



Jefferson County Parks and Recreation Commission

Infrastructure Committee Meeting Agenda

Tuesday October 14, 2025

6:00 p.m.

James Hite Park

1. Call to Order
2. Shepherdstown Concept Plan - updates from approved firm, Michael Baker Int., or action needed by Infrastructure/take to full board? Infrastructure to discuss specifics of public engagement/input process for concept plan. (process to conclude Jan 2026)
3. Security for Dog Park - Board to discuss Land and Water requirements around selecting a firm. Jennifer to provide any updates shared from Region 9 regarding examples. JCPRC needs to set up interviews for confirm firm. \$18-20k price point.
4. Discussion of Community Center Expansion. – To be included in above agenda item.
5. “On call” general engineering consultant for JCPRC – need to review submitted RFPs, plan next steps, and prep for incoming interviews from applicants (CTL, Thrasher, Triad). Agenda items 3+4 to possibly fall under this.
6. Pickleball Court Status – Jennifer to share updates on requested permit from JC Planning Commission.
7. Discussion on possible improvement and updates to James Hite.
8. Discussion of implementation of heat sensors and first panel for the AMP – Any updates or required action needed following the board’s September approval?
9. Determine (if deemed appropriate) physical locations of November and December Infrastructure meetings to close out 2025.
10. Adjourn