

JEFFERSON COUNTY, WEST VIRGINIA
Department of Engineering, Planning & Zoning
Office of Impact Fees
116 East Washington Street, P.O. Box 716
Charles Town, WV 25414

Michelle Mason
Impact Fee Program Specialist

Phone: (304) 728-3331
Fax: (304) 728-3953
mmason@jeffersoncountywv.org

Administrative Facilities Impact Fee

Jefferson County Ordinance 2005-1

Ordinance Enacted on Thursday, August 5th 2021.
Amended fee schedule effective on Thursday, June 5th, 2025.
Amended by an Act of the County Commission on Thursday, June 5th, 2025.

Residential Development	Impact Fee per Dwelling Unit
Single Family	\$668
Town Home	\$668
Duplex	\$668
Multi-family	\$472
Non Residential Development	Impact Fee per 1,000 square feet gross usable floor area
Commercial/Shopping Center 25,000 SF or less	\$398
Commercial/Shopping Center 25,001 – 50,000 SF	\$398
Commercial/Shopping Center 50,001 – 100,000 SF	\$398
Commercial/Shopping Center 100,001 – 200,000 SF	\$398
Commercial/Shopping Center over 200,000 SF	\$398
Office/Institutional 10,000 SF or less	\$610
Office/Institutional 10,001 – 25,000 SF	\$610
Office/Institutional 25,001 – 50,000 SF	\$610
Office/Institutional 50,001 – 100,000 SF	\$610
Office/Institutional over 100,000 SF	\$610
Business Park	\$577
Light Industrial	\$295
Warehousing	\$63
Manufacturing	\$355
Hotel (per room)	\$25
Nursing Home (per bed)	\$173

Note: The Administrative Facilities Impact Fee District encompasses all unincorporated and incorporated portions of Jefferson County.