

REGULAR TERM:

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Courthouse thereof on Thursday, March 6, 2008, beginning at 9:30 o'clock a.m.

PRESENT: Frances B. Morgan, President;
James Surkamp; A.M.S. (Rusty) Morgan, III;
Dale Manuel; Gregory Corliss; Commissioners

In re: PLEDGE OF ALLEGIANCE

Commissioner Corliss conducted the Pledge of Allegiance.

In re: DISPENSE WITH READING OF MINUTES

Motion by Manuel, second by Corliss to dispense with the reading of the Minutes for the meeting held on Thursday, February 28, 2008, and to approve the Minutes as amended. Motion carried.

In re: APPROVAL OF PURCHASE ORDERS

Motion by R. Morgan, second by Manuel to approve the following Purchase Orders for the Week of March 3, 2008, totaling \$214,427.91: 45084, 45085, 45086, 45149, 45150, 45199, 44422, 44899, 45048, 45049, 45381, 45194, 44832, 45060, 45062, 45076, 45079, 45148, 45191, 45193, 45195, 45196, 45197, 45198, 45200, 45406, 45254, 45255, 45236, 45237, 45238, 45239, 45305, 45401, 45402, and 45405. Motion carried.

In re: APPROVAL OF ACCOUNTS PAYABLE

Motion by Corliss, second by Manuel to approve the list of the Accounts Payable dated March 6, 2008, as presented by the County Clerk and reviewed by the County Commission. Motion carried.

CHCKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
054962	413	ALLEGHENY POWER		\$ 0.00	\$ 738.87	\$ 738.87
054963	439	AMERICAN PLANNING	44953	\$ 714.00	\$ 0.00	\$ 714.00
054964	425	ABH SERVICES, INC.		\$ 0.00	\$ 7,898.17	\$ 7,898.17
054965	412	BARDANE PUBLIC HEALTH		\$ 0.00	\$ 383.00	\$ 383.00
054965	431	BARDANE PUBLIC HEALTH		\$ 0.00	\$ 308.33	\$ 308.33
054966	PAYROLL	BUREAU CHILD SUPPORT		\$ 0.00	\$ 72.00	\$ 72.00
054967	425	B-K OFFICE SUPPLY INC	45179	\$ 297.50	\$ 0.00	\$ 297.50
054968	PAYROLL	BUREAU F/CHILD SUPPORT		\$ 0.00	\$ 62.31	\$ 62.31
054969	PAYROLL	BUREAU CHILD SUPPORT		\$ 0.00	\$ 63.25	\$ 63.25
054970	PAYROLL	BUREAU CHILD SUPPORT		\$ 0.00	\$ 241.85	\$ 241.85
054971	403	CASTO & HARRIS INC	44896	\$ 2,330.66	\$ 0.00	\$ 2,330.66
054971	413	CASTO & HARRIS INC	45035	\$ 175.48	\$ 0.00	\$ 175.48
054971	413	CASTO & HARRIS INC	45042	\$ 394.40	\$ 0.00	\$ 394.40
054972	422	COMPLETE SYS SUPPORT	44394	\$ 1,977.00	\$ 0.00	\$ 1,977.00
054973	700	COUNTRY ROADS TIRE	45182	\$ 128.74	\$ 0.00	\$ 128.74

054974	424	CHARLES TOWN WATER		\$ 0.00	\$ 158.65	\$ 158.65
054974	425	CHARLES TOWN WATER		\$ 0.00	\$ 711.06	\$ 711.06
054975	401	LOUIS R CRADDOCK		\$ 0.00	\$ 88.97	\$ 88.97
054976	425	OLD CHARLES TOWN LIB		\$ 0.00	\$ 1,500.00	\$ 1,500.00
054977	PAYROLL	CHILD SUPPORT ENFORCE		\$ 0.00	\$ 23.07	\$ 23.07
054978	440	CANAAN VALLEY INSTITUTE	45352	\$ 400.00	\$ 0.00	\$ 400.00
054979	986	DELL MARKETING LP	45204	\$ 1,781.00	\$ 0.00	\$ 1,781.00
054980	PAYROLL	EQUITABLE THE EQUIVEST		\$ 0.00	\$ 15.00	\$ 15.00
054981	712	EARTHLINK INC		\$ 0.00	\$ 21.95	\$ 21.95
054982	439	FRONTIER	44948	\$ 459.59	\$ 0.00	\$ 459.59
054982	424	FRONTIER		\$ 0.00	\$ 33.48	\$ 33.48
054982	424	FRONTIER		\$ 0.00	\$ 18.59	\$ 18.59
054983	433	TODD FAGAN		\$ 0.00	\$ 42.78	\$ 42.78
054984	PAYROLL	GUARDIAN		\$ 0.00	\$ 6,590.94	\$ 6,590.94
054984	PAYROLL	GUARDIAN		\$ 0.00	\$ 123,445.55	\$ 123,445.55
054984	PAYROLL	GUARDIAN		\$ 0.00	\$ 2,260.80	\$ 2,260.80
054984	PAYROLL	GUARDIAN		\$ 0.00	\$ (0.25)	\$ (0.25)
054984	PAYROLL	GUARDIAN		\$ 0.00	\$ (1,591.44)	\$ (1,591.44)
054984	PAYROLL	GUARDIAN		\$ 0.00	\$ (1,180.06)	\$ (1,180.06)
054985	433	JESSICA GORMONT		\$ 0.00	\$ 114.65	\$ 114.65
054986	440	INTERNAT'L CODE COUNCIL	44959	\$ 100.00	\$ 0.00	\$ 100.00
054987	439	IKON OFFICE SOLUTIONS	44950	\$ 480.19	\$ 0.00	\$ 480.19
054987	401	IKON OFFICE SOLUTIONS		\$ 0.00	\$ 247.50	\$ 247.50
054988	PAYROLL	ING		\$ 0.00	\$ 260.00	\$ 260.00
054989	413	JEFF CO PUBLIC SER DEPT		\$ 0.00	\$ 27.09	\$ 27.09
054990	439	JEFFERSON PUBLISH CO INC	44949	\$ 301.37	\$ 0.00	\$ 301.37
054990	439	JEFFERSON PUBLISH CO INC	44951	\$ 102.49	\$ 0.00	\$ 102.49
054990	712	JEFFERSON PUBLISH CO INC		\$ 0.00	\$ 25.00	\$ 25.00
054991	401	BOYS & GIRLS CLUB		\$ 0.00	\$ 13,000.00	\$ 13,000.00
054992	413	JEFFERSON UTILITIES INC		\$ 0.00	\$ 19.80	\$ 19.80
054993	PAYROLL	JEFFERSON SECURITY BANK		\$ 0.00	\$ 4,773.00	\$ 4,773.00
054994	405	RALPH A LORENZETTI JR		\$ 0.00	\$ 758.19	\$ 758.19
054995	412	JUDITH A MATLICK		\$ 0.00	\$ 457.54	\$ 457.54
054996	433	MSAG DATA CONSULTANTS		\$ 0.00	\$ 1,066.67	\$ 1,066.67
054997	PAYROLL	COMPTROLLER OF MD		\$ 0.00	\$ 640.59	\$ 640.59
054998	700	MCKINNEY'S AUTO REPAIR	45181	\$ 90.00	\$ 0.00	\$ 90.00
054998	700	MCKINNEY'S AUTO REPAIR	45181	\$ 2,794.68	\$ 0.00	\$ 2,794.68
054999	PAYROLL	MD Child Support Account		\$ 0.00	\$ 140.00	\$ 140.00
055000	403	PATRICIA A NOLAND		\$ 0.00	\$ 340.38	\$ 340.38
055001	PAYROLL	NATIONWIDE RETIREMENT		\$ 0.00	\$ 765.21	\$ 765.21
055002	712	**NAT'L ACDMY OF E/S	45057	\$ 180.00	\$ 0.00	\$ 180.00
055003	403	PIFER OFFICE SUPPLY, INC	44897	\$ 114.38	\$ 0.00	\$ 114.38
055003	712	PIFER OFFICE SUPPLY, INC		\$ 0.00	\$ 28.50	\$ 28.50
055004	424	ROACH OIL COMPANY		\$ 0.00	\$ 2,078.12	\$ 2,078.12
055004	425	ROACH OIL COMPANY		\$ 0.00	\$ 5,138.12	\$ 5,138.12

055005	413	RAI GROUP 43, LLC	45030	\$ 2,025.00	\$ 0.00	\$ 2,025.00
055006	424	RCS SECURITY	45177	\$ 2,790.00	\$ 0.00	\$ 2,790.00
055006	425	RCS SECURITY	45177	\$ 3,532.25	\$ 0.00	\$ 3,532.25
055007	402	RECORD MANAGEMENT	44469	\$ 35.00	\$ 0.00	\$ 35.00
055008	PAYROLL	SHERIFF OF JEFFERSON CO		\$ 0.00	\$ 42.16	\$ 42.16
055008	PAYROLL	SHERIFF OF JEFFERSON CO		\$ 0.00	\$ 35,051.66	\$ 35,051.66
055008	PAYROLL	SHERIFF OF JEFFERSON CO		\$ 0.00	\$ 9.86	\$ 9.86
055008	PAYROLL	SHERIFF OF JEFFERSON CO		\$ 0.00	\$ 8,197.74	\$ 8,197.74
055009	PAYROLL	SHERIFF OF JEFFERSON CO		\$ 0.00	\$ 31,564.72	\$ 31,564.72
055009	PAYROLL	SHERIFF OF JEFFERSON CO		\$ 0.00	\$ 23.81	\$ 23.81
055010	422	STAPLES CREDIT PLAN	44390	\$ 266.29	\$ 0.00	\$ 266.29
055010	422	STAPLES CREDIT PLAN	44391	\$ 568.97	\$ 0.00	\$ 568.97
055010	422	STAPLES CREDIT PLAN	44392	\$ 301.35	\$ 0.00	\$ 301.35
055010	711	STAPLES CREDIT PLAN	45299	\$ 219.23	\$ 0.00	\$ 219.23
055010	401	STAPLES CREDIT PLAN		\$ 0.00	\$ 1,999.22	\$ 1,999.22
055010	402	STAPLES CREDIT PLAN		\$ 0.00	\$ 169.71	\$ 169.71
055010	700	STAPLES CREDIT PLAN		\$ 0.00	\$ 1,612.18	\$ 1,612.18
055010	712	STAPLES CREDIT PLAN		\$ 0.00	\$ 779.01	\$ 779.01
055011	712	SEN COMMUNICATIONS	45053	\$ 2,282.42	\$ 0.00	\$ 2,282.42
055011	712	SEN COMMUNICATIONS	45056	\$ 92.52	\$ 0.00	\$ 92.52
055012	440	SCOTTS AUTO BODY	45351	\$ 387.06	\$ 0.00	\$ 387.06
055013	993	THOMASSEN FORD	40243	\$ 18,372.00	\$ 0.00	\$ 18,372.00
055014	PAYROLL	TREASURER OF VIRGINIA		\$ 0.00	\$ 161.51	\$ 161.51
055015	PAYROLL	TIME INSURANCE CO		\$ 0.00	\$ 305.89	\$ 305.89
055016	424	US POSTAL SERVICE		\$ 0.00	\$ 20,000.00	\$ 20,000.00
055017	424	US POSTAL SERVICE		\$ 0.00	\$ 5,850.00	\$ 5,850.00
055018	PAYROLL	CHASE BANK TEXAS		\$ 0.00	\$ 100.00	\$ 100.00
055019	716	VALLEY PET CEMETERY		\$ 0.00	\$ 306.00	\$ 306.00
055020	425	WM OF WEST VIRGINIA, INC		\$ 0.00	\$ 258.71	\$ 258.71
055020	425	WM OF WEST VIRGINIA, INC		\$ 0.00	\$ 195.30	\$ 195.30
055020	716	WM OF WEST VIRGINIA, INC		\$ 0.00	\$ 91.61	\$ 91.61
055021	424	WALMART BUSINESS		\$ 0.00	\$ 55.92	\$ 55.92
055021	716	WALMART BUSINESS		\$ 0.00	\$ 176.90	\$ 176.90
055022	700	BENJAMIN S. WILLIAMS		\$ 0.00	\$ 457.28	\$ 457.28
055023	GRANT	PAM HOLSTEIN-WALLACE		\$ 0.00	\$ 2,385.92	\$ 2,385.92
TOTALS						
DEPT		NAME				DEPT AMTS
401/COM		CO. COMMISSION		\$		15,335.69
402/CCLK		CO. CLERK		\$		204.71
403/CIR CLK		CIRCUIT CLERK		\$		2,785.42
404/TAX		TAX OFFICE				
405/PA		PROS ATTY		\$		758.19
406/ASSR		ASSESSORS				
408/GOV		ST.COMPNET CHG BO GOV UNIT				
412/AG		AG AGT		\$		840.54

413/ELE	ELECTION	\$	3,380.64
415/MAG CT	MAGISTRATE COURT		
415/	GENERAL SCHOOL/CO TRANSFER		
422/IMPACT	IMPACT FEE OPERATIONAL DEPT	\$	3,113.61
424/CTHS	COURT HOUSE	\$	30,984.76
425/OB	OTHER BUILDING	\$	19,531.11
428/DATAP	DATA PROCESSING		
430/HLS	HOMELAND SEC		
431/ECON DEV	ECON DEV	\$	308.33
433/GIS	GIS/ADDRESSING	\$	1,224.10
439/PZ	PLANNING ZONING	\$	2,057.64
440/ENG.	DEPT OF ENGINEERING	\$	887.06
451/ZONING	ZONING DEPT		
700/SHRF	SHERIFF DEPT	\$	5,082.88
701/SHRF	SHERIFF DEPT		
704/WV JAIL	ST/WV REGIONAL JAIL		
711/OES	EMERG SVC	\$	219.23
712/911	911 COMMUNICATION	\$	3,409.40
716/A/C	ANIMAL CONTROL	\$	574.51
801/MTL HLTH	MENTAL HEALTH TRANS TO ENTITIE		
808GOV UNIT	SWA CONTRIB OTHER GOV UNIT		
975/CAP OTL	CO. CLERK / CAPITAL OUTLAY		
976/CAP/CIR	CIRCUIT CLERK/CAPITAL OUTLAY		
978/CAP/PA	PROS ATTY/CAPITAL OUTLAY		
979/CAP/TAX	TAX OFFICE/CAPITAL OUTLAY		
980/CAP/SRF	SHERIFF DEPT/CAPITAL OUTLAY		
983/CLK ELEC	CO CLERK ELECTION/CAP OUTLAY		
986/CAP/COMM	CO. COMMISSION/CAPITAL OUTLAY	\$	1,781.00
988/CAP/OB	OTHER BUILDING/CAPITAL OUTLAY		
989/CAP/AGT	AG AGT/CAPITAL OUTLAY		
993/CAP/AC	ANIMAL CONTROL/CAP OUTLAY	\$	18,372.00
ALLOC	ALLOCATIONS		
GRANTS	GRANTS	\$	2,385.92
PAYROLL	PAYROLL	\$	212,039.17
TOTALS		\$	325,275.91

In re: LEGISLATIVE ISSUES

Commissioner Manuel updated the Commission on SB 224, HB 4511 and ATV legislation.

Commissioner R. Morgan informed the Commission of a bill that would affect free clinics by requiring them to employ a pharmacist.

In re: BONDING AND ACTIVITY REPORT

- Flowing Springs, LLC - Request for Extension of Subdivision Bond

Upon recommendation by staff and comments from Mike Cassell, motion by Manuel, second by R. Morgan to postpone the request for an extension of subdivision bond for Flowing Springs, LLC for two weeks. Motion carried.

Tony Redman, Director of Planning and Zoning, appeared before the Commission for the Planning Commission activity report and to update the Commission on the Zoning and Subdivision Ordinance Amendments. Mr. Redman provided the Commission with a summary report of the ordinance amendments.

Mr. Redman informed the Commission that he had received a copy of a letter from Stonewall Heights concerning rezoning. The County Administrator informed the Commission that the letter had

been received at the Commission office and that the matter was scheduled for next week's agenda.

In re: PUBLIC COMMENT

Mike Cassell commented in support of the Eastern Panhandle Free Clinic.

In re: EXONERATION

Angela Banks, from the Assessor's office, appeared before the Commission to request the approval of an exoneration. Motion by R. Morgan, second by Manuel to approve an exoneration due to erroneous assessment, as presented by the Assessor's office. Motion carried.

Name	District	Type	Tax Ticket #	Amount
Antonio Ranalli	Middleway	Personal	312534	\$46.98

In re: ZONING AND SUBDIVISION ORDINANCE AMENDMENTS DISCUSSION

This item was discussed under the Bonding and Activity Report.

In re: APPOINTMENTS TO THE WATER ADVISORY COMMITTEE

Motion by Manuel, second by R. Morgan to appoint Virginia Graf to the Water Advisory Committee.

In re: LIZ WHEELER - SHEPHERDSTOWN MEN'S CLUB BUDGET REQUEST

Liz Wheeler, from the Shepherdstown Men's Club, appeared before the Commission to present a budget request. The Commission agreed that they would discuss the request during their budget deliberations.

In re: LETTER TO GOVERNOR MANCHIN REQUESTING A REVIEW OF THE PROPERTY APPRAISAL SYSTEM IN WEST VIRGINIA

After discussion, motion by Corliss, second by Manuel to request that the legislature do an interim study on the tax appraisal system in West Virginia. Motion carried.

In re: DECISION TO APPROVE OR DISAPPROVE MODIFICATIONS TO EACH OF THE FOLLOWING ORDINANCES FOR THE PURPOSE OF ADOPTING NEWLY CALCULATED IMPACT FEE SCHEDULES: 2005-1 LAW ENFORCEMENT IMPACT FEE, 2005-2 PARKS & RECREATION IMPACT FEE, AND 2005-3 FIRE AND EMERGENCY MEDICAL SERVICES IMPACT FEE

Motion by Corliss, second by Surkamp to approve the modifications to the impact fee schedules for the 2005-1 Law Enforcement Impact Fee, the 2005-2 Parks & Recreation Impact Fee, and the 2005-3 Fire and Emergency Medical Services Impact Fee. Motion by R. Morgan, second by Manuel to amend the motion to exempt commercial class from the increase. Motion by Manuel, second by R. Morgan to table this matter for later in the meeting in order to hear from legal counsel and Mark Schiavone. Motion carried.

In re: JUDY MATLICK - SPACE ALLOCATION AT JEFFERSON COUNTY PUBLIC SERVICES CENTER

Judy Matlick appeared before the Commission to discuss space allocation at the Jefferson County Public Services Center. Ms. Matlick presented a proposal for the allocation of the space that will be vacated by the Communications Department. Ms. Matlick informed the Commission that the proposal had been agreed upon by all the departments that currently reside in the building. After discussion, motion by Manuel, second by Surkamp to approve the space allocation at the Jefferson

County Public Services Center as presented. Motion passed by a 4-1 vote. Commissioner Corliss voted no.

In re: SAFE HAVEN BUDGET REQUEST

Deborah Barthlow and Victoria Slater, from Safe Haven, appeared before the Commission to present their budget request. Mike Thompson was presented and commented in support of Safe Haven's request. The Commission agreed they would discuss this request during budget deliberations.

In re: APPOINTMENT TO THE HISTORIC LANDMARKS COMMISSION

Motion by R. Morgan, second by Manuel to approve the appointment of Michael Musick to the Historic Landmarks Commission for a three year term ending March 6, 2011. Motion carried.

In re: REQUEST FROM PLANNING COMMISSION RECOMMENDATION REGARDING LAND USE POLICIES IN CURRENT ZONING ORDINANCES, INCLUDING LESA, BUILDING DENSITIES AND RESTRICTIONS (JS)

Motion by Surkamp, second by Corliss to request from the Planning Commission a report regarding land use policies in the current zoning ordinance in light of the Steptoe decision.

Motion by Manuel, second by F. Morgan to table this matter until later in the meeting in order to hear from legal counsel and the Director of Planning and Zoning. Motion passed by a 4-1 vote. Commissioner Corliss voted no.

In re: GYPSY MOTH COMMITTEE - REQUEST FOR COST SHARE FUNDING

Camille Campbell, from the Gypsy Moth Committee, appeared before the Commission to request the approval of cost share funding for gypsy moth treatment. After discussion, motion by Manuel, second by Surkamp to approve the cost share funding for Gypsy Moth treatment, contingent upon agreement by the National Park Service to spray the area. Motion passed by a 4-1 vote. Commissioner Corliss voted no.

In re: JENNIFER S. MAGHAN - COUNTY CLERK'S REPORT

Jennifer S. Maghan, County Clerk, appeared before the Commission to give the County Clerk's report. Ms. Maghan updated the Commission on the upcoming election.

The Commission took a ten minute break at 11:02 a.m.

In re: DECISION TO APPROVE OR DISAPPROVE MODIFICATIONS TO EACH OF THE FOLLOWING ORDINANCES FOR THE PURPOSE OF ADOPTING NEWLY CALCULATED IMPACT FEE SCHEDULES: 2005-1 LAW ENFORCEMENT IMPACT FEE, 2005-2 PARKS & RECREATION IMPACT FEE, AND 2005-3 FIRE AND EMERGENCY MEDICAL SERVICES IMPACT FEE - CONTINUED

The Commission discussed the following motion and amendment that was made earlier in the meeting: Motion by Corliss, second by Surkamp to approve the modifications to the impact fee schedules for the 2005-1 Law Enforcement Impact Fee, the 2005-2 Parks & Recreation Impact Fee, and the 2005-3 Fire and Emergency Medical Services Impact Fee. Motion by R. Morgan, second by Manuel to amend the motion to exempt commercial class from the increase. Assistant Prosecuting Attorney, Stephanie Grove and Impact Fee Coordinator, Mark Schiavone were present and commented on the matter. After discussion, Commissioner R. Morgan withdrew his motion to amend. The Commission agreed to postpone a decision on this matter until next week.

In re: INDICATION REGARDING INTENT OF THE COUNTY COMMISSION TO ALLOW (OR BLOCK) THE AUTOMATIC INFLATION ADJUSTMENT FOR THE SCHOOL IMPACT FEE SCHEDULE

The Commission took no action on this matter.

In re: COUNTY ADMINISTRATOR REPORTS

The County Administrator informed the Commission that she had spoken with Carol Boughton concerning the Elk Run Study and that Hugh Bevins and Mark Kozar would appear before the Commission to make a presentation on the matter.

The County Administrator discussed the schedule for the zoning workshops and budget workshops. The Commission agreed to schedule budget hearings/workshop on Wednesday, March 12, 2008, beginning at 10:00 a.m.

The County Administrator discussed resuming the quarterly meetings with the School Board. The Commission agreed to have the County Administrator contact the School Board in order to resume the quarterly meetings.

In re: COUNTY COMMISSION REPORTS

Commissioner F. Morgan reported on a Jefferson County Public Service District meeting.

Commissioner R. Morgan reported on affordable housing.

In re: REQUEST FROM PLANNING COMMISSION RECOMMENDATION REGARDING LAND USE POLICIES IN CURRENT ZONING ORDINANCES, INCLUDING LESA, BUILDING DENSITIES AND RESTRICTIONS (JS) - CONTINUED

The Commission discussed the following motion made earlier in the meeting: Motion by Surkamp, second by Corliss to request from the Planning Commission a report regarding land use policies in the current zoning ordinance in light of the Steptoe decision. Commissioner Corliss withdrew his second to the motion. Motion failed due to a lack of a second. Motion by Surkamp, second by Corliss to request from the Planning Commission, recommendations regarding land use policies in the current zoning ordinance in light of the Steptoe decision. Comments were made concerning this matter by Assistant Prosecuting Attorneys Stephanie Grove and James Casimiro. Tony Redman, Director of Planning and Zoning, was present and commented on the matter also. After further discussion, the current motion on the floor was withdrawn. Motion by Corliss, second by R. Morgan to request the Planning Commission to reconsider the amendments previously considered in April, 2005, that were part of the Judge Steptoe ruling.

Motion by R. Morgan, second by Manuel to table the matter for one week. Motion passed by a 4-1 vote. Commissioner Surkamp voted no.

In re: STEPHANIE GROVE - LEGAL UPDATE AND REPORT

Stephanie Grove, Assistant Prosecuting Attorney, appeared before the Commission to give a legal update and report.

Upon recommendation from Ms. Grove, motion by R. Morgan, second by Manuel to enter into Executive Session with legal counsel, as provided by Peters vs. Wood County, to discuss pending litigation concerning the JCEP Order, the Charles Town Suit, and the Public Service Commission hearing. Motion carried.

The Commission recessed until 1:30 p.m.

In re: STEPHANIE GROVE - LEGAL UPDATE AND REPORT - CONTINUED

Upon returning to Regular Session, motion by F. Morgan, second by Manuel to appeal the

Stephoe decision in the JCCEP case. Motion carried. For the record, Commissioner R. Morgan was not present for the vote.

Commissioner R. Morgan arrived at 1:50 p.m.

In re: BUDGET HEARINGS AND WORKSHOP

Sheriff Ed Boober and Tom Hansen appeared before the Commission to present budget requests for the Law Enforcement office and the Tax Office.

The Commission recessed at 2:15 p.m. The Commission reconvened at 2:30 p.m.

In re: CONFERENCE CALL WITH DON JACOBS - WAGE AND CLASSIFICATION CONSULTANT

The Commission conducted a conference call with Don Jacobs, Wage and Classification Consultant. After discussion with Mr. Jacobs, the Commission agreed to have Mr. Jacobs meet with the County Administrator concerning the wage and classification study.

In re: BUDGET HEARINGS AND WORKSHOP

The Commission conducted budget hearings with the following elected officials:

Mike Thompson, Prosecuting Attorney

Jennifer Maghan, County Clerk

Patsy Noland, Circuit Clerk

The County Administrator presented the Commission with information concerning the budget for Fiscal Year 2009. After discussion, motion by Corliss, second by Manuel to conduct a public hearing to consider raising the levy rate for Fiscal Year 2009. Motion carried.

The Commission received the following information:

Appointments for alternates on the Board of Zoning Appeals to be made on March 13, 2008.

Workshops on the proposed zoning ordinance and the proposed draft zoning map to be held on March 10, March 17, and March 24, 2008.

Notice of public meeting on Tuesday, March 18, 2008, at 7:00 for public review and discussion on the proposed plans for the new Jefferson County Judicial Center/Courthouse Annex.

Impact Fee Status Report for February 2008 received.

Memorandums concerning transfer of funds received from the Department of Capital Planning and Management.

Notice received from Bob Evans of a luncheon on March 17, 2008 and the grand opening on March 19, 2008.

Order received from Circuit Court concerning Jefferson County Citizens for Economic Preservation v. County Commission of Jefferson County.

Certificate of Valuation and Assessed Values for Calculating Reduced (Rolled Back) Levy Rates received from the Assessor.

Summons received for the City of Charles Town v. the County Commission of Jefferson County for Complaint for the Awarding of Attorney Fees.

Grant information received concerning the Fiscal Year 2008 Community Participation Program.

Legislative information received from the County Commissioners' Association and the Association of Counties.

Ethics Reporter received fro February 2008.

Weekly settlement report received for the Charles Town Races from the West Virginia Lottery.

CORRESPONDENCE

Correspondence received from Rod Ogren concerning property tax assessment.

Correspondence received from Don J. Orser concerning Board of Review and Equalization.

Upon rising, the Commission recessed until Thursday morning next beginning at 9:30 o'clock a.m.

PRESIDENT