



**Jefferson County**  
**Board of Zoning Appeals Agenda**  
**Thursday, June 26, 2025 at 2:00 p.m.**

Members  
Tyler Quynn, Chair  
Matthew McKinney, Vice Chair  
David Wiegand  
Mikala Shremshock  
Elliot Kletter, Alternate  
Keith Selmer, Alternate

---

**Meeting Location:** County Commission Meeting Room  
Located in the lower level of the Charles Town Library (entrance on Samuel Street)  
200 East Washington Street, Charles Town, WV 25414

**Broadcast Information:** ZOOM Meeting Link: <https://us02web.zoom.us/j/87935337707>  
Phone Option (Dial by Location): 301-715-8592 / Meeting ID: 879 3533 7707

**Note:** *The County does not transcribe meeting proceedings. Any party desiring a meeting transcript is responsible for providing a stenographer at their own expense.*

**All requests are pursuant to the Zoning & Land Development Ordinance.**

---

**Election of Officer (Secretary)**

**Approval of Minutes: May 22, 2025**

**Public Hearing – Administer Oath**

---

**Agenda Item # 1      File #: 25-15-ZV**

**Request:** Variance from Appendix B to reduce the required setback from 50' to 15' along the southern property line and from 50' to 30' along the western property line for a 60' x 30' accessory structure (garage).

**Project Info:** Trustee of the Congregation of the Mission Tabernacle Church, property owner  
25 Tabernacle Ln, Harpers Ferry, WV  
Parcel ID: 02021A00090002; Size: .81 acres; Zoning District: Rural

---

**Agenda Item # 2      File #: 25-16-ZV**

**Request:** Variance from Appendix B to reduce the front parking and drive aisle setback from 15' to 0' for an existing parking lot.

**Project Info:** Trustee of the Mission Tabernacle Holiness Church, property owner  
Vacant parcel on Tabernacle Ln, Harpers Ferry, WV  
Parcel ID: 02021A00140001; Size: .36 acres; Zoning District: Rural

---

**Zoning Administrator Report**

- a. Monthly Zoning Certificate Activity Report:
  - 1. Solar Energy Facility Text Amendment (to reassess permitted zoning districts, conditional use permitting, and buffer requirements)

**Legal Update**

- a. Discussion with possible deliberative session of the following pending lawsuits:
  - 1. Jefferson County Circuit Court Case # CC-19-2024-C-14 (RE: Jeremy Martin, Tiffany Martin and Earthworx General Contracting Services, LLC v. Jefferson County Board of Zoning Appeals)
- b. Discussion with possible deliberative session and signing of draft Findings/Decisions.

**Meeting: May 22, 2025**

- 1. Variance from Sec. 9.7. Property Owner: Robert & Alice Hill-Murray. File #25-13-ZV.
- 2. Variance from App. A. Property Owner: Russell and Krishna Carroll. File #25-14-ZV.