



**Jefferson County Historic Landmarks Commission
Meeting Agenda**

Wednesday, February 11, 2026, 7:00 p.m.

Location: County Commission Meeting Room located on the ground floor of the new Jefferson County Commission Building (side entrance) at 393 N. Lawrence Street, Charles Town, WV 25414

Agenda:

1. Call to order
2. Approval of minutes from the December 2025 and January 2026 meetings
3. Public comment
4. New Business
 - a. Appointment of Officers
 - b. Introduction of David Abruzzi, new Preservation Alliance of West Virginia board member and regional representative
 - c. Discussion of Historic Landmarks Commission website:
 - i. Update on recovering website content and the creation of a new site
 - ii. Discussion of landing page on County Commission website
 - d. Update of JCHLC bylaws, including:
 - i. Gender-neutral language updates (e.g. "Chairman" to "Chair")
 - ii. Updating meeting day and interval to reflect current practice
 - iii. Inclusion of email as an approved method of polling
 - iv. Correction of grammatical errors
 - v. Review of "Certificate Appropriateness" and "Survey and Evaluation" sections
 - e. Discussion of County Commission directive regarding the proposed amendment to "Historic Resource Protection" section of the Jefferson County Subdivision and Land Use Regulations
 - f. Selection of instructor for Plein Air workshop at Peter Burr Farm
5. Reports and announcements
 - a. Treasurer's Report
 - b. Social Media and Website Report
 - c. Cemetery Projects and Updates
 - d. Updates on JCHLC Properties:

- i. James Osbourn Farm
 - ii. Duffields Depot
 - iii. Peter Burr Farm
- e. Johnstontown Church Update
 - i. Meeting with electrical contractors