

**REGULAR TERM:**

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Courthouse thereof on Thursday, January 29, 2004, beginning at 10:00 o'clock a.m.

**PRESENT:** Al Hooper, President;  
James G. Knode; Greg Corliss;  
Rusty Morgan; Jane Tabb; Commissioners

**In re: PLEDGE OF ALLEGIANCE**

Commissioner Hooper conducted the Pledge of Allegiance.

**In re: DISPENSE WITH READING OF MINUTES**

Motion by Morgan, second by Tabb to dispense with the reading of the Minutes for the meeting held on Thursday, January 15, 2004, and to approve the Minutes as amended. Motion carried.

**In re: APPROVAL OF PURCHASE ORDERS**

Motion by Hooper, second by Corliss to approve the following Purchase Orders for the Week of January 26, 2004, totaling \$312.50: 39576. Motion carried.

**In re: APPOINTMENT TO THE NORTH EASTERN REGIONAL EMS, INC.**

No applications were received for the appointment to the North Eastern Regional EMS, Inc. for the unexpired term ending October 31, 2004.

**In re: COMMISSION SCHEDULING OF WORK SESSION TO ADDRESS DOG ORDINANCES**

The Commission discussed the scheduling of work sessions to address the Dog Ordinances. The Commission agreed to check the status with the Prosecuting Attorney and to schedule a work session with the County Commission and the Prosecuting Attorney to discuss this matter.

**In re: JAMES B. CRAWFORD, III ANNEXATION FOR RANSON**

James B. Crawford, III, counsel for the City of Ranson, appeared before the Commission to request approval of an Order for Annexation for the City of Ranson. After discussion motion by Tabb, second by Corliss to approve the Order for Annexation of for the City of Ranson and to approve the following order with the Deed Book and Page Number added. Motion carried.

**In re: MODIFICATION TO LESA AS PROPOSED BY THE DEPARTMENT OF PLANNING,  
ZONING AND ENGINEERING**

The Commission agreed to keep this item on the Agenda as Old Business.

**In re: EXECUTIVE SESSION - PERSONNEL MATTERS**

Motion by Tabb, second by Morgan to enter into Executive Session to discuss Personnel Matters. Motion carried.

Motion by Tabb, second by Morgan to return to Regular Session. Motion carried.  
For the record, no action was taken.

**In re: REVISED PROPOSAL TO EVALUATE GROUND-WATER RESOURCES IN THE KARST  
AQUIFER OF JEFFERSON COUNTY, WV**

The Commission discussed the revised proposal to evaluate ground-water resources in the Karst Aquifer of Jefferson County, WV. After discussion, motion by Corliss, second by Tabb to support and commit to the proposal to study the karst system with Jefferson County in the amount of \$111,000. Motion carried.

**In re: COUNTY COMMISSION RESPONSE TO CERTAIN 2004 LEGISLATIVE BILLS  
AFFECTING JEFFERSON COUNTY**

Commissioner Corliss discussed Senate Bill 245. After discussion, motion by Corliss, second by Tabb to take a position and make one change which would be changing “*should*” to “*shall*” and to support it with those changes and not to support without the change. Motion passed as amended by a 4-1 vote. Commissioner Knode voted no.

**In re: COMMISSION COMMENTS TO THE INFRASTRUCTURE COUNCIL REGARDING  
PROVISION OF NEW SEWER SERVICES**

The Commission discussed the major concerns with the Cattail Run Sewer Treatment Plan. After discussion, motion by Corliss, second by Morgan to agree to send a letter with comments to the West Virginia Infrastructure & Jobs Development Council regarding the Cattail Run Sewer Treatment Plan. Motion failed by a 2-3 vote. Commissioners Knode, Hooper, and Tabb voted no.

**In re: APPROVAL OF EMPLOYMENT - TESSA BOONE - COUNTY COMMISSION**

Motion by Tabb, second by Corliss to approve the employment of Tessa Boone with the Jefferson County Commission. Motion carried.

**In re: APPOINTMENT - ZONING BOARD OF APPEALS**

The Commission agreed to hold over the appointment to the Zoning Board of Appeals and to schedule interviews.

**In re: APPOINTMENT - JEFFERSON COUNTY PLANNING COMMISSION**

**The Commission agreed to hold over the appointments to the Jefferson County Planning Commission.**

**The County Administrator discussed the FAQ's for Impact Fees.**

**D.C. Master commented on the Local Powers Act and VLT revenue.**

**Commissioner Knode informed the Commission that there would be a meeting with Region 9 on March 3, 2004.**

**Commissioner Tabb reported on the Development Authority Board meeting.**

**Commissioner Corliss reported on the Banquet he attended for the Blue Ridge Mountain Fire Company.**

**Commissioner Corliss discussed issues with the E-911 Addressing Map Book.**

**Commissioner Morgan informed the Commission that the Affordable Housing Committee was rescheduled for Wednesday, February 18, 2004 at 1:30 p.m. and that Sally Roman would be there to speak.**

**The Commission received the following information:**

**Reminder Board of Review and Equalization begins Monday, February 2, 2004 at 1:30 p.m.**

**Correspondence received from Alice Hunter regarding Impact Fees.**

**Reminder of appointments to be on February 11, 2004:**

**Jefferson County Public Service District - Unexpired term ending 12/1/2004**

**Letter of Resignation received from Paul Pritchard as a member of the Jefferson County Public Service District.**

**Correspondence received from Dorothy Barger-Fuller regarding Impact Fees.**

**Resolution with sincere appreciation to the Jefferson County Commission received from the Eastern Panhandle Regional Planning and Development Council.**

**Correspondence received from Michael D. Thompson, Prosecuting Attorney regarding Impact Fees Handout.**

Correspondence received from Herb Snyder, State Senator regarding the 2004 Legislative Session.

Fax received from Herb Snyder, State Senator regarding Senate Bill No. 245.

Legislative Lineup received from the County Commissioners' Association of WV.

Correspondence received from the West Virginia Division of Culture and History regarding Historic Preservation Development Grants Available.

PSD Board Members Mandatory Training Seminar information received.

Newspaper articles received from Vivian Parsons regarding County Mergers Gain Support and Public Service Districts Need Scrutiny.

Weekly Settlement for the Charles Town Races received from the West Virginia Lottery.

Minutes received from the Jefferson County Public Service District for the Regular Meeting on December 1, 2003.

Newspaper article received from the WV Association of Counties regarding Synfuel Tax Brings Nearly \$9 Million to Counties, State.

Upon rising, the Commission recessed until Thursday morning next beginning at 10:00 o'clock a.m.

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PRESIDENT