

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Courthouse thereof on Thursday, September 20, 2007, beginning at 9:30 o'clock a.m.

PRESENT: Frances B. Morgan, President;
James Surkamp; A.M.S. (Rusty) Morgan, III;
Dale Manuel; Greg Corliss; Commissioners

In re: PLEDGE OF ALLEGIANCE
Commissioner Manuel conducted the Pledge of Allegiance.

In re: DISPENSE WITH READING OF MINUTES
Motion by Manuel, second by Corliss to dispense with the reading of the Minutes for the meeting held on Thursday, September 13, 2007. After discussion, the Commission agreed to delay approval of the Minutes for further review.

In re: APPROVAL OF PURCHASE ORDERS
Motion by Manuel, second by Corliss to approve the following Purchase Orders for the Week of September 17, 2007, totaling \$60,771.32: 44485, 44634, 44610, 44367, 44114, 44609, 44612, 44614, 44153, 44616, 44621, 44622, and 44619. Motion carried.

In re: APPROVAL OF ACCOUNTS PAYABLE
Motion by Corliss, second by R. Morgan to approve the list of Accounts Payable totaling \$404,424.39 dated September 20, 2007 as presented by the County Clerk and reviewed by the County Commission. Motion carried.

DEPT	NAME	DEPT AMTS
401/COM	CO. COMMISSION	\$41,083.63
402/CCLK	CO. CLERK	\$735.36
403/CIR CLK	CIRCUIT CLERK	\$34.25
404/TAX	TAX OFFICE	\$5,201.80
405/PA	PROS ATTY	
406/ASSR	ASSESSORS	
408/GOV	ST.COMPNET CHG BO GOV UNIT	
412/AG	AG AGT	\$361.68
413/ELE	ELECTION	
415/MAG CT	MAGISTRATE COURT	\$331.23
415/	GENERAL SCHOOL/CO TRANSFER	
422/IMPACT	IMPACT FEE OPERATIONAL DEPT	
424/CTHS	COURT HOUSE	\$16,669.23
425/OB	OTHER BUILDING	\$7,603.52
428/DATAP	DATA PROCESSING	\$131.12
430/HLS	HOMELAND SEC	
431/ECON DEV	ECON DEV	
433/GIS	GIS/ADDRESSING	\$1,066.67
439/PZ	PLANNING ZONING	\$128.00
440/ENG.	DEPT OF ENGINEERING	
451/ZONING	ZONING DEPT	\$273.96

700/SHRF	SHERIFF DEPT	\$2,663.76
701/SHRF	SHERIFF DEPT	\$163.00
704/WV JAIL	ST/WV REGIONAL JAIL	\$118,534.00
711/OES	EMERG SVC	
712/911	911 COMMUNICATION	\$3,918.01
716/A/C	ANIMAL CONTROL	\$137.59
801/MTL HLTH	MENTAL HEALTH TRANS TO ENTITIE	
808GOV UNIT	SWA CONTRIB OTHER GOV UNIT	
900/PARK&REC	JEFFERSON CO. PARKS& REX	
916/LIBRARY	LIBRARY CAPITAL OUTLAY	
979/CAP/TAX	TAX OFFICE/CAPITAL OUTLAY	
980/CAP/SRF	SHERIFF DEPT/CAPITAL OUTLAY	\$3,686.09
983/CLK ELEC	CO CLERK ELECTION/CAP OUTLAY	
986/CAP/COMM	CO. COMMISSION/CAPITAL OUTLAY	
988/CAP/OB	OTHER BUILDING/CAPITAL OUTLAY	
989/CAP/AGT	AG AGT/CAPITAL OUTLAY	
992/CAP/911	911 COMMUNICATION/CAP OUTLAY	
998/PRK/REC	PARKS & REC COMMUNITY CENTER	
ALL DEPTS	ALL DEPTS	
ALLOC	ALLOCATIONS	
GRANTS	GRANTS	\$2,053.91
INVEST	INVESTMENTS	
PAYROLL	PAYROLL	\$199,647.58
TOTALS		\$404,424.39

CHCKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
053638	700	ALGERS AUTO RECYCLING	44601	\$135.00	\$	\$ 135.00
053639	425	ALLEGHENY POWER			\$413.91	\$ 413.91
053640	716	APPLE TREE ANIMAL CLINIC	44603	\$113.00	\$	\$ 113.00
053641	425	A-1 COMPUTERS, INC	44600	\$214.00	\$	\$ 214.00
053642	425	COMCAST		\$ -	\$55.94	\$ 55.94
053643	700	BANK OF CHARLES TOWN	44202	\$25.44	\$	\$ 25.44
053644	PAYROLL	BUREAU FOR CHILD SUPPORT		\$ -	\$72.00	\$ 72.00
053645	425	B-K OFFICE SUPPLY INC	44599	\$653.00	\$	\$ 653.00
053646	PAYROLL	BUREAU F/CHILD SUPPORT		\$ -	\$62.31	\$ 62.31
053647	PAYROLL	BUREAU FOR CHILD SUPPORT		\$ -	\$90.89	\$ 90.89
053648	PAYROLL	BUREAU FOR CHILD SUPPORT		\$ -	\$70.68	\$ 70.68
053649	PAYROLL	BUREAU F/CHILD SUPPORT		\$ -	\$302.31	\$ 302.31
053650	PAYROLL	VA DEPT OF TAXATION		\$ -	\$313.66	\$ 313.66
053651	700	*CREAMERS AUTO SERVICE	44605	\$71.48	\$	\$ 71.48
053652	424	JANET COLLIER		\$ -	\$60.44	\$ 60.44
053653	PAYROLL	CHILD SUPPORT ENFORCE		\$ -	\$23.07	\$ 23.07
053654	425	CATROW CONSTRUCTION CO	44302	\$3,929.00	\$	\$ 3,929.00
053655	425	DEHAVEN SEVEN-UP CORP		\$ -	\$31.00	\$ 31.00
053656	700	EASTERN PANHANDLE PRINT	44203	\$135.15	\$	\$ 135.15
053657	PAYROLL	EQUITABLE THE EQUIVEST		\$ -	\$15.00	\$ 15.00
053658	424	FEDEX		\$ -	\$72.78	\$ 72.78
053659	439	FRED PRYOR SEMINARS	44155	\$128.00	\$	\$ 128.00
053660	716	FARM PLAN/SOUTHERN	44336	\$24.59	\$	\$ 24.59
053661	412	FRONTIER		\$ -	\$361.68	\$ 361.68
053661	415	FRONTIER		\$ -	\$331.23	\$ 331.23
053661	424	FRONTIER		\$ -	\$13,005.31	\$ 13,005.31
053661	712	FRONTIER		\$ -	\$3,834.01	\$ 3,834.01
053662	700	GALLS INCORPORATED	44205	\$1,337.59	\$	\$ 1,337.59
053663	428	J & S BUSINESS FORMS LLC	44471	\$131.12	\$	\$ 131.12

053664	425	GRAINGER, INC	44598	\$157.32	\$	\$ 157.32
053665	PAYROLL	ING		\$ -	\$260.00	\$ 260.00
053666	425	JEFF CO PUBLIC SER DEPT		\$ -	\$54.28	\$ 54.28
053667	402	JEFFERSON PUBLISH CO INC	44470	\$490.86	\$	\$ 490.86
053667	403	JEFFERSON PUBLISH CO INC	44484	\$34.25	\$	\$ 34.25
053667	451	JEFFERSON PUBLISH CO INC	44154	\$273.96	\$	\$ 273.96
053668	425	JEFFERSON RENTAL	44596	\$66.00	\$	\$ 66.00
053669	PAYROLL	JEFFERSON SECURITY BANK		\$ -	\$4,405.00	\$ 4,405.00
053670	433	MSAG DATA CONSULTANTS		\$ -	\$1,066.67	\$ 1,066.67
053671	PAYROLL	COMPTRROLLER OF		\$ -	\$984.49	\$ 984.49
053672	425	HOME DEPOT		\$ -	\$983.22	\$983.22
053673	700	McKINNEY'S AUTO REPAIR	44606	\$137.14	\$	\$137.14
053674	PAYROLL	MD Child Support Account		\$ -	\$140.00	\$140.00
053675	PAYROLL	NATIONWIDE RETIREMENT		\$ -	\$765.21	\$765.21
053676	402	PIFER OFFICE SUPPLY, INC	44455	\$28.50	\$	\$28.50
053677	425	RODGERS CLOCK SERVICE	44608	\$900.00	\$	\$900.00
053678	402	RECORD MANAGEMENT	44469	\$30.00	\$	\$30.00
053679	700	SHENANDOAH SALES & SERV	44597	\$123.86	\$	\$123.86
053680	404	SOFTWARE SYSTEMS, INC	44504	\$4,613.80	\$	\$4,613.80
053681	980	SOUTHWEST PUBLIC SAFETY	44204	\$3,686.09	\$	\$3,686.09
053682	PAYROLL	STATE DPT O/TAX & REVENU		\$ -	\$21,225.30	\$21,225.30
053682	PAYROLL	STATE DPT O/TAX & REVENU		\$ -	\$14.29	\$14.29
053683	704	ST/WV REGIONAL JAIL &	44632	\$118,534.00	\$	\$118,534.00
053684	700	SUPERIOR AUTO BODY	44604	\$562.10	\$	\$562.10
053685	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$35,156.90	\$35,156.90
053685	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$8,222.26	\$8,222.26
053685	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$7.28	\$7.28
053685	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$31.16	\$31.16
053686	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$31,774.77	\$31,774.77
053686	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$14.93	\$14.93
053687	425	SHERWIN-WILLIAMS	44334	\$14.25	\$	\$14.25
053688	PAYROLL	WV DEPUTY SHRF		\$ -	\$8,133.25	\$8,133.25
053689	PAYROLL	WV DEPUTY SHRF		\$ -	\$10,046.93	\$10,046.93
053690	701	STEWARTS MEN'S WEAR	44200	\$163.00	\$	\$163.00
053691	401	HAMMER,FERRETTI,SCHIAVO		\$ -	\$41,083.63	\$41,083.63
053692	425	SOUTHERN REFRIGERATION	44607	\$131.60	\$	\$131.60
053693	PAYROLL	TREASURER OF VIRGINIA		\$ -	\$161.51	\$161.51
053694	402	TROPHIES "R" US, INC	43374	\$186.00	\$	\$186.00
053695	700	SHANNON R. TRAVIS	44201	\$136.00	\$	\$136.00
053696	424	UPS		\$ -	\$28.70	\$28.70
053697	712	VALLEY TWO-WAY, INC	44365	\$84.00	\$	\$84.00
053698	PAYROLL	CHASE BANK TEXAS		\$ -	\$100.00	\$100.00
053699	404	WAHL BUSINESS SOLUTIONS	44505	\$588.00	\$	\$588.00
053700	424	WV BD O/RISK-INS MGT-#31		\$ -	\$3,502.00	\$3,502.00
053701	PAYROLL	WVPEIA 896046625		\$ -	\$8,057.00	\$8,057.00
053702	PAYROLL	WV PUB EMP RETIRE SYS		\$ -	\$20,709.29	\$20,709.29
053703	PAYROLL	WV PUB EMP RETIRE SYS		\$ -	\$48,321.59	\$48,321.59
053704	PAYROLL	WV CPRB/LOAN DIVISION		\$ -	\$166.50	\$166.50
053705	GRANT	PAMELA HOLSTEIN-WALLACE		\$ -	\$2,053.91	\$2,053.91
TOTAL						\$404,424.39

**In re: BONDING AND ACTIVITY REPORT
- SPRUCE HILL BONDING**

Roger Goodwin, Chief County Engineer appeared before the Commission to give a status report and current updates on Spruce Hill Subdivision bonding. For the record, Mike Cassell, Counsel for Spruce Hill Subdivision, Lou Athey, Developer for Spruce Hill Subdivision, Stephanie Grove, Assistant Prosecuting Attorney and James Casimiro, Assistant Prosecuting Attorney were present and made comments.

After discussion, motion by F. Morgan, second by Manuel to delay action for a 3 week period to give opportunity for the engineering staff, legal counsel, Spruce Hill Subdivision Home Owner's Association and counsel, and the developers and counsel to get together one more time to come to a global resolution of these issues and in the mean time invite the Home Owner's Association send an official position if they have one during this 3 week period. Motion carried.

In re: KENDIG KEAST/ORDINANCE REWRITE DISCUSSION

Tony Redman, Director of Planning and Zoning appeared before the Commission and commented on the Spruce Hill Subdivision bonding.

Mr. Redman discussed the Kendig Keast/Ordinance rewrites. He informed the Commission that the draft should be available on November 1, 2007 and that the Planning Commission will have a work session on November 14, 2007 to review the process.

In re: PUBLIC COMMENT

Paul Rosa appeared before the Commission and commented on hiker and biker trails.

Daniel Lutz appeared before the Commission and distributed an article from the Washington Post regarding economic development in West Virginia.

In re: BRIAN PARRISH - COUNTY POLICIES

Brian Parrish appeared before the Commission to discuss County polices with the court system and the Sheriff's Department. For the record, Sheriff Boober was present and made comments.

In re: KELLIE BOLES - AGRICULTURAL DEVELOPMENT OFFICER - WALTER WASHINGTON EASEMENT

Kellie Boles appeared before the Commission to request the approval of a conservation easement for the Walter Washington Property - Harewood. Motion by R. Morgan, second by Manuel to approve the conservation easement for the Walter Washington Property - Harewood and to authorize the President of the Commission to affix her signature on the documents pending legal review and review by the Planning Department. Motion carried.

In re: MARK SCHIAVONE - IT SUPPORT SPECIALIST REPORT

Mark Schiavone, Director and Impact Fee Coordinator appeared before the Commission to discuss a report detailing cost savings realized by the implementation of the IT Support Specialist. The Commission directed that a policy be drafted that all Commission departments and agencies requests computer support are to be channeled through a help desk and that calls for vendor support are to be mediated through a help desk.

In re: JENNIFER S. MAGHAN - COUNTY CLERK'S REPORT

- **PROBATE - ADMINISTRATIVE MATTERS - SIGNATURE OF MADAME PRESIDENT REQUIRED FOR ORDERS AND TRIPLE SEAL**
- **PROCEDURAL AUDIT OF THE 2006 GENERAL ELECTION - BRIEF DISCUSSION**
- **2008 ELECTIONS UPDATE**

Jennifer S. Maghan appeared before the Commission regarding Probate matters.

Motion by Manuel, second by R. Morgan to authorize the President of the Commission to affix her signature to the Transfer Certificate moving responsibilities of Fiduciary Commissioner from Ralph Lorenzetti to Carmela Cesar. Motion carried.

Motion by R. Morgan, second by Manuel to authorize the President of the Commission to affix her signature to a Triple Seal Will. Motion carried.

Ms. Maghan briefly discussed the Procedural Audit of the 2006 General Election. Ms. Maghan informed the Commission that she will be sending a letter to all municipalities regarding accurate maps for the County Clerk's office.

In re: EXECUTIVE SESSION

Upon request from the County Clerk, motion by R. Morgan, second by Manuel to enter into Executive Session to discuss Personnel Issues. Motion carried.

Motion by R. Morgan, second by Manuel to return to Regular Session. Motion carried.

In re: BRANDON SIMS - LEGAL UPDATE AND REPORT

Brandon Sims, Assistant Prosecuting Attorney appeared before the Commission for the legal update and report. Ms. Sims reported on the following:

- Attorney privileged letter to President Morgan - Baldau
- Letter from Mike Thompson to the County Commission - legal representation
- Annexation - Letter to Senator Oliverio
- Harpers Ferry Park Expansion Resolution
- Bakerton Fire Department Public Hearing
- Insurance Premiums overage
- Computer confidentiality non-disclosure agreements

Ms. Sims discussed the Mutual Aid/Assistance Agreement with the Sheriff's Department and Washington County, Maryland. After discussion, motion by R. Morgan, second by Corliss to authorize the President of the Commission to affix her signature to the Mutual Aid/Assistance Agreement with the Jefferson County Sheriff's Department and Washington County, Maryland. Motion carried.

Ms. Sims discussed the EMS Board draft letter regarding the Local Flexibility Act to be sent to the Secretary of the Department of Commerce. Motion by Manuel, second by R. Morgan to approve the letter and send to the Secretary of the Department of Commerce including the final revisions. Motion carried.

In re: *SURKAMP* - INCLUDING CONFIDENTIALITY NON-DISCLOSURE AGREEMENTS IN SSI MAINTENANCE CONTRACTS

This agenda item was discussed under Legal Update and Report.

In re: PATRICK KIRBY - BROWNFIELDS ASSESSMENT GRANT APPLICATION

Patrick Kirby, Northern West Virginia Brownfields Assistance Center appeared before the Commission regarding a Brownfields Assessment Grant Application for the Region and requested a letter of support for the grant application. After discussion, motion by Manuel, second by R. Morgan to endorse the application for the Brownfields Assessment Grant and to authorize the President of the Commission to affix her signature to the document. Motion carried. For the record, Carol A. Crabtree, Executive Director of Region 9 was present.

In re: EXECUTIVE SESSION

Motion by Manuel, second by R. Morgan to enter into Executive Session to discuss Pending Litigation. Motion carried.

Motion by R. Morgan, second by Manuel to return to Regular Session. Motion carried.

In re: APPOINTMENT OF ALTERNATE MEMBER TO THE BOARD OF ZONING APPEALS
No action was taken on this agenda item.

In re: APPOINTMENT TO THE JEFFERSON COUNTY BOARD OF HEALTH
No action was taken on this agenda item.

In re: LEGISLATIVE ISSUES
Commissioner F. Morgan discussed the correspondence received from Berkeley County Commission regarding legislative items.

In re: MANUEL - SCHEDULE A PUBLIC HEARING ON THE RESOLUTION FOR POSSIBLE HARPERS FERRY PARK EXPANSION
The Commission discussed the Resolution for possible Harpers Ferry Park expansion and possible public hearing. After discussion, motion by R. Morgan, second by Manuel to table this agenda item indefinitely. Motion carried.

In re: SURKAMP - REQUEST FOR LEGAL REVIEW: SOFTWARE SYSTEMS, ON SEVERAL OCCASIONS IN 2006, MADE SERVICE VISITS ON THE SAME DATE TO BOTH BERKELEY COUNTY AND JEFFERSON COUNTY TO SERVICE COMPUTERS. A REVIEW OF INVOICES FOR JEFFERSON COUNTY SHOWS FULL BILLING TO US, AT LEAST, FOR THE MILEAGE FOR A ROUND TRIP TO AND FROM MORGANTOWN WHERE SSI IS BASED
Commissioner Surkamp withdrew this item from the agenda.

In re: SURKAMP - MEET WITH MR. RODECKER RE CABLE FRANCHISE NEGOTIATIONS
Commissioner Surkamp requested that Mr. Rodecker give an update on the cable franchise negotiations. By consensus, the Commission directed that the County Administrator send an email to Mr. Rodecker and request an update on the cable franchise negotiations.

In re: AGENDA FOR COUNCIL OF GOVERNMENTS MEETING ON WEDNESDAY, SEPTEMBER 26, 2007
The Commission agreed to place discussion of annexations on the agenda for the Council of Governments Meeting on Wednesday, September 26, 2007.

In re: OFFICE OF HOMELAND SECURITY & EMERGENCY MANAGEMENT - REQUEST TO INCREASE THE STEERING COMMITTEE MEMBERSHIP FROM 10 TO 14
Motion by Manuel, second by Surkamp to increase the Steering Committee membership from 10 to 14. After discussion, the Commission agreed to hold over any action on this agenda item until Barbara Miller, Director of Homeland Security and Emergency Management may be present to answer questions.

In re: OFFICE OF HOMELAND SECURITY & EMERGENCY MANAGEMENT - APPROVAL OF EMPLOYMENT - TERRI MEHLING - PROGRAM MANAGER/PLANNER & DEPUTY DIRECTOR
Motion by Corliss, second by Surkamp to approve the employment of Terri Mehling as Program Manager/Planner & Deputy Director for the Office of Homeland Security and Emergency Management. Motion carried.

In re: APPROVAL OF GRANT AGREEMENT FOR STATE-ISSUED GPS UNIT
Motion by Corliss, second by Manuel to approve the Grant Agreement for the State-issued GPS unit for one GPS device as part of the Statewide Addressing and Mapping project and free training. Motion carried.

In re: OFFICE OF HOMELAND SECURITY & EMERGENCY MANAGEMENT - REQUEST TO INCREASE THE STEERING COMMITTEE MEMBERSHIP FROM 10 TO 14

Barbara Miller, Director of Homeland Security and Emergency Management appeared before the Commission and discussed the reason for the increase of the membership to the Steering Committee which would include EMS Responders to the Committee. Original motion by Manuel, second by Surkamp to increase the Steering Committee membership from 10 to 14. Motion carried. By unanimous consent, the Commission directed that Ms. Miller look into the change of the name of the Steering Committee to Advisory Committee.

In re: MANUEL - BUDGET REVISION: CONSIDERATION OF A 1.5 PERCENT PAY INCREASE FOR ALL COUNTY EMPLOYEES WHO RECEIVED LESS THAN A 6 PERCENT PAY RAISE IN THIS YEAR'S BUDGET BASED ON THE BUDGET SESSION TRANSCRIPT

Motion by Manuel, second by F. Morgan to consider a 1.5 percent increase for all county employees who received less than a 6 percent pay raise in this year's budget based on the budget session transcript. Motion failed by a 1-4 vote. Commissioner's F. Morgan, R. Morgan, Surkamp and Corliss voted no. Commissioner Manuel voted in the affirmative.

The Commission discussed the wage study. Leslie Smith, County Administrator informed the Commission that she is writing the RFP for the Wage Study and that the Elected Officials have been contacted.

Patsy Noland, Circuit Clerk was present and commented on the webcast bandwidth.

In re: SURKAMP - WAGE STUDY TIME FRAME EXTENSION

This agenda item was discussed under New Business agenda item - Manuel - Budget Revision: Consideration of a 1.5 percent pay increase for all county employees who received less than 6 percent pay raise in this year's budget based on the budget session transcript.

In re: SURKAMP - WRITTEN REQUEST TO ASSESSOR FOR CURRENT AUTO-CAD POLYGONS OF TAX MAPS FOR PLANNING, 911 DISPATCH

Commissioner Surkamp requested that this agenda item be placed on next week's agenda.

In re: SURKAMP - REPORT ON FIRE-EMS FEE COLLECTIONS

Commissioner Surkamp requested that this agenda item be placed on next week's agenda.

In re: COUNTY ADMINISTRATOR REPORTS

Leslie Smith, County Administrator appeared before the Commission and reported on the transmission lines and that NCTC are monitoring this matter.

In re: COUNTY COMMISSION REPORTS

Commissioner Corliss reported on the meeting he attended in Berkeley County regarding the ozone rating.

Commissioner Corliss commented on road improvements.

Commissioner Manuel reported on the Parks and Recreation Commission meeting he attended.

Commissioner R. Morgan reported on the Keep Jefferson Beautiful meeting he attended.

Commissioner R. Morgan reported on the Jefferson County Ambulance Authority meeting he attended.

The Commission and Kirk Davis took a tour of the Jail.

The Commission received the following information:

Information received from Barbara Miller concerning the drought conditions.

Correspondence received from Brandon Sims, Assistant Prosecuting Attorney, concerning the legal bills submitted by David M. Hammer on behalf of Todd Baldau.

Copy of correspondence sent by the Circuit Clerk, Patsy Noland, concerning the building proposal draft.

Assessor's Certificate of Compliance received.

Invitation received to attend training regarding the Local Update of Census Addresses Program for the 2010 Decennial Census on Wednesday, October 17, 2007.

Information received from the Association of Counties concerning legislative issues and the Fall Board Meeting.

Thank you letter received from Citizens Fire Company concerning their budget allocation.

Thank you letter received from Charlotte Porter, President of First Books for Babies.

Copies of correspondence from Jefferson Utilities, Inc. received concerning the Mountain Water System.

Invitation received from the Eastern Panhandle Conservation District to attend the Annual Awards and Recognition Banquet on Wednesday, October 3, 2007, beginning at 6:30 p.m.

Notice received from the County Commissioners' Association of a Special Call Membership Meeting on Monday, September 24, 2007.

Report on Applying Agreed-Upon Procedures of the Jefferson County Magistrate Court received from the Office of the State Auditor.

Legislative information received from Berkeley County.

Information received from the Association of Counties concerning H.R. 811.

Information received from the Association of Counties concerning Special Session Legislation.

E-911 fees received from CTC of West Virginia.

Meeting minutes received from the Harpers Ferry/Bolivar PSD.

Meeting minutes received from the Jefferson County Public Service District.

Weekly settlement report received for the Charles Town Races & Slots from the West Virginia Lottery.

CORRESPONDENCE

Copies of correspondence received concerning the proposed expansion of the Scrabble Road bridge.

Upon rising, the Commission recessed until Thursday morning next beginning at 9:30 o'clock a.m.

FRANCES B. MORGAN, COMMISSION PRESIDENT