



AGENDA
Jefferson County Planning Commission
Tuesday, June 11, 2013

Planning Commission meetings are held in the Old Charles Town Library Meeting Room located at 200 East Washington Street, at the side entrance on Samuel Street at 7:00 p.m.

All Citizens that desire to speak must sign-in prior to the Agenda Item being addressed.

1. Approval of the minutes from the May 14, 2013 meeting.
2. Citizen Communications: If you wish to comment, please sign-in to speak for issues that are not on the agenda or items that are not open for public comment. The only item open for public comment during the meeting is the Public Hearing.
3. Request for postponement.
4. Morgan's Grove Market Site Plan – Finding of Provisional and Conditional Completeness: Request by applicant Fred Blackmer with FB Solutions to have the Planning Commission schedule a public hearing for the Morgan's Grove Market Major Site Plan (S12-06) prior to staff deeming it complete as required by the Jefferson County Subdivision and Land Development Regulations (Section 24.119.D). This project consists of an agricultural based market. Intended uses are to consist of, but are not limited to, a Food Hub, General Merchandise (retail), Professional/Business Offices, Community Amenities, and other associated uses. This property is located at 3988 Kearneysville Pike (Route 480), adjacent to Morgan's Grove Park, and is designated as Tax District: Shepherdstown (09), Tax Map: 13, Tax Parcel: 26.1, 26.2, 26.3, and 26.4.
5. Public Hearing: Proposed text amendments to the following sections of the Zoning and Land Development Ordinance: 2.2, 4.10, 5.7, 5.8, 8.5, 9.5, 10.5, 11.1, and 12.2.
6. Discussion and possible recommendation regarding County Commission Motion requesting Planning Commission action related to a proposed draft amendment to the Residential-Light Industrial-Commercial Zone and the Commercial-Industrial Zone.
7. Discussion and possible recommendation regarding proposed text amendments to the Zoning and Land Development Ordinance regarding the creation of new commercial and industrial zoning categories and related amendments.
8. Discussion and possible recommendation regarding US 340 Improvement Study from south of the Virginia Line to the Charles Town Bypass.
9. Update on the 2014 Comprehensive Plan.
10. Reports from Legal Counsel and legal advice to the Planning Commission.
Active Litigation:
 - Far Away Farms – Open Meetings Act Litigation/Dispute re: public notice of consideration of settlement of FAF litigation (discussion and possible action).
 - Cedar Meadows Airpark – Litigation re: denial of plat amendment (discussion and possible action).
11. Director's Report.
12. Monthly Development Activity Report.

13. Planning Commission Exchange and Liaison Reports:

- County Commission Meeting
- Health Department Meeting
- Public Service District Meeting
- Parks and Recreation Meeting
- Jefferson County Development Authority Meeting
- Water Advisory Committee Meeting
- Planning Commission Exchange

14. President's Report.

15. Actionable Correspondence.

16. Non-Actionable Correspondence.

17. Signing of approved Motions from previous Planning Commission meetings.

- Shockey Waiver, PCW13-03

All files are made available for public review Monday through Friday, 9:00 a.m. to 5:00 p.m. (excluding Holidays). The Planning Commission welcomes written comments at any time. Submitting a document no later than the Thursday before a scheduled meeting will provide the Commission an advanced opportunity to review your comments prior to the meeting. Please note that documentation and exhibits submitted at a Planning Commission meeting are retained as part of the official record.

Feel free to submit your comments to any of the addresses below:

Physical Address: 116 E. Washington St., Charles Town, West Virginia 25414

Mailing Address: P.O. Box 338, Charles Town, West Virginia 25414

Email Address: planningdepartment@jeffersoncountywv.org

Fax Number: 304-728-8126

Any party desiring a transcript of these proceedings will be responsible for providing a competent stenographer at their own expense. Minutes, video and/or audio recordings of past meetings, the Jefferson County Subdivision Regulations, Zoning Ordinance and Comprehensive Plan, as well as any working proposed amendments are located on our website at www.jeffersoncountywv.org. Minutes and audio recordings of older meetings that are not on the County's website are available for review in the office.