

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Courthouse thereof on Thursday, May 27, 2004, beginning at 10:00 o'clock a.m.

PRESENT: Al Hooper, President;
Greg Corliss; Rusty Morgan;
James Knode; Jane M. Tabb; Commissioners

In re: PLEDGE OF ALLEGIANCE

Commissioner Hooper conducted the Pledge of Allegiance.

In re: DISPENSE WITH READING OF MINUTES

Motion by Knode, second by Tabb to dispense with the reading of the Minutes for the Special Session held on Friday May 14, 2004, and to approve the Minutes as presented. Motion carried.

Motion by Tabb, second by Morgan to dispense with the reading of the Minutes for the meeting held on Thursday May 20, 2004 at 10:00 a.m. and to approve the Minutes as amended. Motion carried.

In re: APPROVAL OF PURCHASE ORDERS

Motion by Tabb, second by Knode to approve the following Purchase Orders for the Week of May 27, 2004, totaling \$87,912.87: 39940, 40201, 40202, 39863, 40136, 40138, 40139, 40142, 39927, 39886, 39893, 39894, 39895, 40135, 40140, 40141, 40027, 40032, 40033, 39964, 39965, 39967, 39968, 39993, 39994, 39995, 39996, 40185 and 40186. Motion carried.

In re: SPECIAL FIDUCIARY SESSION - ESTATE OF VIRGINIA M. REED

After review, motion by Knode, second by Tabb to approve the final accounting for the Estate of Virginia M. Reed, Deceased. Motion carried.

In re: TIM WILLIAMSON - JEFFERSON COUNTY ROAD MAINTENANCE DISCUSSION

Leslie Smith, County Administrator advised the Commission that Mr. Williamson called and canceled his appointment.

In re: JEFF BICE - UNITED STATES POSTAL SERVICE

Jeff Polczynski appeared before the Commission for discussion regarding the Jefferson County addressing conversion. After discussion Commissioner Tabb suggested that a teleconference with Mr. Jeffrey Bice of the United States Postal Service in Charleston be placed on the agenda if address notification letters are not sent by the week of June 1, 2004.

In re: COMMUNICATIONS - RECOMMENDATION OF PROMOTION TO SUPERVISING PUBLIC SAFETY DISPATCHER - KIMBERLY BURKE

Motion by Tabb, second by Corliss to promote Kimberly Burke to Supervising Public Safety Dispatcher. Motion carried.

In re: MIKE THOMPSON - ANNEXATION DISCUSSION

Mike Thompson, Prosecuting Attorney appeared before the Commission for presentation and discussion. After discussion the Commission decided to table this matter for further review and discussion of the possibility of having a surveyor prepare maps of all annexed areas.

In re: CHERYL MOYER - TELEMOM

Cheryl Moyer appeared before the Commission to request a Resolution for Telemom to apply for a Community Development Block Grant for their Affordable Housing Program. After discussion the Commission decided to table this matter until next week for discussion and consideration of a Resolution.

In re: APPOINTMENT TO THE FARMLAND PROTECTION BOARD

The Commission agreed to table the appointment to the Farmland Protection Board.

In re: GENERAL FUND BUDGET REVISION

Motion by Morgan, second by Tabb to approve the general fund budget revision as presented. Motion carried.

RESOLUTION

At a regular session of the Jefferson County Commission, held on the 27th day of May, 2004, the following Order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Jefferson. The following resolution was offered.

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the Jefferson County Commission does hereby direct that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, as shown on budget revision number 2, a copy of which is entered as part of this record.

The adoption of the foregoing Resolution having been moved by Rusty Morgan, and duly seconded by Jane Tabb, the vote was as follows:

Rusty Morgan:	<u>Moved</u>
Al Hooper:	<u>Yes</u>
Jane Tabb:	<u>Seconded</u>
Greg Corliss:	<u>Yes</u>
James G. Knode:	<u>Yes</u>

Whereupon, Commissioner Hooper declared said Resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said Resolution be, and the same is, hereby adopted as so stated above, and A.G. Hooper, President of the Jefferson County Commission, is authorized to affix his signature to the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

A.G. Hooper, President
Jefferson County Commission

In re: SIGN CERTIFICATES OF ELECTION FOR MAY PRIMARY ELECTION

The County Commission of Jefferson County sitting as a Board of Canvassers, reconvened this 27th day of May, 2004, for the purpose of certifying the election results from the Primary Election held on May 11, 2004.

Motion by Knode, second by Tabb to accept and certify the election results from the Canvass. Motion carried.

In re: TERRY COURTWRIGHT - SOLID WASTE AUTHORITY

Mr. Courtwright appeared before the Commission to discuss concerns regarding the Jefferson County Landfill and the Solid Waste Authority. After discussion the Commission agreed to place matters regarding Solid Waste Authority and Waste Management on the agenda of June 3, 2004.

In re: JEFFERSON COUNTY LEASH LAW ORDINANCE

After discussions, the Commission agreed to table this matter for further review and revision in the County Commission Workshop.

Commissioner Knode reported on the Region 9 Planning & Development Council meeting.

Commissioner Tabb reported on the Farmland Protection Board meeting.

Commissioner Tabb reported on the Homeland Security Steering Committee meeting.

Commissioner Tabb reported on the Development Authority meeting.

Commissioner Morgan reported on the Landmark Commission meeting.

Commissioner Morgan reported on the Solid Waste Authority meeting.

The Commission received the following information:

Notice of Public Hearing - Historic Review of the Jefferson County Jail -June 9, 2004, 7:00 p.m. at the Old Charles Town Library Meeting Room

Reminder - Courthouse is closed Monday, May 31, 2004.

Acceptance of bonds for Eastland Subdivision and Deerfield Subdivision.

Correspondence received from the City of Martinsburg concerning a public hearing on June 15, 2004 to obtain public input on the request by Waste Management, Inc. to increase the tonnage intake to LCS Landfill.

Correspondence received from the Secretary of State concerning Certificates of Results.

Correspondence received from Jefferson County Parks and Recreation Commission concerning impact fees.

Correspondence received from the Kanawha County Commission concerning ATV ordinances.

Correspondence received from Mike Carroll concerning the proposed barking dog ordinance.

Notice received from the Development Authority of a job fair on Friday, June 18, 2004, at the Martinsburg Mall.

On The Road Home newsletter received.

Notice received of Nutrients and the Chesapeake Bay in WV's Eastern Panhandle Seminar on June 4, 2004.

Notice received from the Chief Planner of Final Plat Public Hearings.

Weekly settlement for the Charles Town Races received from the West Virginia Lottery.

Notice received from the Hagerstown/Eastern Panhandle Metropolitan Planning Organization of meetings about the Long-Range Transportation Plan.

Correspondence received from the West Virginia Development Office concerning the West Virginia State Comprehensive Outdoor Recreation Resources Plan.

Correspondence received from the Office of the State Auditor concerning Regional Training for County Officials.

Upon rising, the Commission recessed until Thursday morning next beginning at 10:00 o'clock a.m.

PRESIDENT