

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Old Charles Town Library Meeting Room thereof on Thursday, April 1, 2004, beginning at 10:00 o'clock a.m.

**PRESENT: Al Hooper, President;
 James G. Knode; Greg Corliss;
 Rusty Morgan; Jane Tabb; Commissioners**

In re: PLEDGE OF ALLEGIANCE

Commissioner Hooper conducted the Pledge of Allegiance.

In re: DISPENSE WITH READING OF MINUTES

Motion by Morgan, second by Tabb to dispense with the reading of the Minutes for the meeting held on Thursday, March 25, 2004, and to approve the Minutes as prepared. Motion carried.

In re: APPROVAL OF PURCHASE ORDERS

Motion by Knode, second by Tabb to approve the following Purchase Orders for the Week of March 30, 2004, totaling \$8,629.16: 39697, 40062, 40064, 39879, 39874, 39763, 39764, 40000, 39734, 39744, 39926, 40061, 39605, 39804, 39805, 39806, and 39807. Motion carried.

In re: BOND FORECLOSURE - CAMBRIDGE

The Executive Director of Planning, Zoning and Engineering informed the Commission that he had just received information regarding Cambridge and he would give an update at a later time.

In re: PLANNING COMMISSION APPOINTMENT INTERVIEWS

Commissioners conducted Planning Commission interviews of the applicants present, Scott Greeno and Russell Roper.

In re: APPOINTMENTS TO THE JEFFERSON COUNTY PLANNING COMMISSION

Motion by Morgan, second by Tabb to table the appointments to the Jefferson County Planning Commission and to hold interviews next week. Motion carried.

In re: DIANA SUTTENFIELD - OPPORTUNITY FOR COUNTY TO ACQUIRE LAND ADJACENT TO MORGAN'S GROVE PARK

Diana Suttentfield appeared before the Commission to discuss the opportunity for the County to acquire land adjacent to Morgan's Grove Park. After discussion, motion by Corliss, second by Hooper to have the Commission Building Committee to review the proposal to acquire land from Aubrey Henry located adjacent to Morgan's Grove Park. Motion by Morgan, second by Hooper to amend the motion and to include the Parks and Recreation during the review. Motion passed by a 3-1 vote. Commissioner Tabb voted no. For the record, Paul Pritchard, Howard Mills, Tim Barr, Peter Morgens, Gary Phalen, Judy Moore and Dick Latteral made comments. Commissioner Knode was excused for the presentation and discussion.

In re: MODIFICATIONS TO LESA AS PROPOSED BY THE DEPARTMENT OF PLANNING, ZONING AND ENGINEERING

The Commission agreed to remove the matter from Old Business and to discuss in a work session.

In re: RESPONSE TO CHARLES "TEE" ROWE - CHAIRMAN REPUBLICAN EXECUTIVE COMMITTEE - PUBLIC MEETING ROOM USE BY CANDIDATES

The Commission agreed to remove the matter from Old Business and to discuss in a work session.

In re: JEFFERSON COUNTY SCHOOLS - CAPITAL IMPROVEMENTS PLAN

The Commission agreed to remove the matter from Old Business and to discuss in a work session.

In re: DISCUSS MODIFICATIONS TO CATTAIL RUM SEWER PLANT PROPOSAL

The Commission agreed to table this matter and keep it on the agenda as old business.

In re: APPOINTMENT TO THE NORTH EASTERN REGIONAL EMS, INC.

The Commission agreed to table the appointment to the North Eastern Regional EMS, Inc.

In re: APPROVAL OF ABSENTEE OFFICIALS FOR MAY 11, 2004 PRIMARY ELECTION

Motion by Corliss, second by Tabb to approve the Absentee Officials for May 11, 2004 Primary Election. Motion carried.

In re: APPROVAL OF ADDITIONAL POLL WORKERS FOR THE MAY 11, 2004 PRIMARY ELECTION

Motion by Corliss, second by Tabb to approve the additional poll workers for the May 11, 2004 Primary Election. Motion carried.

In re: SET TIME FOR QUARTERLY FIDUCIARY REVIEW

Motion by Knode, second by Tabb to set the date and time for the Quarterly Fiduciary Review on Thursday, April 8, 2004 at 11:00 a.m. Motion carried.

In re: EXECUTIVE SESSION - CONTRACTUAL MATTERS

Motion by Corliss, second by Knode to enter into Executive Session with Mark Schiavone and Mike Cassell to discuss Contractual Matters. Motion carried.

Motion by Corliss, second by Tabb to return to Regular Session. Motion carried.

For the record, no action was taken.

Commissioner Knode discussed the correspondence received from the State Tax Department concerning Appraisal Ratio Results.

Commissioner Tabb reported on the Farmland Protection Board meeting.

Commissioner Tabb reported that the Ozone report was filed.

Commissioner Tabb reported that she was appointed to the Mid-Atlantic Region Advisory Committee.

Commissioner Corliss reported on the LEPC meeting.

Commissioner Morgan reported on the Affordable Housing Committee.

Commissioner Morgan reported on the Planning Commission meeting.

The Commission received the following information:

Reminder - Appointments to be made to the Development Authority on April 8, 2004.

Article received from the Charleston Gazette concerning the Land Use Planning Bill.

Correspondence received from the State Tax Department concerning Appraisal Ratio Results.

Correspondence received from the Division of Criminal Justice Services acknowledging receipt of the request for grant funds for Enforcing the Underage Drinking Laws Grant.

Legislative Update received from the Secretary of State's office.

Correspondence received from the West Virginia Association of Counties concerning annual dues.

Legislative Interim Schedule received from the County Commissioners' Association.

Information received from the County Commissioners' Association concerning a Government Financial Managers Training Event on May 4-6, 2004.

Notice received from the Chief Planner of a Subdivision Work Session on April 2, 2004.

Weekly settlement for the Charles Town Races received from the West Virginia Lottery.

Oath of Office received from Vincent Tiong as a Deputy Sheriff.

Upon rising, the Commission recessed until Thursday morning next beginning at 10:00 o'clock a.m.

PRESIDENT