

Minutes

Special Session of the Jefferson County Building Commission

Thursday, December 19, 2024

A special session of the Jefferson County Building Commission was held on Thursday, December 19, 2024, at 10:00 a.m. The meeting was held via Zoom and in-person. Present were Building Commissioners Addie Crawford, Josh Beall, and Scott Sudduth; County staff Edwina Benites-LM, Mike Sine, Bessie Nelson, Roger Goodwin, and Nathan Cochran. Also in attendance was attorney Cam Siegrist (Bowles Rice) and members of the public. The archived special session of Thursday, December 19, 2024, is available on the Jefferson County Commission website.

1. Call to order
The meeting was called to order at 10:00 am.
2. Pledge of Allegiance
3. Public Comment
None

Special Session

1. Election of officers
 - a. Mr. Beall motioned to elect Mr. Sudduth as chairman pro tem. The motion was seconded by Ms. Crawford and approved by a vote 3-0.
 - b. Mr. Sudduth motioned to elect Ms. Crawford as the secretary pro tem. The motion was seconded by Mr. Beall and approved by a vote 3-0.
 - c. Mr. Sudduth motioned to elect Ms. Crawford as chairman. The motion was seconded by Mr. Beall and approved by a vote 3-0.
 - d. Mr. Beall motioned to elect Mr. Sudduth as the vice chairman. The motion was seconded by Ms. Crawford and approved by a vote 3-0.
 - e. Mr. Beall motioned to elect Ms. Benites-LM as secretary. The motion was seconded by Mr. Sudduth and approved by a vote 3-0.
2. Reaffirmation of the bylaws
 - a. Ms. Crawford motioned to reaffirm the building commission bylaws. The motion was seconded by Mr. Beall and approved by a vote 3-0.
3. Overview presentation: Building Commissions, leave revenue bonds, and the use of the lease revenue bonds for the purchase of 393 N. Lawrence Street.
Attorney Cam Siegrist with Bowles Rice provided an overview

4. Resolution approving in concept the financing of a portion of the costs relating to the purchase of 393 N. Lawrence Street.
 - a. Ms. Crawford motioned to approve the resolution “approving in concept the financing of a portion of the costs relating to the acquisition, renovation, improvement, equipping and furnishing of a building to be leased to and used by the County Commission of Jefferson County with proceeds of lease revenue bonds to be issued in one or more series by the Jefferson County Building Commission and approving the taking of actions in connections therewith” as presented. The motion was seconded by Mr. Beall and approved by a vote 3-0.
5. Overview presentation regarding the transfer of 419 16th Street, Ranson, WV- Jefferson County Emergency Services Agency
 - a. Mike Sine and Bessie Nelson provided an overview.
6. Adjourn
 - a. Having no more business before the Building Commission, Mr. Sudduth motioned to adjourn. The motion was seconded by Mr. Beall and approved by a vote of 3-0.

Addie Crawford, Chairman

Respectfully submitted
Edwina Benites-LM, secretary
Jefferson County Building Commission