

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Old Charles Town Library Meeting Room thereof on Thursday, May 13, 2004, beginning at 10:00 o'clock a.m.

PRESENT: Al Hooper, President;
Greg Corliss; Rusty Morgan;
James Knode; Jane M. Tabb; Commissioners

In re: PLEDGE OF ALLEGIANCE

Commissioner Hooper conducted the Pledge of Allegiance.

In re: DISPENSE WITH READING OF MINUTES

Motion by Corliss, second by Tabb to dispense with the reading of the Minutes for the Special Session held on Tuesday May 4, 2004, and to approve the Minutes as presented. Motion carried.

Motion by Morgan, second by Tabb to dispense with the reading of the Minutes for the meeting held on Thursday May 6, 2004 at 10:00 a.m. and to approve the Minutes as presented. Motion carried.

In re: APPROVAL OF PURCHASE ORDERS

Motion by Knode, second by Tabb to approve the following Purchase Orders for the Week of May 13, 2004, totaling \$84,861.96: 39710, 39860, 39861, 40100, 40082, 40183, 40184, 40023, 40098, 40099, 40178, 40179, 40180, 39960, 39961, 39962, 39823, 39989, 39990, and 39991. Motion carried.

In re: PARTIAL BOND RELEASE - MATTHEW P. KNOTT dba RIVER RIDERS

Upon recommendation from the Executive Director of Planning, Zoning and Engineering, motion by Knode, second by Morgan to approve the partial bond release in the amount of \$14,700.40 for Matthew P. Knott dba River Riders. Motion carried.

In re: APPROVAL OF SUSPENSION OF TAXES - SMOOT PROPERTY

Motion by Morgan, second by Tabb to suspend the taxes on the Smoot Property owned by the County Commission. Motion carried.

In re: JANE PETERS - DEVELOPMENT AUTHORITY - REQUEST FOR RELEASE OF BURR PARK LEASE

Upon recommendation from the Development Authority Director, motion by Morgan, second by Tabb to approve the partial release of the Burr Park Lease, Lot # 18. Motion carried.

In re: APPROVAL OF PRESIDENT'S SIGNATURE ON THE CONTINUATION CERTIFICATE OF BOND FOR DR. STEVEN NICHOLS

Motion by Tabb, second by Morgan that County Commission President, Al Hooper affix his signature on the Continuation Certificate of Bond as presented. Motion carried.

In re: JEFFERSON COUNTY COMMUNITY EDUCATION OUTREACH SERVICES - CEO WEEK PROCLAMATION

Jolene Stanton appeared before the Commission for a reading of the Proclamation and discussion. Motion by Corliss, second by Morgan that the County Commission President, Al Hooper affix his signature of approval on the CEO Week Proclamation as presented. Motion carried.

PROCLAMATION

Whereas, The West Virginia Community Educational Outreach Service (CEOS) and Jefferson County CEOS are volunteers with a Mission to broaden **SERVICE** in our **COMMUNITY**, continue our lifelong **EDUCATIONAL** learning to strengthen individuals and families and provide an **OUTREACH** for leadership.

Whereas, In partnership with West Virginia University Extension Service, we pledge that our Purpose of Education will assist us to be productive contributors to meet the needs of a changing and diverse society.

Whereas, For their significant service contributions to the well being of family and community.

Be It Known, that Jefferson County Commissioners hereby proclaim May 16-22 as COMMUNITY EDUCATIONAL OUTREACH SERVICE WEEK

IN WITNESS WHEREOF, Given under our Hand and Seal.

/s/

AL HOOPER
President, County Commission of Jefferson County

In re: JEFFERSON COUNTY AMBULANCE AUTHORITY - BUILDING REQUEST

Pete Kelly and Ed Smith appeared before the Commission with a presentation and discussions supporting their request that the Commission consider adding space for fire and ambulance facilities in the Communications/Sheriff Building. No decision was made at this time.

In re: JAMES B. CRAWFORD, III - ANNEXATION TO MUNICIPALITY OF RANSON

James B. Crawford, III, Esquire appeared before the Commission, with the Mayor of Ranson and Ranson's City Manager for a discussion and presentation of the proposed annexation. Michael Thompson, Esquire, Jefferson County Prosecuting Attorney appeared for discussions with recommendations to table this matter for further review of the plat and survey as prepared by the City of Ranson. After discussions, motion by Corliss to table the matter. Motion failed for lack of a second.

Motion by Morgan, second by Corliss for the Prosecuting Attorney to review the annexation petition and plats approval. Motion failed, Commissioners Hooper, Tabb and Knode voted no.

Motion by Morgan, second by Hooper to accept the annexation as presented. Motion carried, Commissioner Corliss voted no.

In re: BARBARA MILLER - OFFICE OF HOMELAND SECURITY STORM READY SIGNS AND CERTIFICATES

Barbara Miller and Darrell Penwell appeared before the Commission for discussion and presentation of the Storm Ready signs and certification.

In re: HOMELAND SECURITY GRANT REPORT

Barbara Miller appeared before the Commission to present grant statistic overviews. Darrell Penwell was also present for discussion. After discussion, motion by Tabb, second by Morgan that County Commission President, Al Hooper affix his signature on the Homeland Security Grant Report as presented. Motion carried.

In re: STEERING COMMITTEE APPOINTMENTS

Motion by Tabb, second by Corliss to approve the Steering Committee Appointments as submitted by Barbara Miller. Motion carried.

In re: JEFFERSON COUNTY E-9-1-1 COMMUNICATION CENTER - REQUEST FOR APPROVAL OF PART-TIME EMPLOYMENT - ADAM WATSON

Motion by Tabb, second by Corliss to approve the part-time employment of Adam Watson at the Jefferson County E-9-1-1 Communication Center. Motion carried.

In re: APPOINTMENT TO THE NORTH EASTERN REGIONAL EMS, INC.

The Commission agreed to hold over the appointment to the North Eastern Regional EMS, Inc. for another week.

In re: APPOINTMENT TO THE FARMLAND PROTECTION BOARD

The Commission agreed to hold over the appointment to the Farmland Protection Board for another week.

In re: APPROVAL OF ADDITIONAL ELECTION WORKERS - MAY 11, 2004 PRIMARY ELECTION

Motion by Corliss, second by Tabb to approve the additional election workers for the May 11, 2004 Primary Election as submitted by the County Clerk. Motion carried.

In re: CORRESPONDENCE RECEIVED FROM THE SHERIFF OF JEFFERSON COUNTY CONCERNING IMPACT FEES

Commissioners discussed the correspondence received from Sheriff Boober. Motion by Corliss, second by Morgan to commence draft of Law Enforcement Impact Fee Ordinances. Motion failed, Commissioners Hooper, Tabb and Knode voted no.

Commissioner Corliss requested that Leslie Smith place this matter on the agenda for further review, discussion and consideration.

In re: CORRESPONDENCE RECEIVED FROM JAMES PIERSON CONCERNING THE PROPOSED PARKS AND RECREATION COMMUNITY CENTER

Motion by Corliss, second by Morgan to email information received to Tim Barr for his comments or concerns of the proposed recreation center. Motion failed, Commissioners Hooper, Tabb and Knode voted no.

Commissioner Corliss requested that Leslie Smith place this matter on the agenda for further review, discussion and consideration.

In re: PUBLIC HEARING - LEASH LAW AND BARKING, HOWLING OR YELPING DOG ORDINANCES

A Public Hearing was held for the purpose of receiving comments on the proposed Dog Ordinances.

Commission President Al Hooper read the notice of hearing as previously published and advertised.

Comments were heard from J. S. Tharp, Jane D. Tharp, Michael Kanehl, Dennis Wark, Raymond Jenkins, Tammy Crim, Penny Bacaston, Pat Willingham, Maxine Shadrach, Richard L. Henry, Joanne Mulrooney and Hubert E. Robinson, Jr.

After discussion by the Commission it was expressed that a decision regarding the proposed Dog Ordinances will be made at a later date.

Commissioner Tabb reported that she has received numerous phone calls regarding postal conversions and E911 addressing.

Commissioner Hooper reported on the joint Ranson, Charles Town and Public Service District meeting.

Commissioner Hooper reported on the Jefferson County Health Department meeting.

Commissioner Morgan reported on the Public Service District meeting.

Commissioner Morgan reported on his concerns with the Solid Waste Authority and requested the matter be placed on the agenda for discussion.

The Commission received the following information:

Canvass to begin on Friday, May 14, 2004, at 9:30 a.m.

Correspondence received from the Sheriff of Jefferson County concerning Impact Fees.

Copy of Correspondence received from Assistant Prosecutor, J. Michael Cassell, to the Planning Commission concerning Senate Bill 454.

Audited Financial Statements received from the Development Authority for the years ended June 30, 2003 and 2002.

Correspondence received from James Pierson concerning the proposed Parks and Recreation Community Center.

West Virginia Legislature's May Interim Schedule received from the County Commissioners' Association.

Invitation received from the City of Charles Town to attend the Charles Town Heritage Celebration and Downtown Ribbon Cutting with Senator Robert C. Byrd on May 22, 2004, at 1:15 p.m.

Correspondence received from the Association of Counties concerning House Bill 4582.

Notice received of Source Water Awareness Symposiums.

Correspondence received from the Board of Risk and Insurance Management concerning a policy change.

Weekly settlement for the Charles Town Races received from the West Virginia Lottery.

a.m. Upon rising, the Commission recessed until Friday morning next beginning at 9:30 o'clock

PRESIDENT