



Jefferson County Parks and Recreation Commission

HR Committee Agenda

January 14, 2026

7:00 p.m.

Zoom:

<https://us02web.zoom.us/j/85028671432?pwd=BC28shxq2jdJ1lYWFGOTI5baNpbUb9.1> (-> [www.google.com](http://www.google.com))

Business:

1. Review and Discuss SOP project status
2. Review and Discuss job descriptions.
  - a. Part-time League Manager
  - b. Substitute preschool assistant
3. Discussion of possible changes to job descriptions and titles to move seasonal preschool program staff to full time employees.
4. Discussion of staff evaluations, reviews and setting up KPI's to consider merit raises.