

MINUTES
JEFFERSON COUNTY PLANNING & ZONING COMMISSION
JANUARY 28, 2003

The Jefferson County Planning & Zoning Commission met on Tuesday, January 28, 2003 with Arnold Dailey, President, presiding. Other Planning Commission members present were: Rosella Kern, James Gibson, David Hammer, Russell Roper, Rusty Morgan, Sam Donley, Renny Smith, Mark Schiavone, Richard Childs, Clark Draper and Barbara Humes. Staff members present were Stephen Bockmiller, Roger Goodwin, Mason Carter, Sherry Cole and Michael Cassell.

David Mills was absent with notification. Chris Stiles, Douglas Vaira and David Kemnitzer were absent without notification.

Mr. Dailey called the meeting to order at 7:00 P.M.

Mr. Hammer motioned to approve the Minutes of the January 14, 2003 regular meeting. Ms. Smith seconded the motion which carried unanimously.

1. Declaration of violation for Mr. Frank Barlow, Jr. of the Jefferson County Salvage Yard Ordinance for property designated as Parcel 9 on Tax Map 1 of the Middleway District as found in Deed Book 477 at Page 512. Staff presented the case. Mr. Barlow, Jr. was not present. Mr. Hammer moved to find in declaration of violation. Mr. Childs seconded the motion which carried unanimously.

2. Declaration of violation for Mr. and Mrs. Charles Engles of the Jefferson County Salvage Yard Ordinance for property designated as Parcel 13 on Tax Map 9A of the Harpers Ferry District as found in Deed Book 860 at Page 40. Staff presented the case. Mr. and Mrs. Engles were not present. Mr. Schiavone moved to find in declaration of violation. Mr. Hammer seconded the motion which carried unanimously.

4. Final Plat Public Hearing for the Luther Lamp Minor Subdivision, Lots 1 & 2-Residue. Staff stated this item was postponed.

3. Final Plat Public Hearing for the Eastland Subdivision, Section III-C, Lot 102 & Residue Lot. Staff stated the Final Plat is in compliance with the requirements of the Jefferson County Ordinance. Steve Bittinger presented the project. There was no public comment. Mr. Morgan motioned to approve the Final Plat. Ms. Hammer seconded the motion which carried unanimously.

5. Site Plan approval and issuance of the Improvement Location Permit for North Star Foundations. Staff stated the Site Plan is in compliance with the Ordinance. Ms. Kern motioned to approve the Site Plan and issuance of the Improvement Location Permit. Mr. Schiavone seconded the motion which carried unanimously.

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6. Request by Roxanna M. Jenkins for a variance from upgrading an existing right-of-way to County grade standards; and, advancement to the final plat stage for a proposed lot. Staff recommended approval of the variance. Amy Bradley presented the project. Ms. Smith motioned to approve the variance and advance to Final Plat stage. Mr. Childs seconded the motion which carried unanimously.

8. Correspondence. Ms. Smith motioned to make meeting tapes available to Planning Commission members without charge. Mr. Schiavone seconded the motion which carried unanimously.

Mr. Hammer motioned that the Planning Commission be provided a copy of all rules before the February 11, 2003 meeting. Mr. Morgan seconded the motion which passed unanimously.

7. Comprehensive Plan.

The meeting adjourned at 8:20 p.m. on January 28, 2003. A detailed transcript of this meeting can be found on Tape(s) #14 . These minutes were prepared by Sherry Cole.