

Jefferson County Water Advisory Committee

DRAFT Minutes of Special Meeting | Tuesday, July 29, 2025, at 3 :00 PM

Address of Meeting:

County Commission Meeting Room located at the main level of the
Jefferson County Government Complex- **East Side Entrance**
393 North Lawrence Street, Charles Town, WV 25414

I. Call to Order – Commissioner Mike Mood (County Liaison) called the meeting to order at 3pm.

II. Establishment of Quorum: Attendees Commissioner Mike Mood, Mary Sell, Kirsten Stolipher, Margaret Liskey, Nathaniel Hitt, William Smith and Alexis Davey

III. Public Comment Period – there were no public comments

Special Session

IV. Election of Officers

1. Selection of a Chairman Pro Tem. - Commissioner Mood nominated Mary Sell as Chairman Pro Tem, Motion was seconded, all Members present voted in favor
2. Election of Officers – Chairman Pro Tem Mary Sell called for nominations of Officers
 - a. President – Nomination from the Floor to elect Mary Sell as President, Motion was seconded, all Members voted in favor
 - b. Vice President – Nomination from the Floor to elect Kristen Stolipher as Vice President, Motion was seconded, all Members voted in favor
 - c. Secretary- Nomination from the Floor to elect Margaret Liskey as Secretary, Motion was seconded, all Members voted in favor

VI. New Business

- Review of the Bylaws: Draft revised Bylaws will be prepared for review at the WAC's next meeting to correct minor non-substantive corrections.
- WAC's Initial Assignment was identified and discussed: upon receipt of Technical Questions from the Jefferson County Commission, the WAC will move forward with a plan of action to respond to the Jefferson County Commission
 - *"Review and advisement on 2025 state well-monitoring legislation for possible adoption at the local level"*
- Other New Business
 - Discussion of available WV ETHICS Training

VII. Member Comment

- Commissioner Mike Mood and each WAC Member personally introduced themselves and provided information on their backgrounds, and interests as related to their membership and roles on the WAC

VIII. Adjournment