



Jefferson County Parks & Recreation Commission

October 15, 2025

7:00 p.m.

Sam Michaels Park, JCCC or Virtual Link:

<https://us02web.zoom.us/j/88491859690?pwd=mO0iWnlwTegWXm6UMmu84xOw7fMYat.1>

- I. Call to Order
- II. Roll Call
- III. Public Comment
- IV. Approval of Minutes
- V. Treasurer's Report
- VI. Director's Report
- VII. Standing Committee Reports
 1. Executive
 2. Finance
 - Approval of September bills.
 3. Infrastructure
 4. Operations
 5. Human Resources
 6. Audit
- VII. Old Business
 1. Provide updates, discussion and possible action on approval of a resolution to authorize a line of credit at BCT, in the amount of \$100,000.
- VIII. New Business
 1. Discussion and possible action on approval of contract for concept plan at the new Shepherdstown Park.
 2. Presentation of Summer Program Report and part-time staff appreciation.
 3. Discussion and possible action on approval of auditor for a 3-year contract.
 4. Discussion and possible action on FY 26/27 mowing contract and discussion on the purchase of a new mower to move mowing in house.

XI. Adjournment