

MINUTES
JEFFERSON COUNTY PROPERTY SAFETY ENFORCEMENT AGENCY
June 25, 2003

The Jefferson County Property Safety Enforcement Agency met on Wednesday, June 25, 2003 at 7:30 p.m. in the Jefferson County Meeting Room. Members present were Roger Goodwin, Randy DeHaven, Jay Cepelka and Fred Blackmer. Ed Boober and Ed Burns were absent without notification.

The meeting was called to order by the Mr. Roger Goodwin, at 7:35 p.m.

Minutes

Mr. DeHaven moved to accept the minutes of May 28, 2003 meeting. Second by Mr. Cepelka. Accepted unanimously.

New Complaints

No New Complaints

Action of Investigated Complaints:

Case 03-001 (Bierer) Mr. Goodwin stated that he and Mr. Blackmer investigated the property and found grass over grown, trash and debris stacked up. Three cars were also found on the property. Property owner was sent a certified letter notifying them of the Inspection. It was undeliverable. Mr. Blackmer motion to accept case and to have trash, furniture, tires and all debris outside the structure removed from property. Also to have brush removed and vegetation adjacent to house trimmed to allow access in the event of a fire. Second by Mr. DeHaven. Accepted unanimously.

Progress Reports

- (1) **Case 01-005 Fries; Lot 92/93, Westridge Hills Subdivision:**
Petition/Complaint filed with County Clerk's Office.
- (2) **Case 01-006, Lots B17/18, Westridge Hills Subdivision (Bonifant):**
Petition/Complaint filed with County Clerk's Office.
- (3) **Case 01-007, Sexton; Lots H12 & H13 and G32 & G33, Westridge Hills Subdivision:**
Need to prepare petition to County Commission for action.
- (4) **Case 01-009 Raynor; Lots A139, A140, A141 & A142, Westridge Hills Subdivision:**
Need to prepare petition to County Commission for action.
- (5) **Case 01-010 Undutch; Lots 40D & 41D, Westridge Hills Subdivision:**
Need to prepare petition to County Commission for action.
- (6) **Case 01-015 Ross; TM 3C, Parcel 18 Middleway District:**
Need to prepare petition to County Commission for action.
- (7) **Case 01-016 Goens; Lot 9 DB 107 P. 269, TM 3C-1 Parcel 10 Middleway District:**
Need to prepare petition to County Commission for action.

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8) **Case 01-018 Washington; TM 3C Parcel 8, Middleway District:**
Petition/Complaint filed with County Clerk's Office.

(9) **Case 01-019 Allen Estate; TM 3 Parcel 21, Middleway District:**
Petition/Complaint filed with County Clerk's Office.

(10) **Case 01-021 Ross; TM 3 Parcel 9, Middleway District:**
_____ Need to prepare petition to County Commission for action.

(11) **Case 01-023 A & S Incorporated; TM 16B, Parcel 18:**
_____ Need to prepare petition to County Commission for action.

(12) **02-001 Jenkins; TM 10A, Parcel 21, Kabletown District:**
_____ Waiting on Sheriff to find address for property owner.

(13) **02-007 Quillen; Harpers Ferry District, TM 12A, Parcel 202**
Petition/Complaint filed with County Clerk's Office.

(14) **99-017 Miller:**
Property is in compliance and case was dismissed in Circuit Court on June 12, 2003

OTHER BUSINESS

No other business

GENERAL COMMENTS

No General Comments

Mr. Cepelka motioned to adjourn the meeting at 7:55 p.m.. Second by Mr. DeHaven. Motion passed unanimously.

A detailed transcript of this meeting can be found on Tape #__. These minutes were prepared by Kimberly Sisk.