

MINUTES
JEFFERSON COUNTY PLANNING & ZONING COMMISSION
APRIL 23, 2002

The Jefferson County Planning & Zoning Commission met on Tuesday, April 23, 2002, with Scott Coyle, President presiding. Other Planning Commission members present were: Arnold Dailey, David Hammer, James Gibson, Russell Roper, Dean Hockensmith, Samuel Donley, Renny Smith, Chris Stiles, Mark Schiavone, and Elizabeth Blake. Staff members present were Stephen Bockmiller, Roger Goodwin and Sherry Cole.

Rosella Kern, Philip Coffey and David Mills were absent with notification. James Gross and Douglas Vaira were absent without notification.

Mr. Coyle called the meeting to order at 7:00 p.m.

Mr. Hammer motioned to postpone approving the minutes of the April 9, 2002 regular meeting until the May 28, 2002 regular meeting, as the minutes need to be amended. Ms. Smith seconded the motion which carried unanimously.

1. Final Plat Public Hearing for the Margaret M. Link Minor Subdivision, Lots 1 & 2-Residue. Staff recommended approval of the Final Plat. There was no public comment. Mr. Donley motioned to approve the final plat with staff contingencies. Dr. Gibson seconded the motion which carried unanimously.

2. Final Plat Public Hearing for the Adam B. Link, Jr. and Margaret M. Link Minor Subdivision, Lots 1 & 2-Residue. Staff recommended approval of the Final Plat. There was no public comment. Mr. Hockensmith motioned to approve the final plat with staff contingencies. Mr. Schiavone seconded the motion which carried unanimously.

3. Community Impact Statement Review for Charles Town Self Storage. Staff advised that this item had been withdrawn from the agenda and will be rescheduled at a later date.

4. Postponed from the April 9, 2002 meeting. Request by Robert Trumble on behalf of the Murphy's Landing Subdivision for a six month extension of time of the Community Impact Statement from its April 16, 2002 expiration date; and, the acknowledgment of the potential need for future variance requests with regard to the expiration of the CIS. Mr. Trumble spoke on behalf of the owner and developer. Mr. Hockensmith motioned to grant the extension of the Community Impact Statement. Mr. Dailey seconded the motion. Mr. Schiavone motioned to amend the motion to grant no extensions beyond this motion, if it were approved. Mr. Hammer seconded the motion which failed with a vote of 3 for (Mr. Hammer, Mr. Smith and Mr. Schiavone) and 7 opposed. Mr. Hammer motioned to amend the motion to hold a Public Hearing. The motion died for lack of a second. The original motion, without amendment was approved with a vote of 7 for and 3 opposed (Ms. Smith, Mr. Hammer and Mr. Schiavone).

MINUTES - JEFFERSON COUNTY PLANNING & ZONING COMMISSION

APRIL 23, 2002

PAGE TWO

5. Request by Peter Chakmakian on behalf of PNGI Charles Town Races for a variance from providing a site plan to locate a triple wide office trailer and a variance from the definition of subdivision (Article 11, Section 11.2 and Article 3, Section 3.1 of the Jefferson County Subdivision Ordinance). Mr. Schiavone motioned to grant the variance. Ms. Smith second the motion which carried unanimously.

6. Request by Gene Capriotti on behalf of the Sheridan Subdivision for a variance from the 3:1 depth to width ratio requirements (Article 9, Section 9.2.e.1 of the Jefferson County Subdivision Ordinance). John Laughland presented the request. Staff stated that the specific lots subject to the request need to be identified on the variance exhibit. Mr. Hammer motioned to postpone this issue until the lots are identified. The motion died for lack of a second. Mr. Hockensmith motioned to grant the variance with staff contingencies. Mr. Dailey seconded the motion which passed with a vote of 8 for and two opposed (Ms. Smith and Mr. Hammer).

7. Request by Bonnie Viands for a variance from the definition of subdivision to replace a single wide mobile home with a double wide mobile home (Article 3, Section 3.1 of the Jefferson County Subdivision Ordinance). Mr. Donley motioned to grant the variance. Ms. Smith seconded the motion which carried unanimously.

8. Annual Leave. Mr. Hammer motioned to leave the issue of staff use of annual leave on meeting days to Mr. Bockmiller. Mr. Donley seconded the motion which carried unanimously.

9. Comprehensive Plan. A meeting was scheduled for Tuesday, May 7, 2002 at 7:00 P.M. Mr. Bockmiller was asked to fax the technical analysis to Mr. Tustian and to have Mr. Tustian respond by May 7, 2002.

10. Correspondence. Steve Bockmiller presented to each member invitations to a ceremony regarding the auditorium at Wright Denny Intermediate School being renamed after Ms. Betty Roper from the Jefferson County School System.

The meeting adjourned at 8:30 p.m. A detailed transcript of this meeting can be found on Tape(s) #44. These minutes were prepared by Sherry Cole.