

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Courthouse thereof on Thursday, November 1, 2007, beginning at 9:30 o'clock a.m.

PRESENT: Frances B. Morgan, President;
James Surkamp; A.M.S. (Rusty) Morgan, III;
Dale Manuel; Greg Corliss; Commissioners

In re: PLEDGE OF ALLEGIANCE

Commissioner Corliss conducted the Pledge of Allegiance.

Commissioner F. Morgan announced the passing of Jessie Nowell at the age of 100. Commissioner F. Morgan announced a Memorial that will be held December 8th and that a pot luck lunch will follow at St. Andrews Church.

Motion by Manuel, second by R. Morgan to prepare a Resolution for Ms. Nowell to present to her son Willis Nowell and to authorize the President of the Commission to affix her signature to the Resolution.

In re: PROCEDURAL MOTION - AGENDA ITEM DISCUSSED

Commissioner F. Morgan expressed concerns with the following new business agenda item: Motion to Consider Three Steps, Highlighted Below, to Remove from Office Jefferson County Commissioner Jim Surkamp:

- Authority for removal of public officers is under WV State Code 6-6-7 with respect to official misconduct, malfeasance in office, incompetence, neglect of duty...
- Commissioner Surkamp's disruptive and threatening actions over the last three years have brought shame and discredit on the Jefferson County Commission
- Accordingly, it is motioned to propose that the PA's Office, review the applicability of WV State Code 6-6-7 in this matter (Step One), and if appropriate draft a petition (Step Two), to be subsequently reviewed and approved by the Commission (Step Three), prior to submission to the Circuit Court. (GC)

After discussion, motion by F. Morgan, second by Surkamp to remove this agenda item. Motion passed by a 4-1 vote. Commissioner Corliss voted no.

In re: DISPENSE WITH READING OF MINUTES

Motion by Manuel, second by R. Morgan to dispense with the reading of the Minutes for the meeting held on Thursday, October 25, 2007, and to approve the Minutes as amended. Motion carried.

In re: APPROVAL OF PURCHASE ORDERS

Motion by R. Morgan, second by Manuel to approve the following Purchase Orders for the Week of October 29, 2007, totaling \$49,493.00: 44388, 44497, 44850, 44852, 44660, 44694, 44695, 44697, 44698, 44379, 44380, 44704, 44817, 44818, 44837, 44839, 43674, 43675, 44171, 44227, 44230, 44692, 44699, 44701, 44702, 44726, 44727, 44728, 44729, 44511, 44512 and 44170. Motion carried.

In re: APPROVAL OF ACCOUNTS PAYABLE

Motion by Corliss, second by Manuel to approve the list of Accounts Payable totaling \$254,669.14 dated November 1, 2007 as presented by the County Clerk and reviewed by the County Commission. Motion carried.

Ck #	DEPT	VENDOR	PO #	POAMT	NOAMT	CHECK AMOUNT
053995	428	ACS GOVERNMENT SYSTEMS	44848	\$517.18	\$-	\$517.18
053996	412	BARDANE PUBLIC HEALTH CT		\$-	\$383.00	\$383.00
053996	431	BARDANE PUBLIC HEALTH CT		\$-	\$308.33	\$308.33
053997	PAYROLL	BUREAU FOR CHILD SUPPORT		\$-	\$72.00	\$72.00
053998	425	B-K OFFICE SUPPLY INC	44684	\$817.25	\$-	\$817.25
053999	PAYROLL	BUREAU F/CHILD SUPPORT		\$-	\$62.31	\$62.31
054000	PAYROLL	BUREAU FOR CHILD SUPPORT		\$-	\$90.89	\$90.89
054001	PAYROLL	BUREAU FOR CHILD SUPPORT		\$-	\$70.68	\$70.68
054002	PAYROLL	BUREAU F/CHILD SPRT ENF		\$-	\$302.31	\$302.31
054003	PAYROLL	CAT TAIL RUN HAND BKBIND	44452	\$695.00	\$-	\$695.00
054004	402	CASTO & HARRIS INC	44457	\$342.89	\$-	\$342.89
054005	711	*CREAMERS AUTO SERVICE	44691	\$12.00	\$-	\$12.00
054005	712	*CREAMERS AUTO SERVICE	44691	\$47.88	\$-	\$47.88
054005	716	*CREAMERS AUTO SERVICE	44691	\$402.88	\$-	\$402.88
054006	425	OLD CHARLES TOWN LIBRARY		\$-	\$1,500.00	\$1,500.00
054007	PAYROLL	CHILD SUPPORT ENFORCE AG		\$-	\$23.07	\$23.07
054008	403	DANKA OFFICE IMAGING	44495	\$55.95	\$-	\$55.95
054009	425	DAYCON	44683	\$37.44	\$-	\$37.44
054010	440	JOSEPH D. DAVIS		\$-	\$52.31	\$52.31

054011	PAYROLL	EQUITABLE THE EQUIVEST		\$-	\$15.00	\$15.00
054012	413	ENTERPRISE RENT A CAR	44472	\$191.96	\$-	\$191.96
054013	403	SHAYNA MASON	44498	\$15.68	\$-	\$15.68
054014	425	FIDELITY ENGINEERING	44612	\$770.00	\$-	\$770.00
054015	440	FRED PRYOR SEMINARS	44166	\$208.90	\$-	\$208.90
054016	424	FRONTIER COMMUNICATIONS		\$-	\$909.28	\$909.28
054017	424	FRONTIER		\$-	\$140.00	\$140.00
054018	404	J & S BUSINESS FORMS LLC	44510	\$216.13	\$-	\$216.13
054019	PAYROLL	GUARDIAN		\$-	\$2,381.30	\$2,381.30
054019	PAYROLL	GUARDIAN		\$-	\$125,011.60	\$125,011.60
054019	PAYROLL	GUARDIAN		\$-	\$6,645.93	\$6,645.93
054020	428	INFOPRINT		\$-	\$594.00	\$594.00
054021	439	IKON OFFICE SOLUTIONS	44164	\$155.56	\$-	\$155.56
054021	401	IKON OFFICE SOLUTIONS		\$-	\$247.50	\$247.50
054022	712	INFORMATION SERVICES		\$-	\$26.19	\$26.19
054023	PAYROLL	ING		\$-	\$260.00	\$260.00
054024	428	IBM CORPORATION		\$-	\$1,275.00	\$1,275.00
054025	700	JAY'S AUTOMOTIVE	44690	\$1,601.01	\$-	\$1,601.01
054026	439	JEFFERSON PUBLISH CO INC	44156	\$190.02	\$-	\$190.02
054026	401	JEFFERSON PUBLISH CO INC		\$-	\$1,429.45	\$1,429.45
054027	439	THE JOURNAL	44169	\$412.58	\$-	\$412.58
054028	425	JEFFERSON COUNTY SOLID	44686	\$50.56	\$-	\$50.56
054029	425	JEFFERSON RENTAL	44682	\$82.50	\$-	\$82.50
054030	PAYROLL	JEFFERSON SECURITY BANK		\$-	\$4,813.00	\$4,813.00
054031	405	MATTHEW BENDER & CO	44781	\$133.55	\$-	\$133.55
054032	PAYROLL	COMPTROLLER OF MARYLAND		\$-	\$644.44	\$644.44
054033	430	BARBARA J. MILLER		\$-	\$32.83	\$32.83
054034	700	MCKINNEY'S AUTO REPAIR	44689	\$958.48	\$-	\$958.48
054035	PAYROLL	MD Child Support Account		\$-	\$140.00	\$140.00
054036	712	WILLIAM D. MORAN		\$-	\$118.77	\$118.77
054037	PAYROLL	NATIONWIDE RETIREMENT		\$-	\$765.21	\$765.21
054038	712	**NAT'L ACDMY O/EMERGENC	44090	\$45.00	\$-	\$45.00
054039	402	PIFER OFFICE SUPPLY, INC	44460	\$277.20	\$-	\$277.20

054039	403	PIFER OFFICE SUPPLY, INC	44496	\$63.61	\$-	\$63.61
054040	401	POTOMAC HEADWATERS		\$-	\$5,000.00	\$5,000.00
054041	401	QUILL CORPORATION		\$-	\$56.74	\$56.74
054042	405	SPECIALTY BUS SUPPLIES	44782	\$311.79	\$-	\$311.79
054043	PAYROLL	SHERIFF OF JEFFERSON CO		\$-	\$34,178.34	\$34,178.34
054043	PAYROLL	SHERIFF OF JEFFERSON CO		\$-	\$7,993.24	\$7,993.24
054043	PAYROLL	SHERIFF OF JEFFERSON CO		\$-	\$8.70	\$8.70
054043	PAYROLL	SHERIFF OF JEFFERSON CO		\$-	\$37.20	\$37.20
054044	PAYROLL	SHERIFF OF JEFFERSON CO		\$-	\$30,243.49	\$30,243.49
054044	PAYROLL	SHERIFF OF JEFFERSON CO		\$-	\$19.81	\$19.81
054045	401	PROJECT EXCEL, INC.		\$-	\$13,000.00	\$13,000.00
054046	424	SPRINT PCS		\$-	\$84.06	\$84.06
054046	443	SPRINT PCS		\$-	\$157.75	\$157.75
054046	712	SPRINT PCS		\$-	\$285.50	\$285.50
054046	712	SPRINT PCS		\$-	\$775.95	\$775.95
054047	700	SCOTTS AUTO BODY	44688	\$216.60	\$-	\$216.60
054048	PAYROLL	TREASURER OF VIRGINIA		\$-	\$161.51	\$161.51
054049	PAYROLL	TIME INSURANCE CO		\$-	\$580.57	\$580.57
054050	PAYROLL	VALIC, %CHASE BANK TEXAS		\$-	\$100.00	\$100.00
054051	405	WEST PAYMENT CENTER	44780	\$1,330.89	\$-	\$1,330.89
054052	712	WV STATE POLICE ACCT OFC	44845	\$26.00	\$-	\$26.00
054053	425	WINCHESTER EQUIPMENT CO	44687	\$1,157.50	\$-	\$1,157.50
054054	425	WM OF WEST VIRGINIA, INC		\$-	\$192.42	\$192.42
054054	425	WM OF WEST VIRGINIA, INC		\$-	\$254.86	\$254.86
054054	716	WM OF WEST VIRGINIA, INC		\$-	\$90.25	\$90.25
054055	403	WV ASSOC CIRCUIT CLERKS	43835	\$274.00	\$-	\$274.00
054056	425	WORD PROCESSING SERVICES	44685	\$849.00	\$-	\$849.00
054057	402	XEROX COPORATION	44270	\$304.03	\$-	\$304.03
054057	402	XEROX COPORATION	44467	\$223.15	\$-	\$223.15
054058	412	CRAIG W YOHN		\$-	\$140.18	\$140.18

TOTALS						\$254,669.14
TOTALS				\$12,994.17	\$241,674.97	\$254,669.14
DEPT	NAME					DEPT AMTS
401/COM	CO. COMMISSION					\$6,733.69
402/CCLK	CO. CLERK					\$1,842.27
403/CIR CLK	CIRCUIT CLERK					\$409.24
404/TAX	TAX OFFICE					\$216.13
405/PA	PROS ATTY					\$1,776.23
406/ASSR	ASSESSORS					
408/GOV	ST.COMPNET CHG BO GOV UNIT					
412/AG	AG AGT					\$523.18
413/ELE	ELECTION					\$191.96
415/MAG CT	MAGISTRATE COURT					
415/	GENERAL SCHOOL/CO TRANSFER					
422/IMPACT	IMPACT FEE OPERATIONAL DEPT					
424/CTHS	COURT HOUSE					\$1,133.34
425/OB	OTHER BUILDING					\$5,711.53
428/DATAP	DATA PROCESSING					\$2,386.18
430/HLS	HOMELAND SEC					\$32.83
431/ECON DEV	ECON DEV					\$308.33
433/GIS	GIS/ADDRESSING					
439/PZ	PLANNING ZONING					\$758.16
440/ENG.	DEPT OF ENGINEERING					\$261.21
451/ZONING	ZONING DEPT					
700/SHRF	SHERIFF DEPT					\$2,776.09
701/SHRF	SHERIFF DEPT					
704/WV JAIL	ST/WV REGIONAL JAIL					
711/OES	EMERG SVC					\$12.00
712/911	911 COMMUNICATION					\$1,325.29
716/A/C	ANIMAL CONTROL					\$493.13
801/MTL HLTH	MENTAL HEALTH TRANS TO ENTITIE					
808GOV UNIT	SWA CONTRIB OTHER GOV UNIT					
900/PARK&REC	JEFFERSON CO. PARKS& REX					
916/LIBRARY	LIBRARY CAPITAL OUTLAY					
966/CAP/AA	AMBULANCE AUTH CAP OUTLAY					
975/CAP OTL	CO. CLERK / CAPITAL OUTLAY					
976/CAP/CIR	CIRCUIT CLERK/CAPITAL OUTLAY					
978/CAP/PA	PROS ATTY/CAPITAL OUTLAY					
979/CAP/TAX	TAX OFFICE/CAPITAL OUTLAY					
980/CAP/SRF	SHERIFF DEPT/CAPITAL OUTLAY					
983/CLK ELEC	CO CLERK ELECTION/CAP OUTLAY					
986/CAP/COMM	CO. COMMISSION/CAPITAL OUTLAY					
988/CAP/OB	OTHER BUILDING/CAPITAL OUTLAY					
992/CAP/911	911 COMMUNICATION/CAP OUTLAY					
ALLOC	ALLOCATIONS					\$13,000.00
GRANTS	GRANTS					\$157.75
PAYROLL	PAYROLL					\$214,620.60
TOTALS						\$254,669.14

In re: BONDING AND ACTIVITY REPORT

Upon recommendation from Chief County Engineer Roger Goodwin, motion by R. Morgan, second

by Manuel to approve the complete release of an irrevocable letter of credit in the amount of \$63,200.00 for Aggregate Industries Management, Inc. PCFile #S04-14. Motion carried.

In re: KENDIG KEAST/ORDINANCE REWRITE DISCUSSION

Tony Redman, Director of Planning and Zoning appeared before the Commission and informed the Commission that he has completed the draft zoning ordinance and he will be distributing it to the Commission, Planning Commission and to the public with a cover letter indicating when the hearings are going to be held.

In re: PROCEDURES FOR SET OF SIX HEARINGS TO BE HELD ON ZONING AND SUBDIVISION ORDINANCES (FM)

The Commission discussed the procedures for the hearings for the zoning and subdivision ordinances. The Commission agreed that they would like to have the Planning Commission invited and involved in the public hearings. Mr. Redman informed the Commission that he would have a 30 minute PowerPoint presentation. The Commission discussed the order of the public hearing and that the presentation would be first, public comment and then questions.

In re: PUBLIC COMMENTS

D. C. Masters appeared before the Commission and commented on Commissioner Surkamp's actions.

Mickey Brock appeared before the Commission and thanked the Commission on how they handled new business #3.

Ed Lazarowitz appeared before the Commission and thanked the Commission on how they handled new business #3.

Daniel Lutz appeared before the Commission and discussed the perception of Jefferson County.

Ed Burns appeared before the Commission and discussed proposed changes to West Virginia Code 8-4-1 and offered changes. Mr. Burns also commented on the time limit allotted for public comment

In re: BRAD GRAY - STONEWALL HEIGHTS, LLC - OLD STANDARD, BUGLAR'S REST, ALLSTADT CORNERS PARTNERSHIP

Brad Gray, Stonewall Heights, LLC appeared before the Commission to discuss a proposal to develop a Museum of the National Park Service at the Old Standard Quarry which will be a major national tourist destination and create new jobs and business opportunities in Jefferson County. Douglas Carter of Davis Carter Scott Architecture discussed the proposal and other features. For the record, Chris Reutershan, Dave Johnson and Christopher Lapp, Team Members were present and made comments. Gene Capriotti was present and made comment.

Motion by Surkamp, second by Manuel that the County Commission support the continued pursuit of the vision as presented on the conditions that it always emphasize the cooperative relationship with the property owners and that if any major changes are made they be brought back to the Commission's attention as soon as possible. Motion passed by a 4-1 vote. Commissioner F. Morgan voted no.

The Commission took a 5 minute break.

In re: RESOLUTION OF SUPPORT FOR STONEWALL HEIGHTS PROPOSAL (FM)

Motion by R. Morgan, second by Corliss to approve the Resolution as presented with 3 changes. Motion carried.

In re: JAMES B. CRAWFORD - CHARLES TOWN ANNEXATION

James B. Crawford appeared before the Commission regarding Charles Town and Ranson previous annexations. Motion by Manuel, second by R. Morgan to authorize the President of the Commission to affix her signature to the Annexation Order for Windmill Crossing - City of Charles Town. Motion carried.

Motion by Manuel, second by R. Morgan to authorize the President of the Commission to affix her signature to the Annexation Order for Prospect Place - Willow Springs - City of Charles Town. Motion carried.

Motion by R. Morgan, second by Manuel to authorize the President of the Commission to affix her signature to the Annexation Order for the Buchannon Property - Summit Point Road - City of Charles Town. Motion carried.

Motion by R. Morgan, second by Manuel to authorize the President of the Commission to affix her signature to the Annexation Order for the City of Ranson. Motion carried.

Commissioner F. Morgan commented that the City of Ranson and the City of Charles Town have annexed 6,000 acres and that she will pursue changes in the West Virginia Code.

In re: SCHEDULE VOTES/SIGNING OF ORDERS TO CONFORM WITH WVSCA DECISION ON ANNEXATION(FM)

Action was taken on this agenda item under Appointments - "James B. Crawford - Charles Town Annexation".

In re: JENNIFER S. MAGHAN - COUNTY CLERK'S REPORT

Jennifer S. Maghan, County Clerk appeared before the Commission and informed the Commission that she had nothing to report.

The Commission took a 10 minute break.

In re: STEPHANIE GROVE - LEGAL UPDATE AND REPORT

Stephanie Grove, Assistant Prosecuting Attorney appeared before the Commission and discussed the transportation impact fee.

Stephanie Grove, Assistant Prosecuting Attorney reported on the following:

- The West Virginia Supreme Court of Appeals Annexation order was discussed.
- Restoration of paintings in the Courtroom.
- Annexation revisions.

In re: TRANSPORTATION IMPACT FEE DISCUSSION UPDATE

This matter was discussed under agenda item: "Stephanie Grove - Legal Update and Report".

In re: CONTRACT FOR PROFESSIONAL SERVICES BETWEEN R.D. ZANDE & ASSOCIATES AND JEFFERSON COUNTY OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT - DEVELOPMENT RESOURCE MANUAL

Motion by Manuel, second by Corliss to approve the Contract for Professional Services between R.D. Zande & Associates and the Jefferson County Commission, Jefferson County Office of Homeland Security and Emergency Management - Development Resource Manual contingent upon minor changes recommended by Stephanie Grove, Assistant Prosecuting Attorney. Motion carried.

In re: EXONERATION

Motion by R. Morgan, second by Manuel to approve the following exoneration as presented. Motion carried.

NAME	DISTRICT	TYPE	TICKET#	AMOUNT
Sally Rivenburgh and James Hunter	Harpers Ferry	Personal	308239	\$120.80

In re: EXECUTIVE SESSION

Motion by Surkamp, second by R. Morgan to enter into Executive Session to discuss legal matters pursuant to Peters vs. Wood County Commission. Motion carried.

The Commission recessed for lunch and agreed to reconvene at 1:30 p.m.

Commissioner R. Morgan was absent for the afternoon session.

In re: EXECUTIVE SESSION

Motion by Manuel, second by Corliss to return to Regular Session. Motion carried.

In re: COUNTY COMMISSION WORKSHOP - DEVELOPMENT AUTHORITY

Jane Peters, Executive Director Jefferson County Development Authority appeared before the Commission to give a background and history of the Jefferson County Development Authority. For the record, Bill Chesley and Conrad Hammann Development Authority Board members were present.

In re: COUNTY COMMISSION WORKSHOP - SHERIFF BOOBER - ATV'S

The Commission postponed this workshop and agreed to reschedule the workshop with the Sheriff.

In re: LEGISLATIVE ISSUES

The Commission agreed to place this on next week's agenda to discuss annexation issues.

In re: UPDATE ON BUDGET PLANS (RM)

By unanimous consensus, the Commission scheduled a budget workshop on Tuesday, January 15, 2008 at 9:30 a.m.

In re: MEETING SCHEDULE FOR THANKSGIVING WEEK

Motion by Corliss, second by Manuel to cancel the meeting for the week of Thanksgiving, Thursday, November 22, 2007. Motion carried.

In re: APPROVAL OF EMPLOYMENT - KIMBERLY S. CROSIER - OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

Motion by Manuel, second by Corliss to approve the employment of Kimberly S. Crosier - Office of Homeland Security and Emergency Management

In re: COMPENSATION AND CLASSIFICATION PROPOSALS RECEIVED

The Commission discussed the compensation and classification proposals that have been received. After discussion, the Commission agreed to hold a Special Session on Monday, November 5, 2007 at 9:30 a.m. and to place this item on next week's agenda.

In re: BUDGET REVISION FROM IMAGING FUND TO GENERAL FUND DATA PROCESSING

The Commission agreed to place this item on next week's agenda and to invite the Circuit Clerk and directed that the County Administrator resolve this matter.

In re: APPOINTMENT TO THE NORTH EASTERN REGIONAL EMS, INC. - ONE 2 YEAR TERM ENDING OCTOBER 31, 2009

Motion by Surkamp, second by Manuel to reappoint Pete Kelley to the North Eastern Regional EMS, Inc. for a 2 year term ending October 31, 2009. Motion carried.

In re: CONSIDERATION AND ADOPTION OF PLANNING COMMISSION BYLAWS

The Commission agreed to place this item on next week's agenda for comments and recommendations from James Casimiro, Assistant Prosecuting Attorney.

In re: ARTHUR & STACEY EBERLING - REQUEST FOR BUILDING PERMIT FEE REFUND

Motion by Manuel, second by Corliss to approve the request from Arthur & Stacey Eberling for a building permit fee refund and to approve the amount of \$350.00 to be refunded. Motion carried.

In re: BUDGET REVISION - INCREASING SALARIES OF THOSE EMPLOYEES WHO RECEIVE AN ANNUAL SALARY OF \$25,000 OR LESS (DM)

Motion by Manuel to increase the salaries of those employees who receive an annual salary of \$25,000 or less with the following amounts and that the adjustments do not exceed the \$25,000:

- \$2,000 for employees employed 6 months or less
- \$2,500 for employees employed 1 year or more
- \$3,000 for employees employed 2 years or more

Motion failed due to the lack of a second.

In re: APPROVAL OF CHANGE ORDERS #1, #5, #6, #7, #8, #9 AND #10 - COMMUNICATIONS CENTER

Kirk Davis, Capital Project Manager appeared before the Commission to discuss the change orders for the Communications Center. Mr. Davis reported that change orders #5, #6, #7, #8, #9 and #10 were proposals only and no action is needed at this time. Motion by Surkamp, second by Corliss to approve Change Order #1 in the amount of \$8,820.00 for the Communications Center. Motion carried.

In re: APPROVAL OF CHANGE ORDERS #8, #11 AND #9 - JAIL HOUSE ANNEX

Kirk Davis, Capital Project Manager appeared before the Commission to discuss the change orders for the Jail House Annex. Mr. Davis informed the Commission that the change orders are proposals only and no action is needed at this time.

In re: COMMITMENT OF FUNDS TO POSSIBLE SHEPHERDSTOWN BATTLEFIELD ACQUISITION (FM)

The Commission agreed to place this agenda item in next week's agenda.

In re: ATTENDANCE AT CREATEWV CONFERENCE ON NOVEMBER 13TH AND 14TH (FM)

By consensus, the Commission agreed that Commissioner F. Morgan would attend the CreateWV Conference on November 13th and 14th.

In re: COUNTY ADMINISTRATOR REPORT

Leslie D. Smith, County Administrator informed the Commission that Commissioner Glen Stotler asked that the Commission reschedule the County Commissioners' Association Regional Legislative meeting due to a conflict. After discussion, the Commission agreed to keep the date the same since it has already been rescheduled.

In re: COUNTY COMMISSION REPORTS

Commissioner Surkamp discussed the renewal of the cable franchise agreement.

In re: LEGISLATIVE DELEGATION - AMENDMENTS TO ANNEXATION STATUTE DISCUSSION

No action was taken on this agenda item.

The Commission received the following information:

Appointments to be made to the Ambulance Authority on November 8, 2007.

Appointments to be made to the Water Advisory Committee on November 15, 2007.

Staff's Motion to Dismiss received from the Public Service Commission - Case # 07-1887-W-42T Jefferson Utilities, Inc.

Copy received from the Supreme Court of Appeals of West Virginia granting the Writ of Mandamus for the City of Charles Town v. The County Commission of Jefferson County.

Copy of correspondence from Andrew D. Arnold received concerning the proposed Ambulance Authority building.

Information received concerning the Governor's announcement of new leadership in state volunteerism agency.

Notice received from the Departments of Planning and Zoning of a Subdivision Work Session on Friday, November 2, 2007.

Correspondence received from the Prosecuting Attorney's office concerning a Water Conservation Plan.

Correspondence received from the Fire and Rescue Association concerning the letter of application to the State to combine fire and EMS services.

Jefferson County Jail Progress Meeting minutes received from Grove & Dall'Olio.

Correspondence received from Edward L. Burns concerning proposed revision to West Virginia Coded 8-6-4.

Notice received of an AHA! Art Show Dedicated to Animals on October 7-November 30, 2007.

Written public comments from Jefferson County Commission meeting September 13, 2007 received from Dick Latterell.

Information received from the Association of Counties concerning group email for county commissioners.

Copy of a newspaper article received from the Association of Counties concerning the Supreme Court annexation decision.

Copy of a newspaper article received from the County Commissioners' Association concerning regional meetings.

Information received from the County Commissioners' Association concerning Risk Management Roundtable workshops.

Update received from the County Commissioners' Association.

Notice received from the County Commissioners' Association of changes in the regional meeting schedule.

Franchise fees received from Comcast.

E-911 fees received from AT&T and IDT Corporation.

Community Bulletin received for Harpers Ferry National Historical Park.

Information received from the Association of Counties concerning PEIA Finance Board public hearings.

Weekly settlement report for the Charles Town Races received from the West Virginia Lottery.

CORRESPONDENCE

Correspondence received from Ron and Kay Hardy concerning plans for the Old Standard Quarry.

Correspondence received from Jami M. Hadden concerning public water and sewer for Shannondale.

S Correspondence received from Tina and Randy Creller concerning public water and sewer for
h a n n o n d a l e

Upon rising, the Commission recessed until Monday morning next beginning at 9:30 o'clock a.m.

PRESIDENT