

## **Minutes**

### **Special Session of the Jefferson County Building Commission**

**Monday, June 2, 2025**

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A special session of the Jefferson County Building Commission was held on Monday, June 2, 2025, at 1:00 p.m. The meeting was held via Zoom and in-person. Present were Building Commissioners Addie Crawford, Josh Beall\*, and Scott Sudduth\*; County staff: Edwina Benites-LM, Roger Goodwin, Laura Kuhn, and Nathan Cochran. Also in attendance were attorneys Cam Siegrist and Cory Bonasso (Bowles Rice)\* and Greg Isaacs (Carty, Harding & Hearn)\* and members of the public. The archived special session of Monday, June 2, 2025, is available on the Jefferson County Commission website.

\*Participated by Zoom

#### **Call to order**

The meeting was called to order at 1:22 pm.

#### **1. Public Comment:**

David Tabb  
Linda Lewis  
Lynn Delles  
Susie Wimer  
Tamara Thompson  
Daniel Lutz

#### **Consent agenda**

1. Approval of Minutes -May 20, 2025- Special Meeting Minutes
  - a. Mr. Sudduth motioned to approve the May 20, 2025, Special Meeting minutes. The motion was seconded by Mr. Beall. The motion was approved 3-0.

#### **Public Hearing**

1. Public Hearing on proposed issuance of not more than \$16,000,000 in aggregate principal amount of Jefferson County Building Commission Lease Revenue Bonds (Jefferson County Government and Judicial Complex Building Project), Series 2025 (the “Bonds”), pursuant to a Bond Ordinance enacted by the Jefferson County Building Commission (the “Building Commission”) on May 20, 2025 (the “Bond Ordinance”), to provide all or a portion of the funds needed to (i) finance costs of the acquisition, design, construction, renovation,

improvement, furnishing and equipping of the real estate together with the improvements thereon located at 393 North Lawrence Street and 330 North George Street, Charles Town, West Virginia (the “Property”); and (ii) to pay issuance and other costs in connection therewith The Property will be acquired by the Building Commission contemporaneously with the issuance of the Bonds and will be leased initially by the Building Commission to The County Commission of Jefferson County for use as a new Jefferson County Government and Judicial Complex Building

- a. Public Comment was received from:
  - i. David Tabb- see attachment
  - ii.
- b. Ms. Crawford moved to close the public hearing. The motion as seconded by Mr. Sudduth. The motion passed 3-0.

#### New Business

2. Consideration of and action on Resolution putting into effect the Bond Ordinance enacted on May 20, 2025, authorizing the issuance of the Bonds.
  - a. The Resolution was read by title only.
  - b. Mr. Sudduth motioned to approve the Resolution putting into effect the Bond Ordinance into effect. A vote of 3-0 approved the motion.
3. Consideration of and action on Supplemental Resolution relating to terms, forms of documents and other matters relating to the Bonds and supplementing and amending the aforesaid Bond Ordinance enacted on May 20, 2025.
  - a. The Supplemental Resolution was read by title only.
  - b. Mr. Beall motioned to approve the Supplemental Resolution. The motion was seconded by Mr. Sudduth and approved 3-0.
4. Possible other actions with respect to the Bonds, the Property and/o the Bond Ordinance.
5. Adjourn
  - a. Having no more business before the Building Commission, Mr. Beall motioned to adjourn. The motion was seconded by Mr. Sudduth and approved by a vote of 3-0.

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Addie Crawford, Chairman

Respectfully submitted  
Edwina Benites-LM, secretary  
Jefferson County Building Commission