

MINUTES  
JEFFERSON COUNTY PROPERTY SAFETY ENFORCEMENT AGENCY  
NOVEMBER 28, 2007

The Jefferson County Property Safety Enforcement Agency met on Wednesday, October 24, 2007, at 6:30 p.m. in the Jefferson County meeting room. Members present were Roger Goodwin, Melinda Keuroglan, Fred Blackmer and Lt. T. H. Hansen present for Ed Boober. Amy Jones was absent without notification.

Mr. Blackmer called the meeting to order, at 6:37 p.m.

Minutes

Mr. Goodwin motion to accept the July 25, 2007 minutes. Second by Mrs. Keuroglan. Accepted unanimously.

New Complaints

Carol Dunleavy presented a complaint, with pictures, pertaining to a property located on Tax Map 12A; Parcel 25 of the Shepherdstown District. The members of the Agency queried Mrs. Dunleavy regarding hazards or perceived hazards. Mr. Goodwin motion to accept complaint for investigation and to notify the property owner for inspection on Wednesday, December 19, 2007, Second by Ms. Keuroglan. Accepted unanimously.

Mr. Goodwin stated the Home Owners Association for Walnut Grove appeared at the last Property Safety meeting on October 24, 2007 to present a case. The meeting was canceled due to no Quorum. Mr. Goodwin also stated that the application was received in the mail by the Engineering Department, but was returned with a letter notifying them that the application needed to be presented at the next meeting on November 28, 2007.

Progress Reports

(1) **06-001A Graham; TM 2A; Parcel 9 & 8; Charles Town District:**

Ms. Keuroglan motion to Inspect property on Wednesday, December 19, 2007. Second by Mr. Goodwin. Accepted unanimously.

(2) **06-001A Graham; TM 2A; Parcel 9 & 8; Charles Town District:**

Ms. Keuroglan motion to dismiss based on previous inspection done on October 17, 2007; and finding substantial compliance with the County Commission's order. Second by Mr. Goodwin. Accepted unanimously.

**Other Business**

Mr. Goodwin stated no action has been taken on the submittal for the revised Property Safety Ordinance to the County Commission. Also, stated will need to be put on the agenda for the County Commission meeting in January 2008.

Mr. Goodwin presented the board with updated contact information for the Property Safety Board.

Mr. Goodwin motion to cancel the December 26, 2007 meetings provided there are no complaints for special session. Second by Ms. Keuroglan. Accepted unanimously.

Ms. Keuroglan motion to adjourn meeting at 7:10. Second by Mr. Goodwin. Accepted unanimously.

A detailed transcript of this meeting can be found on CD #\_\_. Minutes were prepared by Kimberly Sisk.