



Jefferson County Parks and Recreation Commission

Finance Committee Meeting Agenda

DEC 11, 2025

7:00 p.m.

Virtual: <https://us02web.zoom.us/j/86034902140?pwd=BVTQnosOvRY7gExUaDbAD7EAr5MoCZ.1>

1. Call to Order
2. Approval of NOV Meeting Minutes
3. Review NOV25 Financials
 - a. Capital Beginning Balance: \$392,495.51 / 405,868.62 (+\$13,373.11 over NOV)
 - b. (-) Total Projects Earmarked: \$209,200.00 (No Change)
 - c. (-) Total Holdback Earmarks: \$170,000.00 (No Change)
 - d. (=) Working Capital Budget: \$24,242.03 / \$26,668.62 (\$2,426.59 over NOV)
4. Approval of Expenses:
 - a. Checks: \$52,845.65
 - b. Credit Cards: \$18,612.75
5. Impact Fee Status Report-
 - a. Number of new non-exempt home applications:
 - b. Impact Fee Balance Previous Month: \$3,154,568.08
 - c. Impact Fee Tally Current Month: \$73,849.00
 - d. Requisitions: \$119,316.00 (Requisition received by JCC 14NOV25- Not yet approved)
 - e. Interest Earned: \$5,536.69
 - f. Ending Balance: \$3,252,055.63
6. Budget:
 - a. Update on reimbursement timeframes from JCC.
 - i. NOV timeframes holding steady at approximately 14 Days
 - b. Follow Up on Capital Improvement Plan (CIP) Discussion
 - c. Update on Hotel Motel available balance as of 30NOV25
 - i. OCT Balance- \$137,385.55
 - d. Update on Budget vs Actual- P&L Statement (Attached)
 - e. Update on Grants (Attached)
 - f. Review of Statement of Financial Position (Attached)
 - g. Review of Statement of Activities (Attached)
7. Adjourn