

Minutes
Jefferson County Planning Commission
July 8, 2014

The Jefferson County Planning Commission met on July 8, 2014, with the following Commission members present: Stephen Stolipher, President; Gene Taylor, Secretary; Dale Manuel, Gary Phalen, Dick Childs, and Mike Chapman. Staff members present included Jennie Brockman, Director of Planning and Zoning; Rhonda Greenholtz, Planning Clerk; and Alexandra Beaulieu, Project Manager.

Mr. Wade Louthan and Mr. Donnie Fisher were absent with notice.

Mr. Stolipher called the meeting to order at 7:05 PM.

1. Introduction of new Planning Clerk, Rhonda Greenholtz.
2. Approval of the minutes from June 10, 2014, Planning Commission Meeting.

The minutes from the June 10, 2014 meeting were not prepared in time for the meeting. They will be available at the next regularly scheduled meeting on August 12, 2014.

3. Citizen Communications. None.
4. Request for postponement. None.
5. Discussion and possible recommendation related to Draft Amendment to Zoning Ordinance regarding Mass Events. Request to schedule a public hearing for August 12, 2014.

On page two (2), amend item #4 - remove paragraph regarding jail fee – jail costs.

- Steve Stolipher moved to approve removal of jail fees by show of hands. 5 of the 6 members present were in favor; Mr. Taylor was opposed.

On page 3, item 6 b. members discussed whether to include the requirement to notify the DOH regarding a short term entrance permit. Mr. Chapman requested that staff contact the DOH to determine if a short term entrance permit exists and how long the application process would take.

Mr. Manuel motioned to amend item 6 c. to increase sliding scale for commercial liability insurance from i. \$250,000.00 to \$500,000.00; and ii. \$500,000.00 to \$750,000.00. Mr. Chapman seconded the motion which carried unanimously.

Mr. Manuel motioned to amend page 5, **item #5 d.** to reflect “No mass event may last more than ~~seven~~ four days.” Mr. Chapman seconded, which carried unanimously.

Mr. Manuel motioned to amend page 5, item #5 a. and b. to reduce the noise and lighting curfew from 3:00 a.m. to 1:00 a.m. The motion failed with no second.

Mr. Manuel motioned to schedule a Public Hearing to review the proposed draft Mass Event Regulations for August 12, 2014. Mr. Phalen seconded the motion, which carried unanimously.

6. Reports from Legal Counsel and legal advice to the Planning Commission. None.
7. Director’s Report.
Ms. Brockman reviewed upcoming Planning Commission meetings and reminded the Planning Commission of the upcoming Public Hearing to receive public input on the DRAFT 2014 Comprehensive Plan.
8. Planning Commission Exchange and Liaison Reports: None.
9. President’s Report. None.
10. Actionable Correspondence. None.

Minutes
Planning Commission
July 8, 2014
Page 2 of 2

11. Non-Actionable Correspondence. None.

12. Signing of approved Motions from previous Planning Commission meetings. None.

Mr. Manuel motioned to adjourn the meeting at 8:06 PM. Mr. Phalen seconded the motion, which carried unanimously.

These minutes were prepared by Ms. Rhonda Greenholtz, Planning Clerk.