

MINUTES  
JEFFERSON COUNTY PROPERTY SAFETY ENFORCEMENT AGENCY  
April 23, 2003

The Jefferson County Property Safety Enforcement Agency met on Wednesday, April 23, 2003 at 7:30 p.m. in the Jefferson County Meeting Room. Members present were Ed Burns, Roger Goodwin and Randy DeHaven. Jay Cepelka, Fred Blackmer and Ed Boober were absent without notification.

The meeting was called to order by the Mr. Ed Burns, at 7:30 p.m.

Minutes

Mr. Goodwin moved to accept the minutes of March 26, 2003 meeting. Second by Mr. DeHaven. Accepted unanimously.

New Complaints

No new complaints.

Action on Investigated Cases:

(1) **Case 99-21 Fillinger; TM 11A, Parcel 11 Harpers Ferry District:**

\_\_\_\_\_ Mr. Goodwin stated on April 16, 2003 pictures were taken and progress was made in demolishing the structure. Mr. Burns stated to send letter to property owner outlining what needs to be done. Mr. Burns motion to table until next meeting. Second by Mr. DeHaven. Accepted unanimously.

(2) **Case 01-005 Fries; Lot 92/93, Westridge Hills Subdivision:**

Sent petition to Prosecutor.

(3) **Case 01-006, Lots B17/18, Westridge Hills Subdivision (Bonifant):**

Need to prepare petition to County Commission for action.

(4) **Case 01-007, Sexton; Lots H12 & H13 and G32 & G33, Westridge Hills Subdivision:**

Need to prepare petition to County Commission for action.

\_\_\_\_\_ (5) **Case 01-009 Raynor; Lots A139, A140, A141 & A142, Westridge Hills Subdivision:**

Need to prepare petition to County Commission for action.

\_\_\_\_\_ (6) **Case 01-010 Undutch; Lots 40D & 41D, Westridge Hills Subdivision:**

Need to prepare petition to County Commission for action.

(7) **Case 01-015 Ross; TM 3C, Parcel 18 Middleway District:**

\_\_\_\_\_ Need to prepare petition to County Commission for action.

(8) **Case 01-016 Goens; Lot 9 DB 107 P. 269, TM 3C-1 Parcel 10 Middleway District:**

\_\_\_\_\_ Need to prepare petition to County Commission for action.

\_\_\_\_\_ (9) **Case 01-018 Washington; TM 3C Parcel 8, Middleway District:**

Sent petition to Prosecutor.

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April 23, 2003

(10) **Case 01-019 Allen Estate; TM 3 Parcel 21, Middleway District:**

Sent petition to Prosecutor..

\_\_\_\_\_ (11) **Case 01-021 Ross; TM 3 Parcel 9, Middleway District:**

Need to prepare petition to County Commission for action

\_\_\_\_\_ (12) **Case 01-023 A & S Incorporated; TM 16B, Parcel 18:**

Need to prepare petition to County Commission for action.

\_\_\_\_\_ (13) **02-001 Jenkins; TM 10A, Parcel 21, Kabletown District:**

Mr. Goodwin stated a status inspection was done on March 19, 2003. Sheriff was unable to determine address of property owner. No progress has been made.

(14) **02-002 Smith; TM 2, Parcel 12 Charles Town District:**

Need to prepare petition to County Commission for action.

(15) **02-007 Quillen; Harpers Ferry District, TM 12A, Parcel 202**

Need to prepare petition to County Commission

(16) **99-017 Miller:**

Mr. Goodwin stated that a hearing was held on February 11, 2003 in Circuit Court. The property owner is given until June 12, 2003 to bring property into compliance. The trial was postponed until June 12, 2003. Mr. Goodwin took pictures of the property on April 16, 2003 showing structure partially torn down.

OTHER BUSINESS

Mr. Goodwin presented the board with a revised warning letter which was acceptable as presented.

Mr. Burns motioned to adjourn the meeting at 7:45 p.m.. Second by Mr. DeHaven. Motion passed unanimously.

A detailed transcript of this meeting can be found on Tape #\_\_. These minutes were prepared by Kimberly Sisk.