

**REGULAR TERM:**

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Courthouse thereof on Thursday, December 20, 2007, beginning at 9:30 o'clock a.m.

**PRESENT:** Frances B. Morgan, President;  
James Surkamp; A.M.S. (Rusty) Morgan, III;  
Dale Manuel; Greg Corliss; Commissioners

**In re: PLEDGE OF ALLEGIANCE**

Commissioner R. Morgan conducted the Pledge of Allegiance.

Commissioner F. Morgan took a moment to thank the County staff and all Departments for their hard work this past year. She also commented and thanked the Commission for the past year and said that she has enjoyed serving as Chair and that it has been a learning experience.

**In re: DISPENSE WITH READING OF MINUTES**

Motion by Corliss, second by Manuel to dispense with the reading of the Minutes for the meeting held on Thursday, December 13, 2007, and to approve the Minutes as prepared. Motion carried.

**In re: EXONERATION**

Motion by Surkamp, second by Manuel to approve the following exoneration as presented. Motion carried.

NAME	DISTRICT	TYPE	TICKET#	AMOUNT
George A. & Mark K. Anderson	Shepherdstown	Personal	314360	\$205.82

**In re: APPROVAL OF PURCHASE ORDERS**

Motion by Manuel, second by Corliss to approve the following Purchase Orders for the Week of December 17, 2007, totaling \$126,138.74: 444144, 44997, 45081, 44865, 44813, 44993, 44089, 44932, 43687, 44995, 44927, 44931, 44934, 44749, 44751, 44752, 44996, 44999 and 44933. Motion carried.

**In re: APPROVAL OF ACCOUNTS PAYABLE**

Motion by Corliss, second by Manuel to approve the list of Accounts Payable totaling \$149,844.30 dated December 19, 2007 as presented and reviewed by the County Commission. Motion carried.

Ck #	DEPT	VENDOR	PO#	PO Amt	Amt w/o PO	Ck Amount
054412	412	AT&T		\$-	\$23.22	\$23.22
054413	430	ASSOC ST.FLOODPLAIN MNGR	43678	\$125.00	\$-	\$125.00
054414	ALLOC	AHA/ART&HUMANITIES ALLNC		\$-	\$5,832.95	\$5,832.95
054415	PAYROLL	BUREAU FOR CHILD SUPPORT		\$-	\$72.00	\$72.00
054416	425	B-K OFFICE SUPPLY INC	44984	\$420.39	\$-	\$420.39
054417	PAYROLL	BUREAU F/CHILD SUPPORT		\$-	\$62.31	\$62.31
054418	PAYROLL	BUREAU FOR CHILD SUPPORT		\$-	\$90.89	\$90.89
054419	PAYROLL	BUREAU FOR CHILD SUPPORT		\$-	\$70.68	\$70.68
054420	PAYROLL	BUREAU F/CHILD SPRT ENF		\$-	\$302.31	\$302.31
054421	440	CREAMERS AUTO SERVICE	44991	\$33.92	\$-	\$33.92
054421	700	CREAMERS AUTO SERVICE	44990	\$143.26	\$-	\$143.26
054422	712	VERIZON CABS		\$-	\$150.00	\$150.00
054423	PAYROLL	CHILD SUPPORT ENFORCE AG		\$-	\$23.07	\$23.07
054424	401	COMMON PURPOSE OF THE		\$-	\$2,500.00	\$2,500.00
054425	403	DAYTON LEGAL BLANK	44488	\$138.58	\$-	\$138.58
054426	425	DAYCON	44983	\$738.30	\$-	\$738.30
054427	401	D I JACOBS CONSULTING		\$-	\$4,597.75	\$4,597.75
054428	PAYROLL	EQUITABLE THE EQUIVEST		\$-	\$15.00	\$15.00
054429	980	EMERGENCY EQUIP,LIGHTING	44744	\$1,131.00	\$-	\$1,131.00
054430	424	FEDEX		\$-	\$35.35	\$35.35
054431	700	GALLS INCORPORATED	44745	\$676.40	\$-	\$676.40
054432	415	GENERAL COUNTY FUND-J FE		\$-	\$23,280.50	\$23,280.50
054433	433	IKON OFFICE SOLUTIONS	44840	\$392.12	\$-	\$392.12
054434	PAYROLL	ING		\$-	\$260.00	\$260.00
054435	413	JEFF CO PUBLIC SER DEPT		\$-	\$27.09	\$27.09

054435	425	JEFF CO PUBLIC SER DEPT		\$-	\$58.43	\$58.43
054436	700	JEFFERSON CO HEALTH DEPT	44753	\$50.00	\$-	\$50.00
054437	433	JEFFERSON PUBLISH CO INC	42440	\$105.60	\$-	\$105.60
054438	433	THE JOURNAL	42441	\$636.00	\$-	\$636.00
054439	712	DR ROBERT JONES		\$-	\$1,000.00	\$1,000.00
054440	PAYROLL	JEFFERSON SECURITY BANK		\$-	\$4,813.00	\$4,813.00
054441	700	LAW ENF INTELLIGENCE RPT	44743	\$125.95	\$-	\$125.95
054442	425	HOME DEPOT CREDIT SERVIC		\$-	\$739.53	\$739.53
054443	700	MCKINNEY'S AUTO REPAIR	44988	\$55.00	\$-	\$55.00
054443	700	MCKINNEY'S AUTO REPAIR	44992	\$588.23	\$-	\$588.23
054444	PAYROLL	MD Child Support Account		\$-	\$140.00	\$140.00
054445	PAYROLL	NATIONWIDE RETIREMENT		\$-	\$765.21	\$765.21
054446	ALLOC	JEFF CO PARKS &		\$-	\$29,094.90	\$29,094.90
054447	403	PIFER OFFICE SUPPLY, INC	44883	\$30.52	\$-	\$30.52
054447	406	PIFER OFFICE SUPPLY, INC	44415	\$57.99	\$-	\$57.99
054447	412	PIFER OFFICE SUPPLY, INC	42424	\$129.90	\$-	\$129.90
054447	402	PIFER OFFICE SUPPLY, INC		\$-	\$10.98	\$10.98
054447	403	PIFER OFFICE SUPPLY, INC		\$-	\$18.31	\$18.31
054447	404	PIFER OFFICE SUPPLY, INC		\$-	\$50.53	\$50.53
054447	405	PIFER OFFICE SUPPLY, INC		\$-	\$18.21	\$18.21
054447	406	PIFER OFFICE SUPPLY, INC		\$-	\$1.59	\$1.59
054447	433	PIFER OFFICE SUPPLY, INC		\$-	\$12.65	\$12.65
054447	440	PIFER OFFICE SUPPLY, INC		\$-	\$92.17	\$92.17
054447	451	PIFER OFFICE SUPPLY, INC		\$-	\$69.36	\$69.36
054447	700	PIFER OFFICE SUPPLY, INC		\$-	\$66.80	\$66.80
054447	712	PIFER OFFICE SUPPLY, INC		\$-	\$59.53	\$59.53
054447	716	PIFER OFFICE SUPPLY, INC		\$-	\$7.95	\$7.95
054448	425	PC RENEWAL	44987	\$430.20	\$-	\$430.20
054449	700	QUARTER MASTER	44739	\$129.90	\$-	\$129.90
054450	424	ROACH OIL COMPANY		\$-	\$619.77	\$619.77
054450	425	ROACH OIL COMPANY		\$-	\$1,462.31	\$1,462.31
054451	700	SIRCHIE FINGER PRINT LAB	44742	\$107.47	\$-	\$107.47
054452	425	SOFTWARE SYSTEMS, INC	44985	\$108.68	\$-	\$108.68
054453	701	WALTER F STEPHENS, JR IN	44750	\$27.00	\$-	\$27.00
054454	701	SOUTHERN POLICE EQUIP.CO	44741	\$227.70	\$-	\$227.70
054455	700	STEWARTS MEN'S WEAR	44738	\$268.00	\$-	\$268.00
054455	701	STEWARTS MEN'S WEAR	44748	\$80.00	\$-	\$80.00
054456	433	SHANNON-BAUM SIGNS		\$-	\$5,256.30	\$5,256.30
054457	451	SIR SPEEDY	44175	\$1,185.47	\$-	\$1,185.47
054458	424	THOMASSEN FORD MERCURY	44989	\$857.47	\$-	\$857.47
054459	980	THOMASSEN FORD MERCURY	44746	\$22,781.00	\$-	\$22,781.00
054460	PAYROLL	TREASURER OF VIRGINIA		\$-	\$161.51	\$161.51
054461	700	SHANNON R. TRAVIS	44754	\$44.00	\$-	\$44.00
054462	700	VALLEY TWO-WAY, INC	44747	\$47.76	\$-	\$47.76
054463	ALLOC	JEFFERSON CO CONVENTION		\$-	\$34,927.85	\$34,927.85
054464	PAYROLL	VALIC, %CHASE BANK TEXAS		\$-	\$100.00	\$100.00
054465	701	WEST VIRGINIA UNIFORM-52	44740	\$440.98	\$-	\$440.98
054466	424	WALMART BUSINESS		\$-	\$114.67	\$114.67
054466	716	WALMART BUSINESS		\$-	\$215.95	\$215.95
054467	PAYROLL	WV CPRB/LOAN DIVISION		\$-	\$166.50	\$166.50
054468	424	DAVID WEISS		\$-	\$126.36	\$126.36
054468	425	DAVID WEISS		\$-	\$17.02	\$17.02
<b>TOTALS</b>				<b>\$32,313.79</b>	<b>\$117,530.51</b>	<b>\$149,844.30</b>

DEPT	NAME	DEPT AMTS
401/COM	CO. COMMISSION	\$7,097.75
402/CCLK	CO. CLERK	\$10.98
403/CIR CLK	CIRCUIT CLERK	\$187.41
404/TAX	TAX OFFICE	\$50.53
405/PA	PROS ATTY	\$18.21
406/ASSR	ASSESSORS	\$59.58
408/GOV	ST.COMPNET CHG BO GOV UNIT	
412/AG	AG AGT	\$153.12
413/ELE	ELECTION	\$27.09
415/MAG CT	MAGISTRATE COURT	

415/	GENERAL SCHOOL/CO TRANSFER	\$23,280.50
422/IMPACT	IMPACT FEE OPERATIONAL DEPT	
424/CTHS	COURT HOUSE	\$1,753.62
425/OB	OTHER BUILDING	\$3,974.86
428/DATAP	DATA PROCESSING	
430/HLS	HOMELAND SEC	\$125.00
431/ECON DEV	ECON DEV	
433/GIS	GIS/ADDRESSING	\$6,402.67
439/PZ	PLANNING ZONING	
440/ENG.	DEPT OF ENGINEERING	\$126.09
451/ZONING	ZONING DEPT	\$1,254.83
700/SHRF	SHERIFF DEPT	\$2,302.77
701/SHRF	SHERIFF DEPT	\$775.68
704/WV JAIL	ST/WV REGIONAL JAIL	
711/OES	EMERG SVC	
712/911	911 COMMUNICATION	\$1,209.53
716/A/C	ANIMAL CONTROL	\$223.90
801/MTL HLTH	MENTAL HEALTH TRANS TO ENTITIE	
808GOV UNIT	SWA CONTRIB OTHER GOV UNIT	
900/PARK&REC	JEFFERSON CO. PARKS& REX	
916/LIBRARY	LIBRARY CAPITAL OUTLAY	
966/CAP/AA	AMBULANCE AUTH CAP OUTLAY	
975/CAP OTL	CO. CLERK / CAPITAL OUTLAY	
976/CAP/CIR	CIRCUIT CLERK/CAPITAL OUTLAY	
978/CAP/PA	PROS ATTY/CAPITAL OUTLAY	
979/CAP/TAX	TAX OFFICE/CAPITAL OUTLAY	
980/CAP/SRF	SHERIFF DEPT/CAPITAL OUTLAY	\$23,912.00
983/CLK ELEC	CO CLERK ELECTION/CAP OUTLAY	
986/CAP/COMM	CO. COMMISSION/CAPITAL OUTLAY	
ALLOC	ALLOCATIONS	\$69,855.70
GRANTS	GRANTS	\$7,042.48
PAYROLL	PAYROLL	
<b>TOTALS</b>		<b>\$149,844.30</b>

**In re: LEGISLATIVE ISSUES**

Commissioner Manuel reported on his meeting with the Governor regarding Fire and EMS fees.

Commissioner F. Morgan discussed Annexation legislation and the County Commissioners' Association position on Annexation. Commissioner F. Morgan agreed to attend the CCAWV meeting in January, 2008.

**In re: BONDING AND ACTIVITY REPORT**

Roger Goodwin, Chief County Engineer appeared before the Commission and reported on the Mountain Water Study meeting.

**In re: APPROVAL OF EMPLOYMENT - LAND DEVELOPMENT INSPECTOR**

Motion by Surkamp, second by Manuel to approve the employment of Norma Katroski - Land Development Inspector. Motion carried.

**In re: APPROVAL OF EMPLOYMENT - SHANNON HAYDEN - ADMINISTRATIVE ASSISTANT/SECRETARY - PLANNING DEPARTMENT**

Motion by Surkamp, second by R. Morgan to approve the employment of Shannon Hayden-Administrative Assistant - Planning Department. Motion carried.

Tony Redman, Planning and Zoning Director appeared before the Commission to report on the Ordinance rewrite. Mac Burch, Kendig Keast Collaborative was present. Mr. Redman reported that they are wrapping up things with Kendig Keast and that Mr. Burch will be training the Planning staff today on the software format currently used by Kendig Keast so the Planning staff will be able to make future changes and amendments.

Mr. Redman commented on annexations.

**In re: PUBLIC COMMENT**

No public comment at this time.

**In re: APPROVAL OF CHANGE ORDER #006 - OLD JAIL COURT HOUSE ANNEX**

Kirk Davis, Capital Projects Manager appeared before the Commission and gave a status report on the Old Jail Court House Annex.

Motion by R. Morgan, second by Manuel to approve Change Order #006 - Old Jail Court House Annex in the amount of \$18,437.42. Motion carried.

Mr. Davis reported on the early voting/voter registration space solution.

**In re: JEFF POLCZYNSKI - MOTOROLA AGREEMENT FOR RADIO CONSOLES**

Jeff Polczynski, Director of Communications appeared before the Commission to report on the Motorola Agreement for the radio consoles. After discussion, motion by Manuel, second by Corliss to approve the Agreement with Motorola subject to final approval from legal staff. Motion carried.

For the record, Stephanie Grove, Assistant Prosecuting Attorney and Kirk Davis, Capital Projects Manager were present and made comments.

**At 10:30 a.m. the Commission took a 10 minute break.**

**In re: AMY JONES, HEALTH DEPARTMENT ADMINISTRATOR - INTRODUCTION AS NEW ADMINISTRATOR AND REQUEST FOR EMPLOYEE BONUS**

Amy Jones, Health Department Administrator was not present. The Commission discussed the employee bonus. After discussion, motion by Surkamp, second by Corliss to approve the employee bonus for Health Department employees in the amount of \$250.00. Amended motion by Manuel to approve the employee bonus and to also include the Parks and Recreation employees. Amended motion by Corliss to also include full-time employees and regular part-time employees.

Motion by Surkamp, second by Manuel to approve an employee bonus for full-time and regular part-time employees in the amount of \$250.00 for Health Department and Parks and Recreation employees. Motion carried.

**In re: APPOINTMENTS TO THE WATER ADVISORY COMMITTEE**

No action was taken on this agenda item.

**In re: KENDIG KEAST/ORDINANCE REWRITE DISCUSSION**

Motion by Manuel, second by Corliss that the five elected County Commissioners begin their review of the proposed Zoning documents on Friday, January 4<sup>th</sup>, 2008, at a time set by the body and that the Commissioners consider amendments to the document including individual member's proposed amendments, all amendments submitted by the public, and staff's proposed amendments. Motion failed by a 1-4 vote. Commissioners F. Morgan, R. Morgan, Corliss and Surkamp voted no. For the record, Director of Planning and Zoning Tony Redman was present and commented on the review process.

After further discussion, motion by Surkamp to hold a work session to discuss with the Planner and to receive a complete report when Mr. Redman is comfortable with a redline and unfiltered 2<sup>nd</sup> draft and that all documents received from the public be available to the Commission for review. Motion failed due to the lack of a second.

Motion by Manuel that Chief Counsel, Stephanie Grove review the zoning document and report back to the Commission as to its legal defensibility. Motion died due to the lack of a second.

**In re: CONSIDERATION OF EXTENDING THE INITIAL COMMENT PERIOD ON THE ZONING ORDINANCE UNTIL THE MIDDLE OF JANUARY (DM)**

Motion by Manuel that the deadline for written comments on the proposed Zoning document be extended until Saturday, January 19<sup>th</sup>, 2008. Amended motion by R. Morgan, second by Manuel that the deadline for written comments on the proposed zoning document be extended for one week. Motion failed by a 2-3 vote. Commissioners F. Morgan, Corliss and Surkamp voted no.

**In re: JENNIFER S. MAGHAN - COUNTY CLERK'S REPORT**

**- CSSI - Resolution of Governing Body, Form of Lessee's Counsel Opinion and Payment Request Form Requiring Madame President's and one other Commissioner's Signature for Purchase of Record Management Software**

**- Early/Voting/Voter Registration Space Solution Presented by the Capital Projects Manager**

Gail Magaha, Chief Deputy Clerk appeared before the Commission on behalf of the County Clerk regarding CSSI Resolution of Governing Body, form of Lessee's Counsel opinion and payment request form requiring Madame President's and one other Commissioner's signature for purchase of record management software. After discussion, the Commission agreed to hold over this agenda item for further review.

**In re: EXECUTIVE SESSION**

Motion by R. Morgan, second by Surkamp to enter into Executive Session to discuss legal matters pursuant to Peters vs. Wood County Commission. Motion carried.

Motion by Corliss, second by Manuel to return to Regular Session. Motion carried.

**In re: TAMMY DEFAZIO - COUNSEL FOR HENRY V. COUNTY COMMISSION AND PLANNING COMMISSION - LEGAL UPDATE**

Tammy DeFazio, Attorney appeared before the Commission to give a legal update regarding Henry v. County Commission and Planning Commission. After discussion, motion by Corliss, second by Surkamp to authorize Tammy DeFazio to continue as legal counsel for the County Commission regarding Henry v. County Commission and Planning Commission. Motion carried.

Brandy Sims, Assistant Prosecuting Attorney appeared before the Commission and handed out a copy of the AIG Insurance disclaimer for the Baldau case.

**In re: STEPHANIE GROVE - LEGAL UPDATE AND REPORT**

Stephanie Grove, Assistant Prosecuting Attorney appeared before the Commission for a legal update and report. Ms. Grove reported on the following matters:

- Nepotism policy;
- Shepherdstown Annexation review and signature of the President of the Commission;
- Ranson Annexation review and signature of the President of the Commission;
- Classification and Wage Study Agreement reviewed and recommended signature of the President of the Commission.

**In re: SET DATE AND TIME FOR FIRST MEETING IN 2008**

Motion by R. Morgan, second by Manuel to hold the first meeting in 2008 on Thursday, January 3, 2008 at 9:30 a.m. Motion carried.

**In re: DECISION ON UNEMPLOYMENT INSURANCE**

Motion by Manuel, second by Corliss to continue with the process of self insurance for the purposes of unemployment insurance protection. Motion carried.

**In re: CONSIDERATION OF A RESOLUTION IN SUPPORT OF PANHANDLE TEACHERS' SALARIES (DM)**

Commissioner Manuel requested that this agenda item be held over until the first meeting in January, 2008.

**In re: COUNTY ADMINISTRATOR REPORTS**

Leslie D. Smith, County Administrator reported on the upcoming appointments to the Parks and Recreation Commission.

Ms. Smith also reported on the alarm code and unlocked doors at the meeting room at the Old Charles Town Library and that a letter will be sent out regarding this incident.

Ms. Smith discussed the questionnaire regarding the Classification and Wage Study and that the completed questionnaires will be mailed tomorrow.

Commissioner Surkamp commented on the raidserver. Ms. Smith reported that she has a quote for a new one to replace the current raidserver.

**In re: COUNTY COMMISSION REPORTS**

Commissioners Corliss, R. Morgan and Surkamp discussed the conference call with Don Jacobs of Jacobs Consulting - classification and wage study.

**The Commission recessed for lunch at 12:15 p.m. The Commission reconvened at 1:30 p.m.**

**Commissioner Corliss was absent for the afternoon session.**

**In re: COUNTY COMMISSION WORKSHOP - SILLING ASSOCIATES - COURTHOUSE ANNEX ARCHITECT**

The Commission held a workshop with Silling Architectural Group. For the record, the following were present: Thomas M. Potts, AIA, President Silling Architectural Group, Mike Moore, Director of Marketing, Patsy Noland, Circuit Clerk, Mike Thompson, Prosecuting Attorney, Stephanie Grove, Assistant Prosecuting Attorney, Brandy Sims, Assistant Prosecuting Attorney, Jennifer Maghan, County Clerk, Mark Schiavone, Director of Capital Planning and Management and Impact Fee Coordinator, Ginger Bordier, Assessor, and Kirk Davis, Capital Projects Manager.

**In re: JENNIFER S. MAGHAN - COUNTY CLERK - CONTINUED**

**- CSSI - Resolution of Governing Body, Form of Lessee's Counsel Opinion and Payment Request Form Requiring Madame President's and one other Commissioner's Signature for Purchase of Record Management Software**

Jennifer S. Maghan, County Clerk appeared before the Commission to discuss the CSSI Resolution of Governing Body and Form of Lessee's Counsel Opinion. Stephanie Grove, Assistant Prosecuting Attorney was present and recommended that the Resolution and Lessee form be held over for further review.

Motion by Manuel to postpone any decision on the CSSI Resolution and Lessee form until January 10, 2008.

The Commission agreed to take this agenda item under advisement and further review by legal counsel. Ms. Grove commented that she would try to complete the review by January 3, 2008 with recommendations.

**In re: COUNTY COMMISSION WORKSHOP WITH FARM BUREAU - SUBDIVISION AND ZONING ORDINANCES**

The Commission conducted a workshop with the Farm Bureau to discuss proposed revisions to the draft Subdivision and Zoning Ordinances.

Brian Everhart, President of the Farm Bureau was present to discuss revisions recommended by the Jefferson County Farm Bureau. Tony Redman, Director of Planning and Zoning and Tom Hall, Planner/Landscape Architect for the Planning Department were present.

The following were present and made comments: Doug Stolipher, Eric Lewis, Sam Donley, Cam Tabb, Lyle Tabb, Laura Momen and Susan Runco.

**The Commission received the following information:**

Reminder - Courthouse is Closed Monday and Tuesday, December 24-25, 2007, Monday, December 31, 2007 and Tuesday January 1, 2008.

Reminder - County Commission meeting scheduled for December 27, 2007 has been cancelled.

Reminder - the agenda for the County Commission meeting scheduled for Thursday, January 3, 2008 will close on Friday, December 28, 2007 at noon.

The Council of Governments meeting scheduled for Wednesday, December 26, 2007 has been cancelled.

Appointments to be made to the Parks and Recreation Commission on Thursday, January 3, 2008.

Appointments to be made to the Zoning Board of Appeals on Thursday, January 3, 2008.

Correspondence received from James E. Watson, III concerning the appointment of Chief Steve Wilt, from Friendship Fire Company, to the Property Safety Enforcement Agency.

Correspondence received from Clarence Long concerning property tax assessment.

Correspondence received from the Parks and Recreation Commission concerning the resignations of Ethelmary Elliott and Richard Barron.

Letter of resignation received from Richard Barron as a member of the Parks and Recreation Commission.

Preliminary FY 2009 Budget received from the Ambulance Authority.

Thank you letter received from the Ambulance Authority for the Commission's support for the new operations center.

Ambulance Authority audit received for the fiscal year ended June 30, 2007.

Thank you letter received from Community Alternatives to Violence.

Correspondence received from Blue Ridge Community and Technical College concerning National Entrepreneurship Week.

Executive Summary received from the Ozone Early Action Plan.

Notice of a comprehensive plan public hearing received from Loudoun County.

Jefferson County Jail progress meeting minutes received.

E-911 fees received from CTC of West Virginia.

Correspondence received from the State Fire Marshal's Office concerning Middleway Volunteer Fire Department.

Information received from the Association of Counties concerning the annual meeting on February 10-12, 2008.

Meeting minutes received from the Harpers Ferry/Bolivar Public Service District.

Weekly settlement report for the Charles Town Races received from the West Virginia Lottery.

**CORRESPONDENCE**

Correspondence received from Roy and Frances Magaha concerning the proposed zoning ordinance.

Correspondence received from Tom and Dee Taylor concerning the proposed zoning ordinance.

Correspondence received from Candice Salter concerning the proposed zoning ordinance.

Correspondence received from Willis Nowell concerning the proposed zoning ordinance.

Upon rising, the Commission recessed until Thursday, January 3, 2008 beginning at 9:30 o'clock a.m.

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FRANCES B. MORGAN, COMMISSION PRESIDENT