



Jefferson County Commission
124 E Washington St, Charles Town, WV 25414

PRESS RELEASE
FOR IMMEDIATE RELEASE

Commission Seeks Applicants for Volunteer Boards- February 11, 2025

CONTACT INFORMATION:

Edwina Benites, County Administrator
Phone: 304-728-3284
Email: ebenites@jeffersoncountywv.org

CHARLES TOWN, WV (February 11, 2025) – The Jefferson County Commission proposes to appoint to the following authorities, boards, commissions, or committees:

Current Openings:

- Jefferson County Board of Zoning Appeals (*open now*), one term and two alternates
- Jefferson County Development Authority (*opening in April*) three, three-year terms including at least one business representative, one industry representative
- Jefferson County Historic Landmarks Commission (*open now and in March*) four, three-year terms
- HOME Consortium of the Eastern Panhandle: (*open now*) one, three-year term
- Jefferson County Planning Commission (*opening in March*) three, three-year terms
- Jefferson County Property Safety Board (*open now*) one, two-year term

Upcoming Openings:

- Jefferson County Parks and Recreation Commission (*opening in June*) four, three-year terms
- Jefferson County Board of Health (*opening in June*), one, five-year term
- South Jefferson Library Board (*opening in June*), two, five-year terms

To apply to serve on any of the boards listed above, please submit a letter of interest and a resume or statement of qualifications to Edwina Benites-LM, county administrator at:

- P.O. Box 250, Charles Town, WV 25414; or
- boards@jeffersoncountywv.org

Additional board positions:

- Bolivar Representative to the Jefferson County Development Authority. (*Opening in April*) To apply for this position, please contact the municipality of Bolivar.



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- Harpers Ferry Representative to the Jefferson County Development Authority. (*Opening in April*) To apply for this position, please contact the municipality of Harpers Ferry.

Please call the Commission Office with questions (304) 728-3284.

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