

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Old Charles Town Library Meeting Room thereof on Wednesday, November 10, 2004, beginning at 10:00 o'clock a.m.

PRESENT: Rusty Morgan, President Pro Tem;
James G. Knode; Greg Corliss;
Jane M. Tabb; Commissioners

Commissioner Hooper was absent due to a prior commitment.

In re: PLEDGE OF ALLEGIANCE

Commissioner Morgan conducted the Pledge of Allegiance.

In re: DISPENSE WITH READING OF MINUTES

Motion by Tabb, second by Corliss to dispense with the reading of the Minutes for the meeting held on Thursday, November 4, 2004, and to approve the Minutes as amended. Motion carried.

In re: APPROVAL OF PURCHASE ORDERS

Motion by Corliss, second by Tabb to approve the following Purchase Orders for the Week of November 8, 2004, totaling \$51,216.39: 40608, 40719, 40722, 40723, 40604, 40720, 40721, 40724, 40750, 40796, and 40797. Motion carried.

In re: APPOINTMENT TO THE FARMLAND PROTECTION BOARD

No applications were received for the farmer position on the Farmland Protection Board.

In re: NOISE ORDINANCE STATUS

The County Administrator informed the Commission that information had been received regarding the noise ordinance. The Commission agreed to hold a workshop next week to discuss the noise ordinance.

In re: COMPLETE BOND RELEASE - DIOCESE OF WHEELING-CHARLESTON PC FILE #S00-17

Motion by Tabb, second by Knode to approve the complete bond release in the amount of \$23,876.00 for Priestfield Pastoral Center Renovations. Motion carried.

In re: COMPLETE BOND RELEASE - DIOCESE OF WHEELING-CHARLESTON PC FILE #S99-16

Motion by Tabb, second by Knode to approve the complete bond release in the amount of \$4,800.00 for Priestfield Pastoral Center. Motion carried.

In re: COMPLETE BOND RELEASE - RAI GROUP 41, LLC - PC FILE #S03-10

Motion by Knode, second by Tabb to approve the complete bond release in the amount of \$8,500.00 for Lot 41 of the Burr Industrial Park. Motion carried.

In re: PAUL RACO - PLANNING COMMISSION ACTIVITY REPORT

Paul Raco, Executive Director of Planning, Zoning and Engineering appeared before the Commission to give an Activity Report.

In re: iTOWN RESOLUTION

Keith Montgomery appeared before the Commission to discuss the iTOWN Project. After discussion, the Commission informed Mr. Montgomery that the Commission had Brandon Sims, Assistant Prosecuting Attorney review the contract and resolution and that she had legal questions and that she would contact his attorney regarding these issues.

In re: TRANSFER FUNDS - CORRECTION OF DEPOSIT

At the last meeting, the Commission requested a detailed letter from Sheriff Boober with an explanation of the error for review and consideration of approval of transfer of funds. At this time, no letter has been received from the Sheriff.

In re: LAW ENFORCEMENT COMMITTEE

The Commission took no action on this matter.

In re: CERTIFY ELECTION RESULTS FOR THE NOVEMBER 2, 2004 GENERAL ELECTION

The Commission took no action on this matter. The Board of Canvassers had not completed the Canvass.

In re: THANK YOU TO COUNTY CLERK - ELECTION DAY

Commissioner Corliss discussed the process of Election Day and the time and hard work that is done. Commissioner Corliss also stated that John Ott, County Clerk needed to be thanked for all of the hard work and dedication. Motion by Corliss, second by Tabb to have the County Administrator prepare a letter to John Ott, County Clerk thanking him for all he does and thank you letters to the poll workers and staff for being very professional and dedicated. Motion carried.

In re: GOVERNOR'S COMMUNITY PARTNERSHIP GRANT RESOLUTION - FRIENDSHIP FIRE COMPANY

Motion by Tabb, second by Knode to authorize the President Pro Tem to affix his signature to the required documents for the Governor's Community Partnership Grant for Friendship Fire Company. Motion carried.

RESOLUTION

WHEREAS, The Jefferson County Commission has agreed to assist in the purchase of LifePak 12 AED's for the Friendship Fire Company, with funds partially through and made available through the Governor's Community Partnership Grant Program and the West Virginia Development Office.

NOW, THEREFORE BE IT RESOLVED, that the Jefferson County Commission does hereby accept the conditions of the contract between the West Virginia Development Office and the Jefferson County Commission and does hereby authorize the signature of the President of the Commission.

Dated: 11/10/2004

/s/

A. M. S. MORGAN, III
PRESIDENT PRO TEM
JEFFERSON COUNTY COMMISSION

In re: GOVERNOR'S COMMUNITY PARTNERSHIP GRANT RESOLUTION - JEFFERSON COUNTY AMBULANCE AUTHORITY

Motion by Tabb, second by Knode to authorize the President Pro Tem to affix his signature to following Resolution: Motion carried.

RESOLUTION

The Jefferson County Commission met on the 10th day of November, 2004 with a quorum present and passed the following Resolution:

Be It Resolved that the County Commission of Jefferson County, West Virginia, hereby authorizes A. G. Hoper, Jr., President of the Jefferson County Commission, to act on its behalf to enter into a contractual agreement with the West Virginia Development Office to receive and administer grant funds pursuant to provision of the Local Economic Development Assistance grant award. This project is to assist the purchase of an Advanced Life Support Vehicle for the Jefferson County Ambulance Authority.

Dated: 11/10/2004

/s/

A. M. S. MORGAN, III
PRESIDENT PRO TEM
JEFFERSON COUNTY COMMISSION

In re: APPOINTMENTS - JEFFERSON COUNTY AMBULANCE AUTHORITY

Motion by Tabb, second by Knode to reappoint Michael Alvarez and Paul Rosa to the Jefferson County Ambulance Authority for 3 year terms ending November 2, 2007. Motion carried.

In re: SUBDIVISION RFP QUESTIONS

Paul Raco, Executive Director of Planning, Zoning and Engineering appeared before the Commission to discuss the Subdivision RFP questions received. The Commission discussed the Subdivision RFP questions and reported that all answers would go out on November 17th, 2004.

Commissioner Corliss discussed the 200th Birthday of the Marine Corps today November 10, 2004.

Commissioner Tabb reported on the Farmland Protection Board meeting.

The Commission received the following information:

Reminder - Courthouse is closed Thursday, November 11, 2004 - Veterans Day.

Reminder - Commission Meeting next week is Wednesday, November 17, 2004 and the agenda closes at noon Monday, November 15, 2004.

Reminder - Notice of Public Meeting on Monday, November 15, 2004 at 7:00 p.m. in the County Meeting Room located in the Old Charles Town Library.

Correspondence received from Brandon C. H. Sims, Assistant Prosecuting Attorney regarding Definition of Contiguous in regard to Annexation.

October 2004 Permit Activity Report received from the Department of Planning, Zoning and Engineering.

“Unofficial” 2004 General Election Results for the County Commission races in West Virginia received from the County Commissioners’ Association of West Virginia.

Disbursement check in the amount of \$69,226.19 received from Adelphia for franchise fees for the period of July 2440 to September 2004.

Invitation to attend the Second Annual West Virginia Policy Forum on November 14-15, 2004 at Stonewall Resort in Roanoke, West Virginia.

Correspondence received from the Jefferson County Farmland Protection Board regarding election of officers at the October 25, 2004 meeting.

Correspondence received from the West Virginia Development Office regarding FY2005 Land and Water Conservation Fund Notice; Invitation to Submit Applications.

West Virginia Ethics Reporter received for October, 2004.

Invitation to attend the West Virginia GIS Day at the Marriot Hotel in Charleston, WV on November 17 and at the Hotel Morgan in Morgantown, WV on November 18th.

Impact Fee Status Report for October 2004.

Upon rising, the Commission recessed until Thursday morning next beginning at 10:00 o'clock a.m.

PRESIDENT