

Minutes

Special Session of the Jefferson County Building Commission

Tuesday, May 13, 2025

A special session of the Jefferson County Building Commission was held on Tuesday, May 13, 2025, at 5:00 p.m. The meeting was held via Zoom and in-person. Present were Building Commissioners Addie Crawford, Josh Beall*, and Scott Sudduth*; County staff Edwina Benites-LM, Roger Goodwin, Laura Kuhn, and Nathan Cochran. Also in attendance were attorneys Cam Siegrist (Bowles Rice)* and Greg Isaacs (Carty, Harding & Hearn)* and members of the public. The archived special session of Tuesday, May 13, 2025, is available on the Jefferson County Commission website.*Participated by Zoom

Call to order

The meeting was called to order at 5:03 pm.

1. Public Comment
David Tabb- Attachment A
Christine Wimer

Consent agenda

1. Approval of Minutes- December 19, 2024, Special Meeting Minutes
Mr. Sudduth motioned to approve the December 19, 2024, Special Meeting minutes. The motion was seconded by Ms. Crawford. The motion was approved 3-0.

Special Session

1. Overview of the Bond Ordinance Approval Process
 - a. Mr. Siegist provided an overview of the bond ordinance approval process.
2. Consider on first reading and act upon a proposed Bond Ordinance authorizing the issuance by the Jefferson County Building Commission of not more than \$16,000,000 in aggregate principal amount of Jefferson County Building Commission Lease Revenue Bonds (Jefferson County Government and Judicial Complex Project), Series 2025, to provide a portion of the funds needed (i) to finance the costs of the acquisition, design, construction, renovation, improvement, furnishing and equipping of a new Jefferson County Government and Judicial Complex on property to be acquired by the Building

Commission located at 393 North Lawrence Street and 330 North George Street, Charles Town, West Virginia, and (ii) to pay issuance and other costs in connection therewith

- a. The motion was read by title only.
- b. Ms. Crawford motioned to approved the Bond Ordinance on first reading. The motion was seconded by Mr. Sudduth. The motion was approved 3-0.

3. Meeting schedule

- a. Ms. Crawford moved to approve the following meeting schedule:
 - i. May 20, 2025, at 2:00 pm in the Commission meeting room
 - ii. June 2, 2025, at 1:00 pm in the Commission meeting room

Mr. Sudduth seconded the motion. The motion was approved 3-0.

4. Adjourn

- a. Having no more business before the Building Commission, Ms. Crawford motioned to adjourn. The motion was seconded by Mr. Beall and approved by a vote of 3-0.

Addie Crawford, Chairman

Respectfully submitted
Edwina Benites-LM, secretary
Jefferson County Building Commission