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Jefferson County Parks & Recreation Commission

July 16, 2025

7:00 p.m.

Sam Michaels Park, AMP Conference Room or Virtual Link:

<https://us02web.zoom.us/j/88491859690?pwd=mO0iWnlwTegWXm6UMmu84xOw7fMYat.1>

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes
5. Treasurer’s Report
6. Director’s Report

VII. Standing Committee Reports

1. Executive

2. Finance

* Approval of June bills.

3. Infrastructure

4. Operations

5. Human Resources

6. Audit

1. Old Business
2. New Business
   1. Discussion and possible action on approval of a resolution to authorize a line of credit at BCT, in the amount of $100,000.
   2. Discussion and possible action on establishing an endowment fund or trust with Eastern West Virginia Community Foundation.
   3. Discussion and possible action on updates to the Jefferson County Parks & Recreation Commission employee handbook.
   4. Discussion and possible action on letter of support/commitment to apply for a Tap Grant for construction of ADA parking and recreational trail, along the river at Moulton Park.
   5. Discussion and possible action to work with the WV Grant Resource Center.
   6. Discussion on athletic field use policy updates.
   7. Discussion and possible action on personnel issue. (Possible executive session).

XI. Adjournment