



**Jefferson County**  
**Board of Zoning Appeals**  
**Thursday, December 11, 2014, 2:00 p.m.**

Members  
Tyler Quynn, Chair  
Jeffrey Bannon, Vice Chair  
Christy Huddle  
Matt Knott  
Ted Schiltz

The Jefferson County Board of Zoning Appeals will meet in the Charles Town Library Conference Room located at 200 East Washington Street, at the side entrance on Samuel Street, in Charles Town, West Virginia. Unless otherwise noted, all requests are pursuant to the Zoning & Land Development Ordinance.

1. Approval of the minutes from the November 13, 2014 meeting.
2. Adoption of "Procedures for Small Boards" from Robert's Rules of Order, Newly Revised, 1970.
3. Swearing in of members of the public intending to provide testimony.
4. Variance request by Good Shepherd Interfaith Volunteer Caregivers, owner, from Section 4.10A to waive the requirement of a site plan due to off street parking standards. Location: 7311 Martinsburg Pk, Shepherdstown, WV. District: 09; Map 7A; Parcel: 51.3; Size: .0234 ac; Zone: Residential Growth; File: ZV14-20.
5. Variance request by Pastor Derick Amler, applicant, on behalf of Crossroads Church, owner, from Section 4.10A to waive the requirement of a site plan to allow the expansion of additional gravel parking lot. Location: 7595 Martinsburg Pk, Shepherdstown, WV. District: 09; Map: 7B; Parcels: 1; Size: 2.69 ac; Zone: Residential Growth; File: ZV14-21.
6. Appeal of an Administrative Decision to deny Zoning Certificate #ZC14-39. The Appellant argues the Acting Zoning Administrator is "not allowing dual use [of] equipment on my land". Location: 3 Sunstead Ln, Charles Town, WV. District: 07; Map: 16; Parcel: 2.12; Size: 10.05 ac; Zone: Rural; File: AP14-02.
7. Director's Report.
  - a) Monthly Activity Report
8. Legal Update.
  - a) All Good Music Festival Litigation
9. Signing of written decisions from prior Board of Zoning Appeals meetings.