



AGENDA
Jefferson County Planning Commission
Tuesday, February 12, 2013

Planning Commission meetings are held in the Old Charles Town Library Meeting Room located at 200 East Washington Street, at the side entrance on Samuel Street at 7:00 p.m.

All Citizens that desire to speak must sign-in prior to the Agenda Item being addressed.

1. Approval of the minutes from the January 8, 2013 meeting.
2. Citizen Communications: If you wish to comment, please sign-in to speak for issues that are not on the agenda or items that are not open for public comment. Items not open for public comment will be so noted.
3. Request for postponement.
4. Request for a waiver from Appendix B, Section 9.6 of the Jefferson County Subdivision and Land Development Regulations to remove the curb and gutter requirements from the internal roads, driveways and parking lots for the proposed Hite Park Site Plan (PC File #S11-15). This project consists of walking trails, picnic and park areas, athletic fields, sports courts, a skate park, miniature golf course, and sports support facilities to be dedicated for public use. Property owner: Jefferson County Parks and Recreation Commission. Property location: Tax District: Middleway; Tax Map: 9 Tax Parcel: 2.17; Size: 119 acres; Zoned: Rural; File: PCW13-01.
5. Reports from Legal Counsel and legal advice to the Planning Commission.
6. Active Litigation:
 - Far Away Farms
 - Cedar Meadows Airpark
7. Director's Report.
8. Monthly Development Activity Report.
9. Liaison Reports:
 - County Commission Meeting
 - Health Department Meeting
 - Public Service District Meeting
 - Parks and Recreation Meeting
 - Jefferson County Development Authority Meeting
 - Water Advisory Committee Meeting
10. President's Report.

11. Actionable Correspondence

12. Non-Actionable Correspondence

13. Signing of approved Motions from previous Planning Commission meetings.

All files are made available for public review Monday through Friday, 9:00 a.m. to 5:00 p.m. (excluding Holidays). The Planning Commission welcomes written comments at any time. Submitting a document no later than the Thursday before a scheduled meeting will provide the Commission an advanced opportunity to review your comments prior to the meeting. Please note that documentation and exhibits submitted at a Planning Commission meeting are retained as part of the official record.

Feel free to submit your comments to any of the addresses below:

Location: 116 E. Washington St., Charles Town, West Virginia 25414

Mail: P.O. Box 338, Charles Town, West Virginia 25414

Email: planningdepartment@jeffersoncountywv.org

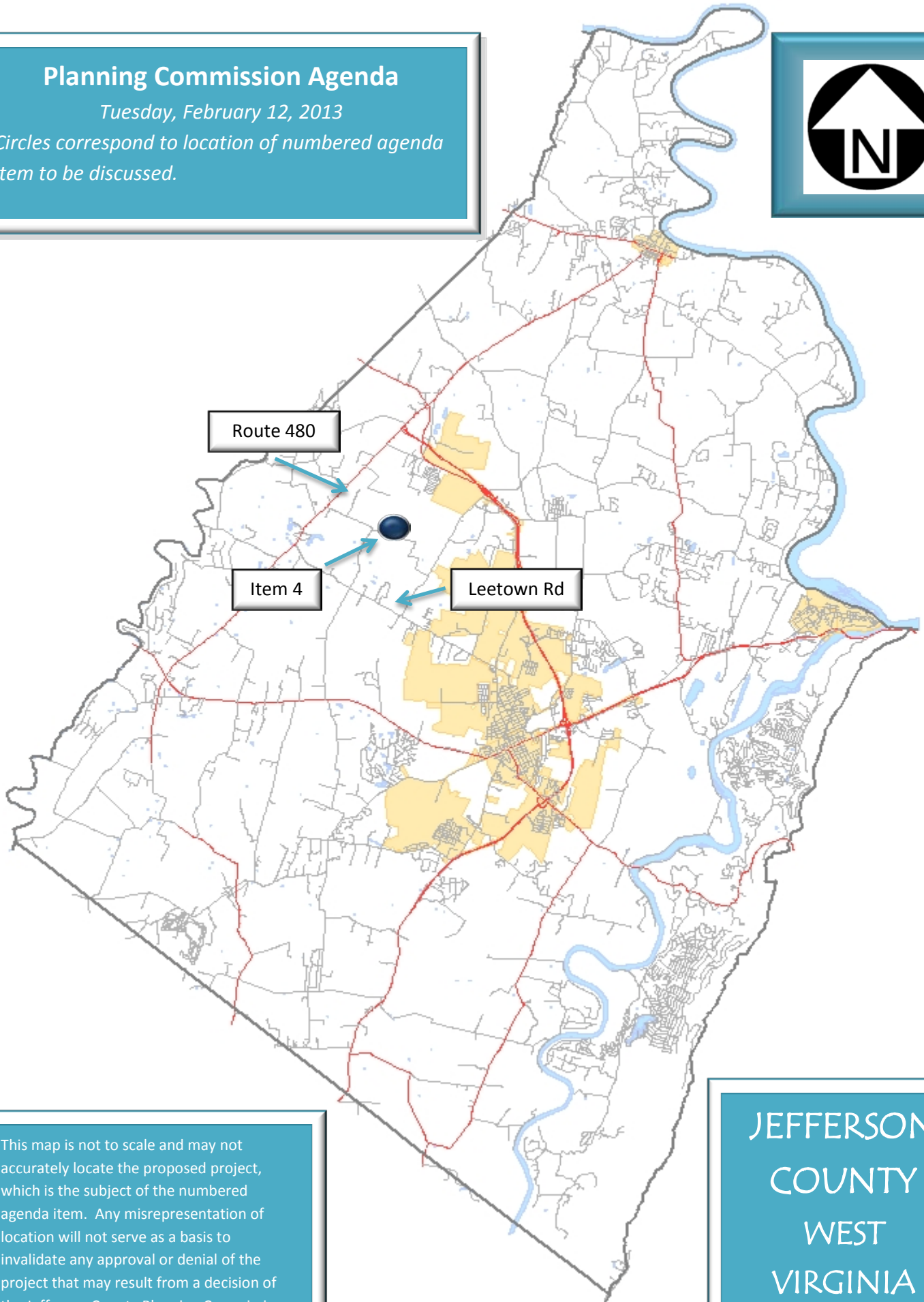
Fax: 304-728-8126

Any party desiring a transcript of these proceeding will be responsible for providing a competent stenographer at their own expense. Minutes, video and/or audio recordings of past meetings, the Jefferson County Subdivision Regulations, Zoning Ordinance and Comprehensive Plan as well as any working proposed amendments are located on our website at www.jeffersoncountywv.org. Minutes and audio recordings of older meetings that are not on the County's website are available for review in the office.

Planning Commission Agenda

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Circles correspond to location of numbered agenda item to be discussed.



This map is not to scale and may not accurately locate the proposed project, which is the subject of the numbered agenda item. Any misrepresentation of location will not serve as a basis to invalidate any approval or denial of the project that may result from a decision of the Jefferson County Planning Commission.

JEFFERSON
COUNTY
WEST
VIRGINIA