

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Courthouse thereof on Thursday, August 26, 2004, beginning at 10:00 o'clock a.m.

PRESENT: Al Hooper, President;
James G. Knode;
Rusty Morgan; Jane M. Tabb; Commissioners
Commissioner Corliss was absent due to a prior commitment.

In re: PLEDGE OF ALLEGIANCE
Commissioner Hooper conducted the Pledge of Allegiance.

In re: DISPENSE WITH READING OF MINUTES
Motion by Knode, second by Morgan to dispense with the reading of the Minutes for the meeting held on Thursday, August 19, 2004, and to approve the Minutes as prepared. Motion carried.

In re: APPROVAL OF PURCHASE ORDERS
Motion by Knode, second by Tabb to approve the following Purchase Orders for the Week of August 23, 2004, totaling \$28,353.28: 40226, 40227, 39956, 40493, 40514, 40518, 40519, 40521, 40088, 40167, 40172, 40173, 40174, 40175, 40176, 40177, 40520, 40549, 40472, 40473, 39982, 40200, 40392, and 40393. Motion carried.

In re: EXONERATION
Upon recommendation from the Assessor, motion by Knode, second by Morgan to approve the following Exoneration because of erroneous assessment for the year 2004. Motion carried.

NAME	DISTRICT	TYPE	AMOUNT	TICKET #
Country Home Mortgage	Charles Town Municipality	Personal	\$146.33	305397

In re: PAUL RACO - PLANNING COMMISSION ACTIVITY REPORT
Paul Raco, Executive Director of Planning, Zoning and Engineering, appeared before the Commission to give a Planning Commission Activity Report.

In re: JEFFERSON HIGH SCHOOL FOOTBALL BOOSTERS - REQUEST FOR FUNDS FOR SOFTBALL FIELDS AND LIGHTS
After discussion, motion by Knode, second by Tabb to decline the request from the

Jefferson High School Football Boosters for funds for softball fields and lights. Motion carried.

In re: **APPOINTMENT TO THE DEVELOPMENT AUTHORITY - RANSON REPRESENTATIVE**
Motion by Morgan, second by Tabb to appoint David Mills to the Development Authority as the representative for the City of Ranson. Motion carried.

In re: **DISTRIBUTION POLICY OF DIGITAL DATA FILES**
The Commission agreed that they needed to obtain more detailed information before making a decision on establishing a policy for the distribution of digital data files.

In re: **APPOINTMENT TO THE FARMLAND PROTECTION BOARD**
No applications were received for appointment to the Farmland Protection Board.

In re: **PROPOSED LOCAL EMERGENCY PLANNING COMMITTEE WEBSITE**
Motion by Knode, second by Tabb to approve the proposed website for the Local Emergency Planning Committee and to provide a link to the website from the County's website. Motion carried.

In re: **REGION 9 - COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY - SURVEY**
Motion by Knode, second by Tabb to authorize the distribution of the Region 9 Survey for the Comprehensive Economic Development Strategy. Motion carried.

In re: **REQUEST FOR APPROVAL OF JANET COLLIER TO WORK IN THE COUNTY CLERK'S OFFICE TO ASSIST WITH ELECTION PREPARATION**
Motion by Morgan, second by Tabb to approve the request for Janet Collier to work in the County Clerk's office to assist with election preparation. Motion carried.

The County Administrator informed the Commission of the resignation of Mike McDonald from the Parks and Recreation Commission.

The County Administrator informed the Commission that she would look into the credit card program through the Association of Counties.

The Commission discussed correspondence received from the Glenn Meadows Homeowners' Association concerning noise ordinances.

Commissioner Morgan discussed correspondence he received concerning the MARC train service.

Commissioner Hooper informed the Commission that there would be a meeting with Dewberry on August 30, 2004, at 1:00 p.m. concerning the proposed community center at

Sam Michaels Park.

Commissioner Hooper reported on a Public Service Commission hearing concerning upgrades to the Charles Town sewer plant.

Commissioner Tabb reported on a Development Authority meeting.

Commissioner Knode informed the Commission of an Executive Committee Meeting for Region 9 to approve the hiring of an air quality coordinator.

The Commission received the following information:

Resignation received from Michael McDonald from the Parks and Recreation Commission.

Correspondence received from the West Virginia Association of Counties concerning a customized credit card program.

Notice of Public Meetings received for the State Consolidated Development Plan.

Newspaper article received concerning the County Commissioners' Association and the Association of Counties.

Information received from the County Commissioners' Association concerning the Fall Board Meeting.

Weekly settlement for the Charles Town Races received from the West Virginia Lottery.

Monthly Activity Report received from Animal Control.

Notice received from the Chief Planner of Final Plat Public Hearings.

Oath of Office received from Sgt. Thomas Hansen as a member of the Enhanced 911 Advisory Board.

Correspondence received from the Glenn Meadows Homeowners' Association concerning a proposed noise ordinance.

Upon rising, the Commission recessed until Thursday morning next beginning at 10:00 o'clock a.m.

PRESIDENT