

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Old Charles Town Library Meeting Room thereof on Thursday, October 28, 2004, beginning at 10:00 o'clock a.m.

**PRESENT: Al Hooper, President;
 James G. Knode; Greg Corliss;
 Rusty Morgan; Jane M. Tabb; Commissioners**

In re: PLEDGE OF ALLEGIANCE

Commissioner Hooper conducted the Pledge of Allegiance.

In re: DISPENSE WITH READING OF MINUTES

Motion by Morgan, second by Tabb to dispense with the reading of the Minutes for the meeting held on Thursday, October 21, 2004, and to approve the Minutes as amended. Motion carried.

In re: APPROVAL OF PURCHASE ORDERS

Motion by Tabb, second by Corliss to approve the following Purchase Orders for the Week of October 25, 2004, totaling \$10,253.56: 40317, 40323, 40324, 40676, 40677, 40678, 40717, 40718, 40665, 40670, 40427, 40587, 40588, and 40589. Motion carried.

In re: COMPLETE BOND RELEASE - JDM LOCUST HILL, LLC

Motion by Tabb, second by Knode to approve the complete release of a Letter of Credit for JDM Locust Hill LLC in the amount of \$43,050. Motion carried.

In re: COMPLETE BOND RELEASE - GREENSPACE PRESERVATION GROUP, LLC

Motion by Morgan, second by Tabb to approve the complete release of a Letter of Credit for Greenspace Preservation Group, LLC in the amount of \$186,348. Motion carried.

In re: PAUL RACO - PLANNING COMMISSION ACTIVITY REPORT

Paul Raco, Executive Director of Planning, Zoning and Engineering, appeared before the Commission to give a Planning Commission Activity Report. The Commission agreed to have the County Administrator send a memo to the Prosecuting Attorney asking for an opinion on the Neighborhood Compatibility Meeting.

In re: JANE PETERS - iTOWN PROJECT

Jane Peters, Executive Director of the Development Authority, appeared before the Commission to discuss the iTown Project and the possibility of participation from the Commission in a feasibility study for the project. Ms. Peters informed the Commission that there would be a meeting with an iTown presentation on Wednesday, November 3, 2004, at 3:00 p.m. and that the resolution for the project would be on the Commission's agenda on November 4, 2004.

In re: APPOINTMENT TO THE FARMLAND PROTECTION BOARD

No application were received for the farmer position on the Farmland Protection Board.

In re: APPROVAL OF ELECTION WORKERS FOR THE NOVEMBER 2, 2004 GENERAL ELECTION

Motion by Tabb, second by Corliss to approve the list of additional Election Workers for the November 2, 2004, General Election as presented by John Ott, County Clerk. Motion carried.

In re: NOISE ORDINANCE STATUS

The Commission discussed the draft Noise Ordinance prepared by Brandy Sims, Assistant Prosecuting Attorney. After discussion, the Commission agreed to review the draft ordinance in a work session.

In re: MEETING DAY CHANGE

Motion by Tabb, second by Morgan to change the meeting day for Thursday, November 11, 2004 to Wednesday, November 10, 2004 due to Veteran's Day. Motion carried.

The Commission also discussed the need to change or cancel the meeting for the week of Thanksgiving. The Commission agreed to put the matter on next week's agenda for a decision.

In re: HILLSBORO TRAFFIC SUMMIT DISCUSSION

The Commission agreed to contact Loudoun County to set up a meeting concerning the Hillsboro Traffic Summit. The Commission agreed to check on November 29, 2004, at 10:00 a.m. as a possible meeting time.

In re: APPROVAL OF EMPLOYMENT - PAMELA CONLEY - WORTHLESS CHECK CLERK

Motion by Tabb, second by Knode to approve the employment of Pamela Conley as a Worthless Check Clerk for Magistrate Court. Motion carried.

In re: SHERIFF BOOBER - REQUEST FOR PURCHASE OF NEW CRUISER FOR COLLECTION OF DELINQUENT TAXES

The Commission discussed correspondence received from Sheriff Boober requesting approval from the Commission for the purchase of a new cruiser from the collection of delinquent taxes. After discussion, motion by Tabb, second by Knode to deny Sheriff Boober's request for a new cruiser. Motion passed by a 4-1 vote. Commissioner Corliss voted no.

The County Administrator reminded the Commission of the Inspection of the Vote Tabulating Equipment at 7:00 on Election Night.

The County Administrator reminded the Commission that the agenda closes at noon on Monday.

Terry Courtwright appeared before the Commission to give an update on the Solid Waste Authority.

Commissioner Knode reported on a Region 9 Executive Committee meeting.

Commissioner Tabb reported on a Farmland Protection Board meeting.

Commissioner Tabb reported on a Biztech open house.

Commissioner Hooper reported on a Water Advisory Committee meeting.

Commissioner Hooper reported on the Design/Build meeting in Charleston.

The Commission received the following information:

Reminder of Test of Vote Tabulation Equipment - Election Night 7:00 p.m.

Reminder - Agenda closes next week on Monday, November 1, 2004, at 12:00 p.m.

Reminder - Courthouse is Closed Tuesday, November 2, 2004 - Election Day.

Notice of Public Hearing - Jefferson County East Washington Street Building Historic Review - Monday, November 15, 2004, at 7:00 p.m. in the Old Charles Town Library Meeting Room.

Appointments to be made to the Ambulance Authority of November 11, 2004.

List of stolen property received from Animal Control.

Notice received of a Nine Means Lives Committee meeting on Friday, October 29, 2004, at 9:30 a.m. at the Charles Town Race Track.

Correspondence received from the Division of Culture and History concerning property listed in the National Register of Historic Places.

Correspondence received from the Office of Emergency Services concerning the approval of the 2005 HMEP Planning Grant.

Fiscal Year 2004 Annual Report received from the Association of Counties.

Weekly Settlement for the Charles Town Races received from the West Virginia Lottery.

Oath of Office received from James Michael Jacobs as a member of the Parks and Recreation Commission.

Upon rising, the Commission recessed until Thursday morning next beginning at 10:00 o'clock a.m.

PRESIDENT