

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Jefferson County Courthouse thereof on Thursday, February 22, 2007 beginning at 9:30 o'clock a.m.

PRESENT: Frances B. Morgan, President
James Surkamp; A.M.S. (Rusty) Morgan, III;
Gregory A. Corliss, Dale Manuel; Commissioners

IN RE: PLEDGE OF ALLEGIANCE
Commissioner Manuel conducted the Pledge of Allegiance

IN RE: MOMENT OF SILENCE – CPL. RONALD FLETCHER
Frances B. Morgan, Commission President called for a moment of silence in honor of Cpl. Ronald Fletcher from the Jefferson County Sheriff’s Department with respect to his being shot in the line of duty on Monday, February 19, 2007.
The Commission agreed by consensus to do a letter of commendation to Cpl. Fletcher and his family recognizing his dedication and service to Jefferson County.

IN RE: APPROVAL OF MINUTES
Motion by Manuel, second by R. Morgan to dispense with the reading of the minutes for the regular meeting held on Thursday, February 15, 2007 and to approve the minutes as amended. Motion carried.

IN RE: APPROVAL OF PURCHASE ORDERS
Motion by Manuel, second by Corliss to approve the following Purchase Orders for the week of February 20, 2007 totaling \$2,860.15; 43345, 43497, 43185, 40895, 43714 and 43715 Motion carried.

IN RE: APPROVAL OF ACCOUNTS PAYABLE
Steven Gibson, Chief Deputy Finance Clerk appeared before the Commission to report on the Accounts Payable for the week of February 22, 2007.
Motion by Surkamp, second by Manuel to approve the list of the Accounts Payable dated February 22, 2007 as presented by the County Clerk and reviewed by the County Commission. Motion carried.

Check #	Dept	Vendor Name	PO #	AMT W/ PO	AMT W/O PO	Amount
51648	424	ALLEGHENY POWER			\$832.85	\$832.85
51648	425	ALLEGHENY POWER			\$5,328.45	\$5,328.45
51649	425	ALL-WAYS COMMUNICATIONS	43505	\$282.99		\$282.99
51650	405	ACCURATE SYSTEMS	43528	\$529.98		\$529.98
51651	430	AMERICAN VET MED ASSOC	43692	\$135.00		\$135.00
51652	PAYROLL	BUREAU FOR CHILD SUPPORT			\$72.00	\$72.00
51653	712	B-K OFFICE SUPPLY	43348	\$90.54		\$90.54
51654	PAYROLL	BUREAU/CHILD SUPPORT			\$62.31	\$62.31
51655	701	CHIEF	43562	\$370.94		\$370.94
51656	PAYROLL	CHILD SUPPORT ENFORCE			\$23.07	\$23.07
51657	406	DECISIONONE	42880	\$119.04		\$119.04
51658	986	DELL	42508	\$1,207.00		\$1,207.00
51659	700	DAVIS & STANTON	43558	\$53.00		\$53.00

51660	412	SHANNA NICODEMUS			\$106.23	\$106.23
51661	801	EASTRIDGE HEALTH SYSTEM	43503	\$1,800.00		\$1,800.00
51662	439	ENGINEERING CONT. ED	43222	\$404.00		\$404.00
51663	GRANT	FOCUS			\$715.33	\$715.33
51664	430	FIRE SAFETY EQUIP SUPPLY	43691	\$304.00		\$304.00
51665	716	FARM PLAN	43184	\$12.98		\$12.98
51665	425	FARM PLAN	43184	\$469.42		\$469.42
51666	700	FAST LANE EMERGENCY	43564	\$321.00		\$321.00
51667	700	GALLS	43566	\$728.42		\$728.42
51668	All Depts	GENERAL SCHOOL FEES			\$38,532.68	\$38,532.68
51669	424	HASLER	42642	\$90.00		\$90.00
51670	439	IKON	43642	\$573.93		\$573.93
51671	INVEST	ING			\$175.00	\$175.00
51672	425	JEFF CO PUBLIC SER DEPT			\$26.98	\$26.98
51673	700	JEFF CO HEALTH DEPT	43565	\$650.00		\$650.00
51674	401	JEFFERSON PUBLISH CO			\$285.74	\$285.74
51675	425	JEFF. UTILITIES			\$45.00	\$45.00
51676	712	DR. ROBERT JONES			\$1,000.00	\$1,000.00
51677	All Depts	JEFFERSON SECURITY BANK			\$4,729.00	\$4,729.00
51678	439	KERMIT SHIELDS			\$88.40	\$88.40
51679	712	LANGUAGE LINE SERVICE			\$310.77	\$310.77
51680	All Depts	COMPTROLLER MD			\$720.03	\$720.03
51681	425	HOME DEPOT			\$288.18	\$288.18
51682	PAYROLL	MARYLAND CHILD SUPPORT ACCT			\$140.00	\$140.00
51683	700	RONALD J. MOLTERE	43561	\$200.00		\$200.00
51684	403	PATRICIA NOLAND			\$324.12	\$324.12
51685	INVEST	NACO/NATIONWIDE RETIREMENT			\$788.21	\$788.21
51686	405	NATIONAL DIST. ATTORNEYS	43527	\$155.00		\$155.00
51687	430	NFPA	42489	\$150.00		\$150.00
51688	712	NORFOLK & SOUTHERN			\$12.00	\$12.00
51689	402	PIFER	43621	\$75.45		\$75.45
51690	700	PSYCHOLOGICAL HLTH ASSOV	43560	\$1,125.00		\$1,125.00
51691	700	EVELYN PARTLOW			\$83.25	\$83.25
51692	424	ROACH			\$1,191.77	\$1,191.77
51692	425	ROACH			\$1,464.90	\$1,464.90
51693	405	SPECIALTY BUS SUPPLIES	43529	\$603.55		\$603.55
51694	408	STATE TAX DEPT			\$10,167.79	\$10,167.79
51695	All Depts	WV STATE DEPT TAX&REVENUE			\$18,638.65	\$18,638.65
51696	704	WV REGIONAL JAIL/CORRECTIONS	43706	\$126,051.50		\$126,051.50
51697	All Depts	SHERIFF OF JEFFERSON CO/FICA			\$38,666.40	\$38,666.40
51698	All Depts	SHERIFF OF JEFFERSON CO/FED			\$29,045.14	\$29,045.14
51699	401	STAPLES			\$318.11	\$318.11
51699	402	STAPLES	43600		\$460.96	\$460.96
51699	405	STAPLES			\$389.42	\$389.42
51699	412	STAPLES			\$513.96	\$513.96
51699	424	STAPLES			\$55.32	\$55.32
51699	430	STAPLES	42500		\$258.57	\$258.57
51699	439	STAPLES			\$283.80	\$283.80
51699	700	STAPLES			\$1,587.24	\$1,587.24
51699	712	STAPLES			\$771.61	\$771.61
51699	716	STAPLES			\$114.96	\$114.96

51699	960	STAPLES			\$28.47	\$28.47
51700	700	WALTER F. STEPHENS JR	43568	\$55.95		\$55.95
51701	712	SPRINT			\$900.14	\$900.14
51702	PAYROLL	VA CHILD SUPPORT – TREASURER			\$576.83	\$576.83
51703	425	VALLEY HARDWARE	43182	\$38.43		\$38.43
51704	700	VALLEY 2-WAY	43559	\$300.00		\$300.00
51704	712	VALLEY 2-WAY	43347	\$485.83		\$485.83
51705	403	VITAL SIGNS	43029	\$400.00		\$400.00
51705	700	VITAL SIGNS	43567	\$37.00		\$37.00
51705	712	VITAL SIGNS	42432	\$50.00		\$50.00
51706	INVEST	VALIC			\$100.00	\$100.00
51707	All Depts	WV BD O/RISK-INS MGT 319			\$80,987.00	\$80,987.00
51708	712	WV ENHANCED 911 COUNCIL	43346	\$231.15		\$231.15
51709	All Depts	WVPEIA			\$13,232.00	\$13,232.00
51710	PAYROLL	WV CPRB/LOAN DIVISION			\$166.50	\$166.50
51710	PAYROLL	WV CPRB/LOAN DIVISION			\$168.02	\$168.02
51711	412	CRAIG YOHN			\$318.92	\$318.92
TOTALS				\$138,101.10	\$255,096.08	\$393,197.18

DEPT	NAME	DEPT AMTS
401/COM	CO. COMMISSION	\$603.85
402/CCLK	CO. CLERK	\$536.41
403/CIR CLK	CIRCUIT CLERK	\$724.12
404/TAX	TAX OFFICE	
405/PA	PROS ATTY	\$1,677.95
406/ASSR	ASSESSORS	\$119.04
408/GOV	ST.COMPNET CHG BO GOV UNIT	\$10,167.79
412/AG	AG AGT	\$939.11
413/ELE	ELECTION	
415/MAG CT	MAGISTRATE COURT	
415/	GENERAL SCHOOL/CO TRANSFER	
418/STK	STOCK ROOM	
424/CTHS	COURT HOUSE	\$2,169.94
425/OB	OTHER BUILDING	\$7,944.35
428/DATAP	DATA PROCESSING	
430/HLS	HOMELAND SEC	\$847.57
431/ECON DEV	ECON DEV	
439/PZ	PLANNING ZONING	\$1,350.13
700/SHRF	SHERIFF DEPT	\$5,140.86
701/SHRF	SHERIFF DEPT	\$370.94
704/WV JAIL	ST/WV REGIONAL JAIL	\$126,051.50
711/OES	EMERG SVC	
712/911	911 COMMUNICATION	\$3,852.04
716/A/C	ANIMAL CONTROL	\$127.94
801/MTL HLTH	MENTAL HEALTH TRANS TO ENTITIE	\$1,800.00
808GOV UNIT	SWA CONTRIB OTHER GOV UNIT	
900/PARK&REC	JEFFERSON CO. PARKS & REC	
916/LIBRARY	LIBRARY CAPITAL OUTLAY	
960/IMPACT	IMPACT FEES	\$28.47
966/CAP/AA	AMBULANCE AUTH CAP OUTLAY	

975/CAP OTL	CO. CLERK / CAPITAL OUTLAY	
976/CAP/CIR	CIRCUIT CLERK/CAPITAL OUTLAY	
978/CAP/PA	PROS ATTY/CAPITAL OUTLAY	
979/CAP/TAX	TAX OFFICE/CAPITAL OUTLAY	
980/CAP/SRF	SHERIFF DEPT/CAPITAL OUTLAY	
982/DATA	DATA PROCESSING - IMAGING	
986/CAP/COMM	CO. COMMISSION/CAPITAL OUTLAY	\$1,207.00
992/CAP/911	911 COMMUNICATION/CAP OUTLAY	
998/PRK/REC	PARKS & REC COMMUNITY CENTER	
ALLOC	ALLOCATIONS	
ALL DEPTS	ALL DEPTS	\$224,550.90
010/GRANT	GRANTS	\$715.33
INVEST	INVESTMENTS	\$1,063.21
PAYROLL	PAYROLL	\$1,208.73
TOTALS		\$393,197.18

IN RE: PUBLIC COMMENT

No public comment was provided for the week of February 22, 2007.

IN RE: PAUL RACO - BONDING AND ACTIVITY REPORT

Paul Raco, Planning, Zoning and Engineering Executive Director appeared before the Commission for the weekly bonding and activity report.

- Mr. Raco reported on the agenda items for the February 27, 2007 Planning Commission meeting.
- Mr. Raco reported on upcoming web conference training sessions and will provide additional information at a later time.

IN RE: APPOINTMENT OF ALTERNATE MEMBER TO THE BOARD OF ZONING APPEALS

No action was taken on this agenda item.

IN RE: APPOINTMENT TO THE JEFFERSON COUNTY BUILDING COMMISSION

No action was taken on this agenda item.

IN RE: APPOINTMENT TO THE PROPERTY SAFETY ENFORCEMENT AGENCY

No action was taken on this agenda item.

IN RE: APPOINTMENT TO THE WATER ADVISORY COMMITTEE

No action was taken on this agenda item.

IN RE: LEGISLATIVE ISSUES

Commissioner Manuel reported that the WV State Auditor's salary report is now available online. Commissioner Manuel reported on the status of the Community Partnership Program, formerly known as the budget digest.

Commissioner Manuel reported on the status of a house bill to provide for a \$20.00 transfer fee for all land transfers.

Commissioner Surkamp distributed copies of proposed House Joint Resolution #23 and expressed his opposition to uniformed changes outlined in the Resolution and requested the Commission consider sending a letter to Legislators in opposition to House Joint Resolution #23.

Motion by Surkamp to send a letter to Legislators opposing the uniformed changes to House Joint Resolution #23. Motion died due to the lack of a second.

Commissioner Manuel agreed he would consult with Legislators to inquire on the status of House Joint Resolution #23 prior to any action being taken by the Commission. The Commission agreed by consensus to discuss this matter further in today's agenda.

IN RE: CIRCUIT CLERK - REQUEST FOR RECONSIDERATION OF JAIL BUILDING OFFICE SPACE ALLOCATION

Patsy Noland, Circuit Clerk appeared before the Commission to request their reconsideration of Jail Building Office Space Allocation. Ms. Noland discussed space requirements and needs for Circuit Clerk personnel and storage.

The Commission agreed by consensus to conduct a workshop at 2:30 p.m. today with Patsy Noland, Circuit Clerk and Jennifer Maghan, County Clerk to discuss this matter further.

IN RE: DEB BARTHLOW/VICTORIA SLATER - SAFE HAVEN CHILD ADVOCACY CENTER BUDGET REQUEST

Deb Barthlow from the Safe Haven Child Advocacy Center appeared before the Commission for a budget request of \$5,000.00. Ms. Barthlow presented the Commission with a report detailing the mission and history of the Safe Haven Child Advocacy Center.

The Commission advised Ms. Barthlow that they would review and consider her budget request during budget deliberations.

IN RE: LYNN WALKER – PAN TRAN BUDGET REQUEST

Lynn Walker, PanTran Director and Fred Blackmer appeared before the Commission to request funding in the amount of \$22,000.00 for PanTran. Ms. Walker provided a presentation and report to the Commission detailing PanTran services.

After discussions the Commission agreed they would review and consider the budget request during budget deliberations.

IN RE: CURT MASON - FRIENDS OF HAPPY RETREAT FUNDING REQUEST

Curt Mason appeared before the Commission to request funding on behalf of Friends of Happy Retreat. Mr. Mason provided a detailed presentation and report to the Commission on the goals, objectives and accomplishments of Friends of Happy Retreat. Mr. Mason also reported on grant applications and other funding requests he has submitted to various agencies and organizations to acquire additional funding.

After discussions the Commission agreed they would review and consider the budget request during budget deliberations.

IN RE: D.C. MASTERS - DISCUSSION ON SECEDING JEFFERSON COUNTY FROM WEST VIRGINIA

Dr. D.C. Masters appeared before the Commission to request the Commission consider placing the seceding of Jefferson County on the next election ballot for consideration by Jefferson County residents. Dr. Masters reported on his discussions with Professor Robert Hardesty and presented the Commission with a report detailing West Virginia history.

The Commission took a 10-minute break at 10:50. The Commission reconvened at 11:00.

IN RE: JENNIFER S. MAGHAN - COUNTY CLERK'S REPORT

Jennifer S. Maghan, County Clerk appeared before the Commission for the County Clerk's report.

Ms. Maghan provided a report and presentation of the County Clerk's revenue and fees. Ms. Maghan provided a status report of all property transfers, voter registrations, marriage licenses and birth certificates.

IN RE: KENDIG KEAST UPDATE/ORDINANCE REWRITE DISCUSSION

The Commission discussed the proposed meeting schedule with Lane Kending on March 5th and 6th, 2007. The Commission agreed to authorize Leslie D. Smith, County Administrator to coordinate an appropriate meeting schedule to accommodate citizen requests, agency requests and the Commission.

IN RE: CITIZENS OF THE BLUE RIDGE ACT - REQUEST FOR MEETING WITH KENDIG KEAST

This matter was discussed under agenda item: "Kendig Keast update/ordinance rewrite discussion and approved by the Commission.

IN RE: RECEIPT OF 2006 MANAGEMENT STUDY AND LEGAL REVIEW

The Commission acknowledged the receipt of the 2006 Management Study as completed by Sheila Birnbach and the report received from legal counsel and agreed to discuss this matter in Executive Session and later in the agenda.

IN RE: REQUEST WRITTEN RECOMMENDATIONS TO COUNTY COMMISSION FROM DPZE PRIOR TO KENDIG KEAST VISIT THAT INCLUDE STORM WATER MANAGEMENT RECOMMENDATIONS IN DRAFT OF SUBDIVISION ORDINANCES

Commissioner Surkamp reported on the proposal received from Roger Goodwin and agreed to review and discuss this matter further with Lane Kendig.

IN RE: DISCUSS/TAKE ACTION ON SUGGESTED DPZE REORGANIZATION

The Commission agreed to defer this matter until March 1, 2007.

IN RE: JEFFERSON COUNTY PUBLIC LIBRARIES - BUDGET REQUEST

Hali Taylor appeared before the Commission to request funding in support of Bolivar/Harpers Ferry Library, South Jefferson Library, Shepherdstown Library and the Old Charles Town Library.

Ms. Taylor reported on the libraries operating costs and capital expenditures. Toni Milbourne was present for comments.

The Commission agreed to review and consider Ms. Taylor's budget request further during budget deliberations.

IN RE: JEFFERSON COUNTY LIBRARY TASK FORCE - BUDGET REQUEST

Hali Taylor appeared before the Commission to request funding for the Jefferson County Library Task Force. Ms. Taylor reported on the objectives and goals of the Jefferson County Library Task Force and requested funding for a Community Library needs assessment survey.

The Commission agreed to review and consider Ms. Taylor's budget request further during budget deliberations.

The Commission took a 10-minute break at 11:40. The Commission reconvened at 11:50.

IN RE: BRANDON SIMS - LEGAL UPDATE AND REPORT

Michael Thompson, Prosecuting Attorney and Debbie Young, Victims Advocate appeared before the Commission to request approval of the 2007 WV Victims of Crime Act Assistant Program grant application. The Commission agreed to place this matter on the agenda for March 1, 2007 for further review and consideration.

Brandon Sims, Assistant Prosecuting Attorney appeared before the Commission for the legal update and report. To further discuss the Management Study and other contractual matters, Ms. Sims requested the Commission enter into Executive Session.

IN RE: EXECUTIVE SESSION TO DISCUSS THE POSSIBLE PURCHASE OF PROPERTY AND ASSOCIATED LEGAL AND CONTRACTUAL MATTERS

Motion by R. Morgan, second by Manuel to enter into Executive Session to discuss the results of the management study and contractual matters. Motion carried.

Motion by R. Morgan, second by Manuel to return to Regular Session. Motion carried.

The Commission recessed for lunch at 12:00. The Commission reconvened at 1:00.

IN RE: RECEIPT OF 2006 MANAGEMENT STUDY AND LEGAL REVIEW – CONTINUED

Upon discussions in Executive Session the Commission agreed by consensus to receive the Management Study as amended by legal counsel and approved a cover letter to be distributed with the study.

IN RE: LEGISLATIVE ISSUES

Commissioner Manuel reported on his discussions with Legislators in regard to the status of House Joint Resolution #23.

Commissioner Surkamp read aloud a letter he requested be sent to Delegates in opposition of House Joint Resolution #23. The Commission discussed amendments to the letter before sending it to Delegates.

Motion by Surkamp, second by R. Morgan to send his letter in opposition for House Joint Resolution #23 as amended.

Upon further discussion of amendments, Commission Surkamp withdrew his motion and the Commission agreed by consensus to authorize Leslie D. Smith to draft a letter of opposition to delegates with regard to House Joint Resolution #23.

IN RE: QUESTION LEGALITY OF PSD SEWER USE ORDINANCE'S REQUIRING OWNERS OF SEPTIC SYSTEMS TO GET A PERMIT FROM THE PSD. THIS IS JURISDICTION OF THE ENVIRONMENTAL HEALTH DEPARTMENT UNDER STATE LAW.

Commissioner Surkamp reported on Jefferson County Health Department's septic system permit requirements and expressed concerns with the permit requirements and procedures of the Public Service District.

The Commission agreed to place this matter on the March 1, 2007 agenda for further discussion.

IN RE: REQUEST BY MARCH 10 DPZE WRITTEN RECOMMENDATIONS FOR BETTER APPROVAL PROCESS FOR NON-AG BUSINESS PROPOSALS

The Commission agreed to discuss this matter further with Lane Kendig.

IN RE: REQUEST TO ASSESSOR'S OFFICE FOR CONTRACTED SERVICE FOR DIGITAL TAX MAPS (W/O OWNER IDENTITY) TO SUCCESSFULLY PROCEED AND COMPLETE ZONING/SUBDIVISION ORDINANCE RE-WRITE

The Commission agreed to coordinate a meeting with Ginger Bordier, Assessor and Lane Kendig to discuss this matter further.

IN RE: BONDING RELEASE APPROVED FIRST BY PLANNING COMMISSION PRIOR TO SUBMISSION TO COUNTY COMMISSION BECAUSE OF THEIR KNOWLEDGE OF THE PROJECTS AND IN ACCORDANCE WITH CHAPTER 8A.

Commissioner Surkamp suggested Paul Raco, Executive Director of Planning, Zoning and Engineering present all bonding releases to the Planning Commission for review and consideration prior to the County Commissions approval.

No action was taken on this agenda item.

IN RE: PUBLIC HEARING - IMPACT FEE PROCEDURE ORDINANCE - HARDSHIP EXEMPTION/EXEMPTION PERIOD FOR HABITABLE DWELLINGS

Mark Schiavone, Impact Fee Coordinator reported on the proposed changes to the Impact Fee Procedure Ordinance to include a hardship exemption/exemption period for Habitable Dwellings. Dr. Schiavone reported on the current exemption process with regard to the proposed amendments.

Brandon Sims, Assistant Prosecuting Attorney was present for comments. Public comments were received from Don Orser, Robin Keyes and Drinda S. Franzen.

Motion by Manuel, second by R. Morgan to adopt the proposed amendments to the Hardship Exemption/Exemption period for Habitable Dwelling Impact Fee Procedure Ordinance effective February 23, 2007 as presented. Motion carried.

IN RE: PUBLIC HEARING - IMPACT FEE INFLATION ADJUSTMENTS TO SCHOOL, LAW ENFORCEMENT, PARKS & RECREATION, & EMS IMPACT FEES

Mark Schiavone, Impact Fee Coordinator appeared before the Commission to report on the current fee schedule with respect to the automatic Impact Fee Inflation adjustments.

The Commission agreed by consensus to adopt a resolution reiterating the automatic adjustments to School, Law Enforcement, Parks and Recreation and EMS Impact Fees.

The Commission took a 10-minute break at 2:20. The Commission reconvened at 2:30.

IN RE: COUNTY COMMISSION WORKSHOP – COUNTY BUILDING PROGRAM

Kirk Davis, Land Development Manager appeared before the Commission to discuss the County Building Program. Mr. Davis reported on the status of the Judicial Annex, the Sheriff/Maintenance Building, the E-9-1-1 Communications Center, the Community Center Swimming Pool and the Mountain Water System.

Mr. Davis discussed the legalities of issuing RFQ's to acquire architectural services for completion of the Sheriff/Maintenance Building. The Commission authorized Mr. Davis to meet with Brandon Sims, Assistant Prosecuting Attorney to discuss the legalities of RFQ's further.

IN RE: COUNTY COMMISSION WORKSHOP – JAIL CONTRACT SPECIFICATIONS

Kirk Davis, Land Development Manager appeared before the Commission to discuss the status of negotiations with the bidders for the jail contract. Mr. Davis reported on the cost savings analysis report and his discussions with Matthew Grove.

Motion by Surkamp, second by Manuel to enter into negotiations with Rockwell Construction for jail contract specifications. Motion carried.

IN RE: CIRCUIT CLERK - REQUEST FOR RECONSIDERATION OF JAIL BUILDING OFFICE SPACE ALLOCATION – CONTINUED

Patsy Noland, Circuit Clerk appeared before the Commission to request reconsideration of Jail Building Office space allocation.

Jennifer S. Maghan, County Clerk appeared before the Commission to discuss Jail Building Office space allocation for County Clerk departments and employees.

Ms. Noland and Ms. Maghan both reported on the number of employees and personnel needs, storage needs for files, archives and office equipment, growth statistics and square footage occupancy. Kirk Davis, Land Development Manager was present for comments.

The Commission requested that Kirk Davis, Land Development Manager acquire additional information regarding vault requirements and establish square footage data for the County Clerk and Circuit Clerk's office for Commission review and consideration.

Motion by Manuel, second by Surkamp to postpone this agenda item until March 1, 2007 to permit Mr. Davis adequate time to acquire information requested by the Commission. Motion carried.

IN RE: LETTER TO COUNSEL TO REVIEW POSSIBILITY OF CONDEMNATION FOR HEALTH AND SAFETY REASONS CHRONICALLY NEGLECTED STRUCTURE IN WALNUT GROVE.

Fred Blackmer appeared before the Commission to discuss standards and requirements of the Property Safety Enforcement Agency. Mr. Blackmer reported on the history of the property and safety complaints received on the neglected property on Daisy Lane in Walnut Grove.

The Commission authorized Mr. Blackmer to coordinate a meeting with legal counsel to discuss and ascertain a possible resolution of enforcement for the health and safety standards for the property in Walnut Grove.

IN RE: ACQUIRING HISTORIC STRUCTURE THAT IS INITIALLY A MULTI-TENANT "BUSINESS INCUBATOR" IN WHICH TENANTS RENOVATE ROOMS FOR OFFICE SPACE IN EXCHANGE FOR 3 YEAR LEASES, THEN BUILDING REVERTS TO COUNTY USES

No action was taken on this agenda item.

IN RE: LETTER TO GOVERNOR EXPRESSING DISSATISFACTION WITH FORM FOR APPLICATION FOR REVIEW OF PROPERTY ASSESSMENT

The Commission agreed to defer this matter pending the completion of the Board of Equalization and Review.

IN RE: BOTTLE BILL LEGISLATION

Commissioner R. Morgan reported on the Bottle bill and requested the Commission send a letter of support to Legislative Delegates.

The Commission authorized Leslie D. Smith, County Administrator to draft a letter expressing Commission support of the Bottle Bill to Legislators.

IN RE: FOCUS - REQUEST FOR FUNDING - PRIDE CONFERENCE

Leslie D. Smith, County Administrator reported on the funding request received from FOCUS.

Motion by Manuel, second by Corliss to allocate \$500.00 from the County's General Fund for FOCUS' funding request in support of participation in the PRIDE Conference. Motion carried.

IN RE: JEFFERSON COUNTY PARKS AND RECREATION COMMISSION - REQUEST FOR PAYMENT OF INVOICE - SANDY RIDGE ORCHARD SITE ASSESSMENT

Motion by Manuel, Second by Surkamp to authorize payment of \$3,600.00 from the Parks and Recreation Land Acquisition fund to SCS Engineering for the Sandy Ridge Orchard Site Assessment. Motion carried.

IN RE: COUNTY COMMISSION REPORTS

No County Commission reports were given for the week of February 22, 2007.

IN RE: COUNTY ADMINISTRATOR REPORTS

Leslie D. Smith, County Administrator reported on the correspondence received from Ranson Mayor Dave Hammill regarding the proposed relocation of the Ambulance Authority.

The Commission received the following information:

Notice of County Commission Work Session on Friday, March 2nd, 2007, at 9:00 a.m. - Review of Kendig Keast Draft Subdivision Ordinance

Appointments to be made to the Historic Landmarks Commission on March 15, 2007.

Appointments to be made to the Planning Commission on April 5, 2007.

Correspondence received from the County Clerk's office concerning West Virginia State Tax withholdings.

Schedule received from Kirk Davis for the Architect Interviews for the Community Pool and for the meeting with HSMM Architects for the 911 Building.

Correspondence received from the City of Ranson concerning the Jefferson County Ambulance Authority.

Notice received from Kohl's Department Stores of its grand opening ceremony on March 8, 2007, at 7:00 a.m.

Regional Jail Resolutions received from the County Commissioners Association.

Notice of a special meeting of the board of directors of the County Commissioners' Association on February 24, 2007.

Legislative information received from the County Commissioners' Association.

Copy of a newspaper article received from the Association of Counties concerning hotel/motel tax.

Legislative information received from the Association of Counties.

Notice received from Loudoun County of a comprehensive plan amendment public hearing.

Miscellaneous

The Commission received the following correspondences

Correspondence received from Lee Snyder concerning the Engineering Feasibility Study to replace Mountain Water Systems.

Upon rising, the Commission recessed until Thursday morning next beginning at 9:30 o'clock a.m.

FRANCES B. MORGAN, COMMISSION PRESIDENT