



Jefferson County Commission
124 E Washington St, Charles Town, WV 25414

PRESS RELEASE
FOR IMMEDIATE RELEASE

Commission Seeks Applicants for Volunteer Boards- May 28, 2025

CONTACT INFORMATION:

Edwina Benites, County Administrator
Phone: 304-728-3284
Email: ebenites@jeffersoncountywv.org

CHARLES TOWN, WV (May 28, 2025) – The Jefferson County Commission intends to appoint to the following authorities, boards, commissions, or committees. Please note that the Commission recently updated the appointment policy for boards and commissions. That policy is available here:

<https://www.jeffersoncountywv.org/home/showpublisheddocument/27452/638775482307730000>

Current Openings:

- Public Defender Corporation for the 28th Judicial Circuit: two, to-be-determined terms
- Water Advisory Committee: three, three-year terms (staggered)
- Jefferson County Property Safety Board: one, two-year term
- Jefferson County Board of Zoning Appeals: one, unexpired term (alternate)
- Jefferson County Development Authority: five, three-year terms
- Jefferson County Emergency Services Council: five, staggered terms (1, 2, and 3-year terms)
- Jefferson County Parks and Recreation Commission: four, three-year terms
- Jefferson County Board of Health: one, five-year term
- South Jefferson Library Board: two, five-year terms

Upcoming Openings:

- Jefferson County Board of Zoning Appeals: two, 3-year terms (*opening in January*)
- Eastern Panhandle Transit Authority: one, 2-year term (*must be an elected official of a municipality, opening in August*)

To apply to serve on any of the boards listed above, please submit a letter of interest and a resume or statement of qualifications to Edwina Benites-LM, county administrator at:



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124 E Washington St, Charles Town, WV 25414

- P.O. Box 250, Charles Town, WV 25414; or
- boards@jeffersoncountywv.org

Please call the Commission Office with questions (304) 728-3284.

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