 6. Consider matters involving or affecting the construction, planning, purchase, sale, or lease of property for County office space and/ or courthouse space.

CORRESPONDENCE AND INFORMATION

1. David Tabb – Public comment attachment
2. Jacquelyn Milliron – Public comment attachment