

Jefferson County Local Emergency Planning Committee
Minutes
February 21, 2024

The Regular Bi-Monthly meeting of the Jefferson County LEPC was held at Hospice of the Panhandle on Wednesday, February 21, 2024. Those present were: Dick Myers, JC OHSEM; Lt. Robert Sell, Jefferson County Sheriff's Department; Drew Jenkins, CBP/ATC; Sgt. Jonathon Meeks, WVSP; David Tabb, General Public; Gary Ballou, ORS; John Bresland, Citizen; Bruce Low, Citizen Rep; Rich Clawson, Animal Welfare Society; Dr. Terrence Reidy, Jefferson County Health Department; Lt. George Wilson, JCESA; Thomas Butcher, First Energy; Sandy Green, WVEMD Liaison; Ryan Levins, NPS; Michael Plankers, WVU Medicine; and Hollie Kennedy, Roy Rogers.

I. Call to Order – Dick Myers called the meeting to order at 0820 hours.

II. Minutes

1. Minutes of the previous meeting were presented by Dick Myers. Mr. Ballou moved to approve the minutes, seconded by Lt. Sell. Motion approved.

III. Financial Report

Mr. Myers advised we had a balance of a balance of \$3758.57. Also, it was reported that there is \$13,223.08 balance in the Mass Fatality account. Mr. Myers provided the report that will be placed into the records. Dr. Reidy made a motion to approve the financial report, Lt. Sell seconded the motion. Report was approved.

IV. Unfinished Business

1. Reports from Committees

- a. Bi-Laws Committee – Dick Myers – Chair

Mr. Myers and Mr. Tabb presented a draft copy of the updated by-laws. Discussion was held and members are to review for any changes. Any concerns or changes are to be emailed to Mr. Myers for corrections. Once corrections are made he will email to the group for additional review, then be brought back to the group for a vote and approval per the current by-laws.

- b. Exercise Sub-Committee – Donnie Grubb – Chair

Not Present. Nothing at this time.

- c. Budget Committee – Ed Smith – Chair

Not Present. Nothing at this time.

- d. Membership Committee – Steve Allen – Chair

Not Present. Nothing at this time.

- e. Public Awareness Committee – Donnie Lee Grubb III – Chair

Not Present. Nothing at this time.

- f. Training and Education – Donnie Grubb – Chair

Not Present. Nothing at this time.

2. Exercises

- I. 2023 WV Homeland Security Region 3 Exercise Series

- a. Mr. Green stated he spoke with Don McLaughlin and they are finalizing the “Grid Lock” AAR and the improvement plan to distribute to the counties. Mr. Green has a meeting set up to discuss the new theme for this year’s exercise. He stated now is the time for your agencies to decide what they would like to test so the START Team can establish injects during the exercises.

II. 2023 Reunification Functional Exercise Jefferson County Sheriff's Department

- a. Lt. Sell stated there is nothing scheduled at this time.

3. Grants

I. SERC (State Emergency Response Commission) GRANT

- a. Mr. Myers informed the group, he had applied for the 2 year grant in the amount of \$3,000.00. He had to submit a financial statement as to what we were going to use the funds for. We are still waiting to hear back if was approved.

II. HMEP (Hazardous Materials Emergency Preparedness) Grant.

- b. Mr. Myers advised the group, we were not approved for 2023 Commodity Flow Study or the update to the Hazardous Materials Plan.

4. TRAINING

State Sponsored Training Courses

Course	Date/s	Location
L449 ICS Train the Trainer Course	04/29-05/03	Dunbar, WV
G191 ICS/EOC Interface Course	04/16	Dunbar, WV
G191 ICS/EOC Interface Course	04/17	Logan, WV
ICS 300 Intermediate ICS for Expanding Incidents	04/30-05/02	Moorefield, WV
L965 Resource Leader/Demobilization Unit Leader	04/22-25	College Park, MD
National Emergency Management Basis Academy	See Flyer	Sutton, WV

To register for the above courses, contact Brent Burger at brent.a.burger@wv.gov or phone at (304) 414-4605 or (304) 941-9532 with any questions regarding these courses.

Upcoming Local Training

Course	Date/s	Location
Community CPR, Stop the Bleed & First Aid	02/28/24	JCESA
Community CPR and Stop the Bleed	03/12/24	JCESA
Community CPR and Stop the Bleed	04/09/24	JCESA
Community CPR and Stop the Bleed	05/21/24	JCESA

All classes are being held at the Jefferson County Emergency Services Agency (JCESA) located at 419 Sixteenth Avenue, Ranson WV 25438

5. PLANNING

- a. Mr. Myers advised the Hazard Mitigation Plan was approved by the Hazard Mitigation Committee, the State and FEMA region 3. He is in the process of getting the County Commission and the five (5) Municipalities to adopt the plan. Once that is completed he will sent those back to Gabriel Reed, State Hazard Mitigation Officer to release the grant funds.
- b. Mr. Allen and Jenn Barre were not present to speak about utilizing the CAMEO software for TIER II planning.
- c. Mutual Aid MOU between the WVANG and the Jefferson County Fire Association has been reviewed, accepted, and signed by all parties.
- d. Mutual Aid MOU between the CBP/ATC and Jefferson County have been reviewed, accepted, and signed by all parties. This particular MOU is to use the CBP/ATC facility as a secondary reunification site in the event the fairgrounds are compromised or already in use.

6. Tier II reporting facilities
 - a. Mr. Myers stated we currently have 41 Tier II Facilities that have reported.

V. New Business

1. Mr. Myers stated the SERC Conference is scheduled for March 19th and 20th being held at the Glade Springs Resort in Daniels WV. If anyone is interested in attending a flyer was distributed with the information, individuals need to sign up ASAP to reserve your spot.
2. Mr. Lowe wanted to know if there was a way to promote preparedness for vulnerable population more specifically older adults. Mr. Myers stated to send him the information and we could put the information on our social media outlets. Mr. Myers added that we had promoted that during this past years fair as it was FEMA's theme.
3. Mr. Bresland asked about the train derailment that occurred in Morgan County. Discussion followed regarding the chemicals that the train was carrying in particular Sodium Hydroxide and Liquid Calcium Chloride. Luckily, there were no active leaks or spills as a result and posted no danger to the area and Jefferson County. It was further discussed to possibly provide another CSX training or adding it into our upcoming regional exercise series.

VI. Member Sharing Time

1. Tom Butcher had nothing to add.
2. Lt. Wilson stated COVID cases within the department is minimal. They just hired 14 additional staff, and they have discontinued their daily morning calls.
3. Lt. Sell advised there was an incident involving someone who was wearing a black vest that may or may not have a weapon around a school and individuals aren't calling the correct people. They are calling the school instead of 911 or LE. Lt. Sell spoke about the budget and its issues, ie. pay, hiring issues, etc.
4. Mr. Plankers had nothing to add.
5. Mr. Green stated we are having a regional LEPC workshop scheduled for March 13 at 9:30am at the Berkeley County EOC. Lunch will be provided. Mr. Myers will send out to the group.
6. Sgt. Meeks had nothing to add.
7. Mr. Levins had nothing to add.
8. David Tabb advised the current ambulance fee is \$39 a year. He attended the JC Fire Association seminars to determine the fire levy rate. Additional monies were approved by the state legislature with certain stipulations, didn't know the amount.
9. Dr. Reidy stated Flu season has peaked and started to go down. COVID is simmering along, the CDC may change their isolation period guidelines. Mr. Plankers added that WV has the highest population of COVID cases and ranked number 1 in the US.
10. Mr. Lowe had nothing to add.
11. Mr. Clawson stated they are not a county agency and support themselves through contributions, donations and grants and have been around for 72 yrs. He wanted to let the group know that Johnson and Johnson plumbing and heating is paying for a spot on 95.5 for the next year a once a week ad between 9-9:30 am.
12. John Bresland asks if anyone has read about cyber-security issues involving a group called VOLT. Mr. Green stated he has seen something and can forward to him. Mr. Bresland also stated the American Environmental Film Festival is showing a film in Shepherdstown regarding nuclear power that is interesting, a short discussion followed.
13. Mr. Jenkins advised he attended a seminar and one of the things that he wanted to mention was there is a government agency that would assist us or our community partners when writing mutual aid agreements.

Adjournment – Dr. Reidy moved for the closing of the LEPC meeting, and Lt. Sell seconded the motion. All approved. Mr. Myers adjourned the meeting at 10:15 a.m. The next meeting of the Jefferson County LEPC will be held at 8:15 a.m. at the Hospice of the Panhandle on Wednesday, April 17, 2024.