

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Courthouse thereof on Thursday, January 22, 2004, beginning at 10:00 o'clock a.m.

PRESENT: Al Hooper, President;
James G. Knode; Greg Corliss;
Rusty Morgan; Jane M. Tabb; Commissioners

In re: PLEDGE OF ALLEGIANCE

Commissioner Hooper conducted the Pledge of Allegiance.

In re: DISPENSE WITH READING OF MINUTES

Motion by Corliss, second by Knode to make changes to the minutes for the meeting held on Thursday, January 15, 2004, as directed by the Commission and have these minutes appear on the agenda for next week for approval with the revised text. Motion carried.

In re: APPROVAL OF PURCHASE ORDERS

Motion by Hooper, second by Morgan to approve the following Purchase Orders for the Week of January 20, 2004, totaling \$7,507.96: 39655, 39654, 39538, 39537, 39522, 39588, 39571, 39137, 39633, 39632, 39630, and 39634. Motion carried.

In re: COUNTY BUILDING AUCTION - AWARD OR REJECT BID

Jane Peters informed the Commission that the highest bid for the auction on the County Building was received from the American Public University System in the amount of \$205,000.

Motion by Morgan, second by Tabb to enter into Executive Session. Motion passed by a 4-1 vote. Commissioner Corliss voted no.

Motion by Knode, second by Tabb to return to Regular Session. Motion carried.

Motion by Corliss, second by Morgan to accept the bid from the American Public University System in the amount of \$205,000. Motion carried.

In re: EXONERATION

Upon recommendation from the Assessor, motion by Tabb, second by Corliss to approve the following Exoneration because of erroneous assessment for the year 2003. Motion carried.

NAME:	DISTRICT:	TYPE:	AMOUNT:	TICKET#:
Joshua Power & Candi Walker	Bolivar Municipality	Personal	\$77.72	300312

In re: COMPLETE BOND RELEASE - BRIAR RUN SUBDIVISION

Upon recommendation from the Executive Director of Planning, Zoning and Engineering, motion by Morgan, second by Corliss to approve the complete release of a Letter of Commitment in the amount of \$7,475 to Oak Meadow LLC for the Briar Run Subdivision. Motion carried.

In re: PARTIAL BOND RELEASE - LOCUST HILL SUBDIVISION

Upon recommendation from the Executive Director of Planning, Zoning and Engineering, motion by Tabb, second by Corliss to approve the partial release of an escrow account in the amount of \$12,819 to Kubic Construction, Inc. for Locust Hill Subdivision, with the County to retain \$26,063. Motion carried.

In re: COMPREHENSIVE PLAN

Paul Raco, Executive Director of Planning, Zoning and Engineering, presented the Comprehensive Plan to the Commission. After discussion, motion by Corliss, second by Tabb to approve the Comprehensive Plan as amended by the Commission and to send the Comprehensive Plan with a cover letter to the Planning Commission. Motion carried.

In re: ED SMITH - JEFFERSON COUNTY AMBULANCE AUTHORITY

Ed Smith, Operations Manager of the Jefferson County Ambulance Authority, appeared before the Commission to discuss several issues. Mr. Smith discussed the request from Tyree Kable for a temporary leave of absence from the Ambulance Authority. Mr. Smith requested that the membership for the Ambulance Authority be temporarily reduced from 9 to 7 members. After discussion, motion by Corliss, second by Morgan to approve Mr. Kable's leave of absence and to change the membership on the Ambulance Authority from 9 to 7 members until July 1, 2004. Motion carried.

Mr. Smith also requested funding from the Commission for a new vehicle. The Commission agreed to take the matter under consideration during their budget process and to let Mr. Smith know as soon as possible if the funds would be available for a new vehicle.

In re: MODIFICATIONS TO LESA AS PROPOSED BY THE DEPARTMENT OF PLANNING, ZONING AND ENGINEERING

The Executive Director of Planning, Zoning and Engineering informed the Commission that the modifications to LESA as proposed by the Department of Planning, Zoning and Engineering would be ready in 45 days.

In re: MEETING SCHEDULE

Motion by Corliss, second by Tabb to schedule all Commission meetings on Thursdays at 10:00 a.m. with the provision that a night meeting may be scheduled when needed. Motion carried.

Motion by Corliss, second by Morgan to publish the meeting notice on the County's

website and in the newspaper. Motion carried.

In re: COUNTY COMMISSION RESPONSE TO CERTAIN 2004 LEGISLATIVE BILLS
AFFECTING JEFFERSON COUNTY

Motion by Corliss, second by Tabb to table this matter until next week in order to receive more information. Motion carried.

Commissioner Corliss agreed to attend the banquet for Friendship Fire Company.

Commissioner Morgan commented on the Governor's Executive Order to study county and local governments.

Commissioner Morgan reported on an Historic Landmarks Meeting.

Commissioner Corliss reported on a luncheon for the Office of Homeland Security.

Commissioner Tabb reported on a Development Authority meeting.

Commissioner Tabb reported on an E-911 Advisory Board meeting.

Commissioner Knode gave the Commission an update on Region 9.

Commissioner Hooper reported on a Parks and Recreation Commission meeting.

Commissioner Hooper informed the Commission of a Special Meeting of the Jefferson County Public Service District on Saturday, January 24, 2004.

Commissioner Hooper reminded everyone of the workshop with the Jefferson County Public Service District today at 1:30 p.m.

The Commission received the following information:

Notice received of a guest speaker to the Jefferson County Affordable Housing Committee on Wednesday, January 28, 2004, at 1:30 p.m. in the County Meeting Room.

Resignation letter received from Stephen V. Groh as a member of the Zoning Board of Appeals.

Correspondence received from Region 9 concerning "Reinventing Region 9: Organization Retreat" on January 28, 2004.

Notice received of a Disaster Preparedness and Continuity Planning for Business

workshop on March 10, 2004.

Information received concerning the Enforcing the Underage Drinking Laws and Juvenile Justice and Delinquency Prevention Grant Programs.

Correspondence received from the West Virginia ATV Safety Coalition concerning the Association of Counties policy on ATV safety.

Correspondence received from the Association of Counties concerning the estimate of property tax gain or loss from properties owned by state or federal government in West Virginia.

2004 Legislative Update received from the County Commissioners' Association.

Correspondence received from the County Commissioners' Association concerning the Governor's Executive Order to create a commission to study county and local governments.

Notice received from Friendship Fire Company of their Annual Awards Banquet on Saturday, February 7, 2004.

Weekly settlement for the Charles Town Races received from the West Virginia Lottery.

Meeting minutes received from the Harpers Ferry/Bolivar Public Service District.

Oath of Office received from Stephen V. Groh as an Assistant Prosecuting Attorney.

Upon rising, the Commission recessed until Thursday morning next beginning at 10:00 o'clock a.m.

PRESIDENT