

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Courthouse thereof on Thursday, October 11, 2007, beginning at 9:30 o'clock a.m.

PRESENT: Frances B. Morgan, President;
James Surkamp; A.M.S. (Rusty) Morgan, III;
Dale Manuel; Gregory Corliss; Commissioners

In re: PLEDGE OF ALLEGIANCE

Commissioner Manuel conducted the Pledge of Allegiance.

In re: DISPENSE WITH READING OF MINUTES

Motion by R. Morgan, second by Manuel to dispense with the reading of the Minutes for the meeting held on Thursday, October 4, 2007, and to approve the Minutes as amended. Motion carried.

In re: APPROVAL OF PURCHASE ORDERS

Motion by Manuel, second by R. Morgan to approve the following Purchase Orders for the Week of October 11, 2007, totaling \$31,234.50: 44595, 44482, 44486, 44489, 44490, 44351, 44352, 44370, 44373, 44374, 44594, 44670, 44672, 44163, and 44673. Motion carried.

In re: APPOINTMENT OF ALTERNATE MEMBER TO THE BOARD OF ZONING APPEALS

No action was taken on this agenda item.

In re: APPOINTMENT TO THE JEFFERSON COUNTY BOARD OF HEALTH

The Commission received a letter of interest from Rosamond A. Rutledge-Burns to be appointed to the Board of Health. The Commission agreed to decide on the appointment after checking Ms. Burns' political affiliation due to the requirements of West Virginia Code concerning Board of Health appointments.

In re: LEGISLATIVE ISSUES

Commissioner Manuel discussed teacher shortages.

In re: KENDIG KEAST/ORDINANCE REWRITE DISCUSSION

Tony Redman informed the Commission that the next draft was expected around November 1, 2007.

In re: BONDING - SPRUCE HILL

Upon recommendation from Chief Engineer Roger Goodwin, motion by Surkamp, second by R. Morgan to approve a complete release of the bond for Spruce Hill Phase Two in the amount of \$235,071 and to also approve a reduction of the bond for Spruce Hill Phase One to \$75,000 until the developer processes a minor plat amendment removing the hiker/biker easement across lot 18 of Phase One and to extend the bond for Phase One until November 15, 2007 to allow the developer time to process the minor plat amendment. Motion carried. James Casimiro and Mike Cassell were present and commented on the matter.

In re: APPROVAL OF CONSTRUCTION CONTRACT WITH MINGHINI CONSTRUCTION - SHERIFF'S OFFICE

The Commission discussed the construction contract with Minghini Construction for the Sheriff's office. James Casimiro, Assistant Prosecuting Attorney, was present and informed the Commission that he had reviewed the contract and it was legally sufficient. The Commission agreed to defer this matter until later in the meeting in order to hear from Kirk Davis.

In re: PUBLIC COMMENT

Roger Forshee, from Breckenridge Subdivision, commented on the proposed rate increase for Jefferson Utilities.

Lee Snyder, President of Jefferson Utilities, commented on their proposed rate increase.

In re: UPDATE ON VIABILITY OF FUNDING CAPITAL IMPROVEMENT PROGRAM THROUGH USE OF BONDS (RM)

The Commission agreed to discuss this matter during the work session in the afternoon.

In re: UPDATE ON BUDGET PLANS (RM)

The Commission agreed to leave this matter on the agenda and to discuss the matter further during the work session scheduled for Tuesday, October 16, 2007.

In re: TRANSPORTATION IMPACT FEE DISCUSSION/UPDATE

The Commission agreed to defer this matter in order to hear from Mark Schiavone.

In re: APPROVAL OF EMPLOYMENT - JENNIFER SNYDER - DEPARTMENT OF PLANNING

Tony Redman, Director of Planning and Zoning, appeared before the Commission to request approval of employment for Jennifer Snyder, as an Administrative Assistant in the Department of Planning with a starting salary of \$29,000. Commissioner Manuel expressed concerns with the starting salary being inequitable as compared to other Administrative Assistants that are currently employed with the County. The Commission also discussed that Ms. Snyder had a college degree with special skills and that the salary was already a budgeted item. After discussion, motion by Surkamp, second by Corliss to approve the employment of Jennifer Snyder as an Administrative Assistant in the Department of Planning at a starting salary of \$29,000. Motion passed by a 4-1 vote. Commissioner Manuel voted no.

In re: BLASTING ORDINANCE DISCUSSION

Tony Redman, Director of Planning & Zoning, appeared before the Commission to discuss drafting a blasting ordinance. The Commission agreed to move forward with drafting a blasting ordinance separately from the drafting of the subdivision and zoning ordinances.

In re: APPROVAL OF CONSTRUCTION CONTRACT WITH MINGHINI CONSTRUCTION - SHERIFF'S OFFICE

After discussion with Kirk Davis, motion by Corliss, second by Manuel to approve the construction contract with Minghini Construction for the new Sheriff's office. Motion carried.

In re: BRANDON SIMS - LEGAL UPDATE AND REPORT

Brandon Sims, Assistant Prosecuting Attorney, appeared before the Commission to give the legal update and report. Ms. Sims discussed annexation legislation with the Commission. After discussion, the Ms. Sims agreed to report on the matter again next week.

The Commission took up the following agenda items during Ms. Sims report:

ANNEXATION SUMMIT DISCUSSION

The Commission agreed that after drafting proposals on annexation to conduct an initial meeting with the municipalities and then issue invitations to legislators.

PSC CASES 07-1883W-CN AND 07-1887-42T (JS)

INTERVENTION OF PSC RATE CASE BROUGHT BY JUI (FM)

Commissioner Manuel chose to recuse from this matter due to his residence being in one of the affected subdivisions. Ms. Sims informed the Commission that she had drafted a Motion to Intervene on the rate change matter and informed the Commission

that she would discuss the draft motion later with the Commission in Executive Session. Ms. Sims first reported to the Commission on the background of the PSC cases from Jefferson Utilities. After discussion, motion by Surkamp, second by R. Morgan to enter into executive session with legal counsel in order to discuss the draft motion to intervene as provided by Peters vs. Wood County. Motion carried.

The Commission recessed for lunch until 1:30 p.m.

**PSC CASES 07-1883W-CN AND 07-1887-42T (JS)
INTERVENTION OF PSC RATE CASE BROUGHT BY JUI (FM) - CONTINUED**

Motion by R. Morgan, second by Corliss to return to regular session. Motion carried. Motion by Corliss, second by R. Morgan to send a letter to the Public Service Commission requesting intervener status in Public Service Case 07-1887-W-42T. Motion carried. For the record, Commissioner Manuel did recuse himself from all votes and discussions related to this matter.

In re: APPROVAL OF ACCOUNTS PAYABLE

Motion by Corliss, second by Manuel to approve the list of the Accounts Payable dated October 11, 2007, as presented by the County Clerk and reviewed by the County Commission. Motion carried.

Ck#	Dept	Vendor	PO#	PO Amt	Amt w/o PO	Ck Amount
053808	440	ASCE/AMERICAN SOCIET OF	44161	\$215.00	\$0.00	\$215.00
053809	700	USA MOBILITY WIRELESS,IN		\$0.00	\$362.25	\$362.25
053810	425	BIEDLERS ELEC MOTOR REP	44671	\$17.81	\$0.00	\$17.81
053811	422	B-K OFFICE SUPPLY INC	44387	\$45.18	\$0.00	\$45.18
053811	425	B-K OFFICE SUPPLY INC	44663	\$652.40	\$0.00	\$652.40
053811	439	B-K OFFICE SUPPLY INC	44157	\$147.90	\$0.00	\$147.90
053811	978	B-K OFFICE SUPPLY INC	44649	\$704.00	\$0.00	\$704.00
053812	424	BOLAND SERVICES	43758	\$385.00	\$0.00	\$385.00
053812	425	BOLAND SERVICES	43473	\$593.00	\$0.00	\$593.00
053813	401	TESSA Y REED		\$0.00	\$12.61	\$12.61
053814	716	PAULA AIELLO		\$0.00	\$108.15	\$108.15
053815	700	BATTERYZONE	44206	\$634.00	\$0.00	\$634.00
053816	425	CHARLES TOWN LOCK AND KEY	44665	\$33.50	\$0.00	\$33.50
053817	GRANT	CITIZENS FIRE COMPANY		\$0.00	\$1,250.00	\$1,250.00
053818	425	CITY OF CHARLES TOWN		\$0.00	\$20.00	\$20.00
053819	700	COUNTRY ROADS TIRE & AUT	44666	\$334.92	\$0.00	\$334.92
053820	424	*CREAMERS AUTO SERVICE	44668	\$53.89	\$0.00	\$53.89
053820	440	*CREAMERS AUTO SERVICE	44668	\$34.45	\$0.00	\$34.45
053820	700	*CREAMERS AUTO SERVICE	44674	\$99.38	\$0.00	\$99.38
053820	716	*CREAMERS AUTO SERVICE	44668	\$12.00	\$0.00	\$12.00
053821	424	CHARLES TOWN WATER DEPT		\$0.00	\$122.64	\$122.64
053821	425	CHARLES TOWN WATER DEPT		\$0.00	\$752.91	\$752.91
053822	406	DANKA OFFICE IMAGING	44409	\$279.91	\$0.00	\$279.91

053823	978	DELL MARKETING LP	44643	\$2,895.40	\$0.00	\$2,895.40
053824	425	DEHAVEN SEVEN-UP CORP		\$0.00	\$32.00	\$32.00
053825	424	NANCY DOPSON		\$0.00	\$1.62	\$1.62
053825	712	NANCY DOPSON		\$0.00	\$37.40	\$37.40
053826	ALLOC	EASTERN PANHANDLE TRANSI		\$0.00	\$15,000.00	\$15,000.00
053827	425	FIDELITY ENGINEERING	44669	\$130.00	\$0.00	\$130.00
053829	402	FIFTH THIRD BANK		\$0.00	\$74.85	\$74.85
053829	402	FIFTH THIRD BANK		\$0.00	\$81.30	\$81.30
053829	403	FIFTH THIRD BANK		\$0.00	\$187.31	\$187.31
053829	439	FIFTH THIRD BANK		\$0.00	\$24.99	\$24.99
053829	443	FIFTH THIRD BANK		\$0.00	\$250.00	\$250.00
053829	700	FIFTH THIRD BANK		\$0.00	\$176.96	\$176.96
053829	700	FIFTH THIRD BANK		\$0.00	\$157.70	\$157.70
053829	700	FIFTH THIRD BANK		\$0.00	\$69.90	\$69.90
053829	711	FIFTH THIRD BANK		\$0.00	\$45.43	\$45.43
053829	711	FIFTH THIRD BANK		\$0.00	\$13.38	\$13.38
053829	712	FIFTH THIRD BANK		\$0.00	\$536.64	\$536.64
053829	712	FIFTH THIRD BANK		\$0.00	\$66.57	\$66.57
053829	712	FIFTH THIRD BANK		\$0.00	\$46.62	\$46.62
053829	712	FIFTH THIRD BANK		\$0.00	\$14.09	\$14.09
053829	712	FIFTH THIRD BANK		\$0.00	\$141.00	\$141.00
053829	712	FIFTH THIRD BANK		\$0.00	\$13.76	\$13.76
053829	712	FIFTH THIRD BANK		\$0.00	\$9.00	\$9.00
053829	712	FIFTH THIRD BANK		\$0.00	\$70.40	\$70.40
053830	439	KON OFFICE SOLUTIONS	44159	\$165.18	\$0.00	\$165.18
053831	980	COP	44211	\$15,360.48	\$0.00	\$15,360.48
053832	ALLOC	JEFFERSON CO AMBULANCE		\$0.00	\$678,000.00	\$678,000.00
053833	700	JEFFERSON PUBLISH CO INC	44212	\$184.55	\$0.00	\$184.55
053834	425	JEFFERSON COUNTY SOLID	44661	\$131.14	\$0.00	\$131.14
053835	439	KENDIG KEAST		\$0.00	\$1,122.50	\$1,122.50
053836	402	MATTHEW BENDER & CO	44475	\$133.55	\$0.00	\$133.55
053836	401	MATTHEW BENDER & CO		\$0.00	\$133.55	\$133.55
053837	412	JUDITH A MATLICK		\$0.00	\$1,142.13	\$1,142.13
053838	425	MCDANIEL HARDWOOD PRODUC	44664	\$587.22	\$0.00	\$587.22
053839	700	MCKINNEY'S AUTO REPAIR	44667	\$84.68	\$0.00	\$84.68
053839	700	MCKINNEY'S AUTO REPAIR	44675	\$91.01	\$0.00	\$91.01
053840	403	PATRICIA A NOLAND		\$0.00	\$217.29	\$217.29
053841	440	NATIONAL SEMINARS GROUP	44160	\$179.00	\$0.00	\$179.00
053842	712	**NAT'L ACDMY O/EMERGENC	44088	\$45.00	\$0.00	\$45.00
053843	402	PIFER OFFICE SUPPLY, INC	44458	\$125.95	\$0.00	\$125.95
053843	402	PIFER OFFICE SUPPLY, INC	44459	\$25.20	\$0.00	\$25.20
053843	403	PIFER OFFICE SUPPLY, INC	44487	\$25.61	\$0.00	\$25.61
053843	404	PIFER OFFICE SUPPLY, INC	44508	\$31.90	\$0.00	\$31.90
053844	712	PUBLIC SAFETY TRAINING C	44087	\$1,955.00	\$0.00	\$1,955.00
053845	700	EVELYN J. PARTLOW	44210	\$112.00	\$0.00	\$112.00
053846	401	ROBERT R. RODECKER		\$0.00	\$245.00	\$245.00
053847	401	STAPLES CREDIT PLAN		\$0.00	\$1,144.57	\$1,144.57
053847	422	STAPLES CREDIT PLAN		\$0.00	\$52.78	\$52.78
053847	424	STAPLES CREDIT PLAN		\$0.00	\$632.41	\$632.41

053847	700	STAPLES CREDIT PLAN		\$0.00	\$1,021.96	\$1,021.96
053847	711	STAPLES CREDIT PLAN		\$0.00	\$126.54	\$126.54
053847	712	STAPLES CREDIT PLAN		\$0.00	\$1,169.49	\$1,169.49
053848	406	SHEETZ FLEET FUELING		\$0.00	\$385.30	\$385.30
053848	422	SHEETZ FLEET FUELING		\$0.00	\$43.55	\$43.55
053848	424	SHEETZ FLEET FUELING		\$0.00	\$1,013.41	\$1,013.41
053848	430	SHEETZ FLEET FUELING		\$0.00	\$111.80	\$111.80
053848	440	SHEETZ FLEET FUELING		\$0.00	\$431.18	\$431.18
053848	700	SHEETZ FLEET FUELING		\$0.00	\$7,375.69	\$7,375.69
053848	712	SHEETZ FLEET FUELING		\$0.00	\$401.65	\$401.65
053848	716	SHEETZ FLEET FUELING		\$0.00	\$462.99	\$462.99
053849	425	SHENANDOAH VALLEY WATER		\$0.00	\$535.00	\$535.00
053850	700	THOMASSEN FORD MERCURY	44676	\$90.10	\$0.00	\$90.10
053851	402	UNITED SYSTEMS & SOFTWARE		\$0.00	\$184.00	\$184.00
053851	403	UNITED SYSTEMS & SOFTWARE		\$0.00	\$157.00	\$157.00
053852	425	VALLEY HARDWARE COMPANY	44658	\$35.19	\$0.00	\$35.19
053853	405	WEST PAYMENT CENTER	44650	\$812.25	\$0.00	\$812.25
053854	401	WATERFRONT PLACE HOTEL		\$0.00	\$111.50	\$111.50
053855	402	XEROX CORPORATION	44270	\$622.32	\$0.00	\$622.32
053855	402	XEROX CORPORATION	44467	\$305.34	\$0.00	\$305.34
TOTALS				\$28,370.41	\$715,900.77	\$744,271.18

DEPT	NAME	DEPT AMTS
401/COM	CO. COMMISSION	\$1,647.23
402/CCLK	CO. CLERK	\$1,552.51
403/CIR CLK	CIRCUIT CLERK	\$587.21
404/TAX	TAX OFFICE	\$31.90
405/PA	PROS ATTY	\$812.25
406/ASSR	ASSESSORS	\$665.21
408/GOV	ST.COMPNET CHG BO GOV UNIT	
412/AG	AG AGT	\$1,142.13
413/ELE	ELECTION	
415/MAG CT	MAGISTRATE COURT	
415/	GENERAL SCHOOL/CO TRANSFER	
422/IMPACT	IMPACT FEE OPERATIONAL DEPT	\$141.51
424/CTHS	COURT HOUSE	\$2,208.97
425/OB	OTHER BUILDING	\$3,520.17
428/DATAP	DATA PROCESSING	
430/HLS	HOMELAND SEC	\$111.80
431/ECON DEV	ECON DEV	
433/GIS	GIS/ADDRESSING	
439/PZ	PLANNING ZONING	\$1,460.57
440/ENG.	DEPT OF ENGINEERING	\$859.63
451/ZONING	ZONING DEPT	
700/SHRF	SHERIFF DEPT	\$10,795.10
701/SHRF	SHERIFF DEPT	

704/WV JAIL	ST/WV REGIONAL JAIL	
711/OES	EMERG SVC	\$185.35
712/911	911 COMMUNICATION	\$4,506.62
716/A/C	ANIMAL CONTROL	\$583.14
801/MTL HLTH	MENTAL HEALTH TRANS TO ENTITIE	
808GOV UNIT	SWA CONTRIB OTHER GOV UNIT	
900/PARK&REC	JEFFERSON CO. PARKS& REX	
916/LIBRARY	LIBRARY CAPITAL OUTLAY	
966/CAP/AA	AMBULANCE AUTH CAP OUTLAY	
975/CAP OTL	CO. CLERK / CAPITAL OUTLAY	
976/CAP/CIR	CIRCUIT CLERK/CAPITAL OUTLAY	
978/CAP/PA	PROS ATTY/CAPITAL OUTLAY	\$3,599.40
979/CAP/TAX	TAX OFFICE/CAPITAL OUTLAY	
980/CAP/SRF	SHERIFF DEPT/CAPITAL OUTLAY	\$15,360.48
983/CLK ELEC	CO CLERK ELECTION/CAP OUTLAY	
998/PRK/REC	PARKS & REC COMMUNITY CENTER	
ALL DEPTS	ALL DEPTS	
ALLOC	ALLOCATIONS	\$693,000.00
GRANTS	GRANTS	\$1,500.00
INVEST	INVESTMENTS	
PAYROLL	PAYROLL	
TOTALS		\$744,271.18

In re: **KELLIE BOLES - APPROVAL OF MCCORMICK CONSERVATION EASEMENT**
The Commission agreed to move this matter to next week's agenda.

In re: **QUARTERLY FIDUCIARY REVIEW**
The time of the Commission was taken up this day with the examination of sundry fiduciary accounts.
After examination, motion by Manuel, second by Corliss to approve the fiduciary accounts as provided. Motion carried.

In re: **JENNIFER S. MAGHAN - COUNTY CLERK'S REPORT**
- **RECEIPT OF FINANCIAL STATEMENT FY ENDING 2007**
Jennifer S. Maghan, County Clerk, informed the Commission that there would be a meeting with Paul Shroyer to review the financial statement on October 19, 2007, at 10:00 a.m.

In re: **PROPOSED CABLE FRANCHISE AGREEMENT - ATTORNEY CLIENT PRIVILEGED DOCUMENT**
The County Administrator informed the Commission that the proposed Cable Franchise Agreement was an attorney client privileged document and therefore not

included in the Commissioners' agenda packets. Ms. Smith informed the Commission that copies were available for the Commission to review and could be picked up at the Commission office. The Commission agreed to set up a conference call with Mr. Rodecker to discuss the proposed agreement and to put the matter on the agenda as old business next week.

In re: CONSIDERATION WITH PA'S OFFICE OF JEFFERSON COUNTY AUTHORITY DURING DROUGHT WATER CONDITIONS TO ESTABLISH WATER CONSERVATION MEASURES AS WELL AS IMPOSE EMERGENCY WATER USE RESTRICTIONS (GC)

The Commission discussed water conservation measures during drought conditions. Sue Lawton, from the Jefferson County Public Service District, was present and informed the Commission that the Public Service Commission had the authority to enforce mandatory conservation of water and that the Public Service District could only request for voluntary conservation. The Commission agreed to take up the matter later in the meeting in order to hear from legal counsel.

In re: REGIONAL CCAWV MEETING SCHEDULING (FM)

The County Administrator informed the Commission that the scheduled time for this meeting would be November 9, 2007, at 10:00 a.m.

In re: COUNTY COMMISSION SUPPORT FOR HR 1576 AND S 469

After discussion, motion by Manuel, second by R. Morgan to send a letter of support for HR 1576 and S 469 to federal legislators. Motion carried.

In re: HIGH TECHNOLOGY INFRASTRUCTURE ISSUE C.F. CORRESPONDENCE FROM NCPA (FM)

Commissioner F. Morgan withdrew this agenda item due to it being a pending matter before the State Historical Preservation Office.

In re: CONSIDERATION WITH PA'S OFFICE OF JEFFERSON COUNTY AUTHORITY DURING DROUGHT WATER CONDITIONS TO ESTABLISH WATER CONSERVATION MEASURES AS WELL AS IMPOSE EMERGENCY WATER USE RESTRICTIONS (GC) - CONTINUED

The Commission continued discussion on water conservation measures during drought conditions. Brandon Sims, Assistant Prosecuting Attorney, was present for the discussion. Commissioner Corliss agreed to address the issue with the Water Advisory Committee. Ms. Sims agreed to provide further information on the matter in two weeks. The Commission requested that the County Administrator provide the Commission with a draft next week requesting voluntary water conservation from Jefferson County residents.

In re: COUNSEL WORKLOAD PRIORITIZATION/ PENDING LIST

The Commission discussed legal counsel's workload prioritization. Ms. Sims

informed the Commission of numerous items that were on legal counsel's workload.

In re: PSD PLANS (FM)

The Commission discussed the relationship with the Jefferson County Public Service District as it pertains to the County's zoning ordinance. Tony Redman, Director of Planning and Zoning, was present and discussed a meeting he attended with representatives from the Jefferson County Public Service District. Sue Lawton was present and commented on the matter.

In re: HISTORICAL MILESTONE, SHANNONDALE SPRINGS (FM)

Commissioner F. Morgan agreed to move this agenda item to next week.

In re: COUNTY WORKFORCE PERFORMANCE REVIEWS; STATUS OF PLANS (FM)

Commissioner F. Morgan agreed to move this agenda item to next week.

In re: RECOVERY OF BALDAU LEGAL FEES (FM)

The Commission discussed liability insurance and asked the County Administrator to arrange a meeting with Bob Moshier from Smith Nadenboush.

In re: COUNTY ADMINISTRATOR REPORTS

The County Administrator informed the Commission that the kick off meeting with Silling for the Courthouse Judicial Annex was scheduled for next Thursday at 1:30 p.m.

In re: APPOINTMENT TO THE JEFFERSON COUNTY BOARD OF HEALTH - CONTINUED

The County Administrator informed the Commission that Ms. Rutledge-Burns has no party affiliation. Motion by Surkamp, second by Manuel to approve the appointment of Rosamond A. Rutledge-Burns to the Jefferson County Board of Health for an unexpired term ending June 30, 2009. Motion carried.

In re: COUNTY COMMISSION REPORTS

Commissioner F. Morgan reported on a Farmland Protection Board meeting.

Commissioner Manuel reported on the presentation of the Commission resolution to Mr. Tolbert.

Commissioner Manuel reported on a luncheon on alternative sentencing.

In re: COUNTY COMMISSION WORKSHOP - CAPITAL PROJECTS COORDINATING COMMITTEE

The Commission conducted a workshop with the Capital Projects Coordinating Committee. Mark Schiavone and Kirk Davis were present and participated in the workshop.

The Commission received the following information:

Notice of Public Hearing on Tuesday, October 30, 2007 beginning at 7:00 p.m., Shepherdstown Battlefield Preservation - Resolution to Commit County Funds.

Notice received from the County Clerk of a Vendor Showcase of Courthouse Technology on October 23-24, 2007.

Affidavit of Circulation received from the Spirit of Jefferson Advocate.

Jefferson County Jail Progress Meeting minutes received from Grove & Dall'Olio.

Notice received of the Retired Senior Volunteer Program & Senior Community Services Employment Program Open House on Thursday, October 18, 2007, 10:00 a.m. - 1:00 p.m.

Information received from the Association of Counties concerning recent PEIA correspondence regarding WV retiree health benefits trust fund billing.

Information received from the Association of Counties concerning Collective Bargaining Legislation.

Information received from the Association of Counties concerning PEIA and public hearings.

Copy of newspaper article received from the Association of Counties concerning retirement of the Executive Director of the Regional Jail Authority.

Copy of a newspaper article received from the County Commissioners' Association concerning Home Rule.

Public Service District meeting minutes received.

Harpers Ferry National Historical Park Community Bulletin received.

Stage Whispers newsletter received from the Old Opera House.

E-911 wireless fees received from the Public Service Commission.

Weekly settlement report received for the Charles Town Races from the West Virginia Lottery.

Notice received from the Department of Planning of a Subdivision Work Session on Friday, October 19, 2007

CORRESPONDENCE

Correspondence received from Ron Thomas concerning the Bolivar Town Council.

Upon rising, the Commission recessed until Thursday morning next beginning at 9:30 o'clock a.m.

PRESIDENT