



Scholarship Application

The Jefferson County Parks and Recreation Commission offers scholarship funding to qualifying families to help offset the cost of participating in recreational programs. The scholarship will cover a portion of the cost of the program.

ATTACH COPIES OF SUPPORTING DOCUMENTS TO THE SCHOLARSHIP APPLICATION

Proof of living in Jefferson County, WV limits and proof of income such as W2 or paystub.
Contact the main office at 304-728-3207 if you have questions about documentation.

LIST OF HOUSEHOLD MEMBERS

Parent/Guardian First Name	Parent/Guardian Last Name	Date of Birth	
Household Member First Name	Household Member Last Name	Date of Birth	Gender

CONTACT INFORMATION

City	State	Zip Code
Work Phone	Cell Phone	
Email Address	Primary School Location (optional)	
Household Size	Yearly Income Before Taxes \$	

QUALIFYING GUIDELINES FOR SCHOLARSHIP APPLICATION

Household Size	1	2	3	4	5	6	7	8
¾ Scholarship	\$21,870	\$29,592	\$37,296	\$45,000	\$52,500	\$60,426	\$68,130	\$75,852
½ Scholarship	\$29,160	\$39,456	\$49,728	\$60,000	\$70,000	\$80,568	\$90,840	\$101,136
Example: If your household is 2 people and your income is \$29,592 or below, you are eligible for a ¾ scholarship.								

I certify that the above information is correct to the best of my knowledge. I reside in Jefferson County, WV and understand that any additional fees (i.e., supply fees, late fees, cancellation fees, etc.) are my own responsibility.

Signature: _____ Date: _____

If you are outside the qualifying parameters and believe you qualify, please contact us by one of the following:

- Email: bwhittington@jcprc.org and pfisher@jcprc.org
- Call: 304-728-3207
- In person at the Jefferson County Community Center, 235 Sam Michaels Lane, Shenandoah Junction, WV

OFFICE USE ONLY Date _____ Year _____ ☐ Approved ☐ Denied ☐ Exception
 Circle One: 50% 75% Staff Name: _____
 Additional Comments: _____



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INSTRUCTIONS

It is the policy of the Jefferson County Parks and Recreation Commission to make program opportunities available to all interested people, regardless of income. We provide scholarships to those who might not otherwise be able to participate. Scholarships may be granted for a percentage discount of the class fees, depending on individual circumstances. All information will remain confidential.

To be eligible for a scholarship:

- You **MUST** reside in Jefferson County, West Virginia and meet the household size/yearly income requirements.
- Supporting documents **MUST** be included with this application.
- Applications are accepted on a rolling basis. Applications must be submitted 2 weeks prior to the program start date to be considered. Scholarships will be valid for one fiscal year (July 1-June 30) following approval.
- Applicants meeting the eligibility guidelines are awarded up to \$165 per participant, per fiscal year, subject to funding.

W2 or paystub MUST be included with this application for all income earners in the household over the age of 21. Application will not be considered if documents are not included.

Scholarship applications must be approved prior to registration.

A scholarship application alone does not register the participant, nor does it reserve space in a program.

Registrations are processed in the order received. You will be notified once your application for scholarship has been reviewed.

Scholarship Application and copies of supporting documents may be sent to:

- EMAIL: bwhittington@jcprc.org and pfisher@jcprc.org
- MAIL: Jefferson County Parks and Recreation, 235 Sam Michaels Lane, Shenandoah Junction, WV, 25442
- IN-PERSON: Jefferson County Community Center, 235 Sam Michaels Lane, Shenandoah Junction, WV

Please note:

- Applications must be submitted yearly during the application period.
- All previously awarded scholarships will expire on June 30.
- Applications will not be considered without supporting documentation (W2 or paystub)
- In exceptional circumstances, scholarship awards may exceed the standard amount, subject to approval by the Finance Committee