

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Courthouse thereof on Thursday, December 6, 2007, beginning at 9:30 o'clock a.m.

PRESENT: Frances B. Morgan, President;
James Surkamp; A.M.S. (Rusty) Morgan, III;
Dale Manuel; Gregory Corliss; Commissioners

In re: PLEDGE OF ALLEGIANCE
Commissioner Corliss conducted the Pledge of Allegiance.

In re: DISPENSE WITH READING OF MINUTES
Motion by Manuel, second by Corliss to dispense with the reading of the Minutes for the meeting held on Thursday, November 29, 2007, and to approve the Minutes as amended. Motion carried.

In re: APPROVAL OF PURCHASE ORDERS
Motion by R. Morgan, second by Corliss to approve the following Purchase Orders for the Week of December 3, 2007, totaling \$42,796.95: 44841, 40242, 40243, 44979, 44500, 44861, 44862, 44867, 44976, 44977, 44819, 42424, 44709, 44978, 44788, 44793, 44794, 44980, and 44982. Motion carried.

In re: APPROVAL OF ACCOUNTS PAYABLE
Motion by R. Morgan, second by Corliss to approve the list of the Accounts Payable dated December 6, 2007, as presented by the County Clerk and reviewed by the County Commission. Motion carried.

CHCKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
054301	428	ACS GOVERNMENT SYSTEMS	44866	\$ 286.11	\$ 0.00	\$ 286.11
054302	425	USA MOBILITY WIRELESS,IN		\$ 0.00	\$ 181.81	\$ 181.81
054302	700	USA MOBILITY WIRELESS,IN		\$ 0.00	\$ 362.25	\$ 362.25
054302	712	USA MOBILITY WIRELESS,IN		\$ 0.00	\$ 386.01	\$ 386.01
054303	425	ABH SERVICES, INC.		\$ 0.00	\$ 7,898.17	\$ 7,898.17
054304	412	BARDANE PUBLIC HEALTH CT		\$ 0.00	\$ 383.00	\$ 383.00
054304	431	BARDANE PUBLIC HEALTH CT		\$ 0.00	\$ 308.33	\$ 308.33
054305	425	B-K OFFICE SUPPLY INC	44964	\$ 659.45	\$ 0.00	\$ 659.45
054306	424	B&B EMBROIDERY/LAIRD BUS	44967	\$ 328.00	\$ 0.00	\$ 328.00
054307	GRANT	CITIZENS FIRE COMPANY		\$ 0.00	\$ 8,000.00	\$ 8,000.00
054308	424	COUNTRY ROADS TIRE & AUT	44972	\$ 434.64	\$ 0.00	\$ 434.64

054309	425	OLD CHARLES TOWN LIBRARY		\$ 0.00	\$ 1,500.00	\$ 1,500.00
054310	412	SHANNA D. NICODEMUS		\$ 0.00	\$ 81.00	\$ 81.00
054310	412	SHANNA D. NICODEMUS		\$ 0.00	\$ 36.88	\$ 36.88
054311	712	EASTERN PANHANDLE PRINT	44368	\$ 2,074.00	\$ 0.00	\$ 2,074.00
054312	712	EARTHLINK INC		\$ 0.00	\$ 21.95	\$ 21.95
054313	980	EMERGENCY EQUIP,LIGHTING	44732	\$ 1,030.00	\$ 0.00	\$ 1,030.00
054314	425	FIRE SAFETY EQUIP	44962	\$ 1,362.50	\$ 0.00	\$ 1,362.50
054315	700	GALLS INCORPORATED	44736	\$ 100.47	\$ 0.00	\$ 100.47
054315	980	GALLS INCORPORATED	44736	\$ 144.48	\$ 0.00	\$ 144.48
054316	PAYROLL	GUARDIAN		\$ 0.00	\$ 6,303.06	\$ 6,303.06
054316	PAYROLL	GUARDIAN		\$ 0.00	\$ 2,304.85	\$ 2,304.85
054316	PAYROLL	GUARDIAN		\$ 0.00	\$ 118,622.00	\$ 118,622.00
054316	PAYROLL	GUARDIAN		\$ 0.00	\$ (0.26)	\$ (0.26)
054317	403	GREENLINE DATA INC.	44880	\$ 223.00	\$ 0.00	\$ 223.00
054318	439	KON OFFICE SOLUTIONS	44925	\$ 366.33	\$ 0.00	\$ 366.33
054318	401	KON OFFICE SOLUTIONS		\$ 0.00	\$ 247.50	\$ 247.50
054319	404	JEFFERSON PUBLISH CO INC	44515	\$ 307.44	\$ 0.00	\$ 307.44
054319	439	JEFFERSON PUBLISH CO INC	44928	\$ 197.62	\$ 0.00	\$ 197.62
054319	401	JEFFERSON PUBLISH CO INC		\$ 0.00	\$ 178.92	\$ 178.92
054320	439	KENDIG KEAST		\$ 0.00	\$ 6,912.10	\$ 6,912.10
054321	405	MATTHEW BENDER & CO	44791	\$ 269.65	\$ 0.00	\$ 269.65
054322	412	JUDITH A MATLICK		\$ 0.00	\$ 143.53	\$ 143.53
054323	433	MSAG DATA CONSULTANTS IN	44843	\$ 1,066.67	\$ 0.00	\$ 1,066.67
054323	433	MSAG DATA CONSULTANTS IN		\$ 0.00	\$ 2,808.00	\$ 2,808.00
054324	700	MCKINNEY'S AUTO REPAIR	44971	\$ 832.44	\$ 0.00	\$ 832.44
054325	401	FRANCES B. MORGAN		\$ 0.00	\$ 226.98	\$ 226.98
054326	403	PIFER OFFICE SUPPLY, INC	44881	\$ 19.24	\$ 0.00	\$ 19.24
054327	424	ROACH OIL COMPANY		\$ 0.00	\$ 284.46	\$ 284.46
054328	413	RAI GROUP 43, LLC	44858	\$ 4,050.00	\$ 0.00	\$ 4,050.00
054329	402	RECORD MANAGEMENT SOLUT	44469	\$ 70.00	\$ 0.00	\$ 70.00
054330	401	RANSON CIVIC CENTER		\$ 0.00	\$ 5,000.00	\$ 5,000.00
054331	401	SHEPHERDSTOWN MEN'S CLUB		\$ 0.00	\$ 4,000.00	\$ 4,000.00
054332	700	SIRCHIE FINGER PRINT LAB	44731	\$ 525.00	\$ 0.00	\$ 525.00
054333	424	SMITH-NADENBOUSCH INS./C		\$ 0.00	\$ 3,836.00	\$ 3,836.00
054334	402	SPECIALTY BUS SUPPLIES	44860	\$ 18.98	\$ 0.00	\$ 18.98
054334	405	SPECIALTY BUS SUPPLIES	44789	\$ 251.73	\$ 0.00	\$ 251.73
054335	711	STAPLES CREDIT PLAN	43677	\$ 420.02	\$ 0.00	\$ 420.02
054335	401	STAPLES CREDIT PLAN		\$ 0.00	\$ 138.19	\$ 138.19
054335	402	STAPLES CREDIT PLAN		\$ 0.00	\$ 82.43	\$ 82.43
054335	405	STAPLES CREDIT PLAN		\$ 0.00	\$ 42.55	\$ 42.55
054335	422	STAPLES CREDIT PLAN		\$ 0.00	\$ 152.45	\$ 152.45
054335	424	STAPLES CREDIT PLAN		\$ 0.00	\$ 153.17	\$ 153.17
054335	439	STAPLES CREDIT PLAN		\$ 0.00	\$ 450.75	\$ 450.75
054335	440	STAPLES CREDIT PLAN		\$ 0.00	\$ 110.42	\$ 110.42
054335	451	STAPLES CREDIT PLAN		\$ 0.00	\$ 202.93	\$ 202.93
054335	700	STAPLES CREDIT PLAN		\$ 0.00	\$ 775.38	\$ 775.38
054335	712	STAPLES CREDIT PLAN		\$ 0.00	\$ 1,293.72	\$ 1,293.72
054335	716	STAPLES CREDIT PLAN		\$ 0.00	\$ 424.63	\$ 424.63
054336	425	SPECTRUM FIRE PROTECTION	44965	\$ 200.00	\$ 0.00	\$ 200.00

054337	433	SHANNON-BAUM SIGNS		\$ 0.00	\$ 2,719.55	\$ 2,719.55
054338	401	SHERIFF OF JEFFERSON CO		\$ 0.00	\$ 100,000.00	\$ 100,000.00
054339	424	SVC MARKETING INC		\$ 0.00	\$ 790.00	\$ 790.00
054340	424	THOMASSEN FORD MERCURY	44969	\$ 1,390.14	\$ 0.00	\$ 1,390.14
054340	980	THOMASSEN FORD MERCURY	44737	\$ 26,266.00	\$ 0.00	\$ 26,266.00
054341	405	TOWN HOUSE MOTOR LODGE	44790	\$ 205.00	\$ 0.00	\$ 205.00
054342	422	VISIONQUEST TRAINING CNT	44389	\$ 349.00	\$ 0.00	\$ 349.00
054343	700	WAHL BUSINESS SOLUTIONS	44733	\$ 1,158.39	\$ 0.00	\$ 1,158.39
054344	405	WEST PAYMENT CENTER	44792	\$ 1,096.65	\$ 0.00	\$ 1,096.65
054345	PAYROLL	WV BD O/RISK-INS MGT-#31		\$ 0.00	\$ 85,180.00	\$ 85,180.00
054346	GRANT	PAMELA HOLSTEIN-WALLACE		\$ 0.00	\$ 2,175.90	\$ 2,175.90
054347	402	XEROX COPORATION	44270	\$ 304.03	\$ 0.00	\$ 304.03
054347	402	XEROX COPORATION	44466	\$ 360.64	\$ 0.00	\$ 360.64
054347	402	XEROX COPORATION	44467	\$ 223.15	\$ 0.00	\$ 223.15
054348	412	CRAIG W YOHN		\$ 0.00	\$ 736.74	\$ 736.74
TOTALS						\$ 412,046.12
TOTALS				\$ 46,590.77	\$ 365,455.35	\$ 412,046.12

DEPT	NAME	DEPT AMTS
401/COM	CO. COMMISSION	\$ 109,791.59
402/CCLK	CO. CLERK	\$ 1,059.23
403/CIR CLK	CIRCUIT CLERK	\$ 242.24
404/TAX	TAX OFFICE	\$ 307.44
405/PA	PROS ATTY	\$ 1,865.58
406/ASSR	ASSESSORS	
408/GOV	ST.COMPNET CHG BO GOV UNIT	
412/AG	AG AGT	\$ 1,381.15
413/ELE	ELECTION	\$ 4,050.00
415/MAG CT	MAGISTRATE COURT	
415/	GENERAL SCHOOL/CO TRANSFER	
422/IMPACT	IMPACT FEE OPERATIONAL DEPT	\$ 501.45
424/CTHS	COURT HOUSE	\$ 7,216.41
425/OB	OTHER BUILDING	\$ 11,801.93
428/DATAP	DATA PROCESSING	\$ 286.11
430/HLS	HOMELAND SEC	
431/ECON DEV	ECON DEV	\$ 308.33
433/GIS	GIS/ADDRESSING	\$ 6,594.22
439/PZ	PLANNING ZONING	\$ 7,926.80
440/ENG.	DEPT OF ENGINEERING	\$ 110.42
451/ZONING	ZONING DEPT	\$ 202.93
700/SHRF	SHERIFF DEPT	\$ 3,753.93
701/SHRF	SHERIFF DEPT	
704/WV JAIL	ST/WV REGIONAL JAIL	
711/OES	EMERG SVC	\$ 420.02
712/911	911 COMMUNICATION	\$ 3,775.68
716/A/C	ANIMAL CONTROL	\$ 424.63
801/MTL HLTH	MENTAL HEALTH TRANS TO ENTITIE	
900/PARK&REC	JEFFERSON CO. PARKS& REX	

916/LIBRARY	LIBRARY CAPITAL OUTLAY	
966/CAP/AA	AMBULANCE AUTH CAP OUTLAY	
975/CAP OTL	CO. CLERK / CAPITAL OUTLAY	
976/CAP/CIR	CIRCUIT CLERK/CAPITAL OUTLAY	
978/CAP/PA	PROS ATTY/CAPITAL OUTLAY	
979/CAP/TAX	TAX OFFICE/CAPITAL OUTLAY	
980/CAP/SRF	SHERIFF DEPT/CAPITAL OUTLAY	\$ 27,440.48
983/CLK ELEC	CO CLERK ELECTION/CAP OUTLAY	
986/CAP/COMM	CO. COMMISSION/CAPITAL OUTLAY	
988/CAP/OB	OTHER BUILDING/CAPITAL OUTLAY	
989/CAP/AGT	AG AGT/CAPITAL OUTLAY	
992/CAP/911	911 COMMUNICATION/CAP OUTLAY	
998/PRK/REC	PARKS & REC COMMUNITY CENTER	
ALLOC	ALLOCATIONS	
GRANTS	GRANTS	\$ 10,175.90
PAYROLL	PAYROLL	\$ 212,409.65
TOTALS		\$ 412,046.12

In re: LEGISLATIVE ISSUES

Commissioner Manuel informed the Commission that he was still waiting to hear from the Governor's chief counsel concerning the Fire and EMS fees. The County Administrator informed the Commission that she believed that the Assistant Prosecuting Attorney would be reporting on the issue during the legal update and report.

The Commission discussed annexation.

In re: BONDING AND ACTIVITY REPORT

Upon recommendation from Chief County Engineer Roger Goodwin, motion by Manuel, second by Corliss to approve a complete release of a letter of credit in the amount of \$528,510.37 for Penn National Gaming, LLC. Motion carried.

In re: KENDIG KEAST/ORDINANCE REWRITE DISCUSSION

Tony Redman, Director of Planning and Zoning, informed the Commission that due to the inclement weather, Jefferson County schools were closed for the day and that the meeting scheduled at CW Shipley had been cancelled. The Commission agreed to reschedule the CW Shipley meeting to December 17, 2007 and to also set up an alternate location in the event that schools are cancelled again due to inclement weather. Mr. Redman also inquired into the County's inclement weather policy.

Mr. Redman discussed changes to the Power Point Presentation.

Motion by Manuel that after the initial public comment period closes on December 17th that the Commission begin their line by line review of the Zoning document and that this review include the consideration of amendments to the amendment document by individual Commissioners and shall be conducted in an open meeting forum. Motion failed due to a lack of a second.

In re: PUBLIC COMMENT

Jim Huyett commented on the draft zoning ordinance.

In re: JEFFERSON COUNTY PUBLIC SERVICE DISTRICT APPOINTMENT INTERVIEWS

The Commission interviewed Marty Kable and Roger Ethier for appointment to the Jefferson County Public Service District. After the interviews, motion by Manuel, second by R. Morgan to postpone the appointment to the Jefferson County Public Service District until next week and to contact Mr. Cummins to come back next week in order to answer some follow up questions. Motion carried.

In re: BOB TABB - REQUEST FOR EXTENSION OF TIME FOR COMMENT PERIOD ON ZONING ORDINANCE

Bob Tabb appeared before the Commission to request an extension of the time for public comment on the draft zoning ordinance. Tony Redman was present and commented on the matter. After discussion, motion by Manuel to extend the comment period for the draft zoning ordinance to January 14, 2008. Motion failed due to a lack of a second. Motion by R. Morgan, second by F. Morgan to extend the comment period for the draft zoning ordinance to January 1, 2008. Motion carried by a 4-1 vote. Commissioner Manuel voted no.

In re: CAROLYN ZDZIERA - COMMUNITY ALTERNATIVES TO VIOLENCE FUNDING REPORT

Carolyn Zdziera, from Community Alternatives to Violence, appeared before the Commission to give an update on their program and to request funding. Barbara Castel was also present and commented on the program. No action was taken on this matter.

In re: PAULETTE SPRINKLE - JEFFERSON COUNTY CONVENTION AND VISITORS BUREAU - EXPLANATION OF REQUEST FOR MONTHLY PAYMENTS

Paulette Sprinkle, from the Jefferson County Convention and Visitors Bureau, appeared before the Commission to request that they receive monthly payments of the Hotel/Motel tax allocation as opposed to the current method of receiving payments quarterly. After discussion, motion by Manuel, second by Surkamp to change the Hotel/Motel allocations to monthly payments instead of quarterly for the Convention and Visitors Bureau, Arts and Humanities Alliance, and Parks and Recreation. Motion carried.

In re: JENNIFER S. MAGHAN - COUNTY CLERK'S REPORT

Jennifer S. Maghan, County Clerk, commented on the deadline for comments on the draft precinct maps.

The Commission took a 10 minute break at 11:30 p.m.

In re: COMMUNITY ALTERNATIVES TO VIOLENCE FUNDING REPORT

The Commission discussed the report given by Ms. Zdziera and requested that the County Administrator contact Ms. Zdziera to come back in and meet with the Commission so that they may receive more information on the program and her request for funding.

In re: STEPHANIE GROVE - LEGAL UPDATE AND REPORT

Stephanie Grove, Assistant Prosecuting Attorney, appeared before the Commission

for the legal update and report. Ms. Grove reported on the following:

- Ms. Grove reported on correspondence received from Kelly Goes, from the Department of Commerce. Ms. Grove reported that Ms. Goes correspondence stated that they cannot recommend the approval of the combined Fire and EMS Fees to the Governor.
- Ms. Grove provided the Commission with a draft Nepotism Policy.
- Commissioner Corliss inquired into the status of the research on annexations causing disenfranchisement. Ms. Grove informed the Commission that she was still working on that research.

Motion by R. Morgan, second by Manuel to enter into Executive Session, as provided by Peters vs. Wood County, to discuss pending litigation. Motion carried.

The Commission recessed until 1:30 p.m.

In re: APPOINTMENTS TO THE WATER ADVISORY COMMITTEE

No action was taken on this agenda item.

In re: COUNTY COMMISSION MEETING SCHEDULE FOR THE WEEK OF DECEMBER 24, 2007

Motion by Manuel, second by F. Morgan to cancel the meeting scheduled for the week of December 24, 2007. Motion carried.

In re: APPROVAL OF 2008 HOLIDAY SCHEDULE

Motion by Manuel, second by F. Morgan to approve the 2008 holiday schedule. Motion carried.

JEFFERSON COUNTY COMMISSION HOLIDAY SCHEDULE 2008

NEW YEAR'S DAY	TUESDAY, JANUARY 1, 2008
MARTIN LUTHER KING'S BIRTHDAY	MONDAY, JANUARY 21, 2008
PRESIDENT'S DAY	MONDAY, FEBRUARY 18, 2008
ELECTION DAY	TUESDAY, MAY 13, 2008
MEMORIAL DAY	MONDAY, MAY 26, 2008
WEST VIRGINIA DAY	FRIDAY, JUNE 20, 2008
INDEPENDENCE DAY	FRIDAY, JULY 4, 2008
LABOR DAY	MONDAY, SEPTEMBER 1, 2008
COLUMBUS DAY	MONDAY, OCTOBER 13, 2008
ELECTION DAY	TUESDAY, NOVEMBER 4, 2008
VETERAN'S DAY	TUESDAY, NOVEMBER 11, 2008
THANKSGIVING	THURSDAY, NOVEMBER 27, 2008 FRIDAY, NOVEMBER 28, 2008
CHRISTMAS	WEDNESDAY, DECEMBER 24, 2008 - CLOSE AT NOON THURSDAY, DECEMBER 25, 2008
NEW YEAR'S EVE	WEDNESDAY, DECEMBER 31, 2008 - CLOSE AT NOON

IN ADDITION TO THE DAYS LISTED ABOVE, THE COMMISSION WILL OBSERVE AS HOLIDAYS,

ANY NATIONAL, STATE OR OTHER ELECTION DAY THROUGHOUT THE COUNTY, AND ALL DAYS WHICH MAY BE APPOINTED OR RECOMMENDED BY THE GOVERNOR, OF THIS STATE, OR THE PRESIDENT OF THE UNITED STATES, AS DAYS OF THANKSGIVING, OR FOR THE GENERAL CESSATION OF BUSINESS, ANY DAY OR PART THEREOF DESIGNATED BY THE GOVERNOR AS TIME OFF, WITHOUT CHARGE AGAINST ACCRUED ANNUAL LEAVE, FOR STATE EMPLOYEES STATEWIDE MAY ALSO BE TIME OFF FOR COUNTY EMPLOYEES IF THE COUNTY COMMISSION ELECTS TO DESIGNATE THE DAY OR PART THEREOF AS TIME OFF, WITHOUT CHARGE AGAINST ACCRUED ANNUAL LEAVE FOR COUNTY EMPLOYEES. ANY ENTIRE OR PART STATE WIDE DAY OFF DESIGNATED BY THE GOVERNOR MAY, FOR ALL COURTS, BE TREATED AS IF IT WERE A LEGAL HOLIDAY, AS PROVIDE FOR IN 2-2-1 OF THE WEST VIRGINIA CODE, AS AMENDED.

DATE: December 6, 2007

/s/
PRESIDENT, JEFFERSON COUNTY COMMISSION

In re: APPROVAL OF SPECIAL DEPUTY STATUS - SHEPHERDSTOWN POLICE DEPARTMENT

Motion by R. Morgan, second by Manuel to approve the Special Deputy Status for the Shepherdstown Police Department. Motion carried.

In re: ARRANGE FOR WORK SESSION WITH TOM POTTS, ARCHITECT OF THE JUDICIAL CENTER FOR DECEMBER 13TH OR DECEMBER 20TH

The Commission agreed to conduct a work session with Tom Potts, Architect of the Judicial Center, on December 20, 2007.

In re: SCHEDULE NEXT CAPITAL PROJECTS COORDINATING COMMITTEE MEETING FOR DECEMBER 13TH OR DECEMBER 20TH

The Commission agreed to put the decision for scheduling the next capital projects coordinating committee meeting on next week's agenda.

In re: REQUEST FOR REFUND OF PERMIT FEES - SUNSHINE ENTERPRISE, INC.

Motion by Manuel, second by Corliss to refund permit fees in the amount of \$1,000 to Sunshine Enterprise, Inc. with the County to retain \$100 of the permit fees. Motion carried.

In re: CABLE FRANCHISE AGREEMENT DRAFT

After discussion, motion by Manuel, second by Surkamp to submit the Cable Franchise Agreement Draft to Comcast. Motion carried.

In re: REQUEST FOR REFUND OF PERMIT FEES - CLARK CORBIN

Motion by Corliss, second by Manuel to refund permit fees in the amount of \$300 to Clark Corbin with the County to retain \$118.64 of the permit fees. Motion carried.

In re: REQUEST FOR APPROVAL OF CHANGE ORDER #005 - JAILHOUSE ANNEX

Kirk Davis appeared before the Commission to request the approval of change order

#005 for the jailhouse annex. After discussion, motion by Manuel, second by Surkamp to approve change order #005 for the jailhouse annex. Motion carried.

In re: SCHEDULE NEXT CAPITAL PROJECTS COORDINATING COMMITTEE MEETING FOR DECEMBER 13TH AND DECEMBER 20TH

The Commission revisited this agenda item. After comments from Mark Schiavone, the Commission agreed to schedule the next meeting of the Capital Projects Coordinating Committee for the 1st meeting in January.

In re: BLASTING ORDINANCE LEGAL RESEARCH

James Casimiro, Assistant Prosecuting Attorney, appeared before the Commission to discuss legal research concerning establishing a blasting ordinance in Jefferson County. Mr. Casimiro agreed to contact Sterling Lewis from the State Fire Marshall's Office concerning pre-blast surveys and to also check to see if there are any local blasting ordinances in West Virginia.

In re: REFERENDUM TO FUND SWIMMING POOL AT SAM MICHAELS PARK TO BE PLACED ON NEXT GENERAL ELECTION BALLOT (RM)

After discussion, motion by R. Morgan, second by Manuel to place a referendum to fund a swimming pool at Sam Michaels Park on the next General Election ballot. Motion passed by a 3-2 vote. Commissioners F. Morgan and Surkamp voted no.

In re: EXECUTIVE SESSION - PERSONNEL MATTERS (FM)

Motion by Surkamp, second by Corliss to enter into Executive Session with Tony Redman to discuss personnel matters. Motion passes by a 4-1 vote. Commissioner Manuel voted no.

Motion by F. Morgan, second by Manuel to return to Regular Session. Motion carried.

In re: COUNTY ADMINISTRATOR REPORTS

Leslie D. Smith, County Administrator, reported on the following:

- Wage/Compensation study consultant will be here on Wednesday, December 12, 2007.
- Job descriptions
- Performance evaluation process

In re: PUBLIC COMMENT

Ed Burns commented on blasting ordinances.

The Commission received the following information:

Appointments to be made to the Board of Zoning Appeals on January 3, 2008.

Correspondence received from the Department of Education and the Arts concerning changes at the Cultural Center.

Correspondence received from Clyde Barretto concerning Jefferson County land use issues.

Correspondence received from the West Virginia Development Office concerning FY 2008 Land and Water Conservation Fund Notice.

Correspondence received from Senator Byrd concerning H.R. 1576 and S. 469.

Orders received from the Division of Highways concerning the addition of highways to the state local service system.

Copy of a newspaper article received from the Association of Counties concerning regional jails.

Meeting minutes received from the Jefferson County Public Service District.

Meeting minutes received from the Eastern Panhandle Transit Authority Board.

Notice received from Loudoun County of a public meeting on a comprehensive plan amendment on December 17, 2007.

Oath of Office received from Kimberly S. Crosier as the Jefferson County Office of Homeland Security and Emergency Management Public Information Officer.

Impact Fee Status Report received for November 2007.

Memorandums concerning funds transfers received from the Department of Capital Planning and Management.

Correspondence received from the Association of Counties concerning PEIA premium increase.

Ethics Reporter received for November 2007.

Weekly settlement report for the Charles Town Races received from the West Virginia Lottery.

Upon rising, the Commission recessed until Thursday morning next beginning at 9:30 o'clock a.m.

PRESIDENT