

AGENDA
JEFFERSON COUNTY COMMISSION
FIRST QUARTERLY SESSION – JANUARY- MARCH 2025
THURSDAY, January 16, 2025
6:00 p.m.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

Zoom Broadcast (live):

<https://us06web.zoom.us/j/85188742214?pwd=DBNL0IIAso7COG8rLBq5nLubhJzMWx.1>

Meeting ID: 851 8874 2214

Passcode: 413550

If you are attending virtually and would like to speak during the public comment period, please use the “raise hand” icon.

Call to Order

Prayer – Moment of silence

Pledge of Allegiance

Pledge of Allegiance to the West Virginia Flag

I pledge allegiance to the flag of West Virginia, which serves as a constant reminder that ‘Mountaineers Are Always Free,’ which stands as a symbol of her majestic mountains, fertile forests, rich veins of coal, and the pride of her people.

Consent Agenda

Approval of Minutes

1. January 2, 2025 Regular Meeting Minutes DRAFT
2. December 4, 2024 Comprehensive Plan Meeting Minutes DRAFT

Approval of Accounts Payable:

1. January 9, 2025
2. January 16, 2025

Approval of Manual Checks:

1. January 10, 2025
2. January 17, 2025

Approval of Payroll:

1. January 17, 2025

Announcements:

Please note:

- Draft minutes are included in the meeting packet. Draft meeting minutes are often also available separately online. See both here: <https://www.jeffersoncountywv.org/find-it-fast/agendas-minutes-and-webcasts>
- Jefferson County Commission spending syncs with West Virginia Checkbook (<https://www.wvcheckbook.gov/>) daily. A complete list of publicly available information, and tutorials on using the site, are available online.

Report if there are changes in the agenda if applicable.

Public Comment:

To participate in public comment in person, please sign the public comment sign-in sheet located on the table in the back of the room. To participate virtually, please “raise your hand” on the Zoom control panel. Please submit comments via email to info@jeffersoncountywv.org. Your name and any written comments submitted for the record will be included in the minutes.

Regular Agenda- It is expected that all items will include discussion and possible action

1. 6:10 pm Angie Banks, County Assessor
 1. Exoneration
2. 6:15 pm Board and Commissioner Appointments
 1. Planning Commission
 1. Allers, Michael Jr.
 2. Brown, Kelly Jason
 3. Chrisman, Bruce
 4. Dale, John Henry
 5. Hagberg, Brian
 6. Hayes, Daniel
 7. Heck, Tammy

8. Holland, Zach
9. Kletter, Elliot
10. Morris, Charles
11. Ross, Maura
12. Tabb, David
13. Wesolek, Tim

3. 6:45 pm Cory Roman, HOME Consortium
 1. Request: Public hearing regarding HOME Consortium work in Jefferson County
4. 6:50 pm Karen Olden, Jefferson County Clerk's office
 1. Quarterly review of accountings and waivers of final settlements
 2. Set hearing date: Petition to probate will of Thelma M. Kaetzel, in solemn form
5. 7:05 pm Mike Sine, Jefferson County Emergency Services Agency
 1. Conversion and reclassification of part-time positions
6. 7:35 pm Nathan Cochran, Prosecuting Attorney's Office
 1. Report by counsel on West Virginia Human Rights Commission EREP-49-21
7. 7:45 pm Edwina Benites-LM, County Administrator
 1. Legislative priorities roundtable- update
 2. Letter of support- RAISE letter for Harpers Ferry
 3. Future of the fire service study- request for commissioner appointment
 4. Ranson property acquisition request- ESA expansion
 5. Personnel issue: County Administrator
 6. Consider matters involving or affecting the construction, planning, purchase, sale, or lease of property for County office space and/ or courthouse space.

CORRESPONDENCE AND INFORMATION

1. David Tabb – Public comment attachment
2. Jacquelyn Milliron – Public comment attachment

Minutes

Jefferson County Commission

Thursday, January 2, 2025

A meeting of the Jefferson County Commission was held on Thursday, January 2, 2025, during the first quarterly session at 9:30 a.m. The meeting was held via Zoom and in-person. Present were President Pasha Majdi, Vice President Mike Mood, Commissioner Steve Stolipher, Commissioner Cara Keys, and Commissioner Jack Hefestay. Also present were Edwina Benites-LM, County Administrator, Nathan Cochran, Assistant Prosecuting Attorney, and Lynn Dillow, Administrative Clerk. The archived meeting of the Thursday, January 2, 2025, meeting is available on the Jefferson County Commission website.

Moment of Silence

Pledge of Allegiance

Pledge of allegiance to the West Virginia flag

APPROVAL OF MINUTES

Commissioner Stolipher motioned to approve the December 19, 2024, regular meeting minutes with one correction. The motion was approved unanimously.

APPROVAL OF PAYROLL

Commissioner Stolipher motioned to approve the payroll for January 3, 2025 in the amount of \$470,725.79. The motion was approved unanimously.

APPROVAL OF ACCOUNTS PAYABLE

CHECK NUMBER	VENDOR NAME	UNCLEARED
91038	ASSESSOR OF JEFFERSON COUNTY	251.77
91039	AT&T BILL PAYMENT	1.33
91040	BOLAND TRANE SERVICES INC	1,217.52
91041	BOUND TREE MEDICAL LLC	1,652.97
91042	CERVIS TECHNOLOGIES INC	1,500.00
91043	CITIZENS VOLUNTEER FIRE DEPARTMENT	3,400.00
91044	CITY OF CHARLES TOWN	40.00
91045	COLIN WAKEHAM	21.20

91046		DEARBORN LIFE INSURANCE COMPANY	2,942.17
91047		ESS ELECTION SYSTEMS & SOFTWARE	2,523.12
91048		FEDEX	43.39
91049		G & TRIPLE T LLC	735.00
91050		GUTTMAN OIL CO	5,456.63
91051		NAPA AUTO PARTS	90.14
91052		NATIONAL VISION ADMIN.	592.32
91053		PATRIOT FIRE AND SECURITY LLC	13,136.47
91054		POTOMAC EDISON	33,452.51
91055		RICE TIRES CO	594.40
91056		T-MOBILE USA INC.	50.00
91057	FG/009	BERKELEY CO SHERIFF OFFICE	466.48
91058	FG/009	SHERPHERDSTOWN POLICE DEPT	1,657.47
91059	FG/009	MARTINSBURG POLICE DEPARTMENT	743.97
91060	FG/009	RANSON POLICE DEPT	2,935.56
TOTAL			73,504.42

Commissioner Stolipher motioned to approve the accounts payable for December 26, 2024 in the amount of \$73,504.42. The motion was approved unanimously.

APPROVAL OF MANUAL CHECKS

			26-Dec-24	
		OTHER FUNDS		
Check #	Fund	Vendor		Amount
1909	CO/246	MARKL SUPPLY COMPANY		28,673.26
TOTAL				28,673.26

Commissioner Stolipher motioned to approve the manual checks for December 27, 2024, in the amount of \$28,673.26. The motion was approved unanimously.

PUBLIC COMMENT:

Public comment was received by:

Elizabeth Wheeler

Dr. Manual Gomez

PRESENTATIONS

1. Jessica James, Chief Human Resource Officer

Years of Service Award

James Eddy, 15 years of service

Kathleen O’Connor, 1 year of service

Cheyenne Edwards, 1 year of service

Ronald Poe, 1 year of service

Kelly Campbell, 1 year of service

Joseph Burwell, 1 year of service

2. County Commission

Election of Officers

Commissioner Stolipher nominated Pasha Majdi as president. The motion was seconded by Commissioner Keys. The motion was approved unanimously.

Commissioner Stolipher nominated Commissioner Mood as vice-president. The motion was seconded by Commissioner Majdi. The motion was approved unanimously.

3. County Commission

Commissioner Appointments to Boards and Commissions

Organization	2025
Approval of financial bills	Mood, alternate Hefestay
Board of Health – BOH	Hefestay
Building Repair & Security Courthouse Committee	Stolipher
Charles Town Utility Board Liaison - CTUB	Majdi

Community Corrections Committee – Day Report Center	Stolipher
Development Authority – JCDA	Majdi, alternate Mood
E911 Council	Mood
Extension Service	Stolipher
Farmland Protection Board – JCFPB	Stolipher
Jefferson County Convention & Visitors Bureau - JCCVB	Keys
Jefferson County Fire & Rescue Association - JCFRA	Keys
Historic Landmarks Commission – JCHLC	Hefestay
Homeland Security/LEPC	Hefestay
Legislative Liaison	Co. Administrator
Jefferson County Parks and Recreation Commission	Hefestay
Jefferson County Planning Commission	Keys
Region 9	Majdi
Solid Waste Authority	Majdi
Hagerstown-Eastern Panhandle Metropolitan Planning Org. (HEPMPO)	Keys
Eastern Panhandle Transit Authority (EPTA)	Mood
Workforce Investment Act Liaison	Majdi

4. David Bound, Chief Financial Officer

Budget charge

Commissioner Stolipher motioned to accept and distribute the FY26 Budget Charge to the Jefferson County department heads for their FY 26 budget planning. The motion was seconded by Commissioner Mood. The motion was approved unanimously.

5. Lt. Sell on behalf of Tom Hansen, Sheriff's Department

Hire: Animal Control Kennel Technician

Commissioner Stolipher motioned to approve the hire of Emma Lore as an 80-hour Kennel Tech effective 1/13/2025 with a starting salary of \$35,664.00. The motion was seconded by Commissioner Hefestay. The motion was approved unanimously.

6. Leigh Koonce, Charles Town Library

Designation of February 1, 2025 as "Take Your Child to the Library Day"

Commissioner Stolipher motioned that the Jefferson County Commission designate Saturday, February 1, 2025 as "Take Your Child to the Library Day" in Jefferson County and that we adopt the presented resolution declaring the same. The motion was seconded by Commissioner Mood. The motion was approved unanimously.

7. Steve Stolipher, County Commissioner

Legislative support for changes to Farmland Protection to increase protection incentives

Commissioner Stolipher motioned to approve the legislative support for changes to Farmland Protection to increase protection incentives. The motion was seconded by Commissioner Mood. The motion was approved unanimously.

8. Jack Hefestay, Commissioner

Consider instructing legal counsel to draft a new obscenity ordinance that complies with state code

Mr. Stolipher motioned to instruct legal counsel to provide options regarding any deficiencies with the current state code on this matter. The motion was seconded by Commissioner Mood. The motion was approved unanimously.

9. Edwina Benites-LM, County Administrator

Congressionally Directed Spending update

Ms. Benites-LM provided an update on the agenda item. No action was taken.

Legislative Priorities Roundtable

Comprehensive Plan Special Session date Selection

Commissioner Stolipher motioned to set the meeting date for the two meetings for January 7, 2025 at 9:30 a.m. with a snow date of January 14, 2025 at 9:30 a.m. The motion was seconded by Commissioner Mood. The motion was approved unanimously.

Bylaws approval: Building Commission

Commissioner Stolipher motioned to accept the bylaws for the Building Commission as presented. The motion was seconded by Commissioner Mood. The motion was approved unanimously.

Personnel issue

Consider matters involving or affecting the construction, planning, purchase, sale or lease of property for county office space and/or courthouse space

Commissioner Stolipher motioned to enter into executive session to discuss legal matters and receive legal counsel for the two agenda items listed above at 11:14 a.m. The motion was seconded by Commissioner Keys. The motion was approved unanimously.

Commissioner Stolipher motioned to enter into regular session at 12:14 p.m. The motion was seconded by Commissioner Mood and approved unanimously.

Adjourn

Having no further business, Commissioner Majd motioned to adjourn the meeting. The motion was seconded and unanimously approved. The Commission adjourned at 12:14 p.m.

Pasha Majdi, PRESIDENT

Respectfully submitted
Lynn Dillow
Jefferson County Commission Administrative Clerk

Minutes
Special Session and Comprehensive
Plan Public Workshop
Jefferson County Commission
Wednesday, December 4, 2024

A Special Session of the Jefferson County Commission was held on Wednesday, December 4, 2024, during the fourth quarterly session at Jefferson High School, 4141 Flowing Springs Road, Shenandoah Junction, WV. The meeting was held via Zoom and in-person. Present were President Steve Stolipher, Vice President Jane Tabb, Commissioner Pasha Majdi, Commissioner Cara Keys, and Commissioner Jack Hefestay. Also present were Edwina Benites-LM, County Administrator, and Lynn Dillow, Administrative Clerk. The archived meeting of the Wednesday, December 4, 2024, meeting is available on the Jefferson County Commission website.

Call to Order

Pledge of Allegiance

1. Luke Seigfried, County Planner

Mr. Seigfried provided an overview of the Comprehensive Plan.

2. Public Comment

The following individuals made public comment during the meeting:

Jefferson County Commission

COMPREHENSIVE PLAN MEETING

SIGN-IN SHEET TO SPEAK DURING PUBLIC HEARING

Wednesday, December 4, 2024

NAME	NAME OF GROUP REPRESENTED
Bob Aitcheson	self *
Doug Rockwell	self *
Amanda Stroud	self
Colin Stine	self *
John Doyle	self
Charlotte Baker-Shenk	self
Jacquelyn Milliron	self
Mary Gee	self
Phil Baker-Shenk	self
Wend Krista Edwards	self
Christine Marshall	self
LYNN Deltas	Jefferson County Foundation

THE COMMISSION IS ALLOWING THREE (3) MINUTES FOR EACH PERSON WISHING TO MAKE PUBLIC COMMENT

Jefferson County Commission

COMPREHENSIVE PLAN MEETING

SIGN-IN SHEET TO SPEAK DURING PUBLIC HEARING

Wednesday, December 4, 2024

NAME	NAME OF GROUP REPRESENTED
CHRISTINE WIMER	JEFFERSON COUNTY FOUNDATION
GIULIANA BROSNA	JEFFERSON COUNTY FOUNDATION
DANNY LATZ	E. Panhandle Conservation D
Cheryl Middleton	self / farming community
Tamar Kavaldjian	Wesley Self / family
BOB TABB	Self
MARTIN BURK	SELF
Natalie Freund	Self.

THE COMMISSION IS ALLOWING THREE (3) MINUTES FOR EACH PERSON WISHING TO MAKE PUBLIC COMMENT

Jefferson County Commission

COMPREHENSIVE PLAN MEETING

SIGN-IN SHEET TO SPEAK DURING PUBLIC HEARING

Wednesday, December 4, 2024

NAME	NAME OF GROUP REPRESENTED
Tom Michael	Self
Rebecca Thompson	Self

THE COMMISSION IS ALLOWING THREE (3) MINUTES FOR EACH PERSON WISHING TO MAKE PUBLIC COMMENT

Jefferson County Commission

COMPREHENSIVE PLAN MEETING

SIGN-IN SHEET TO SPEAK DURING PUBLIC HEARING

Wednesday, December 4, 2024

NAME	NAME OF GROUP REPRESENTED
Zach Holland	self
Alden Roth	self

THE COMMISSION IS ALLOWING THREE (3) MINUTES FOR EACH PERSON WISHING TO MAKE PUBLIC COMMENT

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**Jefferson County Commission December 4, 2024 Public Hearing on the DRAFT
2045 Comprehensive Plan – offered by Jacquelyn Milliron**



There are several major problems with the DRAFT 2045 Comprehensive Plan

1. The Draft 2045 plan is not an update. It is a new plan with workarounds for the unchecked industrialization of Jefferson without the interference of intelligent planning. Instead of Wild and Wonderful, this plan fosters uglier and uglier incompatibility. This Commission has an opportunity, an obligation even, to revisit this plan and restore the values that were embedded in the old plan that made this county attractive and beautiful.
2. I am asking that the JCC create a real citizens' committee to review the Plan with you and make recommendations. I have not seen any code provisions for penalties on late comprehensive plan submittals or prohibitions to reasonably delay submittals.
3. Goal 1 seems to be a free pass to allow anything anywhere as long as boxes are checked. What you may not know is that the planning commission created different boxes to check that remain hidden within a Rewritten and Reorganized DRAFT Zoning Ordinance, initiated in 2019, that the public paid for but has not seen. Was the comprehensive plan crafted a certain way to lockstep with the concepts of the draft zoning ordinance that was not provided for public inspection? Zoning Ordinances must be consistent with the Comprehensive Plan. A diluted comprehensive plan and an undisclosed zoning ordinance from the government is a clear disadvantage to the public. The comprehensive plan should be the inspiration of the people not from a stacked commission hand-picking winners at the expense of losers.
4. It would be more dignified to please replace the Phrase "Key Players" (page 7) with "Key Organizations." At a minimum, Objective 1.4 and action item 1.4.1 need to be removed from the Draft 2045 Plan. This isn't a game of players or a free pass.
5. The 2045 Future Land Use Guide contains many extensive changes. One blatant change, is that dozens of "Large Lot residential" subdivisions designated in Envision 2035 throughout the county have been broken up into two future land use categories, Rural Residential and Rural/Agriculture denoted in the new guide as lime green and pale green, respectively. The county government appears to have reclassified under some unknown criteria, the future land use of private land in many cases without consulting the actual land owners. Arbitrarily reassigning future land use from residential to agriculture, especially within rural subdivisions, can affect property value and lead to unnecessary legal battles. How did certain land owners know and others didn't? In what universe is creating future land use swiss cheese in comprehensive planning, the pinnacle of achievement? This inconsistency should be evaluated and corrected. I have provided this commission with the following four examples as proof of my claim and concern.

EXAMPLES OF SWISS CHEESE LAND USE INCONSISTENCIES

A. Bakerton Area: went from large lot residential to swiss cheese

- a. Envision 2035 Area mostly Large Lot Residential (light green dot)
- b. 2045 Draft CP Area is now a mix of Rural/Agriculture (pale green) and Rural Residential (lime green). Did every land owner pick? What will be the implications of that change to the land owners?

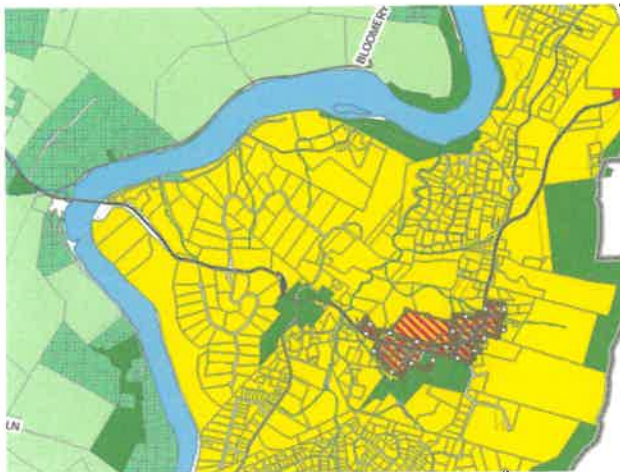
Envision 2035
Comprehensive Plan



Draft 2045
Comprehensive Plan



B. Mission Ridge Area: low density to complete rural residential



Land Use Classification

- Rural/Agriculture
- Rural/Agriculture For Possible Urban Development
- Agricultural Economic Empowerment Area
- Large Lot Residential
- Low Density Residential

Future Land Use Classification

- Rural/Agricultural
- Future Urban Area
- Rural Residential
- Suburban Residential

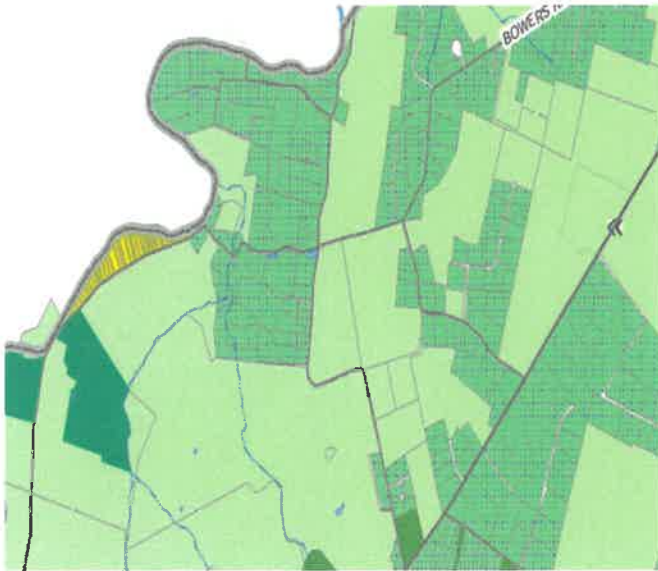
C. Wide Horizons Rd Area: from large lot residential to swiss cheese

Envision 2035
Comprehensive Plan

Draft 2045
Comprehensive Plan



D. Bowers Rd Area: went from large lot residential to swiss cheese



Future Land Use Classification

- Rural/Agricultural
- Future Urban Area
- Rural Residential
- Suburban Residential

Land Use Classification

- Rural/Agriculture
- Rural/Agriculture For Possible Urban Development
- Agricultural Economic Empowerment Area
- Large Lot Residential
- Low Density Residential

Amanda Stroud

I agree with most of the comments made both in the past as well as tonight regarding land use so will concentrate on typos and other issues:

Page 11 - Ranson was originally founded in the late 1900s. Uh nope. Ranson was founded in 1910.

The Action Item under Objective 3.4 is a repeat of the Action Item under Objective 3.3.

Objective 6.2 Reword the objective to “Develop connectivity between existing National Park Service lands”.

Pages 48 and 105 - The maps show an existing Route 9 East Bike Path. I hate to break it to you but there is no Route 9 East Bike Path.

Page 52 – A reference to school impact fees being reduced to one dollar will probably need to be removed.

Objective 8.1 I find it interesting that “assessing” the county’s digital platforms has a 3-5 year timeframe given that this meeting was **not** on the calendar on the county’s website.

Some of the objectives under Goal 9 (watersheds) use the words encourage and voluntary. Given the water bottling plant idea I suggest words such as “required” and “shall” instead.

Flip Objectives 10.2 and 10.3. Then change Objective 10.3 to Increase funding for libraries and include the MCC Library in the funding.

Page 75 – Medical is misspelled.

Objective 12.2 focuses on vo-tech but there is no mention of the Job Corps.

Objective 14.3 Someone in this group really likes Dark Skys.

Objective 15. Action item 1 Due to a potential increase in population, EPTA will probably lose a lot of its federal funding so they will be hard pressed to improve services. See also Objective 7.4 action item number 2.

Objective 15.3 Add the following action item – Establish a Birthing Center in Jefferson County.

I heart Objective 16.2

Objective 16.5 Go big and change wording to “Develop a path connecting Ranson, Charles Town, Bolivar and Harpers Ferry to the AT and towpath”.

Objective 17.5 Action Item 1. Per WV Code §7.20.7a the county should have already enacted an affordable housing component with a discount impact fees schedule.

And last but not least, terrible things will NOT happen if you return the comp plan back to the Planning Commission for changes. There is a process in place for just such an action. A horde of litigious lawyers will not descend upon each of you to sue your butts off, I promise.

Mary Gee, Jefferson County resident
Jefferson County Commission Public Hearing
Wednesday, December 4, 2024

Comprehensive Plan Public Comment

Please strike Objective 4 of Goal 1 from the comprehensive plan. Its vague language will undermine existing zoning protections that safeguard property owners. This change will weaken our community's ability to protect vital natural resources, including our groundwater that we depend on for our wells.

The objective's broad wording will enable outside developers to purchase land in Jefferson County specifically to pursue new land uses not meant for the designated zone. This will result in incompatible business developments adjacent to established residential and agricultural properties. We will have foreign governments buying Jefferson County, just like China and Canada are buying American farmland.

Zoning regulations are vital for protecting property values and maintaining Jefferson County's community character. Objective 4 takes away those protections. No one wants a concrete plant in downtown Shepherdstown, a data center in historic Harpers Ferry, utility scale solar off of West Washington Street in Charles Town, or a vape shop next to South Jefferson Elementary school. Objective 4 doesn't just allow these incompatible businesses in our community, it encourages them to happen.

Charles Town's government and community organizations like the city council, the Visit Jefferson County WV, and Charles Town Now group have worked tirelessly to revitalize Charles Town into a thriving community that is family and small business friendly.

Objective 4 undoes all their hard work. Please remove Objective 4 of Goal 1. Don't allow its purposefully vague wording to take away the only zoning protections we have.

Thank you

From: Christine Marshall balmertmarshall@icloud.com
Subject: Fwd: Comprehensive Plan 2045 Public Comments
Date: December 4, 2024 at 4:51 PM



Sent from my iPad

Begin forwarded message:

From: Christine Marshall <balmertmarshall@icloud.com>
Date: December 4, 2024 at 3:37:37 PM EST
To: Planning Department <PlanningDepartment@jeffersoncountywv.org>, Luke Seigfried <lseigfried@jeffersoncountywv.org>, Edwina Benites <ebenites@jeffersoncountywv.org>, ComPlan2045 <complan2045@jeffersoncountywv.org>
Cc: carolineakeys@gmail.com, Jane Tabb <vinemont.farm@gmail.com>, Jack Hefestay <hefestay@yahoo.com>, Pasha Majdi <pmajdi@jeffersoncountywv.org>, Steve Stolipher <stolipherjcc@gmail.com>, Steve Stolipher <stolipherjcc@gmail.com>, moodforcommission@gmail.com
Subject: Comprehensive Plan 2045 Public Comments

Comments on Comprehensive Plan Draft 2045 - December 4, 2024
Christine Marshall
Jefferson County

Acknowledgments

Page 5, Partner Agencies and Organizations:

Proposed change:

Please include the Jefferson County Health Department with in the Partner Agencies and Organizations list.

Organizing a Comprehensive Plan

Page 7, paragraph 4:

Current language:

“Adoption of a Comprehensive Plan is not the end of long range planning. Text amendments, ordinances updates, ongoing collaboration are all part of the ongoing planning process and **are** contained as Action Items and Objectives within this plan.”

Concern:

The full disclosure of text amendments and ordinance updates are not in the document provided to the public for review at this time. It is incongruous to say that text amendments and ordinance updates **are** contained as Action Items and Objectives within this plan, when the entirety of the text is absent from the plan.

Proposed change:

Please remove the words “text amendments” and “ordinance updates” from the text above found on page 7 of the CP Draft. Approval of this CP should not approve text amendments or changes to ordinance when they are not available for the public to review.

Quality Land Use and Growth Management

From CP 2045 Draft, page 12, orange box, first through third sentence:

Current language:

“The Future Land Use Guide and the Zoning Map are different. The categories on each may bear some similarities, but the maps themselves are not the same. This Plan does not call for County initiated zoning map amendments, as it is anticipated that all zoning map amendments will be owner initiated. All property owners within Jefferson County have the right to request a zoning map amendment.”

the right to request a zoning map amendment.

Proposed changes to text and maps:

Please eliminate Future Land Use Guide and replace with Future Land Use Map.

Possible suggested additional language:

All property owners within Jefferson County have the right to request a zoning map amendment, however property owners have no right or guarantee that their request will be granted. All approvals for a zoning map amendments will be determined by the Planning Commission and County Commission based on compatibility with the Comprehensive Plan, neighboring properties and infrastructure available. Property rights of one owner will not adversely affect another. Property owners shall be bound to covenants listed on their deeds when properties are located within housing developments. Further, property owners whose property is located within a housing development shall not be permitted to request a zoning map amendment.

Goal 1 - Ensure that future land use regulations and policies support and balance the land rights of all land owners of all property types.

Page 18, third paragraph:

Current language:

.....In order to streamline development process and ensure that new growth brings a positive impact to the region, Jefferson County must confirm that its land use regulations are oriented with WV State Code and consider how to preserve the rights of neighboring people, properties, and the natural environment while still allowing property owners to progress with development.

Proposed language:

.....In order to streamline development process and ensure that new growth brings a positive impact to the region, Jefferson County must confirm that its land use regulations are oriented with WV State Code **as a minimum standard** and consider how to preserve **and protect** the rights of neighboring people, properties, and the natural environment while still allowing property owners to progress with development.

Objective 1.1.2, page 19:

Current language:

"Introduce text amendments to remove the Major Industrial and Planned Neighborhood Development zoning districts."

Remove - please remove action item #2 under Objective 1.1. Please explain why there is an intention to remove Major Industrial and Planned Neighborhood zoning districts.

Objective 1.1.3, page 19:

Current language:

"Establish or modify zoning district options that allow residential and commercial land uses, residential and mixed land uses, and rural residential land uses."

Concern:

The public has not been made aware of any proposals that clearly identify what the proposed changes in land uses would be for any zoning district. For example, would the county and its residents want to allow housing or schools next to major industry (would this be mixed use land uses)? How is rural residential land uses defined; what uses will be permitted? Would a rural residential land use include commercial businesses such as salvage yards, saw mills, medical facilities, landfills, trucking, etc.?

Remove:

Please remove Objective 1.1.3 from the proposed Comprehensive Plan until after Jefferson County residents have been notified of what all "zoning district options" are proposed by the Planning Commission.

Page 20 - text

Concern:

The reference to additional land uses by Principal Permitted Use or Conditional Use in additional zoning districts "...if the use benefits the surrounding area and would not negatively impact any surrounding area in the County." is very vague; how large is the surrounding area? Who defines what is negative (something that has a negative impact on an individual homeowner may be a benefit to a commercial business owner)? Vagueness removes all certainty from residents who may live in area or who may want to live in any zone with undefined uses.

Further, development of institutional uses in all zoning districts is too vague. Please remove all references to the term "principal permitted use development of institutional uses to all zoning districts". If the desire is to develop medical facilities, please use very specific language. If other "institutions" wish to develop in a non-conforming zone, they may apply to do so by Conditional Use. The term "institutional" in this document is very loosely defined where a "nonprofit" or "publicly accessible facility" could mean almost anything, such as a gun club, airports, soup kitchen, YMCA, nursing homes, doctor's office, wastewater treatment plants, hotels, grocery stores, etc.

Recommendation:

Please remove vague statements. Please remove references to development by "Principal Permitted Use" until the Comprehensive Plan identifies what additional uses are allowed in each zone.

Objective 1.3, page 21:

Current language:

"Align existing land use regulations with West Virginia State code and make the land development processes consistent with the County ordinances and regulations."

Proposed change:

Align existing land use regulations with West Virginia State code as a *minimum standard* and make the land development process consistent with the County ordinances and regulations.

Objective 1.4, page 21:

Recommendation:

Please remove Goal 1- Objective 1.4 in its entirety. Objective 1.4 is too broad and opens the door to all types of development in all zones and effectively eliminates zoning and protections for all property owners.

Goal 2 - Concentrate high density development in the County's Preferred Growth Areas (PGA), Villages, and Municipal Growth Boundaries (UGB & GMB) where infrastructure exists or is made available.

Objective 2.3

Current language:

"Coordinate with utility providers operating in Jefferson County to identify appropriate locations to provide new service based on existing and proposed development and infrastructure while supporting the enhancement, repair, and modernization of existing infrastructure."

Recommendation:

Please consider removing the text: "...supporting the enhancement, repair and modernization of existing infrastructure". While it is appropriate for the County to coordinate the placement and planning of utilities with growth, Jefferson County does not own sewer or water utilities and should not obligate themselves to paying for infrastructure it does not own. If at some time in the future it does acquire ownership of the water and sewer utilities, this language could be added to a future Comprehensive Plan.

Goal 3 - Support agricultural activities and promote agritourism.

Objective 3.1.1

Current language:

"Revise existing Jefferson County land use requirements and site plan standards to reduce regulatory barriers related to agricultural or artisan operations."

Recommendation/Remove:

Please remove this action item 3.1.1. Regulations regarding site plans and land use standards are very important to protecting the integrity, financial well being and health of the county. I support helping and promoting the agricultural community and artisan operations, however, I believe there are other ways than reduced regulation.

Recommendation/Addition: to Objective 3.1 or 3.4 - Please consider adding an action item that will allow farm owners to partner with Parks and Recreation or other public or private entities to enter into long term lease agreements to create low impact parks (mountain bike, ball fields, etc.) or community gardens.

Goal 8 - Foster a culture of public engagement that effectively communicates policy making decisions.

Recommendation/Addition - Please add an action item to Objective 8.1 - Please include the general public as stakeholders and partners when developing policy, Comprehensive Plans and in committee meetings when creating text amendments and ordinance.

For example:

Objective 8.1.3 - Ensure that citizens of Jefferson County are included as working members of committee groups when creating documents such as the Comprehensive Plan and zoning and ordinance text amendments.

Goal 9 - Work with partners to protect the watersheds of Jefferson County and preserve the natural environment.

It is very important to create text in our ordinance that **requires** protective buffers from creeks, rivers, streams, wetlands and sinkholes. Doing so protects groundwater, drinking water, the health (aquatic life and water quality) of streams, creeks and rivers.

Objective 9.3:

Current language:

"Work with property owners and applicable agencies to identify voluntary ways to protect unique natural features and watersheds of Jefferson County."

Recommendation/Remove:

Please remove the word "voluntary".

Recommendation/Addition:

Objective 9.3 - Please add an action item #2 to read - Require adequate buffer areas along all creeks and rivers into the subdivision and land development regulations to provide additional protection for stream corridors and water quality.

Recommendation/Addition:

Objective 9.3 - Please add an action item #3 to read. Incorporate adequate stormwater management requirements into the subdivision and land development regulations to provide additional protection for sinkholes, stream corridors and water quality.

Recommendation/Addition:

Please add an Objective 9.5. Proposed language could read as follows.

Objective 9.5: Ensure that there is sufficient water resources available for county property owners.

Action item 1. Commission a water quantity and quality study.

Action item 2. Pursue funding sources to commission a water quantity and quality study be performed to assess available water resources in the County.

Action item 3. Encourage all county water users to reduce and conserve water usage.

Action item 4. Require future Large Quantity Users provide proof of adequate water supply for both proposed projects and current water users in the County.

Action item 5. Commission a regional water availability study to understand the implications of current conditions and future projections of the aquifer.

Goal 11 - Align expansion of County park facilities and programs with federal, state, municipal and non-profit recreation providers to ensure that a wide variety of park and recreation opportunities are available throughout Jefferson County.

Objective 11.3

Current language:

"Support the expansion of park lands and adoption of Master Plans or existing park utilization."

Recommendation/Change:

Objective 11.3

Support the expansion of park lands, adoption of Master Plans **and** existing park utilization.

Recommendation/Addition: Please consider including the Jefferson County Health Department (JCHD) as a “Partner Agency” (on page 5). The JCHD plays an important role in the health and well being of the county as it provides immunizations and healthcare, ensures food safety for food establishments through inspections and permitting and protects groundwater through permitting water wells and septic system installation.

Creating Livability

Goal 15 - Enhance Public Services & Public Safety to meet the needs of Jefferson County Residents.

Recommendation/Addition:

Please add another Objective. Below are some suggestions.

Objective 15.4 - Promote the Health and Wellbeing of Jefferson County.

Action Item - 1 - Support the JCHD and it's programs.

Action Item - 2 - Support and protect, clean drinking water and clean groundwater through educational information.

Action Item - 3 - Support a clean environment through good septic system installation and management.

Action Item - 4 - Support food safety.

Action Item - 5 - Support Health Department efforts to provide health services to County residents.

Maps:

Recommendations/Additions:

Future land use is aided by knowing where sinkholes already exist. Although sinkholes may change in size over time, they will not become smaller. It will be helpful to landowners and their engineers to have a starting point when designing construction projects.

Including a soils map will help those interested in purchasing farmland for farming to know where the best soils in the county exist.

- 1 - Please include a sinkhole map.
- 2 - Please include a soils map.

Add Objective 1.5

1. Prohibit all further development of any utility scale solar facility project that does not have a vested right to proceed with development of its project as of January 1, 2025.
2. Immediately enact a text amendment to the County Zoning Ordinance to carry into full force and effect paragraph 1 of Objective 1.5.

Respectfully,

Robert D. Aitcheson

Add Definition

Utility Scale Solar Facility:

A large scale solar array project occupying 10 acres or more in the aggregate and having a potential output of 1 (one) MW or greater, consisting of photovoltaic panels and support structures such as control, storage, conversion and transmission hardware, for the primary purpose of sale or use of power output to or by a public utility.

12/4/2024

Doug Rockwell's notes on 2045
Comp Plan

State law - "Review the Comp Plan
and make updates at least every ten
years"

Defective process - in the beginning
Reject the Plan

Many Amendments necessary here
Are a few:

Goal 1

Delete the "word" "and" in front
of rights.

Objective 1.4 - Delete

Add new objective 1.4

" permit non-agriculturally related
commercial uses by the Conditional Use Permit (CUP)
process in the Rural zone if the use is agriculturally
and really compatible in scale and intensity, poses
no threat to public health, safety and welfare, and if
the use helps to preserve farmland and open space.

Residential in
Rural zone

And continue agricultural operations,"
 2023 Comp Plan p.77 para 5(b)
 2035

Add to Definitions - the word "intensity"
 and its definition on page 244 of the 2035 Comp
 Plan

Recommendation - Add these Amendments to
 the land use regulations.

~~Conservation~~

Conservation -

" One goal of this Plan (2035) is to
 maintain productive farmlands & soils and the
 rural character and economy of the County by
 reducing the conversion of farmland to
 non-agricultural based uses" (last sentence of
 first para on page 72 - 2035 Plan)

See also pp 34, 35 and first full
 paragraph on page 37.

Goal 5

Delete the word "programs"

Add a new objective -

Conserve farmland and open spaces by
 limiting the size of non-^{agriculturally} related
 commercial uses in the rural zone - whether

by right or a CUP - to no more than ^{3,} 25 Ac.
10
Camp grounds are exempt.
Recommendation:

Add this requirement to the
land use regulations

Doug Rockwell
304-724-6845

~~Roads - problem Areas - safety~~

My name is Lynn Delles and I am a county resident. We are disappointed that the comprehensive plan was completely rewritten rather than updated, that it was written by staff rather than a citizen committee, and that the drafting lacked effective citizen engagement. Unfortunately, the planning staff collated and interpreted the citizen input, and many of us feel the staff - deliberately or otherwise - misinterpreted the citizen input to support their own agenda.

We appreciate that after hearing directly from the citizens at the public hearing the planning commissioners worked to introduce changes in an attempt to address some citizen concerns.

Unfortunately, the overall result is a completely new document that while giving lip service to balance, prioritizes development over all else, and does not do enough to protect resources and plan for smart growth.

While we feel that the process that led to this plan was deeply flawed and that the public would be best served by a new process that more closely resembled the one for the 2035 plan we understand at this late juncture this is likely not possible.

So, we are asking you to make several critical changes that will provide more balance and protections to the plan. Please:

- Remove objective 4 of goal 1.
- Remove the second sentence of the first paragraph of the land use narrative on page 18
- Change the name of the future land use guide back to the future land use Map

The next few speakers will address these further.

Additionaly

- Add a paragraph to the Land use section that states that the beauty of the county should be preserved – the beauty of or preserving the beauty of the county was referred to 9 times in the previous plan, it's not been referred to even once in this version.
- Add a sinkhole or karst feature map – developed either by the WV Department of Environmental Protections or the USGS.
- Clarify that the water study should be a comprehensive groundwater study like the one performed in 1988 not simply a desk top water usage study that relies on ~~more than 20~~ 20 year-old data like the study done in 2012.
- And, Include the health department as a "key player"

We feel that without these critical changes this comprehensive plan will undermine zoning the very thing it is meant to support and lead to disorderly development, wastage of resources, decreased quality of life and economic hardship in the county.

Thank you.

Mr. Sheek

PUBLIC HEARING – JEFFERSON COUNTY COMMISSION
Regarding the 2045 Recommended Comprehensive Plan
December 4, 2024

and its Action Item #1

Good evening. I urge you to remove Objective 1.4 from Goal 1 of the Comp Plan.

1.4 would gut zoning restrictions on land use quicker than you can field dress a deer. No property owners will be protected against any kind of use that big money decides to drop-kick into their neighborhood. In effect, 1.4 says you're open to approving any land use, anywhere. Its last clause about giving "careful consideration of potential adverse effects to surrounding land uses" is toothless and easily evaded.

Even if you yourself never use Objective 1.4 to riddle zoning decisions with exceptions that will make our County look like Swiss cheese, what makes you think you won't be outvoted? Or that those who follow you in office over the next 20 years won't use 1.4 to evade zoning restrictions?

Objective 1.4 will invite big money interests to replace more farms with more Dollar Generals, sprawling subdivisions, industrial factories, smokestacks, thirsty water bottling plants, gigantic warehouses, utility-scale solar fields, and on and on.

Most of our County today is rural agriculture in nature. But we won't be able to say that in 2045 if 1.4 is adopted – because it will simply quicken the County's pace on its road-to-ruin.

Our farms are disappearing in large part because we all have looked at "growth" and "development" as if we are near-sighted without corrective lenses. This Comp Plan offers us a chance to shake off our

blinders, put on our glasses and make agricultural and conservation land uses the main priority focus of what we consider to be “growth” and “development.”

There is no reason why smart agriculture development and growth cannot be economically viable, given how close we are to major urban population centers hungry for bucolic vistas, locally-produced fresh food, regenerative agriculture products, outdoor recreation, vineyards, as well as all the agricultural and conservation enterprises that support a robust farm economy.

In conclusion, the only way we will meet the aspirations of Goal 3 – to support agricultural activities and promote agritourism — is if we make agricultural land use our “highest and best” land use priority. If left in the Comp Plan, Objective 1.4 will completely neuter Goal 3.

So, I urge you to remove Objective 1.4, ^{and its Action Item #1.} Otherwise, there will be little left to attract tourism dollars to the County in 2045.

Phil Baker-Shenk
Shepherdstown

PATRICIA A STINE

To the:
Planning Commission,

I stand opposed to
granting a special
exception to our zoning.

What good is zoning
if you make exceptions.
I know from experience
that once an exception
is made, it gets
harder to hold your
ground for the next
request for such a
change.

Please do the right
thing here. Our county
is too vulnerable now,
and you know this!

Patricia Stine
111 Lynmouth Lane
Shepherdstown

JCCInfo

From: Meghan Rucker <meghanrucker02@gmail.com>
Sent: Sunday, December 1, 2024 10:23 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

Please accept my comment on the draft Comprehensive Plan presented to the County Commission on October 17, 2024. There are several significant issues with the current comprehensive plan that undermine the protections that the comprehensive plan and zoning are intended to provide to property owners.

- Please remove Goal 1 Objective 4. This objective is so broad it would reduce the protections that zoning provides to property owners. If the Objective were sufficiently narrowed it would be redundant with the other objectives of Goal 1.
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- Please return the Future Land Use Guide to its previous name of Future Land Use Map. The new name of "Guide" down plays the importance of this element of the comprehensive plan. Those seeking a zoning map amendment may take advantage of this confusion. It should be returned to its original name.

Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Meghan Rucker
meghanrucker02@gmail.com

JCCInfo

From: Michael Simms <msimms7727@gmail.com>
Sent: Sunday, December 1, 2024 3:48 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Michael Simms
msimms7727@gmail.com

JCCInfo

From: Nancy Adams <Redd69bugg@aol.com>
Sent: Sunday, November 24, 2024 7:19 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Sincerely,

--
Nancy Adams
Redd69bugg@aol.com

JCCInfo

From: nicola bastian <nicolashansy@aol.com>
Sent: Thursday, October 17, 2024 9:24 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Sincerely,

--
nicola bastian
nicolashansy@aol.com

JCCInfo

From: Pamela Rowley <pamelakrowley@gmail.com>
Sent: Tuesday, November 26, 2024 5:55 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Pamela Rowley
pamelakrowley@gmail.com

JCCInfo

From: Patty Bain Bachner <impattyb@gmail.com>
Sent: Thursday, October 17, 2024 4:39 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Sincerely,

--
Patty Bain Bachner
impattyb@gmail.com

JCCInfo

From: Ralph Scorza <ralphscorza@gmail.com>
Sent: Sunday, December 1, 2024 10:24 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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The county commissioners are elected by the people and for the people. We live here, pay our taxes here and must suffer consequences of improper zoning (or lack thereof). We owe nothing to business adventurers looking for pliable populations and governance. Do not let this be Jefferson County West Virginia. Zoning must be prescribed so that there is stability in the community. The bottling company will do nothing for the county, instead will diminish a critical natural resource. Don't let this bottling plant be another domino that falls in the path towards unrestricted and essentially unregulated growth and development. The negative effects of such last for generations.

Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,
Ralph Scorza

--
Ralph Scorza
ralphscorza@gmail.com

JCCInfo

From: Rebecca Phipps <beckyhipps502@gmail.com>
Sent: Wednesday, October 16, 2024 6:21 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

Well, I never thought that I would find myself in the same camp with one of the defenders of the racist plaque of a few years ago. But, it's a crazy time. Perhaps the best thing is to scrap the enormous amount of effort on this plan that has been expended already and begin anew? At least, delete the terms such as "by right" and "guide" and others that allow for nearly anything to happen to the rural beauty of Jefferson County that you don't seem to recognize or care about. For the love of God, don't let this document become a reality in its current form. Keep working.

Please accept my comment on the draft Comprehensive Plan presented to the County Commission on October 17, 2024. There are several significant issues with the current comprehensive plan that undermine the protections that the comprehensive plan and zoning are intended to provide to property owners.

- Please remove Goal 1 Objective 4. This objective is so broad it would reduce the protections that zoning provides to property owners. If the Objective were sufficiently narrowed it would be redundant with the other objectives of Goal 1.
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Sincerely,

--
Rebecca Phipps
beckyhipps502@gmail.com

JCCInfo

From: Rebecca Thompson <beccatmail@gmail.com>
Sent: Thursday, October 17, 2024 3:39 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,
Rebecca Thompson

--
Rebecca Thompson
beccatmail@gmail.com

JCCInfo

From: Richard Urban <richardurban888@urbangrocery.com>
Sent: Sunday, December 1, 2024 8:19 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Sincerely,

--
Richard Urban
richardurban888@urbangrocery.com

JCCInfo

From: Rose Wilson <riewilson@me.com>
Sent: Saturday, November 30, 2024 4:20 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

I am a native West Virginian and 35-year Resident of Jefferson County. I am completely opposed to the Water Bottling Facility in Middleway. I am terribly concerned about ground water, the effect this plant could have on farming, and its impact on our beautiful county. We must be concerned about all of these issues in addition to attracting tourism to the county.

Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,
Rose Marie Wilson

--
Rose Wilson
riewilson@me.com

JCCInfo

From: Rose Wilson <riewilson@me.com>
Sent: Saturday, November 30, 2024 4:20 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
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Sincerely,
Rose Marie Wilson

--
Rose Wilson
riewilson@me.com

JCCInfo

From: Ruth Hatcher <ruthhatcher756@hotmail.com>
Sent: Thursday, October 17, 2024 8:16 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Sincerely,

--
Ruth Hatcher
ruthhatcher756@hotmail.com

JCCInfo

From: Sara Howle <sara.howle.8@gmail.com>
Sent: Wednesday, October 16, 2024 6:27 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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- Please return the Future Land Use Guide to its previous name of Future Land Use Map. The new name of "Guide" down plays the importance of this element of the comprehensive plan. Those seeking a zoning map amendment may take advantage of this confusion. It should be returned to its original name.

Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Sara Howle
sara.howle.8@gmail.com

JCCInfo

From: Sarah Burdick <seburdick25@gmail.com>
Sent: Thursday, October 17, 2024 4:33 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

Sarah Burdick

--

Sarah Burdick
seburdick25@gmail.com

JCCInfo

From: Sharon and Michael Helman-Harman <Nharmanshelman@gmail.com>
Sent: Wednesday, October 16, 2024 10:05 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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I wholeheartedly endorse the recommendations stated in this letter but I feel I must add, once again, how dismayed and disappointed we are that this discussion continues in the way that it does. The public has been very clear about how they feel about these distortions to the comprehensive plan, and yet, the commissioners continue to ignore their constituents, appearing to favor non-resident business interest representatives instead, a tactic which will clearly energize local residents to vote the commissioners out.

Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--

Sharon and Michael Helman-Harman
Nharmanshelman@gmail.com

JCCInfo

From: STEPHEN BERZINSKAS <sberzinskas@comcast.net>
Sent: Wednesday, October 16, 2024 6:09 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
STEPHEN BERZINSKAS
sberzinskas@comcast.net

JCCInfo

From: Susan Biggs <Susanbiggs@aol.com>
Sent: Sunday, December 1, 2024 8:35 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Sincerely,

--
Susan Biggs
Susanbiggs@aol.com

JCCInfo

From: Susan Snyder <Susan@snyder.us>
Sent: Thursday, October 17, 2024 5:35 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Susan Snyder
Susan@snyder.us

JCCInfo

From: Suzanne Patrick <Biltmore19@comcast.net>
Sent: Sunday, November 24, 2024 6:24 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely, Suzanne Patrick

--
Suzanne Patrick
Biltmore19@comcast.net

JCCInfo

From: Terry Tucker <terrytuckersunforest@gmail.com>
Sent: Wednesday, October 16, 2024 6:12 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

Dear Jefferson County Commissioners and staff, Regarding the draft Comprehensive Plan presented to the County Commission on October 17, 2024. I see several significant issues with the current comprehensive plan that undermine the protections that the comprehensive plan and zoning are intended to provide to property owners. This current plan needs to be changed and here are my requests. r

- Please remove Goal 1 Objective 4. This objective is so broad it would reduce the protections that zoning provides to property owners. If the Objective were sufficiently narrowed it would be redundant with the other objectives of Goal 1.
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- Please return the "Future Land Use Guide" to its previous name of "Future Land Use Map". The new name of "Guide" down-plays the importance of this element of the comprehensive plan. It is a wussy name. Those seeking a zoning map amendment may take advantage of this confusion. It should be returned to its original, strong name.

Thank you, Best Wishes,

--
Terry Tucker
terrytuckersunforest@gmail.com

JCCInfo

From: Terry Tucker <terrytuckersunforest@gmail.com>
Sent: Wednesday, October 16, 2024 6:12 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Dear Commissioners,

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Thank you, Best Wishes,

--
Terry Tucker
terrytuckersunforest@gmail.com

JCCInfo

From: Theresa Stogner <theresastogner@gmail.com>
Sent: Wednesday, October 16, 2024 6:20 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Theresa Stogner
theresastogner@gmail.com

JCCInfo

From: Toby Degenhardt <tobydegenhardt@hotmail.com>
Sent: Wednesday, October 16, 2024 8:36 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Toby Degenhardt
tobydegenhardt@hotmail.com

JCCInfo

From: Valerie Smith <vs901@comcast.net>
Sent: Thursday, October 17, 2024 11:29 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely, Val Cliff Smith

--

Valerie Smith
vs901@comcast.net

JCCInfo

From: Windsong Bergman <windsongbergman@yahoo.com>
Sent: Wednesday, October 16, 2024 6:14 PM
To: Steve Stolipher; Kelvin Upton; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Dear Commissioners,

I am a resident of Jefferson County. I was born here. And I care very much about preserving our quality of life for myself and my neighbors.

Please accept my comment on the draft Comprehensive Plan presented to the County Commission on October 17, 2024. There are several significant issues with the current comprehensive plan that undermine the protections that the comprehensive plan and zoning are intended to provide to property owners.

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Sincerely,

--
Windsong Bergman
windsongbergman@yahoo.com

JCCInfo

From: Ali Printz <aliprintz@gmail.com>
Sent: Wednesday, October 16, 2024 5:45 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Sincerely,

--
Ali Printz
aliprintz@gmail.com

JCCInfo

From: Amy Piedrahita <Piedrahitaa@frontiernet.net>
Sent: Sunday, December 1, 2024 7:19 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Sincerely,

--
Amy Piedrahita
Piedrahitaa@frontiernet.net

JCCInfo

From: Anne Teresa <ateresa@comcast.net>
Sent: Thursday, October 17, 2024 8:02 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Sincerely,

--
Anne Teresa
ateresa@comcast.net

JCCInfo

From: Anna Cook <tigger7713@yahoo.com>
Sent: Wednesday, October 16, 2024 10:27 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Sincerely,

--
Anna Cook
tigger7713@yahoo.com

JCCInfo

From: Barbara Milleson <barblmilleson@gmail.com>
Sent: Thursday, October 17, 2024 5:01 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,
Barbara Milleson

--
Barbara Milleson
barblmilleson@gmail.com

JCCInfo

From: Barbara Spicher <bspicher@frontiernet.net>
Sent: Sunday, November 24, 2024 3:23 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,
Barbara Spicher

--
Barbara Spicher
bspicher@frontiernet.net

JCCInfo

From: Beth Rosenberg <Brosenberg@frontiernet.net>
Sent: Thursday, October 17, 2024 4:44 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,
Beth Rosenberg
Harpers Ferry, WV

--
Beth Rosenberg
Brosenberg@frontiernet.net

JCCInfo

From: Callie Fulmer <callie@calliefulmer.com>
Sent: Sunday, December 1, 2024 2:10 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

I am very concerned about this. Allowing a water bottle plant in an agricultural area is negligent. The residents need their water, not a company that steals it and sells it for profit.

Stop letting companies take our resources for their profits.

Please accept my comment on the draft Comprehensive Plan presented to the County Commission on October 17, 2024. There are several significant issues with the current comprehensive plan that undermine the protections that the comprehensive plan and zoning are intended to provide to property owners.

- Please remove Goal 1 Objective 4. This objective is so broad it would reduce the protections that zoning provides to property owners. If the Objective were sufficiently narrowed it would be redundant with the other objectives of Goal 1.
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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Callie Fulmer
callie@calliefulmer.com

JCCInfo

From: Carlo Olivares <Cboli0100@gmail.com>
Sent: Thursday, October 17, 2024 3:27 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

Please accept my comment on the draft Comprehensive Plan presented to the County Commission on October 17, 2024. There are several significant issues with the current comprehensive plan that undermine the protections that the comprehensive plan and zoning are intended to provide to property owners.

- Please remove Goal 1 Objective 4. This objective is so broad it would reduce the protections that zoning provides to property owners. If the Objective were sufficiently narrowed it would be redundant with the other objectives of Goal 1.
- Please remove the second sentence of the first paragraph on page 18. "However, this should not infringe on the right of property owners to use and develop their land." This sentence prioritizes development rights over all other land rights, and thereby undermines Goal 1's intent to balance the rights of all property owner.
- Please return the Future Land Use Guide to its previous name of Future Land Use Map. The new name of "Guide" down plays the importance of this element of the comprehensive plan. Those seeking a zoning map amendment may take advantage of this confusion. It should be returned to its original name.

Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Carlo Olivares
Cboli0100@gmail.com

JCCInfo

From: Cathy Luistro <Cluistro@aol.com>
Sent: Monday, December 2, 2024 8:46 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Cathy Luistro
Cluistro@aol.com

JCCInfo

From: Charles Printz <Chazdog47@aol.com>
Sent: Wednesday, October 16, 2024 9:18 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

I must state that at every public meeting on the comprehensive plan, the size of the crowd and/or the substance of the comments indicated a clear preference for limited and controlled growth, a commitment to the zoning ordinance, and increased impact fees. Many of the planning commissioners, being appointed and not elected, may not have paid attention and seem to have a different agenda. Therefore, please accept my comments on the draft Comprehensive Plan presented to the County Commission on October 17, 2024. There are several significant issues with the current comprehensive plan that undermine the protections that the comprehensive plan and zoning are intended to provide to property owners.

- Please remove Goal 1 Objective 4. This objective is so broad it would reduce the protections that zoning provides to property owners. If the Objective were sufficiently narrowed it would be redundant with the other objectives of Goal 1.
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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Charles Printz
Chazdog47@aol.com

JCCInfo

From: Charlotte Fremaux <cmfremaux@gmail.com>
Sent: Wednesday, October 16, 2024 5:52 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

The County Commission seems dead-set on doing exactly what benefits the members and those they want to favor instead of listening to their constituents. I am adding my name to the commentary below regarding your desire to further weaken our zoning protections.

The point of zoning is to limit the uses in each zone to those uses that align with that zone so that we may improve quality of life, protection and efficient use of resources, and protection of the environment. Zoning is not new in Jefferson County, nor are there suddenly new, previously un contemplated land uses. Therefore, we do not need to be placing additional uses in one—or worse yet—all of the zones, especially not as principal permitted uses (by right). So why do we need to contemplate adding uses into zones that were previously not allowed? We don't.

Please accept my comment on the draft Comprehensive Plan presented to the County Commission on October 17, 2024. There are several significant issues with the current comprehensive plan that undermine the protections that the comprehensive plan and zoning are intended to provide to property owners.

- Please remove Goal 1 Objective 4. This objective is so broad it would reduce the protections that zoning provides to property owners. If the Objective were sufficiently narrowed it would be redundant with the other objectives of Goal 1.
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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Charlotte Fremaux
cmfremaux@gmail.com

JCCInfo

From: Christina Melocik <chris.tiny@comcast.net>
Sent: Wednesday, October 16, 2024 8:36 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Dear Commissioners,

Please accept my comment on the draft Comprehensive Plan presented to the County Commission on October 17, 2024. There are several significant issues with the current comprehensive plan that undermine the protections that the comprehensive plan and zoning are intended to provide to property owners.

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Christina Melocik
chris.tiny@comcast.net

JCCInfo

From: Christina Melocik <chris.tiny@comcast.net>
Sent: Wednesday, October 16, 2024 8:36 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Christina Melocik
chris.tiny@comcast.net

JCCInfo

From: Christine Marshall <Balmertmarshall@icloud.com>
Sent: Monday, December 2, 2024 6:28 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

Christine Marshall
Jefferson County, WV

--
Christine Marshall
Balmertmarshall@icloud.com

JCCInfo

From: Dana Clark <hockylvr21@comcast.net>
Sent: Thursday, October 17, 2024 4:52 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

This commission has done a poor job of representing residents of Jefferson county. They have continued to push the agenda of industrial and big business. We all moved out of Northern VA to get away from these policies and this commission has demonstrated its continued willingness to advocate for big business at the expense of court residents.

Please accept my comment on the draft Comprehensive Plan presented to the County Commission on October 17, 2024. There are several significant issues with the current comprehensive plan that undermine the protections that the comprehensive plan and zoning are intended to provide to property owners.

- Please remove Goal 1 Objective 4. This objective is so broad it would reduce the protections that zoning provides to property owners. If the Objective were sufficiently narrowed it would be redundant with the other objectives of Goal 1.
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Sincerely,
Dana Clark

--
Dana Clark
hockylvr21@comcast.net

JCCInfo

From: Danielle Ford <Danielleford@gmail.com>
Sent: Tuesday, November 26, 2024 9:25 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Danielle Ford
Danielleford@gmail.com

JCCInfo

From: David Barrett <barrett20099@comcast.net>
Sent: Thursday, October 17, 2024 7:52 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Dear Commissioners,

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- Please return the Future Land Use Guide to its previous name of Future Land Use Map. The new name of "Guide" down plays the importance of this element

--
David Barrett
barrett20099@comcast.net

JCCInfo

From: David Copper <davecinthewoods@gmail.com>
Sent: Thursday, October 17, 2024 8:40 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely, David Copper

--
David Copper
davecinthewoods@gmail.com

JCCInfo

From: David Maxfield <dkmaxfield@frontiernet.net>
Sent: Wednesday, October 16, 2024 7:01 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

/s/

David Maxfield

--

David Maxfield

dkmaxfield@frontiernet.net

JCCInfo

From: david rampy <drampy48@gmail.com>
Sent: Thursday, November 28, 2024 4:08 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Sincerely,

--
david rampy
drampy48@gmail.com

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From: david rampy <drampy48@gmail.com>
Sent: Thursday, November 28, 2024 4:08 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
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Sincerely,

--
david rampy
drampy48@gmail.com

JCCInfo

From: Dennis Hatcher <dgeraldh@frontiernet.net>
Sent: Thursday, October 17, 2024 8:17 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Sincerely,

--

Dennis Hatcher
dgeraldh@frontiernet.net

JCCInfo

From: Diana Mullis <dianamullis7@gmail.com>
Sent: Wednesday, October 16, 2024 10:59 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Diana Mullis
dianamullis7@gmail.com

JCCInfo

From: Donna Printz <Wvbiker98@aol.com>
Sent: Wednesday, October 16, 2024 11:10 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Dear Commissioners,

It is apparent from the previous public meeting concerning the Comprehensive plan that the citizens of Jefferson Co want to continue toward limited growth and follow zoning protocols. Also impact fees need to be considered in providing necessary infrastructure for any proposed growth. Please accept my comment on the draft Comprehensive Plan presented to the County Commission on October 17, 2024. There are several significant issues with the current comprehensive plan that undermine the protections that the comprehensive plan and zoning are intended to provide to property owners.

- Please remove Goal 1 Objective 4. This objective is so broad it would reduce the protections that zoning provides to property owners. If the Objective were sufficiently narrowed it would be redundant with the other objectives of Goal 1.
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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Donna Printz
Wvbiker98@aol.com

JCCInfo

From: Doreen Voigt <piebald-rough0v@icloud.com>
Sent: Wednesday, October 16, 2024 10:47 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Doreen Voigt
piebald-rough0v@icloud.com

JCCInfo

From: E Temple <Lizettelobner@hotmail.com>
Sent: Monday, December 2, 2024 8:27 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan. Please keep our county rural!!

Sincerely,

--
E Temple
Lizettelobner@hotmail.com

JCCInfo

From: Elizabeth Boone Wheeler <ewheelerw@yahoo.com>
Sent: Thursday, October 17, 2024 6:55 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely, Elizabeth Boone Wheeler

--
Elizabeth Boone Wheeler
ewheelerw@yahoo.com

JCCInfo

From: Elizabeth Wisecarver <eawisecarver@yahoo.com>
Sent: Thursday, October 17, 2024 8:08 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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- Please return the Future Land Use Guide to its previous name of Future Land Use Map. The new name of "Guide" down plays the importance of this element of the comprehensive plan. Those seeking a zoning map amendment may take advantage of this confusion. It should be returned to its original name.

Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,
E.A. Wisecarver

--
Elizabeth Wisecarver
eawisecarver@yahoo.com

JCCInfo

From: Emily Dragon <emmilely@gmail.com>
Sent: Wednesday, October 16, 2024 6:09 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

Please accept my comment on the draft Comprehensive Plan presented to the County Commission on October 17, 2024. There are several significant issues with the current comprehensive plan that undermine the protections that the comprehensive plan and zoning are intended to provide to property owners.

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Emily Dragon
emmilely@gmail.com

JCCInfo

From: Esther Murphy <esther_murphy@comcast.net>
Sent: Thursday, October 17, 2024 9:40 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Dear Commissioners,

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Please remove Goal 1 Objective 4. This objective is so broad it would reduce the protections that zoning provides to property owners. If the Objective were sufficiently narrowed it would be redundant with the other objectives of Goal 1. With Goal 1 objective 4 as it is now written, a savvy entity could argue that the comprehensive plan now supports any land use being added to any or all zones as a principal permitted use (by right) as long as it has been "researched and reviewed". In so doing this objective completely undermines zoning.

- Please remove the second sentence of the first paragraph on page 18. "However, this should not infringe on the right of property owners to use and develop their land." This sentence prioritizes development rights over all other land rights, and thereby undermines Goal 1's intent to balance the rights of all property owners.
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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--

Esther Murphy
esther_murphy@comcast.net

JCCInfo

From: George J. Caprio, Jr. <geocap@frontiernet.net>
Sent: Monday, November 25, 2024 2:07 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
George J. Caprio, Jr.
geocap@frontiernet.net

JCCInfo

From: Greg Howle <greg.a.howle@gmail.com>
Sent: Wednesday, October 16, 2024 6:28 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Greg Howle
greg.a.howle@gmail.com

JCCInfo

From: Irene Yates <yatesfamily1987@gmail.com>
Sent: Monday, December 2, 2024 5:53 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

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- Please remove Goal 1 Objective 4. This objective is so broad it would reduce the protections that zoning provides to property owners. If the Objective were sufficiently narrowed it would be redundant with the other objectives of Goal 1.
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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Irene Yates
yatesfamily1987@gmail.com

JCCInfo

From: Jennifer A Jones <jenajones44@gmail.com>
Sent: Wednesday, October 16, 2024 6:33 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

Dear county leaders,

I love this county. Please do not destroy it by over developing and loosening zoning designations. Jefferson County needs to remain rural. It's already gone way to far. Please don't accept Cara Key's direction. It's wrong for our county.

Please accept my comment on the draft Comprehensive Plan presented to the County Commission on October 17, 2024. There are several significant issues with the current comprehensive plan that undermine the protections that the comprehensive plan and zoning are intended to provide to property owners.

- Please remove Goal 1 Objective 4. This objective is so broad it would reduce the protections that zoning provides to property owners. If the Objective were sufficiently narrowed it would be redundant with the other objectives of Goal 1.
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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,
Jennifer Jones, WV native and Jefferson County landowner.

--
Jennifer A Jones
jenajones44@gmail.com

JCCInfo

From: JENNIFER KING <jenxyking@comcast.net>
Sent: Thursday, October 17, 2024 2:29 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,
Jennifer King

--
JENNIFER KING
jenxyking@comcast.net

JCCInfo

From: Joanne Bario <joannebario@gmail.com>
Sent: Wednesday, October 16, 2024 6:32 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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- Please return the Future Land Use Guide to its previous name of Future Land Use Map. The new name of "Guide" down plays the importance of this element of the comprehensive plan. Those seeking a zoning map amendment may take advantage of this confusion. It should be returned to its original name.

Thank you for considering these comments as you consider the new comprehensive plan. This is an important change to protect our county.

Sincerely,

--
Joanne Bario
joannebario@gmail.com

JCCInfo

From: Joanne Masemer <joanneherrington@gmail.com>
Sent: Monday, November 25, 2024 8:50 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Dear Commissioners,

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Please note we already have problems with water in Jefferson County. This plan further destroys our natural resources, by destroying our land and taking our water. Why dont you try to bring better resorces to our county instead of destroying it. This is where we live. Look around at how much destruction with no basic systems or structure that are required for us to function.

Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,
Joanne Masemer

--
Joanne Masemer
joanneherrington@gmail.com

JCCInfo

From: John Arrowsmith <jarrowsmith@yahoo.com>
Sent: Wednesday, October 16, 2024 6:50 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
John Arrowsmith
jarrowsmith@yahoo.com

JCCInfo

From: John Bachner <john@bachner.com>
Sent: Friday, October 18, 2024 1:40 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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--
John Bachner
john@bachner.com

JCCInfo

From: John Cisar <jocisarwv@gmail.com>
Sent: Wednesday, October 16, 2024 7:40 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
John Cisar
jocisarwv@gmail.com

JCCInfo

From: Kathleen Lloyd <Sweens1205@gmail.com>
Sent: Thursday, October 17, 2024 6:39 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Sincerely,

--
Kathleen Lloyd
Sweens1205@gmail.com

JCCInfo

From: Kathleen Lloyd <Sweens1205@gmail.com>
Sent: Thursday, October 17, 2024 6:39 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
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Sincerely,

--
Kathleen Lloyd
Sweens1205@gmail.com

JCCInfo

From: Kathryn Bellacosa <kbella21@gmail.com>
Sent: Thursday, October 17, 2024 11:44 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Sincerely,

--
Kathryn Bellacosa
kbella21@gmail.com

JCCInfo

From: Kathy Lloyd <Sweens1205@gmail.com>
Sent: Sunday, December 1, 2024 1:42 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Sincerely,

--
Kathy Lloyd
Sweens1205@gmail.com

JCCInfo

From: Kendra Clark <kendrarsc@hotmail.com>
Sent: Thursday, October 17, 2024 2:36 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Kendra Clark
kendrarsc@hotmail.com

JCCInfo

From: Kraig Benson <warp2speed@aol.com>
Sent: Wednesday, October 16, 2024 6:46 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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- Please return the Future Land Use Guide to its previous name of Future Land Use Map. The new name of "Guide" down plays the importance of this element

--
Kraig Benson
warp2speed@aol.com

JCCInfo

From: L. Hardy Mason <hardymason@yahoo.com>
Sent: Thursday, October 17, 2024 6:10 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

L. Hardy Mason

--

L. Hardy Mason
hardymason@yahoo.com

JCCInfo

From: L Hardy Mason <hardymason@yahoo.com>
Sent: Thursday, October 17, 2024 6:10 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

L. Hardy Mason

--

L. Hardy Mason
hardymason@yahoo.com

JCCInfo

From: Lance Dom <lancealandom@gmail.com>
Sent: Thursday, October 17, 2024 10:19 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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- Please return the Future Land Use Guide to its previous name of Future Land Use Map. The new name of "Guide" down plays the importance of this element of the comprehensive plan. Those seeking a zoning map amendment may take advantage of this confusion. It should be returned to its original name.

Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,
Lance and Susan Dom

--
Lance Dom
lancealandom@gmail.com

JCCInfo

From: Laura Degenhardt <lmeadva@yahoo.com>
Sent: Thursday, October 17, 2024 6:48 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

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Sincerely,

--
Laura Degenhardt
lmeadva@yahoo.com

JCCInfo

From: Laura Degenhardt <lmeadva@yahoo.com>
Sent: Thursday, October 17, 2024 6:48 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Laura Degenhardt
lmeadva@yahoo.com

JCCInfo

From: Laura Levesque <unextinguished@gmail.com>
Sent: Wednesday, October 16, 2024 8:07 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

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- Please return the Future Land Use Guide to its previous name of Future Land Use Map. The new name of "Guide" down plays the importance of this element of the comprehensive plan. Those seeking a zoning map amendment may take advantage of this confusion. It should be returned to its original name.

Thank you for considering these comments as you consider the new comprehensive plan.

We must have common sense zoning laws and regulations on land use for sustainable growth.

Laura Levesque and Russ Fry
Charles Town

Sincerely,

--

Laura Levesque
unextinguished@gmail.com

JCCInfo

From: Laurie Allen <lovejoy444@aol.com>
Sent: Sunday, December 1, 2024 8:43 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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- Please remove Goal 1 Objective 4. This objective is so broad it would reduce the protections that zoning provides to property owners. If the Objective were sufficiently narrowed it would be redundant with the other objectives of Goal 1.
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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Laurie Allen
lovejoy444@aol.com

JCCInfo

From: Leah Rampy <leah.rampy9@gmail.com>
Sent: Friday, November 29, 2024 10:29 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

Please accept my comment on the draft Comprehensive Plan presented to the County Commission on October 17, 2024. As residents of Jefferson County, we look to you to provide zoning protections for our quality of life.

- Please remove Goal 1 Objective 4. This objective is so broad it would reduce the protections that zoning provides to property owners. If the Objective were sufficiently narrowed it would be redundant with the other objectives of Goal 1.
- Please remove the second sentence of the first paragraph on page 18. "However, this should not infringe on the right of property owners to use and develop their land." This sentence prioritizes development rights over all other land rights, and thereby undermines Goal 1's intent to balance the rights of all property owner.
- Please return the Future Land Use Guide to its previous name of Future Land Use Map. The new name of "Guide" down plays the importance of this element of the comprehensive plan. Those seeking a zoning map amendment may take advantage of this confusion. It should be returned to its original name.

We are counting on you to protect the collective rights of the citizens of this county and asking you to make decisions that consider the well-being of all who live here.

Sincerely,

--
Leah Rampy
leah.rampy9@gmail.com

JCCInfo

From: Leah Rampy <leah.rampy9@gmail.com>
Sent: Friday, November 29, 2024 10:29 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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We are counting on you to protect the collective rights of the citizens of this county and asking you to make decisions that consider the well-being of all who live here.

Sincerely,

--
Leah Rampy
leah.rampy9@gmail.com

JCCInfo

From: Linda Layne <llyne53@gmail.com>
Sent: Wednesday, November 27, 2024 12:02 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

Please accept my comment on the draft Comprehensive Plan presented to the County Commission on October 17, 2024. There are several significant issues with the current comprehensive plan that undermine the protections that the comprehensive plan and zoning are intended to provide to property owners.

As a farmer resident with generations of family owned land which has provided jobs for our area but also sustained multiple families for lifetimes. Concern of our land usage is vitally important to preserve. My husband and I are doing our part, in fact we are so concerned that we have applied to put our land in Farmland Protection. We are not just talking but we are doing what we can to ensure our farm stays a farm. Proper and responsible zoning is of the utmost importance to our county and the future of our children. So I beseech you to please consider the importance of the following requests in the new comprehensive program.

- Please remove Goal 1 Objective 4. This objective is so broad it would reduce the protections that zoning provides to property owners. If the Objective were sufficiently narrowed it would be redundant with the other objectives of Goal 1.
- Please remove the second sentence of the first paragraph on page 18. "However, this should not infringe on the right of property owners to use and develop their land." This sentence prioritizes development rights over all other land rights, and thereby undermines Goal 1's intent to balance the rights of all property owner.
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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,
Linda J. Layne

--
Linda Layne
llyne53@gmail.com

JCCInfo

From: Linda Zwobota <Zwobota@aol.com>
Sent: Wednesday, October 16, 2024 9:21 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

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- Please remove Goal 1 Objective 4. This objective is so broad it would reduce the protections that zoning provides to property owners. If the Objective were sufficiently narrowed it would be redundant with the other objectives of Goal 1.
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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Linda Zwobota
Zwobota@aol.com

JCCInfo

From: Lindsay McLaughlin <lindsay.mclaughlin66@gmail.com>
Sent: Friday, November 29, 2024 7:14 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

Hello,

I am unable to attend the public meeting on December 4, so I want to share my view with you now. I will be at the meeting in spirit, and I hope that many others who share my concern and can attend will do so. I am really concerned about the direction of Jefferson County toward "build, build, build" without, it seems, regard for the value of our farmland, groundwater, wild spaces, and bucolic scenery that attracts tourism, artists, and culturally creative entrepreneurs. Particularly in this time of economic uncertainty and climate instability it would be wise for Jefferson County to invest in building relationships with local farmers and businesses rather than developers from elsewhere and especially corporations based in California. These folks do not care about the wellbeing of the citizens of Jefferson County. They want to make a profit and have no stake in creating resilience and enduring relationships with people here, the people who matter. They will extract our water, tourist-attracting landscapes, fertile soil, and ability to thrive and sell it for as much money as they can get. Given the difficult and uncertain times we are in, it would be wise to consider another understanding of what we want to develop.

For example, let's be careful not to undermine the protections that the comprehensive plan and zoning are intended to provide.

- Please remove Goal 1 Objective 4. This objective is too broad and if it were narrowed appropriately it would be redundant with the other objectives of Goal 1.
- Please remove the second sentence of the first paragraph on page 18. "However, this should not infringe on the right of property owners to use and develop their land." This sentence prioritizes development rights over all other land rights.
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JCCInfo

From: Lindsay McLaughlin <lindsay.mclaughlin66@gmail.com>
Sent: Friday, November 29, 2024 7:14 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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JCCInfo

From: Lori Simmons <Mapmaker3@comcast.net>
Sent: Thursday, October 17, 2024 4:03 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Dear Commissioners,

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- Please remove Goal 1 Objective 4. This objective is so broad it would reduce the protections that zoning provides to property owners. If the Objective were sufficiently narrowed it would be redundant with the other objectives of Goal 1.
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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Lori Simmons
Mapmaker3@comcast.net

JCCInfo

From: Marcie RHOADS <marcierhoads@gmail.com>
Sent: Sunday, December 1, 2024 1:12 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Sincerely,

--
Marcie RHOADS
marcierhoads@gmail.com

JCCInfo

From: Margaret Tice <ticeml@aol.com>
Sent: Sunday, December 1, 2024 3:14 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Sincerely,

--
Margaret Tice
ticeml@aol.com

JCCInfo

From: Miriam Caprio <dineywall@frontiernet.net>
Sent: Monday, November 25, 2024 2:06 AM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Sincerely,

--
Miriam Caprio
dineywall@frontiernet.net

From: [Mark Muse](#)
To: [Steve Stolpher](#); [Kelvin Upson](#); [Jane Tablr](#); [Pasha Majidi](#); [JCCInfo](#)
Subject: Public Comment for the recommended draft of the Comprehensive Plan
Date: Thursday, October 17, 2024 5:24:44 AM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

—
Mark Muse
lxmmuse@gmail.com

JCCInfo

From: James Wiltshire <mwilts@comcast.net>
Sent: Monday, December 2, 2024 7:31 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

Please accept my comment on the draft Comprehensive Plan presented to the County Commission on October 17, 2024. There are several significant issues with the current comprehensive plan that undermine the protections that the comprehensive plan and zoning are intended to provide to property owners.

Current landowners should be protected from intrusive or damaging development that affects their property values, health, and ability to live in freedom.

- Please remove Goal 1 Objective 4. This objective is so broad it would reduce the protections that zoning provides to property owners. If the Objective were sufficiently narrowed it would be redundant with the other objectives of Goal 1.
- Please remove the second sentence of the first paragraph on page 18. "However, this should not infringe on the right of property owners to use and develop their land." This sentence prioritizes development rights over all other land rights, and thereby undermines Goal 1's intent to balance the rights of all property owner.
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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
James Wiltshire
mwilts@comcast.net

JCCInfo

From: Jason Blough <Jh_blough@hotmail.com>
Sent: Monday, December 2, 2024 7:55 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Sincerely,

--
Jason Blough
Jh_blough@hotmail.com

JCCInfo

From: Leanna Casebere <Leanna.Casebere@gmail.com>
Sent: Monday, December 2, 2024 2:33 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Leanna Casebere
Leanna.Casebere@gmail.com

JCCInfo

From: Michele Blough <Bloughmichele@gmail.com>
Sent: Monday, December 2, 2024 7:57 PM
To: Steve Stolipher; Kelvin Upson; Jane Tabb; Pasha Majdi; JCCInfo
Subject: Public Comment for the recommended draft of the Comprehensive Plan

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Thank you for considering these comments as you consider the new comprehensive plan.

Sincerely,

--
Michele Blough
Bloughmichele@gmail.com

Adjourn

Having no further business, Commissioner Majdi motioned to adjourn the meeting. The motion was seconded and unanimously approved.

Steve Stolipher, PRESIDENT

Respectfully submitted
Lynn Dillow
Administrative Clerk



JEFFERSON COUNTY COMMISSION

124 East Washington Street, P.O. Box 250, Charles Town, WV 25414

Phone: (304) 728-3284 Fax: (304) 725-7916

Web: www.jeffersoncountywv.org

PRESIDENT

Pasha Majdi

VICE PRESIDENT

Mike Mood

COMMISSIONER

Cara Keys

COMMISSIONER

Jack Hefestay

COMMISSIONER

Steve Stolipher

To: Commissioner Pasha Majdi
Commissioner Mike Mood
Commissioner Cara Keys
Commissioner Jack Hefestay
Commissioner Steve Stolipher

From: Edwina Benites-LM, county administrator

Re: Boards and Commissions appointments, January 16, 2025

Planning Commission

- i. Allers, Michael Jr.
- ii. Chrisman, Amy
- iii. Dale, John Henry
- iv. Hagberg, Brian
- v. Hayes, Daniel
- vi. Heck, Tammy
- vii. Holland, Zach
- viii. Kletter, Elliot
- ix. Morris, Charles
- x. Ross, Maura
- xi. Tabb, David
- xii. Wesolek, Tim

Suggested motions:

Motion to appoint _____ for the unexpired seat 3 on the Jefferson County Planning Commission for a term expiring March 31, 2025.

Motion to appoint _____ for the unexpired seat 1 on the Jefferson County Planning Commission for a term expiring March 31, 2027.

Boards

From: Edwina Benites
Sent: Friday, December 27, 2024 10:56 AM
To: Michael Allers Jr.; Boards
Subject: RE: JEFFERSON COUNTY PLANNING COMMISSION

Thanks for your email! Could you send your resume as well?

Eddie



Edwina Benites-LM
County Administrator
Jefferson County Commission
124 East Washington Street
Charles Town, West Virginia 25414
(304) 728-3284

From: Michael Allers Jr. <mchlallers1@gmail.com>
Sent: Monday, December 23, 2024 9:05 PM
To: Boards <Boards@jeffersoncountywv.org>; Edwina Benites <ebenites@jeffersoncountywv.org>
Subject: JEFFERSON COUNTY PLANNING COMMISSION

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

To whom it may concern,

Jefferson County has probably been my home since 2022. I live in Charles Town- and my wife and I are proud to raise our two young children here. This is a place where they could be safe, grow up with small town values, and big dreams. This is a place that should not just be for them to grow up in, but a place to stay. It is a place that must grow responsibly and meet the needs of all citizens that want to make this special county a home. And that is why I would like to step forward for a position on the planning committee.

I've always been an advocate throughout my professional career. In the classroom, I fought for the rights and opportunities of my students. In my local column in the Spirit of Jefferson, I brought attention to issues that faced our county and our state and made them known to the people. On the Campaign trail, I have worked hard to get individuals elected that had the best interest of the people at heart, and even ran for the House of Delegates myself because I believed this amazing place was underrepresented in Charleston. I currently work as a political commentator, writer, and producer at One American News network.

Although I work for the national news, I always put forward stories that are designed to inform and bring attention to the small town problems and overlooked solutions that I have my whole career. I am committed to the growth of this county, its success, and its future for my children and hopefully for theirs. I want to be a part of that magic. I look forward to being considered, it is simply an honor.

Michael Allers Jr.

Allers Jr. CV 24

Michael Allers Jr.

(434) 294-5355

mchlallers1@gmail.com

105 Union Ridge Dr.
Charles Town, WV 25414

EXPERIENCE

JOURNALISM

ONE AMERICA NEWS NETWORK-Writer/Co-Producer/ COMMENTATOR

JUNE 2024-PRESENT

Head Writer/Co- Producer of Chanel Rion's Show, Fine Point. Writing the monologues and segments, as well as news for the day. Selecting news stories for the day, clippings, B-roll, sound bites, and occasionally, lining up guests. Additionally writing and providing commentary to OANN's site.

Spirit of Jefferson-Contributor, Columnist

JULY 2022-OCTOBER 2023

Bringing a Millennial, Conservative Perspective as a Political Commentator on Local, State, and Federal Issues impacting West Virginia.

Rightly- Public Relations/ Social Media Consultant

OCTOBER 2021-DECEMBER 2021

Drafts and advises on Tweets and Social Media Posts, pitches stories to pursue, analyzes viewership and data to provide direction.

Potomac Local- Reporter

JULY 2020-SEPTEMBER 2020

Covered the Manassas City and Prince William County's Judicial Circuit and Political Scene.

Grand New Podcast w/ Bearing Drift -Co-Host

MARCH 2020-JULY 2021

In Partnership with the *Bearing Drift*, Co-Host of the "Grand New Podcast", offering a Millennial Spin and Hot Takes on Virginia Politics.

POLITICS

Allers for VA State Senate-Campaign Manager & Comms. Director

MARCH 2022-MAY 2023

Provided strategy and laid groundwork for a grassroots campaign for Mike Allers Sr.-my Father. Accurately represented the positions of Allers and the Campaign to the Media, provided openness and Transparency to the Press, developed strategy in messaging and on Social Media.

Mariela Roca for Congress (Md-6)-Press Secretary

JUNE 2022-JULY 2022

Accurately represented the positions of Ms. Roca and the Campaign to the Media, provided openness and Transparency to the Press, developed strategy in messaging and on Social Media. Chief Media Advisor.

Winsome Sears for Lt. Governor of VA-Press Secretary

JULY 2021-SEPTEMBER 2021

Accurately represented the positions of Mrs. Sears and the Campaign to the Media, provided openness and Transparency to the Press, developed strategy in messaging and on Social Media. Chief speechwriter and Media Advisor.

Andrews for Congress Campaign, Manassas,VA-Chairman of Education Coalition

AUGUST 2020- NOVEMBER 2020

Provided leadership and facilitated community discussions on how to get children back to school safely and equitably in the age of COVID-19.

Theresa Coates Ellis for Mayor Campaign, Manassas,VA-Media Strategist

DECEMBER 2019-AUGUST 2020

Provided Media Outreach Strategy, drafted, edited, and circulated Press Releases, built relationships with Local Press.

Freitas for Delegate Campaign, Madison,VA- Field Director

FEBRUARY 2015-MAY 2015

Helped organize and strategize on a grassroots level to ensure Nick Freitas served as the next Delegate from Virginia's 30th District.

Ken Cuccinelli for Governor, Charlottesville,VA- Intern

JUNE 2013-NOVEMBER 2013

Helped organize and strategize on a grassroots level through door knocking and Phone banking.

TEACHING

Frederick Co. Public Schools, Frederick,MD— *Lead Teacher*

AUGUST 2022-JUNE 2023

Lead 2nd Grade Teacher- all subjects, including Reading, Math, Language Arts, Social Studies, and Science at North Frederick Elementary.

AUGUST 2023-JULY 2024

Lead 6th Grade Language Arts at Monocacy Middle School.

Forest Grove Elementary–Sterling,VA–*5th Grade Teacher*

AUGUST 2019–JULY 2022

Lead 5th grade teacher–Reading/Writing and Social Studies, being that the grade is departmentalized.

Served as my school's CONTENT REPRESENTATIVE for Social Studies.

Lakemont Elementary, Petersburg,VA — *4th Grade Teacher*

OCTOBER 2018 - AUGUST 2019

Lead 4th grade teacher, assuming the role from a Long Term Substitute, as mandated by the Principal to accommodate the Teaching shortage.

Lakemont Elementary, Petersburg,VA — *5th Teacher*

SEPTEMBER 2018 - OCTOBER 2018

Lead 5th Grade Teacher- all subjects, including Reading, Math, Language Arts, VA Studies, and Science.

Orange County Child Care, Orange,VA — *Co-Teacher*

AUGUST 2017 - AUGUST 2018

In the Child Care division, a 12 month program in coordination with Head Start. Taught all subjects, provided emotional, structural, and nutritional support to children ages 3-6 years old.

FINANCE

UVA Community Credit Union, Charlottesville,VA–*Teller, Phone Representative*

SEPTEMBER 2015- AUGUST 2017

Helped our members with any questions, concerns, transactions, and transfers via our Call-In service and in person.

SKILLS

Leadership

Journalism

Communication

Public Relations

Public Speaking

Campaigning

Political Strategy

Recruiting

Community Outreach

Customer Service Phone

Computation

Banking

Marketing

Networking

Fundraising

Podcast Production

Social Media Management

Graphic Design

Sales

ENPS

REFERENCES

MEDIA

Chanel Rion, FINE POINT Host, OAN (254) 413-0035

James Lalino, Co-Producer, OAN, PROJECT VERITAS (516) 578-2348

Dan Baldwin, OAN National/ White House Correspondent (862) 377-9317

Monica Paige Luisi, Fmr. OAN, now Turning Point White House Correspondent (609)233-8632

Tim Cook, Editor at *Spirit of the Jefferson* (301) 676-3312

Lynn Mitchell, Editor of Bearing Drift (540) 487-1947

Stephen Kent, Fmr. Host of Rightly (336)239-9075

Matt Colt Hall, Former Co-Host and Outreach Director for *Jason Miyares, AG of Virginia* (276) 733-0732

POLITICS

Scott Faulkner, Advisor to President Ronald Reagan - (304) 716-6235

Todd Gunter, Fmr. Campaign Manager Moore Capito for WV Governor (304) 415-2389

Jill Upson, Executive Director of WV Minority Affairs (571) 271-3345

Sammi Brown, Fmr. WV House of Delegates, National Guard (304) 283-0315

Andrew Leppert, General Consultant, Chief of Staff for Rep. Gill (814)977-5050

Aliscia Andrews, Marine and Former *Congressional Candidate VA-10* (910) 545-6135

David Farajallohi, *Fmr. Manassas City Councilor* (703) 507-6538

Tom Bunting, Senior Advisor-RJ Reynolds (630) 310-4028

EDUCATION

Dr. John Almarode, *Professor/ Advisor at JMU* (540)568-4950

Molly Farmer, *Former Co-Teacher* (540)718-4877

Mike Lewis, Fmr. SPED Co-Teacher at *Forest Grove Elementary* (216)403-3893

Jason Cutsail Social Studies, FCPS (301)524-2020

COVER LETTER

1-434-294-5355 | mchlallers1@gmail.com

To Whom it may concern:

I come from a family of educators and a family of service. My Father is a Policeman turned Teacher and later Principal, my Mother teaches Special Needs Children. Education is the family business of the Allers household. I tried to fight it, taking jobs in the food industry, the financial sector, and in the field of Politics-my other passion. But I truly wanted to make a difference and impact the future. I decided to complete my degree in Elementary Education-from James Madison University and finishing up at Mary Baldwin University, without taking out a student loan or a dime from anyone. I first became a preschool teacher in rural Orange County, Virginia, where I saw firsthand the struggles of affording childcare for young parents just trying to get by. I then taught 4th and 5th grade further south in Petersburg, where I saw the direct disparities in the Virginia school system and their impact on children of color. While in Petersburg, I advocated for my kids and worked with the School Board to fix up a run-down playground and make it safer for students in an area plagued with crime. I then taught in Northern Virginia. While on the surface the region seems to offer more access to a better way of life, I have seen up close the devastating effects of COVID-19 on my students' social and academic well being. I have realized I have to go beyond the classroom in order to make an impact on the Education System. I served on VA-10's Congressional Candidate Aliscia Andrews' Education Task Force to steer Education Policy. I ran for office on new ideas that would reform education. I came up short, but that does not stop me. There is more work to do.

In October 2019, I joined center-right blog *Bearing Drift* in hopes of bringing in a new, millennial-driven perspective. Working with the site, I also started the podcast, *Grand New Podcast*, to not only interview Virginia's movers and shakers, but also create conversations between those with different views, including figures from both parties. I also covered the hard news in my community cutting my teeth in the Northern Virginia local online-based circulation, *The Potomac Local*. I was proud to serve as Lt. Governor Winsome Sears' Press Secretary during the campaign-championing and crafting and representing a Conservative Agenda for Virginia. I served as an educator in Maryland and a Conservative Columnist for *The Spirit of Jefferson*, a local paper in Charles Town, West Virginia. And now, I am setting the agenda through my writing and producing on the show "Fine Point" at One America News Network. I provide steady commentary and opinion pieces to their news site as well. I am proud to wear many hats. I feel I would be a necessary and welcome addition to the team. I am a self-starter and a passionate advocate. My unique life path has prepared me for this role. I am ready to get to work and work hard.

Sincerely,



Michael A. Allers Jr.

KELLY J. BROWNE

info@kellyexteriors.com | (703) 851-1544 | Charles Town, WV 25414

January 1, 2025

Jefferson County Planning Commission
P.O. Box 250
Charles Town, WV 25414

Dear Planning Board Chairperson,

The buck stops here! I would like to express my interest in serving as a volunteer member of the Jefferson County Planning Commission. I have proven profitability with my own companies, and I am eager to use my unique skill sets to be more involved with the improvement of our community. I bring an open mind and a genuine interest in forming bonding relationships with peoples from all walks of life to achieve goals.

I have lived in Jefferson County for 7 years and am deeply committed to the well-being of our community. I am particularly interested in the land use, environment conservation and infrastructure, and I believe my proprietorship would make me a valuable asset to the board. I would be honored to serve and work collaboratively with fellow members to ensure that Jefferson County continues to thrive as a vibrant, sustainable community.

Thank you for considering my application. I would welcome the opportunity to discuss my qualifications further and to learn more about how I can support the board's work. Please feel free to contact me at info@kellyexteriors.com or (703) 851-1544.

Sincerely,



Kelly Jason Browne

KELLY J. BROWNE

Seasoned entrepreneur with 35+ years of experience in balancing technical knowledge, business acumen, and strong leadership skills to ensure success, growth and profitability.

Charles Town, WV 25414
◆ (703) 851-1544

CORE EXPERTISE

- Business Management
- Operational Oversight
- Contracting and Construction
- Marketing and Sales
- Customer Relations
- Business Planning
- Project Oversight
- Networking and Collaboration
- Strategic Planning

PROFESSIONAL SUMMARY

Kelly Exteriors <http://kellyexteriors.com/>
Founder and CEO

1999 - Present

Residential and commercial roofing and general contractor services

- Manages company finances, including budgeting, accounting, and ensuring profitability
- Recruits and retains skilled employees and provides necessary training for team members
- Ensures adherence to local building codes, safety regulations, licensing requirements, and insurance policies
- Builds and maintains relationships with clients, contractors, and suppliers
- Provides accurate cost estimates, drafting contracts, and explains project details to clients
- Addresses customer concerns, resolves disputes, and ensures satisfaction
- Oversees project timelines and resource allocation
- Ensures all work meets industry standards and client expectations
- Handles unforeseen challenges or delays during roofing projects
- Establishes a strong company brand and reputation in the market
- Develops marketing strategies to attract new clients, such as digital marketing, networking, and/or traditional advertising
- Closes deals with potential clients and upsells services when appropriate
- Sources and manages roofing materials, tools, and equipment
- Manages crews and ensures they work efficiently and safely
- Enforces safety protocols to protect workers and minimizes liability
- Establishes relevancy by keeping up with industry trends, new technologies, and advanced roofing techniques
- Uses customer and employee feedback to improve operations and services
- Building relationships with suppliers, contractors, and local businesses to create mutually beneficial partnerships
- Participates in community events and sponsorships to boost visibility and reputation

Canter Point Stables, LLC <http://canterpoint.com/>
Co-Owner/ Operator

2017- Present

Equine facility offering horseback lessons, trail riding and boarding

- Maintains pastures, paddocks, fields, fences, gates, and residential property on 20 acres
- Manages facility maintenance calendar, including vehicles and trailers
- Designed and fabricated a state-of-the-art outdoor riding arena
- Operates and maintains all mechanical farm equipment
- Routinely cultivates, cuts, bails and stores hay from 40+ acres of fields at least two times per year
- Conducts barn facility maintenance including roofing, siding, electrical, and plumbing
- Installed horse washing station complete with heated water

KELLY J. BROWNE

- Oversees daily care and feeding of 18 horses, 3 cats, 3 dogs and 1 pig
- Assists with coordinating community tours and marketing
- Supervises and trains barn staff
- Resolves issues and complaints
- Assists with handling annual budget
- Fabricated new tack and feed room inside barn for efficiency
- Established and maintains contracts with local facilities for feed and removal of waste

VOLUNTEER WORK

Paws of Honor <http://pawsofhonor.org/>

2015 - Present

A non-profit organization which provides veterinary care and products, at no cost, for retired military and law enforcement K9s that have served the country locally or globally.

Attended:

- Police Week Washington, DC (2 years)
- Law Enforcement Conference Las Vegas, NV
- Atlantic City Veterinary Conference Atlantic City, NJ
- Vanish Brewing Fundraiser Hamilton, VA
- Super Pet Expo Chantilly, VA
- Desert Rose Winery Fundraiser Hume, VA

Boards

From: Amy Chrisman <honeylocustfarms@comcast.net>
Sent: Friday, January 3, 2025 12:33 PM
To: Boards
Cc: Mike Mood
Subject: Volunteer for Jefferson County Planning Commission
Attachments: Cover Ltr and Resume.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Attached is a cover letter and resume I am submitting regarding being a volunteer for the Jefferson County Planning Commission. Please let me know that you have received.

Thank you.

*Bruce & Amy Chrisman
Honey Locust Farms LLC
2990 Shirley Road
Charles Town WV 25414
(304)676-7820*

Bruce Chrisman

2990 Shirley Road

Charles Town WV 25414

(304)676-7820

honeylocustfarms@comcast.net

January 3, 2025

To Whom It May Concern:

My name is Bruce Chrisman and I am interested in being a volunteer for the Jefferson County Planning Commission. My family have been lifelong residents of Jefferson County. I am a six-generation farmer in Jefferson County. I retired from the 167th AW, WV Air National Guard and WV Military Authority as a firefighter after 32 years in April of 2022. I currently am farming on one of our family farms that has been in our family for over six decades and three generations. I also have been running my own snow removal and lawn care business since 1996.

Being a part of this county for 58 years, I am very concerned about the things that affect my community and its future along with the future of our farm and our family. Thank you for your consideration and I look forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Bruce Chrisman".

Bruce Chrisman

Bruce Chrisman

honeylocustfarms@comcast.net • (304)676-7820

EDUCATION

Musselman High School, Graduated 1985

Additional Educational to include, but not limited to:

- Air Force Basic Training
- Air Force Fire Academy
- Air Force Rescue Academy
- Air Force University
- Air Force NCO
- National Fire Academy

Highest Fire Certifications:

- Fire Officer IV (Pro Boarded)
- Fire Instructor III (Pro Boarded)
- Fire Inspector II (Pro Boarded)
- Air Force Rescue

PROFESSIONAL EXPERIENCE

Shadyside Farm & Honey Locust Farms LLC, 1982 to Current

Owner/Operator

- Hay, Grain, Beef, Crops
- Snow Removal and Lawn Care (1996 to Current)
- Hauling

167th AW, WV Air National Guard, 1990 to 2022, MSG. Retired

- Assistant Chief of Operations, 2016 to 2022
- Assistant Chief of Training, 2002 to 2016

WV Military Authority, 1990 to 2022, Retired

- Assistant Chief of Operations, 2016 to 2022
- Captain, 2004 to 2015

VOLUNTEER & EXTRACURRICULAR

Independent Fire Company, 2023 to Current

South Berkeley Volunteer Fire Company, 1984 to Current Lifetime Member

- Have held many positions over the years to include Fire Chief

LEADERSHIP EXPERIENCE

- Military/County/State Liaison for Disaster Response and Preparedness
- State/Military Radio Inoperability, Committee and Liaison
- Military Inspection Team Member
- Berkeley County Fire/Rescue Association
- WVU and RESA Fire Instructor
 - Program and Curriculum Developer
 - Specializing in Rescue Training

OUTSTANDING AWARDS & DECORTION

- Air Force Meritorious Service Medal
- Air Reserve Forces Meritorious Service Medal (9 Devices)
- National Defense Medal (1 Device)
- Global War on Terrorism Service Medal
- Air and Space Overseas Service Ribbon
- WV State Service Ribbon (1 Device)
- WV Emergency Service Ribbon (1 Device)

HOBBIES

- Hunting
- Tractor Pulling
- Drag Racing
- Car Shows
- Traveling

Boards

From: John Henry Dale <johnhenrydale@gmail.com>
Sent: Thursday, January 2, 2025 12:03 AM
To: Edwina Benites; Boards
Subject: Letter of interest for Jefferson County Planning Commission volunteer
Attachments: John Henry Dale Resume 2025_AV_SE.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Hello Mrs Benites and Jefferson County Commissioners,

My Name is John Henry Dale and I'm writing to express my strong interest in serving as a volunteer on the Jefferson County Planning Commission, per the request for interested applicants on the JCPC Facebook page.

I was born in Jefferson Hospital in Ranson in 1976 and grew up here in Jefferson County on a farm just outside of Charles Town. With a degree in International Studies from Kenyon College, a Master of Science in Digital Media from University of Edinburgh (Scotland) and over 20 years of experience in the tech sector, I currently live in Blue Ridge Acres in Harpers Ferry and work remotely for AVI Systems as a contract IPTV Engineer for Google and Youtube TV. I also run my own AV, IT and Multimedia engineering and event production firm, Dale Dale Inc. As a lifelong Jefferson County citizen born in Jefferson Hospital in Ranson, I've lived all over the county, including Charles Town, Shepherdstown, Harpers Ferry, Summit Point, Middleway, and Kabletown.

After several years living outside of the county in Edinburgh, Scotland, Portland, OR, Miami, FL and New York City, last year I was thrilled to be awarded a spot in [Ascend WV's](#) 2023-2024 Eastern Panhandle cohort. If you're not familiar, Ascend WV was created by former Intuit CEO and current Marshall University President (and Kenova, WV native) Brad Smith and his wife Alys Smith with a transformational \$25 million donation to West Virginia University. WVU administers the program, which is designed to attract remote workers to West Virginia to encourage growth in areas like tourism, sustainable development and next-level transportation. 2024 has been a very successful year for the Ascend WV program and participating in it has been particularly rewarding for me on both a personal and professional level. It has been instrumental in helping me buy my home in Blue Ridge Acres through its partnership with Rocket Mortgage and in founding my newly incorporated business, Mountaindale LLC, here in Harpers Ferry.

As a business owner and Jefferson County native who served as a planning commissioner in Harpers Ferry (2004-2005), I am deeply familiar with the issues facing business owners, farmers and the specific infrastructural issues facing Jefferson County.

I am deeply committed to both smart economic growth and environmentally sustainable planning for Jefferson County and believe wholeheartedly that these two critical factors must work together seamlessly to create the kind of liveability that the 2045 Comprehensive Plan aspires to create for Jefferson County citizens.

I've attached my resume as a PDF. Thanks for your time and consideration of my candidacy for this important volunteer position.

Best regards,

John-Henry Dale

Mobile: 503-830-8917

<http://linkedin.com/in/johnhenrydale>

JOHN HENRY DALE, M.Sc., CTS

NYC | 503.830.8917 | JohnHenryDale@gmail.com | www.Linkedin.com/in/JohnHenryDale/

SENIOR AV & SOLUTIONS ENGINEER

AV ENGINEERING | LIVE STREAMING | SOLUTIONS ENGINEERING | AUDIO/VIDEO PRODUCTION | BROADCAST ENGINEERING

Performance-driven, process-focused and AVIXA CTS-certified, Senior AV & Solutions Engineer with 20+ years of transferable experience in envisioning and building highly flexible and stable next-generation IT, AV and Multimedia streaming and programming tools to drive user experience and success. Proven track record of success in consistently exceeding expectations, KPIs, metrics, and target sales goals on a year-over-year basis while negotiating mutually beneficial agreements with key clients and stakeholders.

IMMEDIATE VALUE OFFERED

- ❖ **Subject matter expertise** in the entire live and on-demand audio and video encoding supply chain (MPEG-DASH, HLS, H.264, WebRTC, RTMP/S, RTSP) from content acquisition to delivery, using Jira, Confluence, Google sheets, and Airtable project management solutions to support agile methodologies for live and on-demand streaming multimedia engineering products and services.
- ❖ **Transferable expertise** in consolidating legacy features and capabilities to support next-generation tools and services while improving quality and performance of multimedia programming systems and features.
- ❖ **Administer content remediation** workflows for on-demand multimedia products while acting as a technical resource to other departments to address and resolve problems.
- ❖ **Leverage agile methodologies** to cultivate innovative solutions, facilitate continuous process improvements, streamline operations, and generate cost optimization while driving organization-wide efficiency, effectiveness, and productivity.
- ❖ **Provide data-driven and insightful recommendations** via comprehensive presentations and reports to clearly communicate schedules, risks, issues, and processes to a variety of business, creative, and technical audiences.
- ❖ **Possess both solutions and audio/video engineering background** that allows for strategic engagement at the C-level as well as with software developers and IT architects.
- ❖ **Excellent communicator** able to partner with project managers, product stakeholders and technical leads outside their area to coordinate work, deliverables, and schedules.
- ❖ **Manage multiple projects and initiatives** from concept to execution while Leading agile ceremonies, such as daily stand-ups, sprint plannings, backlog refinements, retrospectives, and demos for 2-3 teams concurrently.

CORE COMPETENCIES

- Audio-Video-Over-IP Engineering
- Live Event Direction / Production
- Enterprise Video Sales Engineering
- Jira / Confluence mgmt. Experience
- SaaS Implementation Engineering
- Network and Cyber Security
- Cloud-based media Encoding
- Client Relationship Management
- Product Roadmap Development
- Cross-Cultural Communications
- Strategic Planning & Analysis
- Immersive Media Production
- Technical Troubleshooting
- Partnership Development
- Spatial Audio Integration
- AR / VR / MR/ HMD Tech
- Audio Video Production
- Regulatory Compliance
- Contract Negotiations
- Change Management
- Project Management
- Resource Allocation
- Client Engagement

PROFESSIONAL EXPERIENCE

IPTV ENGINEER | AVI SYSTEMS — NEW YORK, NY

02.2024 - PRESENT

Specialize in the installation, configuring, and troubleshooting of IPTV engineering and product solutions for Google and Youtube TV's OTA and D2S streaming video infrastructure using a fundamental understanding of IPTV principles, functionality, and terminology.

- ◆ On-site and remote installation and configuration of applications, interfaces, and products based on system/client requirements.
- ◆ Develop configuration requirements, drawings, and documents for manufacturer applications and products.
- ◆ Provide support in developing, implementing, and testing system moves, adds and changes.
- ◆ Plan and execute assigned tasks within deadlines.
- ◆ Assist in system solutions analysis, design, development, and testing activities.
- ◆ Develop and maintain configuration policies and procedures.
- ◆ Review and recommend changes to existing configuration processes.

- **Build, Test and Workflow Creation** of Cloud-Based Media Systems (Transcode, Edit, Rendering, Delivery)
- **Analyze and resolve** configuration issues in a timely manner.
- **Deploy and troubleshoot Evertz** video encoding and RF software and hardware.

Operate within a multifaceted and all-encompassing live stream production management role, overseeing day-to-day responsibilities, including delivering robust services to broadcasters by maintaining advanced creative and content visions for best-in-class streaming experiences on LinkedIn Live. Provide in-depth insights on setup, testing, and management of live video encodes.

- ◆ **Audio and Video Engineering (A1 / V1)**, direction and production in a dynamic, global financial media organization. live events, IPTV, video conferencing platforms (Zoom, Webex, MS Teams, etc.), training room management and general infrastructure support.
 - ◆ **Producing high profile events** including audio and video mixing, camera framing and operation, lighting, stage management, and sophisticated audio/video switching and AVOIP control systems including Allen & Heath dLive 5000 mixers, Black Magic ATEM 2ME Production Studio 4K, Crestron AV control systems, Biamp IP Audio, Christie and Purelink video matrix switchers.
 - ◆ **AV Solutions Architecture and Engineering** for complex, multi-destination, fully redundant, live streaming and broadcast enterprise event productions.
- **Build, Test and Workflow Creation** of Cloud-Based Media Systems (Transcode, Edit, Rendering, Delivery)
 - **Monitor broadcaster live streams** in collaboration with internal engineering teams to ensure 100% system up-time.
 - **Ensure author bespoke workflow** while crafting sophisticated streaming designs.

JOHN HENRY DALE, M.Sc.

503.830.9817 | JohnHenryDale@gmail.com

- ◆ **Utilized proof-of-concept and technical demonstration expertise** to facilitate highly visible and prestigious enterprise video customers, including AT&T, Mercedes-Benz, Prudential, GSK, LiveU, AVI-SPL, Kaplan, and Paramount.
 - ◆ **Orchestrated SaaS white label product scope/definitions** for organization managed service agreement to facilitate AT&T'S Media-Vu product launch.
 - ◆ **Administered** all aspects of information-sharing initiatives as a central repository of knowledge for cross-functional teams across the organization.
 - ◆ **Contributed towards** delivering best-in-class platforms to create, distribute, and measure success of live and on-demand video for intelligent enterprise.
 - ◆ **Involved in value alignment discussions**, high-impact product demos, competitive analyses, RFP responses, and proof-of-concepts delivery.
 - ◆ **Crafted and delivered** engaging and compelling product demonstrations.
- **Collaborated with sales and channel teams** to perform pre-demo outcomes analysis and achieve client requirements.
 - **Acquired advanced expertise** regarding all aspects of technology partner ecosystem and enterprise video landscape.
 - **Collected and analyzed** product and technology feedback from prospective clients to influence product roadmap.
 - **Strategically partnered** with cross-functional teams to close win-win agreements with new/existing customers.

Operate within a multifaceted and all-encompassing live stream production management role, overseeing day-to-day responsibilities, including delivering robust services to broadcasters by maintaining advanced creative and content visions for best-in-class streaming experiences on LinkedIn Live. Provide in-depth insights on setup, testing, and management of live video encodes.

- ◆ **Produced multiple large-scale enterprise live streaming video events** for leading Fortune 500 organizations, including Salesforce, New York Times, Wall Street Journal, EY, Adobe Max, Samsung, Nestlé, and GlaxoSmithKline.
 - ◆ **Maintain satisfactory testing, staging, and redundancy** for partners before broadcasting while meeting aggressive timeline requirements with precision.
 - ◆ **Deliver comprehensive** education, insights, and information to broadcasting partners on a worldwide basis regarding appropriate streaming solutions.
 - ◆ **Strategically work** with LinkedIn Stream Force team, supporting prestigious clients to achieve advanced creative and content vision for live streaming experiences on LinkedIn Live using complex network AV/streaming solutions.
 - ◆ **Conduct quality testing** on broadcaster live streams using Jira to ensure 100% up-time while communicating customer feedback for feature optimization and technical troubleshooting requests through LinkedIn streaming encoder service.
- **Define viewer experience** and streaming distribution requirements while enabling broadcaster streams to LinkedIn Live.
 - **Monitor broadcaster live streams** in collaboration with internal engineering teams to ensure 100% system up-time.
 - **Ensure author bespoke workflow** while crafting sophisticated streaming designs.
 - **Facilitate end-to-end setup, testing, and management** of live video encodes using StreamYard, Restream, Zoom, MS Teams, and Elemental and Teradek hardware encoders with accuracy.

- ◆ **Rebranded onboarding processes** for valued customers while delivering advisory and consultation in alignment with client business requirements.
 - ◆ **Resolved largest in-depth troubleshooting ticket** as well as improved client trust and renewed contract to generate revenue growth on a yearly basis.
 - ◆ **Successfully onboarded Citibank** —one of the largest financial institutions and prestigious client for the organization from inception to completion.
 - ◆ **Drove and closed seamless delivery and execution** of enterprise streaming video software products to large Fortune 100 companies, including Citigroup, Coca-Cola, Qualcomm, Novartis, Allianz Global Investors, GlaxoSmithKline, Campbell Soup Company, GoDaddy, Nationwide, Alcoa, John Deere, and Merck.
 - ◆ **Performed an integral role**, facilitating end-to-end activation and onboarding of new clients in NORAM, EMEA, and LATAM using API-integrated combination of Jira Service Manager, Confluence, and Salesforce cloud CRM solutions.
 - ◆ **Transformed streaming** “Implementation” process into “Activation,” involving dynamic, international, and intra-departmental collaboration on conceptual and technical differences between processes to optimize customer journey lifecycle.
 - ◆ **Achieved 100% revenue growth on a yearly basis**, coupled with 1000% growth in viewers from 2019 Q1 to 2021 Q1 (2M to 20M); 19M hours viewed (2021 YTD); 2.45M Hive Agents installed; and 9M WebRTC Viewers (2021 YTD).
- **Strategically worked** with unified communications department to achieve seamless transition with zero errors while facilitating proper formatting regarding back-end integration of 20K+ data lines.
 - **Used Hive’s custom Power-BI-based analytics dashboard** to deliver in-depth live event analytics reporting for clients.
 - **Enabled multiple implementations and onboarding** in Spanish for LATAM customers across Argentina and Mexico.
 - **Utilized extensive technical knowledge** to deliver robust services to key clientele.
 - **Employed latest software and tools**, encompassing Confluence, Jira, Zendesk, Microsoft Teams and Power BI, Stream, Skype Business Broadcast, Panopto, TalkPoint, ON24, and Office 365 Suite.

- ◆ **Completed distance education technology initiatives**, including producing yearly performance art productions and workshops in an efficient manner.
 - ◆ **Supported academic conferences** via state-of-the-art live stream technology as well as transatlantic multi-site international real-time collaborations.
 - ◆ **Produced and managed** NWS Distance Learning/IT infrastructure initiatives, involving creating workflows to drive technology remediation effectiveness.
 - ◆ **Executed procedural changes** to enable continuous improvement of service delivery and IT operational procedures by following industry best practices.
 - ◆ **Partnered with IT management team** to implement commercial technologies while modernizing enterprise technology solutions for faculty and students.
- **Pioneered end-to-end** immersive media efforts from audiovisual perspective.
 - **Administered all aspects** of production 360 video presentation initiatives.
 - **Oversaw experimentation**, beta testing, evaluation, recommendation, and purchasing of equipment and software.
 - **Ensured strict compliance** with government and educational regulations regarding IT systems and processes.

- ◆ **Delivered broad range** of IT and A/V support from configuring exchange and active directory to audio/video engineering, Tandberg & Polycom conferencing support, live webcasting, video conferencing, and web design using browser-based and text editors with command line, SSH server, and client programs.
- **Provided robust** social media tech support to valued clientele across highly visible platforms, encompassing Facebook, Twitter, YouTube, and Vimeo.

JOHN HENRY DALE, M.Sc.503.830.9817 | JohnHenryDale@gmail.com**PROFESSIONAL EXPERIENCE CONTINUED...**

- ◆ **Employed latest programs, languages, and technologies**, encompassing Adobe CS suite, WordPress, Drupal, Microsoft Office 2010, Active Directory, Exchange, FileMaker, Dreamweaver, Wirecast, DSLR camera A/V workflows, Final Cut Pro, GitHub, Emacs, SublimeText2, TortoiseGit, browsers, VLC, Ustream, LiveStream, Cumulus, HTML, CSS, PHP, JavaScript, Wowza Media Server, Amazon Web Services (CloudFront), and Facebook for developers.
- **Oversaw extensive PC and A/V hardware** troubleshooting, testing, upgrades, PC re-builds, and modifications.
 - **Utilized Adobe Premiere and Final Cut Pro** to facilitate video editing initiatives.

- ◆ **Supervised all aspects** of marketing, licensing, website design, video player design, server load balancing, streaming video, and audio testing for various multicast live video streams, event production, and management activities.
 - ◆ **Successfully launched** online music streaming TV channel service platform.
- **Provided creative and technical direction** for The Venue Project —live streaming web TV channel, focusing on music, arts, and local broadcasting events.

EDUCATION QUALIFICATIONS & COURSES

THE UNIVERSITY OF EDINBURGH — EDINBURGH, SCOTLAND
— MASTER OF SCIENCE (M.Sc.) DIGITAL COMPOSITION & PERFORMANCE

2007

THESIS/COMPOSITION: "SYZYGY", WRITTEN FOR 8.1/3-D AMBISONIC SPATIAL AUDIO FORMAT USING COMMON LISP MUSIC, ABLETON LIVE, AND PRO TOOLS; USED FIBONACCI SERIES NUMBERS FOR NOTE FREQUENCY VALUES AND COMPOSITIONAL STRUCTURE

KENYON COLLEGE — GAMBIER, OH
— BACHELOR OF SCIENCE (B.S.) INTERNATIONAL STUDIES (LATIN AMERICA)

1999

LINKEDIN COURSES: WHAT IS SCRUM? | HTML ESSENTIAL TRAINING

ARTIFICIAL INTELLIGENCE (AI) FOR BUSINESS LEADERS AND CONFLUENCE AI FOR IMMERSIVE VIDEO

TECHNOLOGY SKILLS | LANGUAGE PROFICIENCY

MS O365 JAVASCRIPT | PYTHON | SALESFORCE | AIRTABLE | JIRA | CONFLUENCE | POWER BI

BILINGUAL FLUENCY IN THE ENGLISH AND SPANISH LANGUAGES | LIMITED WORKING PROFICIENCY: FRENCH AND PORTUGUESE

Cover Letter

Application for Appointment to the Jefferson County Planning Commission

Jefferson County Commission Members,

Please accept this letter as notification of my interest to fill one of the vacant seats on the Jefferson County Planning Commission. Included is the application form found on the Jefferson County Government website and a short resume.

My family moved to Jefferson County in 2019 to escape the rat race that the DC Metropolitan Area has become. My desire to get involved stems from my personal experience in living through the urban sprawl of Montgomery County, Maryland and a wish to avoid the complications associated with that county's rapid growth here in Jefferson County.

Most of my adult life has been spent in public service as a firefighter and EMT as both a volunteer and as a career firefighter with the Montgomery County Department of Fire and Rescue. My duties involved both planning for the delivery of emergency services county-wide, as well as the planning of daily operations of an individual fire station. I offer a unique view of how planning growth in Jefferson County will affect the delivery of Emergency Services both now and in the future.

My experience serving on the Board of Directors for several 501c3 organizations and a homeowners association gave me skills to work with others under the Roberts Rules of Order and local, state and national laws and regulations to accomplish the goals and mission of the Jefferson County Planning Commission.

Thank you for your review of this cover letter and please feel free to contact me at any time,

Brian Hagberg

11 Spring Creek Lane

Shepherdstown, WV 25443

h) 304 876-8345

c) 240 388-7865

fyreteacher@hotmail.com

BRIAN HAGBERG

Shepherdstown, WV 25443 ♦ 304 876-8345 ♦ fyreteacher@hotmail.com

PROFESSIONAL SUMMARY

Dedicated firefighting professional with great leadership, planning and scene management abilities. Talented in keeping crew members at peak performance with continuous training and expert motivational talents. Ready for any challenge and certified in multiple areas.

SKILLS

- Emergency management
- Incident command
- Crisis response
- Training coordination
- Strategic planning
- Operational planning
- Regulatory compliance
- Personnel management
- Rescue operations
- Organizational skills
- Emergency medical treatment
- Firefighting operations
- Team leadership
- Hazard assessment
- Emergency response
- Personnel supervision
- Decision making
- Fire suppression
- Hazardous materials
- Multitasking
- Effective communication
- Decision-making

WORK HISTORY

Battalion Chief (retired), 08/1989 - 02/2015

Montgomery County Department of Fire and Rescue – Rockville, MD

- Coordinated emergency response efforts for efficient incident management and resolution.
- Improved firefighter readiness by conducting rigorous training exercises.
- Managed resources effectively to ensure swift response to critical situations.
- Enhanced safety protocols, minimizing risk during complex operations.
- Directed firefighting teams to achieve optimal performance in emergency situations.
- Led post-incident evaluations to refine operational strategies.

- Strategized deployment of personnel to maximize coverage in high-risk areas.
- Coordinated with local authorities to ensure seamless emergency service delivery.
- Improved response times by optimizing route planning and resource allocation.
- Conducted community outreach programs to promote fire safety awareness.
- Demonstrated strong leadership in high-pressure situations, successfully guiding teams through complex emergency incidents while minimizing risks to both responders and civilians.
- Served as an effective liaison between firefighters under my command and upper-level administration to address concerns promptly while still upholding department policies and procedures.
- Managed multiple fire stations effectively, ensuring personnel were properly trained, equipped, and supervised for optimal performance.
- Supervised firehouse operations, maintaining inventory and liaising with vendors to secure necessary supplies.
- Oversaw scene operations and assigned firefighters to strategic locations.

Assistant Chief, 06/1985 - 08/1989

National Institutes of Health Fire Department – Bethesda, MD

- Established performance metrics that allowed for continuous improvement within the department, driving increased efficiency.
- Disciplined personnel and initiate disciplinary measures as defined by SOPs.
- Successfully led change management initiatives, effectively managing resistance and ensuring smooth transitions in operations.
- Prioritized high-risk situations through rapid assessment skills leading to efficient deployment of resources.
- Served as a key liaison between senior leadership and frontline staff, facilitating open communication channels throughout the organization.
- Oversaw facility maintenance schedules by coordinating with vendors for timely repairs and upgrades.
- Coordinated emergency response efforts during critical incidents, ensuring effective collaboration among all involved parties.
- Established interdepartmental partnerships by conducting joint trainings improving overall response capabilities.
- Evaluated employee performance and conveyed constructive feedback to improve skills.
- Developed detailed plans based on broad guidance and direction.

EDUCATION

Associate of Arts: Elementary Education, 05/1978

Montgomery College - Rockville, MD

Boards

From: Daniel Hayes <dhayes2205@comcast.net>
Sent: Wednesday, December 11, 2024 12:51 PM
To: Boards
Subject: Application for appointment to the Jefferson County Planning Commission
Attachments: Daniel_Hayes_Resume_2412.docx.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Hi,

I am sending this email as an application for appointment to the Jefferson County Planning Commission. I have attached my resume for your use. I list a few bullet points below:

- I have been a resident of Jefferson County since 2007.
- I have a twenty five year career as a Civil Engineer, specializing in Site Work and Stormwater Management.
- I actively served on the Planning Commission from 2010 through 2014. I assumed the final year of an open term and was reappointed in 2011. I left the Planning Commission at the end of my full term in March 2014.
- I served as President of the Planning Commission in 2011 and Vice-President in 2013 and 2014.

Thank you for consideration.

Daniel Hayes

DANIEL HAYES, PE, PMP

(304) 886-0742

dhayes2205@comcast.net

www.linkedin.com/in/danielhayescivilengineer

Profile

Accomplished and innovative professional civil engineer with 25 years of progressive experience in land development and construction. Passionate and energetic project manager with a proven record of value-added profitable service to clients. Dynamic marketer dedicated to retaining existing clients and acquiring new clients through relationship building, networking, content creation, and public speaking.

Skills

- Business Development
- Project Management
- Land Development
- Land Planning
- Stormwater Management
- Site Design

Professional Experience

Director of Engineering

Alpha Corporation, Sterling, VA, 2023 to Present

I lead a team of thirteen project managers, engineers, and technicians who perform all aspects of civil engineering design and management. In addition to the Project Management and Leadership tasks noted below, I am responsible for all financials, business development, QA/QC, and providing mentorship and direction. We achieved company goals for revenue and sales in all quarters during my tenure.

REPRESENTATIVE PROJECTS:

- Great Falls Tavern Drainage Improvements - NPS
- The Childrens Inn Expansion - NIH
- Richmond Layover Yard - VPRA
- NIOSH Boiler Replacement, Morgantown, WV

Maryland Branch Manager

Bowman Consulting, Gaithersburg, MD, 2022 to 2023

I lead a team of five engineers and technicians who perform all aspects of civil engineering design and management for Bowman in Maryland, West Virginia, and Delaware. In addition to the Project Management and Leadership tasks noted below, I am responsible for all financials, business development, QA/QC, and providing mentorship and direction. We achieved company goals for revenue, sales, and revenue factor in all quarters during my tenure.

REPRESENTATIVE PROJECTS:

- Strathmore Square, Lots 3 and 3 – Bethesda
- Chick-fil-A, Lavale, MD
- Cava, Waldorf, MD
- Royal Farms, Martinsburg, WV

Group Leader/Senior Project Manager

Draper Aden Associates, Richmond, VA, 2019 to 2021

I led a team of five (two project managers and three engineers) performing all aspects of Civil Engineering Design and Management. In addition to the Project Management tasks noted below, I am responsible for reviewing business development, analyzing workload, assigning work, QA/QC, and providing mentorship and direction.

REPRESENTATIVE PROJECTS:

- Virginia Department of Forensic Sciences Headquarters and Central Forensics Lab – Hanover County, VA

- Virginia Housing Development Authority Headquarters 2 - Richmond, VA
- Wygal Music Hall, Longwood University – Longwood, VA

**Senior Project Manager/Senior Civil Engineer
GORDON, Martinsburg, WV, 2017 to 2019**

Senior Project Manager responsible for managing multidisciplinary teams on large federal projects. A civil and surveying firm, GORDON is the prime contractor holding five IDIQ contracts to perform cemetery development with the VA. As the prime contractor's Project Manager, I am responsible for all project management and delivery aspects, including client communications, coordination with subcontractors, and project financials.

REPRESENTATIVE PROJECTS:

- Dallas-Fort Worth National Cemetery, Burial Expansion (VA Minor - \$13M construction costs)
- Great Lakes National Cemetery, Phase 2 Expansion (VA Major - \$30M construction costs)
- Houston National Cemetery, Phase V Expansion (VA Major - \$30M construction costs)
- Fort Snelling National Cemetery Maintenance Building Upgrades (VA Minor - \$5 construction costs)

Delivery Order Manager

Parsons Corporation, Annapolis Junction, MD, 2016 to 2017

Delivery Order Manager for work provided to an undisclosed US Government agency. I successfully managed up to 13 Delivery Orders, billing almost \$500K monthly. Responsible for all aspects of project management of multi-disciplinary teams, with specific attention paid to ISO 9000 compliance.

**Principal Civil Engineer / Senior Project Manager
URS, Germantown, MD, 2007 to 2014**

Successfully managed multiple projects simultaneously within budgetary and manpower restrictions. Led multiple URS marketing and proposal ventures, resulting in over \$1 million in additional work. As the engineering team representative, I actively participated in the Germantown Business Development Steering Committee, assisting other teams with their marketing efforts. Collaborated with stakeholders, architects, engineers, and other parties regarding design and specification parameters for client projects and created detailed land development construction drawings according to specifications and requirements for residential, commercial, mixed-use, industrial, military, and governmental development projects. Regularly communicate with federal, state, and local regulatory agencies to obtain approvals and permits.

REPRESENTATIVE PROJECT:

C4ISR Campus, US Army Corps of Engineers (Philadelphia), Aberdeen Proving Ground, MD. Project Manager for the civil design, geotechnical investigation, and environmental permitting of a 9-building, 90-acre campus. The project is a BRAC-funded \$400 million design/build project. Design tasks include site survey, layout, grading, stormwater management, water, fire line and sanitary sewer analysis and design, sanitary pumping station, and erosion and sediment control—performed site civil LEED certification design for the project in coordination with the LEED Project Manager. Permitting tasks include MDE Stormwater Management and Erosion and Sediment Control, and NPDES. Specific challenges included:

- An accelerated design schedule requiring a complete set of approved and deliverable construction plans in twelve months. An early grading plan and grading permit were prepared in six months.
- The project was developed to maximize natural stormwater conveyance (i.e., vegetated swales) to meet Maryland Stormwater Management requirements.

Education

Bachelor of Science: Agricultural Engineering - Virginia Tech

Affiliations

Jefferson County Planning Commission - 2010 through 2014

Professional Civil Engineer – Maryland, Virginia, West Virginia, Texas, Missouri

Project Management Professional

Jefferson County Commission
Application for Boards, Committees or Commissions

Please type or print information

Name: Tammy (Gigi) Heck

Home Telephone Number: 980-721-9732

Work Address: 3427 Summit Point Rd. Summit Point 25446

Work Phone Number: _____

Mobile Phone Number: 980-721-9732

E-mail Address: ravtam6@aol.com

Party Affiliation: *(Building Commission and Health Department applicants)*

Occupation: Self employed

Education: High School Davis Senior High Livonia NY 1976 grad.

College Kenke College

Trade/Business School See resume

Are you a United States citizen? Yes No

Are you a West Virginia resident? Yes No

Are you a resident of Jefferson County? Yes No

Are you able to produce verification of residency? Yes No

(Proof of paying personal property tax, voter registration, etc.)

Address: 3427 Summit Point
Summit Point WV 25446

Magisterial District: 2nd Congressional District

List Qualifications for this Position and/or include a resume and cover letter that expresses your interest in serving:

see attached cover letter and resume.

Organization Memberships and Positions Held : _____

Have you even been convicted of any felonies? If yes, please list.

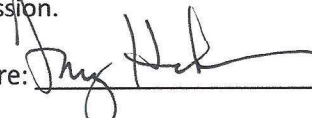
Date:	Offense:
 	
 	
 	

Statement: _____

I hereby certify that the facts set forth in the above are true and complete to the best of my knowledge and authorize the Jefferson County Commission to verify their accuracy and to obtain reference information. I hereby release Jefferson County Commission from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an appointment decision based on such information.

I understand that falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for removal.

I understand that I will fully adhere to the policies, rules and regulations of this appointment, including reading, adhering and signing the County's Ethics Statement and adhering to Robert's Rules as provided in a packet to me when obtaining my Oath of Office or on the County's website. I understand I may also attend a free annual Board Training and Ethics Training meeting established by the Jefferson County Commission.

Signature:  Date: 11.20.2024

This application is good for and will be retained for two (2) years in accordance with the Administrative Policies and Procedures Policy. In order to be considered for appointment, a new application must be submitted.

Tammy Heck

3427 Summit Point Road
Summit Point, WV 25446
980-721-9732
ravtam6@aol.com

November 20, 2024

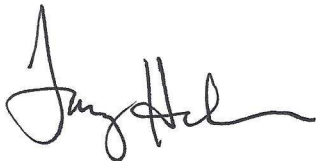
To the Jefferson County Commission members:

I am writing to express my interest in a position on the Jefferson County Planning Commission. As a fairly new resident of Summit Point, West Virginia, my husband and I have quickly come to love the beauty and community of the area. I am eager to contribute to the thoughtful planning and responsible growth of Jefferson County, and I believe my background and experience uniquely qualify me for this role.

Having spent nearly two decades working in planning and zoning in fast-growing small towns in Florida and North Carolina, I have seen firsthand the complexities of managing development and its impact on communities. These experiences have given me a comprehensive understanding of how to balance growth with environmental preservation and quality of life for residents. I am confident that my experience will enable me to offer valuable insights into the planning process for Jefferson County's future.

I am excited about the opportunity to serve and help shape the continued growth of the area I now call home. Thank you for your time and consideration. I look forward to the possibility of contributing to the Planning Commission.

Best regards,



Tammy (Gigi) Heck



Tammy (Gigi) Heck

3427 Summit Point Road
Summit Point, WV 25446
ravtam6@aol.com

QUALIFICATIONS

20 years experience in municipal government in Community Development, Planning, Zoning and Code Enforcement, office administration/management including billing, agendas, minutes, legal advertising, correspondence, brochures, newsletters and advertising, database development and maintenance, computer software implementation and training; web site design, implementation and maintenance; ArcView GIS mapping certified

WORK HISTORY

- 2007-present *Co-owner Heck Enterprises, Inc., consulting company for business implementation of generative AI services*
- 2009-2012 **Zoning Administrator; Town of Mooresville, Mooresville, North Carolina**
- ❖ Enforce all aspects of Town Ordinances including zoning, public nuisance, permitting, signs, sanitation, privilege licenses, and land use. Prepare and present cases to Town Council, Planning Board and Board of Adjustment.
 - ❖ Responsible for review of site plans and subdivision plats; conditional use, rezoning, and zoning permits, variance applications; issuance of zoning compliance certificates; assist property owners and developers with development plans; modify and maintain codified ordinance text for new and existing ordinances.
 - ❖ Handled all Planning Board, Board of Adjustment, Housing Authority, Beautification Advisory Board agendas, meetings, and minutes.
- 2000-2007 **Town Planner/Zoning Administrator; Town of Stallings, Stallings, North Carolina**
- ❖ Enforce all aspects of Town Ordinances including zoning, public nuisance, permitting, signs, sanitation, privilege licenses, and land use. Prepare and present cases to Town Council, Planning Board and Board of Adjustment.
 - ❖ Responsible for review of site plans and subdivision plats; conditional use, rezoning, and zoning permits, variance applications; issuance of zoning compliance certificates; assist property owners and developers with development plans; modify and maintain codified ordinance text for new and existing ordinances.
 - ❖ Created web site for town; web page design, development and maintenance (www.stallingsnc.org)
 - ❖ Editor of "Stallings Newsletter" distributed to town residents and business owners.
- 1993-2000 **Code Enforcement Officer/Board Liaison; City of Oakland Park, Oakland Park, Florida**
- ❖ Enforced all aspects of Municipal Code and South Florida Building Code including zoning, building, permitting, signs, sanitation, noise, animals, maintenance of property, occupational licenses, minimum housing codes, unsafe structures and land use. Member of "QLET" (Quality of Life Enforcement Team) with the Oakland Park Police Department. Worked with homeowners' associations, residents and business owners to familiarize and assist public in knowledge of and compliance with codes. Prepared and presented cases to Code Enforcement Board.
 - ❖ Responsible for computer software system for code enforcement department including start-up, modifications, testing and training of personnel.
 - ❖ Secretary/Board Liaison for Unsafe Structures Board, Housing Authority, Community Input Committee and Beautification Advisory Board. Responsible for coordinating meetings, assembling agendas, recordation of minutes, and all board correspondence.
 - ❖ Editor and contributing columnist of "The Inside Scoop", newsletter distributed to 400 employees.
 - ❖ Pro-Fit Committee Chairperson; responsible for organization of annual Employee Health Fair, coordinated events, races and wellness programs for employees.

Tammy (Gigi) Heck

3427 Summit Point Road
Summit Point, WV 25446
ravtam6@aol.com

EDUCATION

*Keuka College, Keuka Park, New York; major in Math, minor in Computer Science
Florida Institute of Government, Fort Lauderdale, Florida; code enforcement curriculum and continuing education coursework: Real Estate Property Ownership, Legal Issues, Crime In the Workplace, Zoning History, Effective Supervisory Management, Disaster Assessment Techniques
University of NC at Charlotte, Charlotte, NC; ArcView GIS mapping certification curriculum*

COMPUTER SKILLS

- *Windows based operating systems, Adobe Photoshop, Print Shop, Microsoft Office applications, digital media and the Internet.*
- *ArcView GIS mapping*

LICENSES & CERTIFICATES

- *Florida Association of Code Enforcement- Certified since 1994, Level I, II, III*
- *North Carolina Real Estate Broker; Licensed since 1990*
- *American Council on Exercise Certified Fitness Instructor*
- *University of NC at Charlotte-GIS Certification Curriculum*

CONTINUING EDUCATION

- *Conservation Design: A Workshop on Growing Greener Communities – NC State University*
- *Statewide Growth Summit - NC Smart Growth Alliance*
- *GIS Workshop – Mapping Crime, Principle & Practice – November 2003*
- *Regional Planning Alliance*
- *NCAPA Summer Planning Institute & Leadership Conference – Western Carolina University*
- *Effective Use of New 2000 US Census Workshop*
- *Introduction to Geographic Information Systems – Dept. of Geography & Planning - Appalachian State University*
- *Designing Better Communities Workshop – NCAPA – NC State University*
- *Huntersville Water Quality Ordinance Workshop*
- *Low Impact Design Workshop – Introduction and Implementation*
- *Transit Friendly Development Workshop – CATS*
- *Introduction to Planning Practice in NC – Institute of Government*

Boards

From: Gigi <ravtam6@aol.com>
Sent: Thursday, December 26, 2024 9:24 AM
To: Boards
Subject: Application for appointment to Planning Commission-Tammy Heck
Attachments: T Heck Planning Commission application.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Please find the following attached:

Application for Boards, Committees or Commissions
Cover Letter
Resume

Please let me know this application has been received. Should you have any questions, please contact me either via email, ravtam6@aol.com or my mobile number, 980-721-9732.

Thank you for your consideration,

Tammy (Gigi) Heck

Zachary G. Holland
Harpers Ferry, WV 25425
zholland4@yahoo.com 828.455.6446

10 January 2025

Jefferson County Commission
124 E Washington St
Charles Town, WV 25414

Dear Commissioners,

I am expressing my interest in the vacancy on the Planning Commission and have included my resume to expand upon my background and experience. The opening caught my eye given my history of community engagement and passion for serving my state and county, as well as my professional skills of relationship building, reviewing contracts, and research. I would be a robust addition to the planning commission as a citizen who profoundly cares about his community and wants a stronger Jefferson County for all.

I'm an independent contractor in the nonprofit and community development space. Most recently, I collaborated with the Eastern Panhandle Regional Planning and Development Council, working closely with local leaders to secure funding and facilitate programming of public works. I was responsible for researching, implementing, and reporting on local, state, and federal funding opportunities, including spearheading program timelines. This contract vastly grew my understanding of the Eastern Panhandle more broadly through providing a firsthand look into how local and state government operate and how they partner with the federal government and private sector, as well as a providing a deeper look into the challenges we face. I've thoroughly enjoyed building these relationships and seek to continue stewarding them in the years ahead.

I remain heavily engaged in the county and have served on the Parks & Rec board for 1.5 years. It's been a wonderful journey coordinating with our many talented community members and seeing their passion and skills for providing robust programming, parks, and land conservation for residents and tourists alike. I've learned much about budgets and impact fees, reviewing contracts, the public input process, and how to formally conduct meetings. I'm also a 2024 graduate of Leadership Jefferson and maintain a strong relationship with the Chamber of Commerce. I stay abreast of the 2045 Comprehensive Plan process and have a strong understanding of the challenges, but also of the many positive opportunities facing our area.

As a nonprofit professional, I thrive on building relationships and seek to meet people where there are and to listen to their thoughts, concerns, and ideas about a subject. In this way, public engagement is essential for any public-facing official. We all share this community and should work towards one that benefits everyone. I would appreciate an opportunity to share more of my background and enthusiasm for the planning commission role. I look forward to connecting.

Warm regards,



Zach Holland

Zachary G. Holland

Harpers Ferry, WV 25425

zholland4@yahoo.com 828.455.6446

Technical Skills

Eventbrite, Microsoft Dynamics 365, Dimensions, Slack, Raiser's Edge, Salesforce, iWave, Zoom.

Language Skills

English (native speaker), Spanish (beginner/conversational)

Professional Experience

Eastern Panhandle Regional Planning and Development Council (Region 9) Martinsburg, WV (July 2024-January 2025)
Economic Resilience Coordinator

- Engaged local officials on community and economic development needs and subsequent project funding goals.
- Facilitated state and local grant processes through researching and identifying funding streams, coordinating with local government officials and staff throughout project timelines, and satisfying reporting requirements while maintaining strong relationships with said entities.
- Attend, represent, and present economic resiliency updates on behalf of Region 9 at training workshops, council meetings, economic development conferences, and legislative overview meetings.
- Using robust data while collaborating with local municipalities and economic development authorities, revise and update the region's Comprehensive Economic Development Strategy (CEDs) to reflect current trends and needs.

American Constitution Society

Washington, D.C. (January 2023-June 2024)

Assistant Director of Development

- Created, managed, and oversaw fundraising strategies and built programming for corporate giving, national and regional event sponsorships, and contributed to the organization's membership and network growth.
- Working alongside the board of directors and executive team, ensured the procurement of more than \$400,000 for ACS' annual national convention through corporate, nonprofit, and law firm sponsorships, all in five months of taking on the role. In total, 2023 sponsorships reached nearly \$580,000.
- Researched, gathered information, and expanded programming and engagement strategies for securing new and untapped funding sources through robust donor tracking methods.

The Washington Center for Equitable Growth

Washington, D.C. (February 2020-January 2023)

Development Associate

- Wrote, edited, and submitted high-quality proposals, reports, products, and correspondence to current and prospective funders at numerous foundations and charitable ventures while securing and diversifying funding streams for Equitable Growth's more than \$14,000,000 budget.
- Conducted donor research to identify current and future funder alignment with organizational programming while disseminating meeting preparation material to staff.
- Collaborated across departments to write, edit, design, and spearhead the production of robust and captivating annual reports for the 2020 and 2021 fiscal years, including maintaining a development library of standard language for use on grants, reports, and stakeholder correspondence.
- Worked cooperatively with Development Director to maintain Salesforce database in order to demonstrate funding needs, support the research base behind programming while showcasing outcomes and efficacy.

Contractor for Nonprofit Clients

Washington, D.C. Area (March 2018-February 2020)

- Mobilized timelines of stakeholder cultivation and program campaigns while ensuring completion of budget requirements and administrative needs.
- Directed logistics and planning for a high-profile donor event with 225 attendees, fundraising over \$360,000 for programming while ensuring positive guest experience and vendor relations.

- Regulated gift entry and contact directory while facilitating customer service, donor acknowledgments, and database integrity.
- Assembled and detailed research profiles of funder prospects for cultivation, solicitation, and stewardship as well as providing executive support to the Chief Development Officer, CEO, and senior leadership.

AmeriCorps VISTA

Beckley, WV & Salt Lake City, UT (March 2016-March 2018)

VISTA Leader, Conservation Legacy

- Provided support, training, and mentorship to nearly 30 VISTAs nationwide while managing the activities, growth, and development of the Support Office in a leadership capacity.
- Led team of VISTAs steering community and economic development through environmental stewardship and public lands awareness with entities such as the Department of the Interior, tribal universities, and nonprofits.
- Reported and compiled data of VISTA projects while facilitating communication between host sites and Support Office, including social media outreach.

VISTA Member, Utah Community Action

- Served with AmeriCorps on yearlong volunteer term with national service program.
- Integral member of Resource Development Team through writing and implementing grants from public and private entities while securing over \$165,000 in assets, including logistical support of fundraising efforts.
- Connected the agency with individuals, businesses, and partner organizations in order to boost overall effectiveness, outreach, and relationships with addressing community development needs.

Part-Time Experience

868 Estate Vineyards

Purcellville, VA (March 2024-current)

Part-Time Tasting Room Associate

- Served in capacities such as bartender, host, busser, and expediter while providing superior customer service and verifying a positive guest experience for wine club members and the public.
- Coordinated food and beverage preparation, serving, and cleaning of establishment as well as supporting management in event preparation, ensuring a smooth run of show, and assisting with breakdown.
- Facilitated transactions and ensured accurate stocking and tracking of inventory.

Sunset Hills Vineyard

Purcellville, VA (October 2021-November 2023)

Part-Time Tasting Room Associate

Education

Carson-Newman University

Jefferson City, TN (December 2015)

- Bachelor of Art – Cross Cultural Sociology & Religion

Lenoir-Rhyne University

Hickory, NC (2011-2012)

- High School Scholars Academy – Dual enrolled while completing senior year of high school.

Civic Engagement & Volunteering

Eastern Panhandle Green Coalition (board)

Jefferson County, WV (January 2024-current)

Leadership Jefferson Class of 2024

Jefferson County, WV (September 2023-June 2024)

Jefferson County Parks & Rec Commission (board)

Jefferson County, WV (August 2023-current)

Potomac Appalachian Trail Club

Washington, D.C. Area (January 2021-current)

Boy Scouts of America – Eagle Scout

Hickory, NC (Eagle Scout rank achieved in 2011)

ELLIOTT A KLETTER
PLANNING COMMISSION MEMBER

CHARLES TOWN, WV

December 23, 2024

Jefferson County Planning Commission:

I am interested in some of the upcoming vacancies to the planning commission of Jefferson County WV. My family and I moved here back in 2000 and have lived in the county for almost 25 years now. Since then, there has been a lot of change, especially in the past 5 years or so. I plan on living here the rest of my life and raising my family here as well. With that being said I believe the decisions the county makes now and will make in the future will determine the efficiency and success of growth in this county.

I have been disappointed in some recent decisions over the past few years and of course without knowing all the intricacies whether those decisions were right or wrong are solely opinion based from my end. However, this is why I would like to get more involved to better understand the direction this county would like to go. I believe this planning commission opportunity will do just that.

I envision a balanced community in Jefferson County, one that promotes small businesses and reasonable residential growth, while accommodating/planning infrastructure and schools scale to support the underserved residents and children of the community. I am a property rights advocate; I believe property owners should have the right to do what they want with their property. However, I believe that when property is sold, new property owners including investors and developers should align with common sense growth and more importantly Jefferson County WV values within the communities. All of which I would assume or hope the planning commission takes consideration in when making decisions.

I think I would be a good fit for the planning commission for many reasons. I have excellent communication skills and have had a lot of experience in strategic planning for large enterprise projects. I also have a driven personality to succeed and care very much about the future of the community I grew up in and live in.

I have enclosed my CV for your consideration, should you be interested in my skills and experience please do not hesitate to contact me.

V/r

Elliott A Kletter

ELLIOTT A KLETTER, CSAP, CNVP, CNSP

OBJECTIVE An ambitious professional skilled in aiding CIOs, CISOs, & other executives achieve their business objectives. Versatile, intelligent, quick learning, and ethical. Subject Matter Expert in Program Oversight, Consulting, Cybersecurity, & Cyber Business Solutions. I have successfully provided cybersecurity and program development services to various federal clients including Department of Defense, Defense Health Agency, Department of Homeland Security, & Department of Veteran Affairs.

EXPERIENCE

CHIEF CYBERSECURITY ARCHITECT – LEIDOS

May 2022 – Present (40+ Hours / Week)

- Deputy Lead of DHS Enterprise contract, negotiates scope and resolves challenges related to costs, procurement, and personnel limitations
- Consults Government customer requirements, concept of operations, architecture design to develop system requirements specifications
- Guides Government customers in formulating function hardware/software requirements, advises alternative approaches, and conducts feasibility studies
- Supports the evaluation and analysis of design and performance behind current and future technologies and architectures used on DHS Enterprise program
- Responsible for leading the technical implementation of the DHS Enterprise program
- Provides governance design and development for activities through the System Engineering Lifecycle process, ATO process, and Cyber Advisory Board
- Collaborates with senior and executive leadership to define technical priorities, timelines, potential gaps in a high tempo environment of the DHS Enterprise Roadmap portfolio
- Consults and leads system development and implementation planning through assessment or preparation of project management plans, system integration plans and test plans
- Facilitates problem-solving to manage risk, remove impediments, drive program-level continuous improvement, validate system characteristics, properties, and behavior
- Conducts Senior & Executive level customer presentations and briefings
- Supports proposals and BOM/ROM responses for new capabilities and enhancements

SR CYBERSECURITY SOLUTIONS ARCHITECT – OBSIDIAN GLOBAL LLC

May 2020 – May 2022 (40+ Hours / Week)

- Recommends technological and architectural upgrades/modifications to ISS architecture
- Identify systemic security issues based on the analysis of vulnerability and configuration data.
- Produce executive level summaries for senior level personnel
- Prepare and present briefings to executives and stakeholders
- Research new emerging technologies and make recommendations on integration with work environments
- Attend meetings with new/current business partners
- Create and lead Projects, Test Plans, Migrations, & Acceptance Test plans
- Maintain capabilities based on MITRE ATT&ACK and similar industry accepted Cyber Security Frameworks

CYBERSECURITY SOLUTIONS ARCHITECT– MAVERIS LLC

July 2019 – April 30 (40+ Hours / Week)

- Recommends technological and architectural upgrades/modifications to ISS architecture
- Identify systemic security issues based on the analysis of vulnerability and configuration data.
- Produce executive level summaries for senior level personnel
- Prepare and present briefings
- Research new emerging technologies and make recommendations on integration with work environments
- Create and lead Project Test Plans & Acceptance Test plans
- Attend meetings with new/current business partners
- Draft and finalize contracting requirements for new business relations

SECURITY ENGINEER (ITSEC) – USMAX CORPORATION

July 2018 – July 2019 (40+ Hours / Week)

- Vulnerability & threat management, assessment, & mitigation on DISA STIG Audit, STIG SCAP, and Vulnerability scans on NIPRnet & SIPRnet according to guidance from NIST, DHS, DoD, FISMA and Internal Policies
- Conducts & provides incident response and reporting (CIRP), as well as on call Duty Analyst

- Assists with POA&Ms for items that do not pass; identify risks and remediation recommendations.
- Recommends technological and architectural upgrades/modifications to ISS architecture
- Support various network, workstation, scanner, & other appliances to include configuration, compliance, and upgrades
- Work with outside stakeholders to ensure remediation of asset vulnerabilities
- Perform TCTO implementations and report on compliance of said TCTO to upper management
- Supports 50+ business systems and keeps systems within 95% compliance standards
- Works directly with USCGCYBER with daily incidents, reports, and planning

NETWORK ENGINEER – B&D CONSULTING

July 2017-July 2018 (40+ Hours / Week)

- Support of Cisco, Juniper, F5, and A10 appliances to include configuration updates, software testing, and lifecycle refresh as well as add/remove physical & virtual assets from Data Floors
- Create, Configure, Test, & Implement RFM on NIPRnet & SIPRnet environments
- Interpret, Implement, and Ensure applicable DISA STIG compliance on network equipment
- Provide remote hands support to outside stakeholders to perform troubleshooting, restarting and general administration on network devices
- Maximize network performance by monitoring traffic flow, troubleshooting network problems, outages, and scheduling upgrades
- Network Application & Administration (Layer 2-7) on NIPRnet & SIPRnet
- Create & maintain IP Network documentation for NIPRnet & SIPRnet

SECURITY ENGINEER – M.C. DEAN

March 2017 – June 2017 (40+ Hours / Week)

- Support Physical Security Information Management Systems
- Interpret, Implement, and Ensure applicable DISA STIG compliance
- Support of Cisco & Juniper appliances to include configuration updates, software testing, and lifecycle refresh as well as add/remove physical & virtual assets
- Conduct, Review, & Report ACAS Scans (Audit Scans, STIG SCAP Scans, and Vulnerability Scanning)
- Research & Test security systems including Biometrics, CCTV, Locks, & Access Control

SALES/PARTNER RELATIONS MANAGER - GEOSTELLAR INC

January 2015-February 2017 (40+ Hours / Week)

- Lead partner relations and operational support
- Oversee technical support tickets for internal and external requests
- Sold residential solar packages to residential homeowners nationwide
- Managed sales team to increase sales productivity among team
- Lead customer service inquiries

CAMPAIGN FIELD REPRESENTATIVE – US HOUSE OF REPRESENTATIVES

May 2014 – August 2014 (40+ Hours / week)

- Coordinated equipment delivery and setup for campaign personnel field offices and events

EXECUTIVE ASSISTANT – WHITE HOUSE

**OFFICE OF ADMINISTRATION/ OFFICE OF THE CHIEF INFORMATION OFFICER/
CUSTOMER SERVICE DEVELOPMENT.**

September 2013- May 2014 (30+ Hours / Week)

- Microsoft Office 2013 Pilot testing, communications and security
- Create and support configuration data necessary for computer refreshes
- Create a methodology to remediate Java security vulnerabilities
- Assisted in the analysis for W8 Tablet Deployment
- Supported the investigation of new mobility solutions
- Supported Sentinel deployment
- Supported improvement for the ticketing system and input process
- Assisted in conducting research for cloud migration efforts

KNOWLEDGE, SKILLS, & ABILITIES

- Experienced in develop and interpret policies, procedures, and strategies governing the planning and delivery of services.
- Experienced in technical advice, guidance, and recommendations to management and other technical specialists.
- Experienced in SIPRnet & Classified Material Systems (CMS)
- Experienced in System Administration and Configuration Management on Cisco & Juniper Networks including encryption (IPsec / GRE)
- Knowledge of DoD/DHS/NIST RMF & CSF (Xacta, VMS, ACAS, Nessus)
- Knowledge of system security certification and accreditation requirements and process.
- Knowledge of MITRE | ATT&CK Framework
- Experienced in Project Management & Implementation of various tools/services in Enterprise IT environments

TECHNICAL TOOLS

- NetScout, Wireshark, Nmap, Netstat, Nessus Tenable, SIEM, NAC, NDR
- Visio Professional, M365 Suite
- InfoBlox, F5 BIG-IP, STIG Viewer, VMware, Axonius, FireEye, Dark Web Monitoring
- Remedy, CSAM, Netskope, Threat Intel Platforms, SOAR, EDR/EPP, O11y

EDUCATION

AMERICAN PUBLIC UNIVERSITY - CHARLES TOWN, WV

- BA in Sociology w/ concentration in Intelligence Analysis (August 2014)
- Intelligence Analysis Certification (GEOINT, SIGINT, OSINT & HUMINT) (August 2014)
- IT Infrastructure Security Certificate (November, 2016)
- MBA w/ Cybersecurity Concentration (Present) Part Time

CERTIFICATIONS

- Cribl Certified Observability Engineer Admin – Expires Nov 2025
87454285
- Cribl Certified Observability Engineer User – Expires Nov 2025
87091730
- Pentest + CE – Expiration June 2026 55ZV6QPM4HF41NWX
- CySA+ CE – Expiration September 2026 5BLBHNNHFGFQQGW9
- Security + CE – Expiration September 2026 B774ZRXHFCRE1GKX
- Usable Security - No Expiration Q5U9PVGAKHM7
- Cryptography – No Expiration GBLE6JQZUJ3U
- Certified Swimplane (SOAR) User - No Expiration 59503465
- Certified Swimplane (SOAR) Administrator - No Expiration 59503488
- Foundations of Purple Teaming - No Expiration
- Foundations of Operationalizing MITRE ATT&CK - No Expiration
- Foundations of Breach and Attack Simulation - No Expiration

Boards

From: charles morris <mistrornge@me.com>
Sent: Sunday, January 12, 2025 5:57 PM
To: Boards
Subject: Re: County commission positions

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Either open seat is fine. Here to help.

Charles

> On Jan 12, 2025, at 13:13, Boards <Boards@jeffersoncountywv.org> wrote:

>

> Thank you! Could you let me know which positions you are interested in?

>

> Eddie

>

> -----Original Message-----

> From: charles morris <mistrornge@me.com>

> Sent: Sunday, December 29, 2024 1:41 AM

> To: Boards <Boards@jeffersoncountywv.org>

> Subject: County commission positions

>

> CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

>

>

> Hello,

>

> I have an interest in getting more involved in my community. I would like to be considered for a position.

>

Charles R. Morris II, USAF, Maj, NC (ret.)

Shepherdstown, WV 25443

mistrornge@aol.com

+1 304 350 0554

Authorized to work in the US for any employer

Work Experience

NLM Medical Text Indexer

Kelly and DeWitt, Inc - Bethesda, MD

2015 to Present

The NLM Medical Text Indexer (MTI) combines human NLM Index Section expertise and Natural Language Processing technology to curate the biomedical literature more efficiently and consistently.

Test and Evaluation Engineer

U.S. Air Force - Fort Detrick, MD

2010 to 2015

- Study and interpretation of operational requirements, specifications, military characteristics, or other types of requirements for the item/system to ascertain the specific investigations to be conducted and the specific data to be obtained;
- Overall planning of test projects, including assignment of personnel, facilities, and equipment;
- Planning test experiments, including determination of test procedures, test limits, and instrumentation;
- Setup and interconnection of test equipment and item/system undergoing test; --development, modification, or adaptation of test equipment as appropriate; --conduct of test experiments, including directions for recording data; --analysis, interpretation, and evaluation of test data and results; and
- Preparation of test reports outlining test procedures used, data and results obtained, conclusions, and pertinent recommendations and suggestions relative to the acceptability or application of item/system tested or the validity of test data when controversial test methods are applied.

Standards Officer (Evaluator)

Transportation and Rescue, Standards and Evaluation Team - Canadian Forces - Trenton, ON

2008 to 2010

- Applies a thorough knowledge of the Aeromedical Evacuation System, related military and civilian health delivery systems, management principles and analytical methods in planning, organizing, and implementing unit aeromedical evacuation programs, policies, and procedures.
- Advises the Air Operations Officer and the part time unit commander of actions required to accomplish the peacetime and wartime missions.
- Analyzes, evaluates, and recommends/implements actions to enhance operational readiness and unit effectiveness. Recommends and effects methods to improve unit programs.
- Reviews, interprets, and places into force regulations, plans, and directives. Develops and implements policies to ensure optimum use of unit resources.
- Directs and oversees the efficient use of personnel, facilities, equipment, and supplies.

Aereomedical Evacuation School Faculty

Canadian Forces - Trenton, ON

2006 to 2008

- Facilitates student learning by delivering assigned classes in accordance with policy and course objectives.
- Makes optimal use of available technology to enhance instructional methods.
- Develops/maintains course outlines, syllabi, lesson plans, assignments, tests, and materials. Maintains accurate student records, grades, and other requirements.
- Engages with students in meaningful and productive ways that impact student learning and leads to a positive experience.
- Interacts with students and co-workers in a professional and cooperative manner, complies with policies, campus guidelines and expectations.
- Maintains safe, quality classrooms, laboratories and equipment.

Flight Nurse

U.S. Air Force - Kadena Air Base, Okinawa
2003 to 2006

Shift Lead - Emergency Room Nursing

U.S. Air Force - Lackland AFB, TX
2001 to 2003

Night Shift Lead - Ortho/Neuro Ward Nursing

U.S. Air Force - Lackland AFB, TX
1999 to 2001

Emergency Room Nurse

Frederick Memorial Healthcare System (FMH) - Frederick, MD
1996 to 1999

Emergency Room Nurse

Jefferson Memorial Hospital - Ranson, WV
1996 to 1997

House Phlebotomist

Jefferson Memorial Hospital - Ranson, WV
1992 to 1996

Education

Post-Bachelors Certificate in Nursing Education

Drexel University - Philadelphia, PA
2012 to 2014

Test and Evaluation Engineer, level III in Test and Evaluation

Defense Acquisitions University - Fort Belvoir, VA
2010 to 2013

Master's degree in Emergency Management

Touro College - California
2005 to 2008

Associate in Arts (AA) in Health Science

Community College of the Air Force - Remote

1995 to 1996

Bachelor's degree in Nursing

Shepherd University - Shepherdstown, WV

1991 to 1996

Skills

- Critical care experience (5 years)
- Managing people (10+ years)
- Run multiple concurrent projects (8 years)
- Nursing (10+ years)
- Adult education (8 years)
- Hospital Experience (7 years)
- Triage (8 years)
- Medication Administration (10+ years)

Languages

- English - Expert

Military Service

Branch: United States Air Force

Service Country: United States

Rank: Major

September 1987 to September 2015

Certifications and Licenses

Registered Nurse

Maura Ross

521 W Washington St ♦ Charles Town, WV 25414 ♦ 304-676-9224 ♦ maura.ross27@gmail.com

December 26, 2024

Jefferson County Commission
124 E Washington St.,
Charles Town, WV 25414

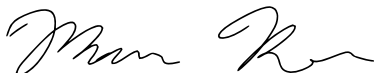
Dear County Commissioners,

Earlier this week, I saw an advertisement for a volunteer position on the Jefferson County Planning Commission and I am writing to submit a letter of interest and resume to apply for the position. As a lifelong resident of Jefferson County, I have a vested interest in the sustainable development of the county's future. While I already volunteer in other, smaller means for the benefit of the county, I want to give back to the area I grew up in and love on a larger scale.

While I am not a professional community planner, I do hold some related education and work experience. While studying to achieve my energy engineering degree, I took all courses offered to me regarding community-wide development. For example, in one course, I worked on a team with architects to redevelop an abandoned industrial site to become a walkable town. Additionally, my capstone project was to redesign Bolingo Village in the Democratic Republic of Congo to be a closed-circle, "off-the-grid" community by planning out every aspect – from water collection/purification, building design, waste treatment, solar panel set up, and food production. I was also hired as a contractor for the Indiana Department of Environmental Management to create a statewide program that encourages cities/towns to undertake sustainable planning and development projects.

Currently, I have been attempting to participate in the county's planning efforts through attending meetings involving the Comprehensive Plan and regular County Commission meetings. I would like to be more involved since I plan to live in Jefferson County for the foreseeable future. My resume is attached so you are able to review the rest of my education, work experience, and achievements. Thank you in advance for the potential opportunity to be more involved in the county.

Sincerely,



Maura Ross

Maura Ross

521 W Washington St ♦ Charles Town, WV 25414 ♦ 304-676-9224 ♦ maura.ross27@gmail.com

Application for: Volunteer Position on the Jefferson County Planning Commission

SUMMARY

- Lifelong resident of Jefferson County passionate about serving her community.
- Current employee of the USDA U.S. Forest Service, working to improve public lands through providing technical assistance to those in the forest market field, as well as managing over \$2.5 million worth of grants.
- Has community planning experience through classwork and previous work.

EDUCATION

Bachelor of Science, Energy Engineering, December 2020

Purdue School of Engineering and Technology – Indiana University, Purdue University of Indiana (IUPUI), Indianapolis, IN
GPA: 3.34, Credits Earned: 233.5 Semester Hours

- *Relevant Coursework:* Sustainable Design (Study abroad course in Germany), Natural Energy Sources (Luleå Tekniska Universitet – LTU), Urban Spaces (LTU), Capstone Project on Sustainable Bolingo Village Design.

Bachelor of Science, Environmental Science, December 2020

Butler University, Indianapolis, IN
GPA: 3.4, Credits Earned: 247.5 Semester Hours

- *Relevant Coursework:* Ecology and the Natural Environment, Environmental Justice, Economy and Society, Environmental Conflicts, Climate and Build-up Areas (Luleå Tekniska Universitet – LTU).

Bachelor of Arts, Music, December 2020

Butler University, Indianapolis, IN
GPA: 3.4, Credits Earned: 234.5 Semester Hours

PROFESSIONAL EXPERIENCE

NATURAL RESOURCE SPECIALIST (*Remote with travel*)

USDA Forest Service, Region 09
626 East Wisconsin Ave., Milwaukee, WI 53202

Sept 2023 - Present
Hours per week: 40

- Manages over \$2.5 million worth of forest markets-related grants.
- Works directly with business owners by providing technical assistance on how to successfully implement expansion projects funded through the U.S. Forest Service.

WOOD ENERGY COORDINATOR (*Remote with travel*)
Maryland Clean Energy Center
5000 College Ave Ste. 31010, College Park, MD 20740

Aug 2021 - Sept 2023
Hours per week: 40

- Key Resource in providing technical information and climate-related policy in Maryland, multiple states in the Eastern-Midwest area, and on the national level. Knowledge of design, manufacturing, and waste management techniques.
- Reviewed analysis and lead engineering site visits to facilities working closely with engineering firms that design wood energy systems for identified projects.
- Guest speaker and panelist at multiple in-person and online events.
- Chair of the Maryland State Wood Energy Team, fostering cooperation and collaboration across wood energy sectors through strong communication skills.

PROGRAM MANAGER (*Remote*)
Indiana Department of Environmental Management
100 North Senate Ave., Indianapolis, IN, 46204

Aug 2019 - Aug 2020
Hours per week: 20

- Updated the previous CLEAN Communities Challenge to the Clean Communities program. This change included an equitable point-based ranking system (bronze, silver and gold communities which accounts for population, average resident income, and town budget) to acknowledge communities that participate in 150 various sustainability projects. Points are acquired through completing various projects – the more detailed the project, the more points earned.
- Created a database of 150 sustainability projects with step-by-step instructions for communities to follow as well as specific benchmarks communities need to reach.
- Developed an in-house website using WordPress for community representatives to register, update project progress, upload required documentation, and provide the program manager ease of review of projects. Website included a page for each project with all required information, how many points the project is worth, incentives, and contact information. Designing the internal website resulted in saving the department over \$100,000.
- Researched and identified the most effective sustainability-focused projects on the town/city level.
- Created a database of various state and national financial incentives for each project.

ADDITIONAL SKILLS

- | | | |
|---------------------|-------------------------|------------------------------|
| ➤ Technical Writing | ➤ Time Management | ➤ Grant Writing |
| ➤ Public Speaking | ➤ Finance and budgeting | ➤ Data Collection & Analysis |

AWARDS & RECOGNITION

- Butler University's Science, Technology, & Environmental Studies Excellence & Service Awards (2020)

David C. Tabb
107 Tabb Lane
Harpers Ferry, WV 25425
(304)676-5976
sssi27@yahoo.com

The Jefferson County Commission
124 East Washington Street
P O Box 250
Charles Town, WV 25414

January 9, 2025

Dear Commissioners;

I recently became aware of an upcoming appointment for Jefferson County Planning Commission. I am very interested in this position. I am a lifelong resident, tax payer, farmer, local business owner and I keep abreast of the current Jefferson County affairs. I believe this position is a perfect match for both my skills and experiences.

I have included my resume which contains additional information on my experience and skills. I would appreciate the opportunity to serve on the Jefferson County Planning Commission. I can be reached anytime at the above provided address, telephone, and email.

Thank you for your time and consideration. I look forward to hearing from you about this opportunity.

Sincerely,



David C. Tabb

Jefferson County Commission
Application for Boards, Committees or Commissions

Please type or print information

Name: DAVID C. Tabb

Home Telephone Number: 304-725-4498

Work Address: _____

Work Phone Number: _____

Mobile Phone Number: 304-676-5976

E-mail Address: SSSI27@yahoo.com

Party Affiliation: (Building Commission and Health Department applicants)

Occupation: Retired

Education: High School Jefferson High School

College _____

Trade/Business School Nashville Auto Diesel College

Are you a United States citizen? Yes No

Are you a West Virginia resident? Yes No

Are you a resident of Jefferson County? Yes No

Are you able to produce verification of residency? Yes No

(Proof of paying personal property tax, voter registration, etc.)

Address:
107 Tabb Lane
Harpers Ferry, WV 25425

Magisterial District: Charles Town

List Qualifications for this Position and/or include a resume and cover letter that expresses your interest in serving:

Jefferson County Planning & Zoning - see attached

Organization Memberships and Positions Held: see attached

Have you even been convicted of any felonies? If yes, please list.

Date:	Offense:

Statement: _____

I hereby certify that the facts set forth in the above are true and complete to the best of my knowledge and authorize the Jefferson County Commission to verify their accuracy and to obtain reference information. I hereby release Jefferson County Commission from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an appointment decision based on such information.

I understand that falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for removal.

I understand that I will fully adhere to the policies, rules and regulations of this appointment, including reading, adhering and signing the County's Ethics Statement and adhering to Robert's Rules as provided in a packet to me when obtaining my Oath of Office or on the County's website. I understand I may also attend a free annual Board Training and Ethics Training meeting established by the Jefferson County Commission.

Signature: [Signature] Date: 1/9/25

This application is good for and will be retained for two (2) years in accordance with the Administrative Policies and Procedures Policy. In order to be considered for appointment, a new application must be submitted.

DAVID C. TABB

107 Tabb Lane
Harpers Ferry, WV 25425
(304) 676-5976
SSSI27@yahoo.com

I, David Tabb, am the President of a local corporation with extensive professional experience and significant leadership accomplishments in business. I have strong diplomatic skills and the natural ability to strategically analyze a situation and create a solution for the best interest of all concerned. I apply the qualities of integrity, credibility and a passion for progress, while maintaining the best interests of all concerned. I believe that cooperation and knowledge that we all have has help us as groups to accomplish the tasks at hand within a changing world.

SKILL AREAS:

- Monitoring and evaluating
- Financial planning & management
- Information technology
- Business
- Communication
- Organizational by-law and procedures
- Strategic planning
- Procedural planning for improvement

EXPERIENCE:

- Created and formed Shenandoah Sales & Service, Inc, since 1982; current President
- Created and formed Shenandoah Sales & Service, Inc, Ag. Division, since 2010.
- Licensed CDL driver
- West Virginia State Inspector
- DOT Inspector
- NPDES (National Pollutant Discharge Elimination System) Licensed Stormwater Inspector
- Licensed Contractor
- Numerous Licenses in the Auto/Truck repair field
- Serviced on the Jefferson County Planning Committee for the Route 340 Corridor project for two years
- Served as a member of the Jefferson County School of Agriculture Department Advisory Board
- Served as State Vice President for the Eastern Panhandle FFA from 1973-1974
- Served as a member of the Jefferson County Young Farmers
- Served as a member of Berryville, Virginia Young Farmers

- Served as a member of the Farm Bureau Board
- Served on the board for the Jefferson County Fair (lifelong member)
- Served as a member of VICA
- Served as a member of 4-H
- Serving as an Eastern Panhandle Conservation District Associate Supervisor
- Serving as a Jefferson County Solid Waste Authority Board Member appointed by EPCDA

KEY ACCOMPLISHMENTS:

- Numerous awards of accomplishment in FFA; including the American Farmers Award/Degree
- Numerous non-member Certificates of Appreciation for service from several Jefferson County Volunteer Fire Departments
- Many Certificates of Appreciation from local charities
- The best accomplishments are "Thanks" from the people, my wife and I help daily.

EDUCATION:

- Graduate of Jefferson High School in Shenandoah Junction, West Virginia
- Graduate of James Rumsey Technical Institute (VICA) Agricultural Mechanics Degree
- Associates Degree from the Nashville Auto/Diesel and Welding College
- Certificates of Education in numerous specialized automotive and equipment educational classes to include DOT Inspection.
- NPDES (National Pollutant Discharge Elimination System) continuing education for Licensed Stormwater Inspector



David C. Tabb

Boards

From: David Tabb <sssi27@yahoo.com>
Sent: Thursday, January 9, 2025 12:55 PM
To: Boards
Subject: Applicant for Volunteer Board - Jefferson County Planning Commission
Attachments: Application for JC Planning Commission 1-9-25.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Ms. Benites or To Whom it May Concern,

I, David C. Tabb have attached my application for the Jefferson County Planning Commission volunteer position. I have also included my resume that contains the required information.

I am hopeful to have the opportunity to serve my community.

If you have any further questions or concerns, please feel free to contact me.

David C. Tabb
SSSI27@yahoo.com
(304) 676-5976

Boards

From: JCCInfo
Sent: Monday, November 18, 2024 3:35 PM
To: Tim Wesolek
Cc: Boards
Subject: RE: Planning Commission

Forwarding to the correct email.

From: Tim Wesolek <timothyjwesolek@gmail.com>
Sent: Monday, November 18, 2024 3:32 PM
To: JCCInfo <info@jeffersoncountywv.org>
Subject: Re: Planning Commission

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.
both are attached

Tim Wesolek
Cell 301.491.4408

On Mon, Nov 18, 2024 at 2:58 PM JCCInfo <info@jeffersoncountywv.org> wrote:

Mr. Wesolek-

Great question. Send your resume and cover letter, denoting your interest in the Planning Commission, to boards@jeffersoncountywv.org

Eddie

From: Tim Wesolek <timothyjwesolek@gmail.com>
Sent: Friday, November 8, 2024 2:26 PM
To: JCCInfo <info@jeffersoncountywv.org>
Subject: Planning Commission

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

I am very interested in finding out the process to fill open to the soon to be 2 openings on the planning commission.

Thank you

Tim Wesolek
Cell 301.491.4408

November 18, 2024

To Whom it May Concern..

I am very interested in the soon to be opening on the Jefferson County Planning Commission. While living in Frederick County, Maryland, for over 30 years, I saw how both good and bad planning decisions can affect all areas of someone's daily life. I would welcome the opportunity to bring that knowledge to Jefferson County.

While living in Frederick, I graduated from the Leadership Frederick County Program (through the Chamber), and received an appointment from, two different Governors, to serve on the Board of Trustees for Frederick Community College (Board Chair for 2 years). I also receive an appointment, from 2 different mayors, to serve on the Historic Preservation Committee for Frederick City. In addition, I was also a member of the executive committee for Celebrate Frederick.

I am positive that my experience and knowledge will be an asset to the Jefferson County Planning Commission.

Timothy J Wesolek



Timothy Wesolek

Shenandoah Junction, WV 25442 • 301.491.4408 • timothyjwesolek@gmail.com

NATIONAL SALES MANAGER-COMMUNICATION AND MEDIA RELATIONS EXPERTISE

- ⊙ Self-motivated and persuasive manager with over a decade of experience building and maintaining strong client base through effective communications and client relations management.
- ⊙ Proficient in prioritizing and collaborating with national advertising firms to increase sales by 20% annually.
- ⊙ Adept at researching and creating presentations that target station strengths.

CORE COMPETENCIES

Communications • Sales • Political Sales • Media Relations • Client Development • Team Support • National Broadcast Growth • Logistics • Marketing • Research • Advertising • Interview Coordination • Media Pitches • Media Training • Strategic Planning • Analysis • Reporting • Editing • Media Planning • Microsoft Office • Matrix for Media • Wide Orbit/Wide Orbit Media Sales

EXPERIENCE

SENIOR PRICING CONSULTANT – *ShareBuilders*

2024-PRESENT REMOTE

Act as a consultant to TV stations in helping them with their inventory management and pricing with the goal of helping them achieve their quarterly and yearly budgets.

TEAM LEAD – *NaturalAwn of America*

2020-2024 FREDERICK, MD

Responsible for helping home office & franchisee locations with sales of LawnCare, AreaAction/Seed, Flea & Tick and Mosquito products. Routinely in the top 3 in yearly sales. Also, developed commercial Ice Melt sales in Frederick area while also selling product for numerous franchisees. Received 3 merit raises in first year and was promoted to Team Captain. As Team Captain, I trained and was responsible for up to 5 people daily work and sales, plus monitoring leads (email/call-ins/text), sales/cancel in up to 4 different locations and producing weekly reports for senior management. Was also chosen to be part of the team to help new franchisee get up and running during year 1.

ACCOUNT MANAGER – *SCRIPPS TELEVISION*

2019-2020/WASHINGTON, DC

Responsible for all political (Candidate & Issue) advertising for 9 stations in 7 DMA's during the primary cycle of 2020. Handled all requests for rates..LUR Rebates..Makegoods and made sure that each station was in compliance with federal rules. Over achieved on political budget on all stations, but 1, in 1Q 2020.

NATIONAL SALES MANAGER – *WDBJ-TV*

2016 – 2018; Roanoke/Lynchburg, VA

Developed approximately 20 accounts outside Roanoke metropolitan area. Contacted advertising agencies, provided current rates and maintained accounts. Researched and created presentations targeting station strengths. Created electronic media kit about station and updated quarterly.

Select Accomplishments:

- Achieved #1 in quarterly audit four of five quarters, and out-performed the market in all five quarters by five points.
- Increased year to year revenue by \$98k in 2017.

NATIONAL SALES MANAGER – *WHAG-TV*

1993 - 2016; Hagerstown, MD/Washington, DC

DC

Oversaw the growth and ongoing relations of national clients for the station. Worked directly with national rep firms, Katz Media Group and Petry, to increase sales. Directed all political and issue advertising for four states; MD, WV, PA & VA, during each election cycle. Maintained Strata system with current specials, sporting events, and audience numbers.

Select Accomplishments:

- Increased sales from 1.6 million to over 2.5 million by 2004.
- Averaged over \$2 million in Billings.

PREVIOUS POSITIONS as **LOCAL ACCOUNT EXECUTIVE** for **WHTM-TV** in Harrisburg, Pennsylvania and **WNUV-TV** in Baltimore, Maryland.

EDUCATION

BACHELOR OF ARTS IN COMMUNICATION AND THEATRE ARTS – *Taylor University*

Upland, IN

AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: Cory D.M. Roman

Department or Organization: City of Martinsburg / Eastern Panhandle HOME Consortium Council

Estimation of amount of time needed for appointment: 5 Minutes

Date Requested – 1st Choice: **January 16, 2025**

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice:

Subject (*Wording to be placed on agenda*): **Set a public hearing for February 6, 2025- HOME Consortium work in Jefferson County**

Please provide the County Commission with a description of your request or presentation, including any background information:

- ✚ The purpose of this public hearing is to discuss the specific housing needs of Jefferson County, WV. The Jefferson County Commission is a member of the Eastern Panhandle HOME Consortium of West Virginia which consists of the City of Martinsburg, Berkeley County, part of Jefferson County and part of Morgan County, West Virginia. The HOME Consortium is eligible to receive a HOME Investment Partnership Grant in FY 2025. The U.S. Department of Housing and Urban Development will be notifying the City of Martinsburg in the future of the amount of HOME funds that will be available for FY 2025. In order to receive those funds, the member jurisdictions in the Eastern Panhandle HOME Consortium must develop a program for the use of HOME funds as a part of the City of Martinsburg's FY 2025 Annual Action Plan. The HOME Consortium will be preparing its HOME Program, and intends to afford citizens, local agencies, and interested parties the opportunity to become involved in the planning process.

Is this a funding request? Y/N : NO

If so, how much? \$ N/A

Provide exact financial impact/request: N/A

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector Y/N Internet/Wi Fi Y/N Telephone for conference call Y/N

Contact information: Cory D.M Roman

Email address: croman@cityofmartinsburg.org

Phone Number: 304-264-2131 EXT. 276

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION

not applicable

AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: Karen Olden

Department or Organization: **Jefferson County Clerk (Probate)**

Estimation of amount of time needed for appointment: 15 Minutes

Date Requested – 1st Choice:

*If a specific date is needed, please provide reason for specific date **January 16, 2025***

Quarterly Review of Accountings and Waivers of Final Settlements

(Set Hearing Date) Petition to Probate Will of Thelma M. Kaetzel, in Solemn Form

Please provide the County Commission with a description of your request or presentation, including any background information:
To be included in packet.

Approve list of estates opened since last quarterly review, and approve closure of estates that have met all statutory requirements.

The probate office is in receipt of a copy of the will for Thelma M. Kaetzel. Susan Kay Waters, Stephen Dale Carper as petitioner and co-executors of the last will and testament. (pro se) Requesting that their petition to probate in solemn form to hold a hearing be granted. The probate office has no objection to the copy of the will of Thelma M. Kaetzel, and therefore ask that a date be set to hold a hearing on this matter.

Is this a funding request? Y/N NO

If so, how much? \$

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector Y/N Internet/Wi Fi Y/N Telephone for conference call Y/N

Contact information:

Email address:

Phone Number:

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION

Regular Term

January 2025

State of West Virginia, County of Jefferson, to-wit:

At a regular Term of the County Commission of said County and State, begun and held at the Old Charles Town Library thereof, on Thursday, January 16th, 2025 at 6:00PM.

PRESENT: County Commissioners: Pasha Majdi, Mike Mood, Steve Stolipher, Jack Hefestay, Cara Keys

The following Accountings and Waivers of Final Settlement were this day examined by the Commission and there being no exceptions thereto, and none appearing on the face thereof, same are ordered approved and recorded as follows:

Accountings

Estate of Patricia E Lancaster, deceased, First and Final Accounting, Sheriff Thomas Hansen, Administrator

Estate of Joseph Oscar Matthews, deceased, First and Final Accounting, John M Shank, Executor

Estate of Saundra Annette Moreland, deceased, First and Final Accounting, Eldridge G Moreland III & Glenn H Moreland, Co-Executors

Estate of Lorraine Ann Stanton, deceased, First and Final Accounting, Danita Lynn Fedchock & Vanette V Jackson, Co-Executrixes

Waivers of Final Settlement

Estate of Robert V. Altieri, deceased, Bank of Charles Town, Executor

Estate of Derek Sean Baer, deceased, Lineka Quijano, Administratrix

Estate of Daisy Ann Ballenger, deceased, Linda Jenkins, Executrix

Estate of Jerry B. Barr, deceased, Linda D. Barr, Executrix

Estate of Robert Bauer, deceased, Karyn Calaway, Executrix

Estate of Wendy Leigh Campbell, deceased, Jeffrey L. Campbell, Administrator

Estate of Paul Steven Chamblin, deceased, Brenda Chamblin, Administratrix

Estate of Richard L. Chapman, deceased, Stacy Chapman Brosnahan & Tina Chapman Larrick, Co-Executrices

Estate of Emma Decara Craft, deceased, James D. Craft & Patricia J. Craft, Co-Executors

Estate of Estate of Mae Genevieve Daniels, deceased, James F. Young Sr, Executor

James F. Young Sr and Randy Young, Co-Trustees

Estate of Terry M. Danner, deceased, Candice J Deronda, Administratrix

Estate of Anne Marie Ditto, deceased, Quinn Everet Ditto, Executor

Estate of Frank H. Ditto, deceased, Quinn E. Ditto, Executor

Estate of Glenn Hunter Edwards, deceased, Rick W. Smith, Executor

Estate of Douglas Alston Evans, deceased, Shirley A. Evans, Executrix

Estate of Earl L. Fillinger, deceased, Charles S. McIntosh, Executor

Estate of Lillie Joe Giles-Labasbas, deceased, Pamela D. Campbell & Maximo George Giles-Labasbas, Co-Executors/Trustees

Estate of Otis Clint James, deceased, Karen Vanzego-James, Administratrix

Estate of Delores Mae Nicewarner, deceased, William M. Nicewarner Sr, Executor

Estate of Donald Thomas Oden, deceased, Donald F. Oden, Executor

Estate of Roger J. Perry, deceased, Wanda P. Perry, Executrix

Estate of Norma Caples Phelps, deceased, Christopher Phelps, Executor

Estate of William Anthony Reames, deceased, Brittany Reames, Administratrix

Estate of Brenda K. Rickard, deceased, Eric T. Rickard, Executor

Estate of Linda Lee Rippeon, deceased, James E. Rippeon II, Executor

Estate of Jeanne Marie Robinson, deceased, Rhonda Hooftallen, Executrix

Estate of Lucy Arena Rutherford, deceased, Marcus John Rutherford Jr,
Executor

Estate of Floyd Leon Staubs Jr, deceased, Mary Staubs, Administratrix

Estate of Donna F. Thompson, deceased, Pamela K. Coletta, Administratrix

Estate of Edith M. Ward, deceased, Susanne Brown, Executrix

Estate of Susan Diane Waters, deceased, David Eugene Waters, Administrator

Estate of Nathaniel G. Winston, deceased, Benita L. Smith, Executrix

Estate of Howard Charles Zeller, deceased, Daniel Sandy, Administrator

**Accountings and Waivers of Final Settlement submitted from the
Fiduciary Commissioners: June Kay Jovanelly.**

Estate of Kathy Lou Sims, deceased, First and Final Accounting, Elizabeth
Sims, Executrix

President of the County Commission

AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: **Mike Sine**

Department or Organization: **ESA**

Estimation of amount of time needed for appointment: **30 min**

Date Requested – 1st Choice: **1/16/2025**

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice:

Subject (*Wording to be placed on agenda*):

1- Conversion and Reclassification of Part-time positions

Please provide the County Commission with a description of your request or presentation, including any background information:

- 1- Consideration and action to: RIF 34 of 36 Part-time field staff positions and convert to permanent full-time positions.**

Is this a funding request? Y/**N** **budget neutral**

If so, how much?

Provide exact financial impact/request: **A**

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

- 1- Move to approve the plan to RIF 34 part-time field positions within the ESA and convert the existing budgeted funding to create and hire up to 13 new permanent full-time positions in such a manner as it remains budget neutral.**

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector Y/**N** Internet/Wi Fi Y/**N** Telephone for conference call Y/**N**

Contact information: Mike Sine

Email address: msine@jcesa.org

Phone Number: 304-728-3287

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION

not applicable



JEFFERSON COUNTY COMMISSION

124 East Washington Street, P.O. Box 250, Charles Town, WV 25414

Phone: (304) 728-3284 **Fax:** (304) 725-7916

Web: www.jeffersoncountywv.org

PRESIDENT

Pasha Majdi

COMMISSIONER

Jack Hefestay

COMMISSIONER

Cara Keys

COMMISSIONER

Steve Stolipher

COMMISSIONER

Mike Mood

To: Commissioner Pasha Majdi
Commissioner Jack Hefestay
Commissioner Cara Keys
Commissioner Steve Stolipher
Commissioner Mike Mood

From: David Bound

Date: January 13, 2024

Re: Fiscal Note: Revise ESA FY25 budgeted item of Part time Wages be posted to Salary and Wages, Overtime and Retirement to fund new full time positions by third quarter of FY25.

I recommend revising the ESA's FY25 budgeted line item of Part time wages of \$907,865.79 to be posted to Salary and Wages (\$702,056.03), Overtime (\$139,114.76) and Retirement (\$66,695.00) in order to fund new hires as full time employees in FY25.

715 ESA PT-FT Conversion Proposal 1/02/2025

Loc		Last Name	First Name	Job Status	Pay Classification	Budgeted Position	Grade	YOS Step	Hourly Rate	Annual Pay	Retire Employer Contribution
715	NEW HIRE			FULL TIME	Safety Officer/LIEUT	PARAMEDIC	7	10	35.79	78,165.36	7,426
715	NEW HIRE			FULL TIME	Safety Officer/LIEUT	PARAMEDIC	7	10	35.79	78,165.36	7,426
715	NEW HIRE			FULL TIME	Logistics Officer/LIEUT	PARAMEDIC	7	5	32.59	71,176.56	6,762
715	NEW HIRE			FULL TIME	FF/PARAMEDIC II	PARAMEDIC	5	4	29.55	64,537.20	6,131
715	NEW HIRE			FULL TIME	FF/PARAMEDIC II	PARAMEDIC	5	4	29.55	64,537.20	6,131
715	NEW HIRE			FULL TIME	FF/PARAMEDIC II	PARAMEDIC	5	4	29.55	64,537.20	6,131
715	NEW HIRE			FULL TIME	FF/PARAMEDIC II	PARAMEDIC	5	4	29.55	64,537.20	6,131
715	NEW HIRE			FULL TIME	FF/PARAMEDIC II	PARAMEDIC	5	4	29.55	64,537.20	6,131
715	NEW HIRE			FULL TIME	FF/EMT II	EMT	4	4	22.82	49,838.88	4,735
715	NEW HIRE			FULL TIME	FF/EMT II	EMT	4	4	22.82	49,838.88	4,735
715	NEW HIRE	**Ambulance Fund		FULL TIME	Administrative Asst	Adm Asst	2	0	19.25	40,040.00	3,604
Total New Positions										754,448.24	71,474.00
715	CURRENT	Conner	Monte	PART TIME	FF/Paramedic IV				32.97	34,288.80	
715	CURRENT	Swan	Dave	PART TIME	Technician				29.62	30,804.80	
Total Retained Positions										65,093.60	
Projected maximum wages for NEW positions for FY26										754,448.24	
Total cost for 2 retained Parttime positions										65,093.60	
Projected additional cost for employer retirement contribution										71,474.00	
Total Projected maximum cost for new Fulltime & 2 existing Parttime positions for FY26										825,922.24	
Parttime Wages Budgeted for FY25										965,037.00	
Remaining Funds to be added to OT & Retirement budget line in FY26										139,114.76	
Funds added to FY 25 OT & Retirement (Budget Revision 3rd qrtr FY25)										328,500.00	

AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: **Nathan Cochran**

Department or Organization: **Prosecuting Attorney's Office**

Estimation of amount of time needed for appointment:

Date Requested – 1st Choice: **January 16, 2025**

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice:

Subject (*Wording to be placed on agenda*): **Report by legal counsel**

Please provide the County Commission with a description of your request or presentation, including any background information:

A. Report by counsel on West Virginia Human Rights Commission EREP-49-21 (discussion / action).

Is this a funding request? **No**

If so, how much? **\$**

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector **No** Internet/Wi Fi **No** Telephone for conference call **No**

Contact information: **Jaymee Houser**

Email address: **jhouser@jcpawv.org**

Phone Number: **304-728-3318**

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION

not applicable



JEFFERSON COUNTY COMMISSION

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PRESIDENT
Pasha Majdi

January 16, 2025

COMMISSIONER
Jack Hefestay

U.S. Department of Transportation
1200 New Jersey Avenue SE
Washington, DC 20590

COMMISSIONER
Cara Keys

Re: Jefferson County Commission Support of U.S. DOT's Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Program for FY 2025 Grant Funding for the Harpers Ferry National Historical Park Accessibility Project

COMMISSIONER
Mike Mood

COMMISSIONER
Steve Stolipher

Dear U.S. Department of Transportation:

I write on behalf of the Jefferson County Commission to convey our strong support for the Hagerstown/Eastern Panhandle Metropolitan Planning Organization (HEPMPO) in its application for U.S. DOT RAISE grant funding for the Harpers Ferry National Historical Park Accessibility Project.

This project will improve access and safety for park visitors, including vulnerable users such as pedestrians, and provide additional viewpoints and hiking opportunities to strengthen West Virginia's tourism economy. I encourage you to give the highest consideration to this RAISE grant request.

Our organization supports the project's mission to restore and enhance key infrastructure and public spaces in Harpers Ferry National Historical Park, which will improve visitor access and safety and benefit the broader West Virginia community.

The Jefferson County Commission supports this project because it fosters tourism development and enhances access for all visitors, aligning with our commitment to promoting the county as a welcoming destination. The Commission works to strengthen the local economy by supporting initiatives that preserve our region's rich history, enhance community resources, and drive sustainable growth.

This project closely ties to Harpers Ferry National Historical Park, one of our county's most significant attractions, celebrated for its historical and cultural significance. We strongly support the project because it improves access to the park, ensuring visitors of all abilities can experience its unique offerings while contributing to the economic vitality of the region.

Thank you for your consideration of this important transportation project in Harpers Ferry National Historical Park.

Sincerely,

Pasha Majdi, president
Jefferson County Commission

AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: Edwina Benites-LM

Department or Organization: Administration

Estimation of amount of time needed for appointment: 15 minutes

Date Requested – 1st Choice:

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice:

Subject (*Wording to be placed on agenda*):

1. Legislative priorities roundtable- update
2. Letter of support- RAISE letter for Harpers Ferry
3. Future of the fire service study- request for commissioner appointment
4. Rason property acquisition request- ESA expansion
5. Personnel issue: County Administrator
6. Consider matters involving or affecting the construction, planning, purchase, sale, or lease of property for County office space and/ or courthouse space.

Please provide the County Commission with a description of your request or presentation, including any background information:

Is this a funding request? Y/N

If so, how much? \$

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector Internet/Wi Fi Telephone for conference call

Contact information:

Email address:

Phone Number:

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION

not applicable



JEFFERSON COUNTY COMMISSION

124 East Washington Street, P.O. Box 250, Charles Town, WV 25414

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PRESIDENT

Pasha Majdi

VICE PRESIDENT

Mike Mood

COMMISSIONER

Jack Hefestay

COMMISSIONER

Cara Keys

COMMISSIONER

Steve Stolipher

To: Commissioner Pasha Majdi
Commissioner Steve Stolipher
Commissioner Mike Mood
Commissioner Cara Keys
Commissioner Jack Hefestay

From: Edwina Benites-LM, county administrator

Re: County Administrator Report, January 16, 2025

Summary:

1. Legislative priorities roundtable- update
2. Letter of support- RAISE letter for Harpers Ferry
3. Future of the fire service study- request for commissioner appointment
4. Rason property acquisition request- ESA expansion
5. Personnel issue: County Administrator
6. Consider matters involving or affecting the construction, planning, purchase, sale, or lease of property for County office space and/ or courthouse space.

1. Legislative Priorities Roundtable- update

The Commission met on January 14, 2025, to consider legislative priorities for 2025.

2. Letter of support- RAISE letter for Harpers Ferry

Attached is a letter of support for Harpers Ferry RAISE grant.

Suggested Motion: Motion to approve and send the letter of support as presented.

3. Future of the fire service study- request for commissioner appointment

Staff requests the designation of one member of the Commission to work with staff on the future of the fire service study.

Suggested Motion: Motion to designate Commissioner _____ to work with staff on the future of the fire service study.

4. Rason property acquisition request- ESA expansion

The Commission directed staff to work with the City of Ranson to discuss the possibility of acquiring the lot adjoining the ESA lot in Ranson. Staff gave several Ranson City Council

members a tour of the property. The next steps are to draft a formal request to acquire the property.

Suggested motion: Motion to direct the county administrator and Nathan Cochran to work together to draft a letter to Ranson and the Ranson Building Commission to formally request the acquisition of the property adjoining the ESA property and allow the Commission President to sign the letter.

Edwina Benites

From: tjmilliron@comcast.net
Sent: Monday, January 6, 2025 6:07 PM
To: Mike Mood; Pasha Majdi; Cara Keys; hefestay@jeffersoncountywv.org
Cc: Edwina Benites; tjmilliron@comcast.net
Subject: Written Public Comment on the Draft 2045 Comprehensive Plan
Attachments: Jefferson County Commission Public Hearing on the DRAFT 2045 Comprehensive Plan.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Commissioners,

Please find my actual public comment from the Public Hearing on December 4, 2024 regarding the Draft 2045 Comprehensive Plan. I am unsure whether or not you were able to view the pictures as they did not appear in the summary table in the packet for the January 7, 2025 meeting. Thank you in advance for your consideration of this public comment and accompanying pictures explaining my concerns.

Sincerely,
Jacquelyn Milliron (Harpers Ferry resident) (Shepherdstown Magisterial District)

**Jefferson County Commission December 4, 2024 Public Hearing on the DRAFT
2045 Comprehensive Plan – offered by Jacquelyn Milliron**

There are several major problems with the DRAFT 2045 Comprehensive Plan

1. The Draft 2045 plan is not an update. It is a new plan with workarounds for the unchecked industrialization of Jefferson without the interference of intelligent planning. Instead of Wild and Wonderful, this plan fosters uglier and uglier incompatibility. This Commission has an opportunity, an obligation even, to revisit this plan and restore the values that were embedded in the old plan that made this county attractive and beautiful.
2. I am asking that the JCC create a real citizens' committee to review the Plan with you and make recommendations. I have not seen any code provisions for penalties on late comprehensive plan submittals or prohibitions to reasonably delay submittals.
3. Goal 1 seems to be a free pass to allow anything anywhere as long as boxes are checked. What you may not know is that the planning commission created different boxes to check that remain hidden within a Rewritten and Reorganized DRAFT Zoning Ordinance, initiated in 2019, that the public paid for but has not seen. Was the comprehensive plan crafted a certain way to lockstep with the concepts of the draft zoning ordinance that was not provided for public inspection? Zoning Ordinances must be consistent with the Comprehensive Plan. A diluted comprehensive plan and an undisclosed zoning ordinance from the government is a clear disadvantage to the public. The comprehensive plan should be the inspiration of the people not from a stacked commission hand-picking winners at the expense of losers.
4. It would be more dignified to please replace the Phrase "Key Players" (page 7) with "Key Organizations." At a minimum, Objective 1.4 and action item 1.4.1 need to be removed from the Draft 2045 Plan. This isn't a game of players or a free pass.
5. The 2045 Future Land Use Guide contains many extensive changes. One blatant change, is that dozens of "Large Lot residential" subdivisions designated in Envision 2035 throughout the county have been broken up into two future land use categories, Rural Residential and Rural/Agriculture denoted in the new guide as lime green and pale green, respectively. The county government appears to have reclassified under some unknown criteria, the future land use of private land in many cases without consulting the actual land owners. Arbitrarily reassigning future land use from residential to agriculture, especially within rural subdivisions, can affect property value and lead to unnecessary legal battles. How did certain land owners know and others didn't? In what universe is creating future land use swiss cheese in comprehensive planning, the pinnacle of achievement? This inconsistency should be evaluated and corrected. I have provided this commission with the following four examples as proof of my claim and concern.

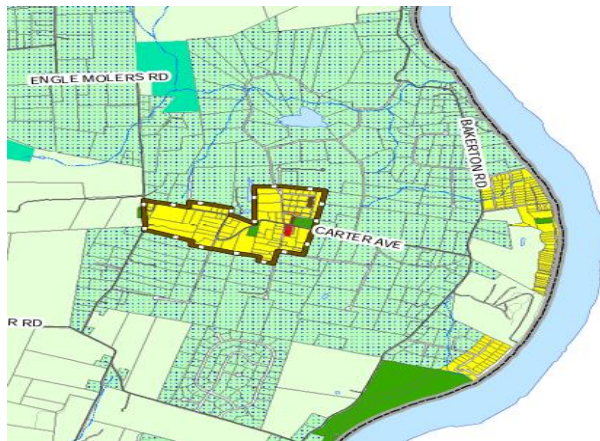
EXAMPLES OF SWISS CHEESE LAND USE INCONSISTENCIES

A. Bakerton Area: went from large lot residential to swiss cheese

- a. Envision 2035 Area mostly Large Lot Residential (light green dot)
- b. 2045 Draft CP Area is now a mix of Rural/Agriculture (pale green) and Rural Residential (lime green). Did every land owner pick? What will be the implications of that change to the land owners?

Envision 2035

Comprehensive Plan

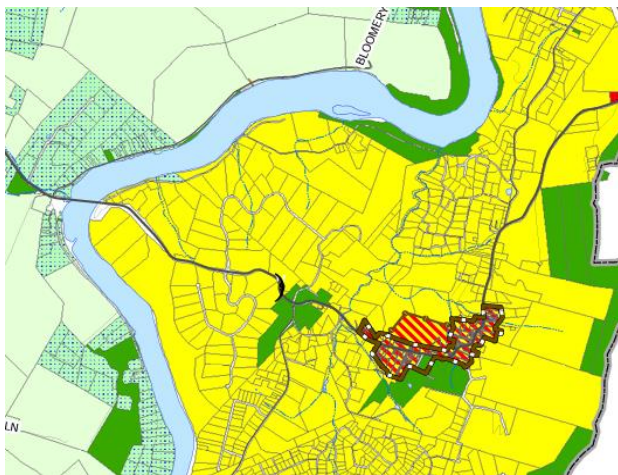


Draft 2045

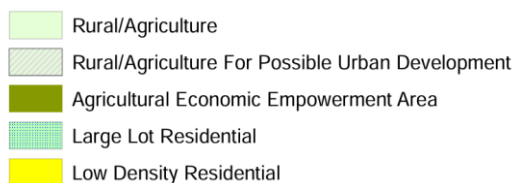
Comprehensive Plan



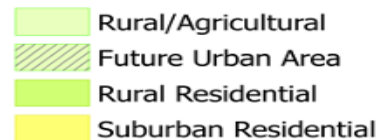
B. Mission Ridge Area: low density to complete rural residential



Land Use Classification



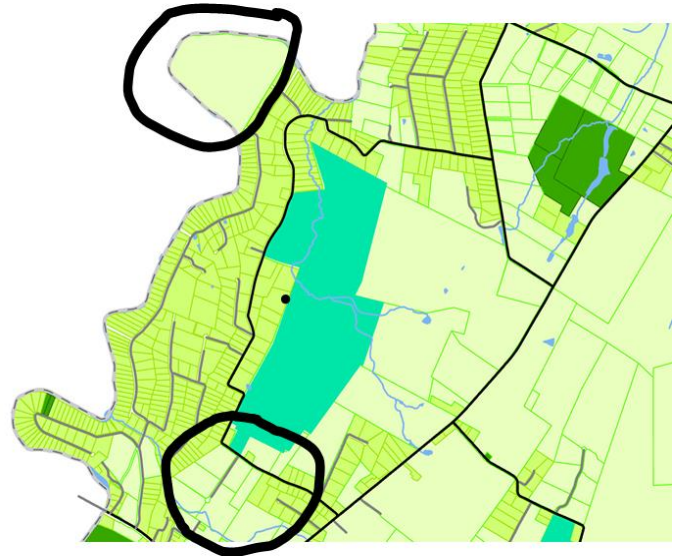
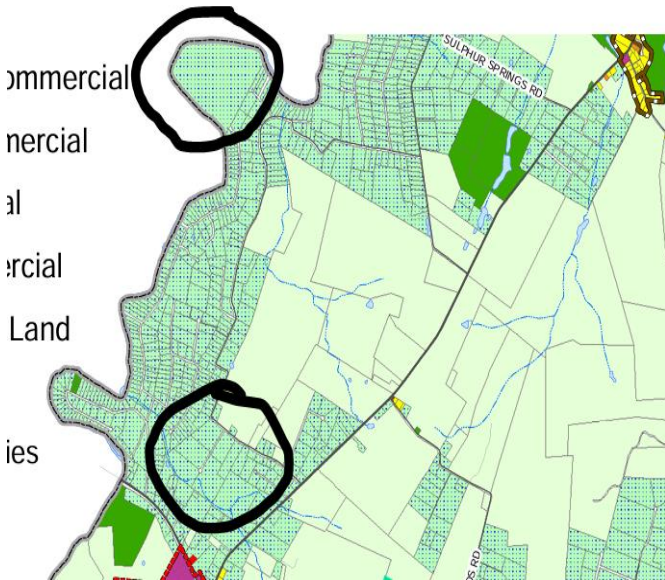
Future Land Use Classification



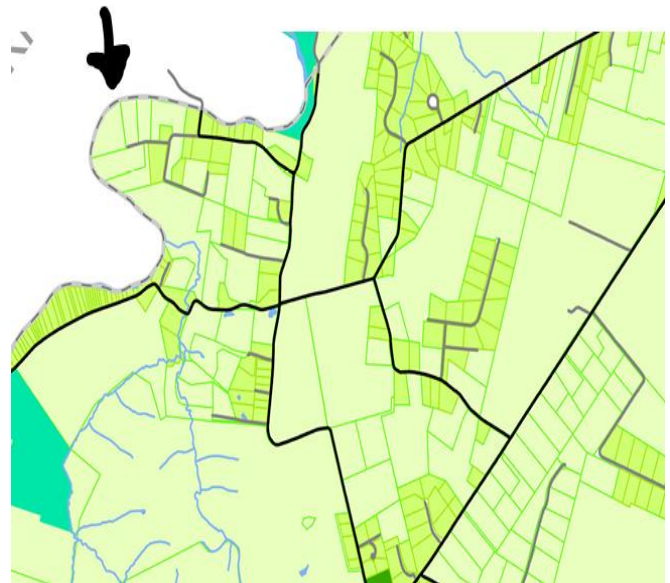
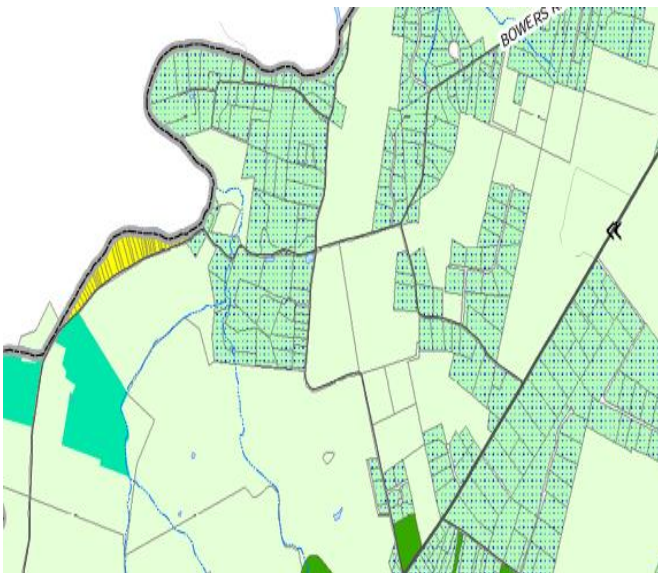
C. Wide Horizons Rd Area: from large lot residential to swiss cheese

Envision 2035
Comprehensive Plan

Draft 2045
Comprehensive Plan



D. Bowers Rd Area: went from large lot residential to swiss cheese



Future Land Use Classification

- Rural/Agricultural
- Future Urban Area
- Rural Residential
- Suburban Residential

Land Use Classification

- Rural/Agriculture
- Rural/Agriculture For Possible Urban Development
- Agricultural Economic Empowerment Area
- Large Lot Residential
- Low Density Residential

Edwina Benites

From: Carol Rockwell <cdrockwell@hotmail.com>
Sent: Monday, January 6, 2025 11:18 AM
To: Edwina Benites
Subject: Fw: conditional use-2045 Com Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

FYI

From: Carol Rockwell <cdrockwell@hotmail.com>
Sent: Monday, January 6, 2025 11:06 AM
To: jhefestay@jeffersoncountywv.org <jhefestay@jeffersoncountywv.org>; ckeys@jeffersoncountywv.org <ckeys@jeffersoncountywv.org>; pmajdi@jeffersoncountywv.org <pmajdi@jeffersoncountywv.org>; mmood@jeffersomcountywv.org <mmood@jeffersomcountywv.org>
Subject: conditional use-2045 Com Plan

Commissioners, the proposed 2045 Com Plan does not require a non-agricultural commercial use, in the Rural zoning district, to obtain a conditional use permit [CUP]. Why is this important? WV Code 8A-7-8 state any zoning text amendment must be consistent with the Com Plan. The 2035 Plan requires a solar energy facility to process as a CUP if in the Rural zoning district outside of the UGB and the PGA. The Planning Commission is considering changes to section 8.20 solar energy facilities of the Zoning and Land Use ordinance by amendment. Any new amendment cannot require CUP process for a solar energy facility or other commercial use in the Rural district because it is not required by the 2045 Plan. Therefore , after adoption of the proposed 2045 Plan, any commercial use including solar would be allowed by right. Please see my written comments dated Dec. 10, 2024 for suggestions. Thanks, Doug Rockwell

January 2, 2025

County Commission Meeting – remarks re: tax credit proposal

Good Morning, my name is Elizabeth Wheeler. I live in Shepherdstown. I came to remark on the conservation tax credit proposal on the agenda. I am the vice-president of the Association of West Virginia Farmland Protection Boards, which includes 20 county members. I am also on the board of the Land Trust of the Eastern Panhandle. The farmland protection boards have a strong interest in any effort to augment the funding that we receive from the real estate transfer tax that we use to help landowners protect their land. Non-profit conservation organizations would also welcome the ability to protect more land.

We have had some experience with an effort to create a tax credit program in West Virginia that was inspired by Virginia's program. Legislation was introduced in 2016 as Senate Bill 554, The Land Conservation Tax Credit Act of 2016. That effort failed, mainly for the lack of a fiscal note and inadequate provisions for managing the details of such a program. We would be glad to provide you with our insights about that experience. My colleague Lavonne Paden is with me here today, with a very thick file of research on the topic.

Implementation of a tax credit system such as what Virginia uses is quite complicated and at minimum would require involvement from the state tax department. A qualified entity would be required to receive and evaluate applications and appraisals. There would have to be a limit on the tax credits given out.

The state's farmland protection programs to date have protected 43,753 acres on 304 farms. Almost \$51.8 million county dollars have been matched with \$38.5 federal and state dollars to purchase conservation easements. Landowners have contributed \$54.6 million dollars of donation value, which can only be used against federal income taxes. A state tax credit program could be very helpful for many donors in the future.

We would like to thank you for looking for ways to create more incentives for conservation. We're glad to help if we can.

Cover Letter

Application for Appointment to the Jefferson County Planning Commission

Jefferson County Commission Members,

Please accept this letter as notification of my interest to fill one of the vacant seats on the Jefferson County Planning Commission. Included is the application form found on the Jefferson County Government website and a short resume.

My family moved to Jefferson County in 2019 to escape the rat race that the DC Metropolitan Area has become. My desire to get involved stems from my personal experience in living through the urban sprawl of Montgomery County, Maryland and a wish to avoid the complications associated with that county's rapid growth here in Jefferson County.

Most of my adult life has been spent in public service as a firefighter and EMT as both a volunteer and as a career firefighter with the Montgomery County Department of Fire and Rescue. My duties involved both planning for the delivery of emergency services county-wide, as well as the planning of daily operations of an individual fire station. I offer a unique view of how planning growth in Jefferson County will affect the delivery of Emergency Services both now and in the future.

My experience serving on the Board of Directors for several 501c3 organizations and a homeowners association gave me skills to work with others under the Roberts Rules of Order and local, state and national laws and regulations to accomplish the goals and mission of the Jefferson County Planning Commission.

Thank you for your review of this cover letter and please feel free to contact me at any time,

Brian Hagberg

11 Spring Creek Lane

Shepherdstown, WV 25443

h) 304 876-8345

c) 240 388-7865

fyreteacher@hotmail.com

Jefferson County Commission

Application for Boards, Committees or Commissions

Please type or print information

Name: Brian Hagberg

Home Telephone Number: 304 876-8345

Work Address: None/Retired

Phone Number: None

Mobile Phone Number: 240 388-7865

E-mail Address: fyreteacher@hotmail.com

Party Affiliation: (Building Commission and Health Department applicants)

Occupation: Retired Firefighter

Education: Associate of Arts Degree

College: Montgomery College

Trade/Business School: National Fire Academy; Maryland Fire and Rescue Institute; Maryland Instructors Certification and Review Board; Maryland Institute of Emergency Medical Services Systems; International Association of Fire Fighters Hazardous Materials Instructor Certification.

Are you a United States citizen? Yes

Are you a West Virginia resident? Yes

Are you a resident of Jefferson County? Yes

Are you able to produce verification of residency? Yes

(Proof of paying personal property tax, voter registration, etc.)

Address: 11 Spring Creek Lane Shepherdstown, WV 25443

Magisterial District: Shepherdstown

List of Qualifications for this Position and/or include a resume and cover letter that expresses your

interest in serving: Resume included

Organization Memberships and Positions Held: Lieutenant and Vice President of the Hyattstown Volunteer Fire Department, President of The Montgomery County Firefighters Pipes and Drums, Inc. (501c3), Vice President of The Bunker Hill Train Club (501c3)

Have you even been convicted of any felonies? If yes, please list: No

Date:

Offense:

Statement:

I hereby certify that the facts set forth in the above are true and complete to the best of my knowledge and authorize the Jefferson County Commission to verify their accuracy and to obtain reference information. I hereby release Jefferson County Commission from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an appointment decision based on such information.

I understand that falsified statements of any kind or omissions of facts called for in this application shall be considered sufficient basis for removal.

I understand that I will fully adhere to the policies, rules and regulations of this appointment, including reading, adhering and signing the County's Ethics Statement and adhering to Robert's Rules as provided in a packet to me when obtaining my Oath of Office or on the County's website. I understand I may also attend a free annual Board Training and Ethics Training meeting established by Jefferson County Commission.

Signature: _____

Date: _____

This application is good for and will be retained for two (2) years in accordance with the Administrative Policies and Procedures Policy. In

order to be considered for appointment, a new application must be submitted.

BRIAN HAGBERG

Shepherdstown, WV 25443 ♦ 304 876-8345 ♦ fyreteacher@hotmail.com

PROFESSIONAL SUMMARY

Dedicated firefighting professional with great leadership, planning and scene management abilities. Talented in keeping crew members at peak performance with continuous training and expert motivational talents. Ready for any challenge and certified in multiple areas.

SKILLS

- Emergency management
- Incident command
- Crisis response
- Training coordination
- Strategic planning
- Operational planning
- Regulatory compliance
- Personnel management
- Rescue operations
- Organizational skills
- Emergency medical treatment
- Firefighting operations
- Team leadership
- Hazard assessment
- Emergency response
- Personnel supervision
- Decision making
- Fire suppression
- Hazardous materials
- Multitasking
- Effective communication
- Decision-making

WORK HISTORY

Battalion Chief (retired), 08/1989 - 02/2015

Montgomery County Department of Fire and Rescue – Rockville, MD

- Coordinated emergency response efforts for efficient incident management and resolution.
- Improved firefighter readiness by conducting rigorous training exercises.
- Managed resources effectively to ensure swift response to critical situations.
- Enhanced safety protocols, minimizing risk during complex operations.
- Directed firefighting teams to achieve optimal performance in emergency situations.
- Led post-incident evaluations to refine operational strategies.

- Strategized deployment of personnel to maximize coverage in high-risk areas.
- Coordinated with local authorities to ensure seamless emergency service delivery.
- Improved response times by optimizing route planning and resource allocation.
- Conducted community outreach programs to promote fire safety awareness.
- Demonstrated strong leadership in high-pressure situations, successfully guiding teams through complex emergency incidents while minimizing risks to both responders and civilians.
- Served as an effective liaison between firefighters under my command and upper-level administration to address concerns promptly while still upholding department policies and procedures.
- Managed multiple fire stations effectively, ensuring personnel were properly trained, equipped, and supervised for optimal performance.
- Supervised firehouse operations, maintaining inventory and liaising with vendors to secure necessary supplies.
- Oversaw scene operations and assigned firefighters to strategic locations.

Assistant Chief, 06/1985 - 08/1989

National Institutes of Health Fire Department – Bethesda, MD

- Established performance metrics that allowed for continuous improvement within the department, driving increased efficiency.
- Disciplined personnel and initiate disciplinary measures as defined by SOPs.
- Successfully led change management initiatives, effectively managing resistance and ensuring smooth transitions in operations.
- Prioritized high-risk situations through rapid assessment skills leading to efficient deployment of resources.
- Served as a key liaison between senior leadership and frontline staff, facilitating open communication channels throughout the organization.
- Oversaw facility maintenance schedules by coordinating with vendors for timely repairs and upgrades.
- Coordinated emergency response efforts during critical incidents, ensuring effective collaboration among all involved parties.
- Established interdepartmental partnerships by conducting joint trainings improving overall response capabilities.
- Evaluated employee performance and conveyed constructive feedback to improve skills.
- Developed detailed plans based on broad guidance and direction.

EDUCATION

Associate of Arts: Elementary Education, 05/1978

Montgomery College - Rockville, MD

Public Comment for Jefferson County Commission meeting for January 2, 2025

I, **David Tabb**, a lifelong resident/taxpayer make the following comments:

PUBLIC COMMENT –

What a way to start out the new year with the Jefferson County Commission! Things must be so bad that you can't even face the public. Would that have anything to do with all of last year's money that the County Commission spent and the taxpayers will have to pay for the next twenty years!

To update the Mountain Pure water plant (3M/Kodak in Middleway): This major site development is in need of more understanding of the brown field's toxic material with stormwater and sewer issues to include the extreme use of surface and groundwater that will affect the protected wetlands in the county.

The Jefferson County Planning and Zoning meeting, on this subject matter, scheduled for 12-17-24 @ 7:00pm was cancelled and attentively rescheduled for 2-11-25.

To date, I have yet to receive the 11-18-24, FIOA that I filed with the JCC and JCDA. I requested any and all documents regarding the development and or any financial assistance to the Middleway site including any other proposed facilities, in the county, for the last twenty years. This was directed to Mr. Rohrbaugh, counsel for the JCDA.

The Eastern Panhandle Conservation District is aware and concerned of the extreme consumption of water effecting a major water resource, in Jefferson County, with toxic contamination and effecting endanger species. The EPCD Supervisors made motion to review their resources; in the attempt to assist.

THE EPCD is also reviewing the 340 South crossing of the Bullskin Run with similar issues of contamination encroachment and effecting the endangered species.

In light of reviewing the 3M/Kodak plant in Middleway, I discovered that the brown field (an EPA and DEP listed toxic site) has never been remediated. The public should be concern to why this site was never remediated under the Superfund Act. Please contact the Federal and State Legislators and or the WVDEP (304-926-0440) in order to clean this toxic site and protect our natural groundwater resources; as the Superfund Act was created to assist.

DEP Website: *"Effective January 1, 2015, the minimum reporting threshold has been lowered to 300,000 gallons withdrawn from the surface or groundwater sources in any 30-day period."* I would also encourage everyone to contact our State Legislators to obtain the reports from the Oversight Commission on State Water Resources that are required to report every November on the large quantity user data.

With the Large Quantity Use, "LQU" is already in place to keep the existing and future commercialization of water usage from over consumption; ensuring the access and rights to safe *"surface or groundwater"*, as a natural resource, to all property owners, not just a select few.

"The public reserves the right to call out the public officials to follow the required laws to ensure the constitutional rights of the public. The Governor has ordered the Government to be "open for business" and not deprived the public of notice and comments that would violate ethic provisions.

It is hard to be safe, with the current County Commission.

Have a nice day!