

**REGULAR TERM:**

State of West Virginia, County of Jefferson, to-wit:

At a Regular Term of the County Commission of said County and State continued and held at the Courthouse thereof on Thursday, April 10, 2008, beginning at 9:30 o'clock a.m.

**PRESENT:** Frances B. Morgan, President;  
James Surkamp; A.M.S. (Rusty) Morgan, III;  
Dale Manuel; Greg Corliss; Commissioners

**In re: PLEDGE OF ALLEGIANCE**

Commissioner Manuel conducted the Pledge of Allegiance.

**In re: DISPENSE WITH READING OF MINUTES**

Motion by Manuel, second by Corliss to dispense with the reading of the Minutes for the meeting held on Thursday, April 3, 2008, and to approve the Minutes as prepared.

Motion carried.

Motion by Manuel, second by R. Morgan to dispense with the reading of the Minutes for the Board of Review and Equalization meeting held on Monday, February 25, 2008, and to approve the Minutes as prepared. Motion carried.

Motion by Manuel, second by Corliss to dispense with the reading of the Minutes for the Board of Review and Equalization meeting held on Wednesday, February 27, 2008, and to approve the Minutes as prepared. Motion carried.

**In re: APPROVAL OF PURCHASE ORDERS**

Motion by Manuel, second by R. Morgan to approve the following Purchase Orders for the Week of April 7, 2008, totaling \$343,102.57: 45092, 44908, 45395, 45399, 45563, 45564, 45562, 45453, 45558, 44835, 44836, 45064, 45065, 45376, 45184, 45454, 45456, 45457, 45260, 45261, 45364, 45365, 45366, 45368, 45452, 44524, and 45367. Motion carried.

**In re: APPROVAL OF ACCOUNTS PAYABLE**

Motion by R. Morgan, second by Manuel to approve the list of Accounts Payable totaling \$92,909.49 dated April 10, 2008 as presented by the County Clerk and reviewed by the County Commission. Motion passed by a 4-1 vote. Commissioner Surkamp voted no.

DEPT	NAME	DEPT AMTS
401/COM	CO. COMMISSION	\$ 5,042.89
402/CCLK	CO. CLERK	\$ 3,174.51
403/CIR CLK	CIRCUIT CLERK	\$ 2,794.11
404/TAX	TAX OFFICE	\$ 843.00
405/PA	PROS ATTY	\$ 169.00
406/ASSR	ASSESSORS	\$ 123.22
408/GOV	ST.COMPNET CHG BO GOV UNIT	
412/AG	AG AGT	\$ 652.70
413/ELE	ELECTION	\$ 2,071.09
415/MAG CT	MAGISTRATE COURT	\$ 331.23
415/	GENERAL SCHOOL/CO TRANSFER	
422/IMPACT	IMPACT FEE OPERATIONAL DEPT	\$ 12.98
424/CTHS	COURT HOUSE	\$ 21,815.54
425/OB	OTHER BUILDING	\$ 1,969.56
428/DATAP	DATA PROCESSING	
430/HLS	HOMELAND SEC	\$ 323.50
431/ECON DEV	ECON DEV	
433/GIS	GIS/ADDRESSING	\$ 1,634.88
439/PZ	PLANNING ZONING	\$ 1,530.42
440/ENG.	DEPT OF ENGINEERING	\$ 2,754.52
451/ZONING	ZONING DEPT	\$ 373.62
700/SHRF	SHERIFF DEPT	\$ 13,034.73
701/SHRF	SHERIFF DEPT	
704/WV JAIL	ST/WV REGIONAL JAIL	
711/OES	EMERG SVC	\$ 1,419.53
712/911	911 COMMUNICATION	\$ 7,683.01
716/A/C	ANIMAL CONTROL	\$ 2,225.63
801/MTL HLTH	MENTAL HEALTH TRANS TO ENTITIE	
808GOV UNIT	SWA CONTRIB OTHER GOV UNIT	
975/CAP OTL	CO. CLERK / CAPITAL OUTLAY	
976/CAP/CIR	CIRCUIT CLERK/CAPITAL OUTLAY	
978/CAP/PA	PROS ATTY/CAPITAL OUTLAY	
979/CAP/TAX	TAX OFFICE/CAPITAL OUTLAY	
980/CAP/SRF	SHERIFF DEPT/CAPITAL OUTLAY	
983/CLK ELEC	CO CLERK ELECTION/CAP OUTLAY	
986/CAP/COMM	CO. COMMISSION/CAPITAL OUTLAY	
988/CAP/OB	OTHER BUILDING/CAPITAL OUTLAY	
989/CAP/AGT	AG AGT/CAPITAL OUTLAY	
992/CAP/911	911 COMMUNICATION/CAP OUTLAY	
ALLOC	ALLOCATIONS	
GRANTS	GRANTS	\$ 4,769.82
PAYROLL	PAYROLL	\$ 18,160.00
<b>TOTALS</b>		<b>\$ 92,909.49</b>

CHKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
055289	413	ALLEGHENY POWER		\$ -	\$ 197.93	\$ 197.93
055290	424	USA MOBILITY WIRELESS,IN		\$ -	\$ 181.81	\$ 181.81
055290	700	USA MOBILITY WIRELESS,IN		\$ -	\$ 362.25	\$ 362.25
055290	712	USA MOBILITY WIRELESS,IN		\$ -	\$ 404.58	\$ 404.58

055291	425	B-K OFFICE SUPPLY INC	45443	\$ 42.90	\$ -	\$ 42.90
055291	451	B-K OFFICE SUPPLY INC	45355	\$ 228.62	\$ -	\$ 228.62
055292	424	BOLAND SERVICES	45112	\$ 166.00	\$ -	\$ 166.00
055292	425	BOLAND SERVICES	45112	\$ 427.00	\$ -	\$ 427.00
055292	425	BOLAND SERVICES	45163	\$ 385.00	\$ -	\$ 385.00
055293	716	BLUE RIDGE VETERINARY	45446	\$ 852.78	\$ -	\$ 852.78
055294	440	BERKELEY CO. ADULT ED	45375	\$ 60.00	\$ -	\$ 60.00
055295	402	WV ASSOC OF COUNTY CLERK	45394	\$ 325.00	\$ -	\$ 325.00
055296	424	*CREAMERS AUTO SERVICE	45447	\$ 245.59	\$ -	\$ 245.59
055296	433	*CREAMERS AUTO SERVICE	45449	\$ 340.62	\$ -	\$ 340.62
055296	440	*CREAMERS AUTO SERVICE	45448	\$ 198.56	\$ -	\$ 198.56
055296	712	*CREAMERS AUTO SERVICE	45449	\$ 480.78	\$ -	\$ 480.78
055297	401	LOUIS R CRADDOCK & ASSOC		\$ -	\$ 372.91	\$ 372.91
055298	412	FRONTIER		\$ -	\$ 420.23	\$ 420.23
055298	415	FRONTIER		\$ -	\$ 331.23	\$ 331.23
055298	424	FRONTIER		\$ -	\$ 12,642.88	\$ 12,642.88
055298	712	FRONTIER		\$ -	\$ 3,873.49	\$ 3,873.49
055299	413	FIFTH THIRD BANK	45049	\$ 1,762.02	\$ -	\$ 1,762.02
055299	440	FIFTH THIRD BANK	44924	\$ 748.00	\$ -	\$ 748.00
055299	440	FIFTH THIRD BANK	44954	\$ 304.60	\$ -	\$ 304.60
055299	440	FIFTH THIRD BANK	44955	\$ 100.00	\$ -	\$ 100.00
055299	440	FIFTH THIRD BANK	44956	\$ 252.00	\$ -	\$ 252.00
055299	440	FIFTH THIRD BANK	44957	\$ 424.48	\$ -	\$ 424.48
055299	401	FIFTH THIRD BANK		\$ -	\$ 382.17	\$ 382.17
055299	402	FIFTH THIRD BANK		\$ -	\$ 7.84	\$ 7.84
055299	402	FIFTH THIRD BANK		\$ -	\$ 103.33	\$ 103.33
055299	402	FIFTH THIRD BANK		\$ -	\$ 29.95	\$ 29.95
055299	405	FIFTH THIRD BANK		\$ -	\$ 124.00	\$ 124.00
055299	413	FIFTH THIRD BANK		\$ -	\$ 93.14	\$ 93.14
055299	424	FIFTH THIRD BANK		\$ -	\$ 10.42	\$ 10.42
055299	433	FIFTH THIRD BANK		\$ -	\$ 544.26	\$ 544.26
055299	433	FIFTH THIRD BANK		\$ -	\$ 750.00	\$ 750.00
055299	439	FIFTH THIRD BANK		\$ -	\$ 6.29	\$ 6.29
055299	439	FIFTH THIRD BANK		\$ -	\$ 282.50	\$ 282.50
055299	439	FIFTH THIRD BANK		\$ -	\$ 495.00	\$ 495.00
055299	440	FIFTH THIRD BANK		\$ -	\$ 110.23	\$ 110.23
055299	700	FIFTH THIRD BANK		\$ -	\$ 546.88	\$ 546.88
055299	711	FIFTH THIRD BANK		\$ -	\$ 41.82	\$ 41.82
055299	711	FIFTH THIRD BANK		\$ -	\$ 363.21	\$ 363.21
055299	712	FIFTH THIRD BANK		\$ -	\$ 55.30	\$ 55.30
055299	712	FIFTH THIRD BANK		\$ -	\$ 28.17	\$ 28.17
055299	712	FIFTH THIRD BANK		\$ -	\$ 190.00	\$ 190.00
055300	700	GALLS INCORPORATED	45321	\$ 305.09	\$ -	\$ 305.09
055301	451	STEPHANIE GROVE		\$ -	\$ 145.00	\$ 145.00
055302	424	HASLER INC.	44311	\$ 264.00	\$ -	\$ 264.00
055303	401	IKON OFFICE SOLUTIONS		\$ -	\$ 244.37	\$ 244.37
055304	716	INWOOD ANIMAL CENTER	45190	\$ 268.74	\$ -	\$ 268.74
055305	402	JEFFERSON PUBLISH CO INC	45391	\$ 25.00	\$ -	\$ 25.00
055305	402	JEFFERSON PUBLISH CO INC	45393	\$ 553.64	\$ -	\$ 553.64
055306	413	JEFFERSON UTILITIES INC		\$ -	\$ 18.00	\$ 18.00
055306	425	JEFFERSON UTILITIES INC		\$ -	\$ 135.00	\$ 135.00
055307	439	SHERRY KELLY		\$ -	\$ 211.92	\$ 211.92
055308	700	MCKINNEY'S AUTO REPAIR	45450	\$ 183.18	\$ -	\$ 183.18
055309	430	NFPA	45296	\$ 323.50	\$ -	\$ 323.50

055310	402	PIFER OFFICE SUPPLY, INC	44428	\$ 156.40	\$ -	\$ 156.40
055310	402	PIFER OFFICE SUPPLY, INC	45396	\$ 16.05	\$ -	\$ 16.05
055310	403	PIFER OFFICE SUPPLY, INC	44906	\$ 53.33	\$ -	\$ 53.33
055311	700	PUBLIC SAFETY CENTER INC	45320	\$ 236.85	\$ -	\$ 236.85
055312	424	LANDMARK ELEVATOR INC.	44312	\$ 240.00	\$ -	\$ 240.00
055313	424	ROACH OIL COMPANY		\$ -	\$ 874.34	\$ 874.34
055314	401	ROBERT R. RODECKER		\$ -	\$ 111.22	\$ 111.22
055315	439	TONY REDMAN		\$ -	\$ 105.99	\$ 105.99
055316	402	RECORD MANAGEMENT SOLUT	45382	\$ 35.00	\$ -	\$ 35.00
055317	401	SOFTWARE SYSTEMS, INC		\$ -	\$ 3,144.12	\$ 3,144.12
055317	402	SOFTWARE SYSTEMS, INC		\$ -	\$ 884.00	\$ 884.00
055317	403	SOFTWARE SYSTEMS, INC		\$ -	\$ 2,583.78	\$ 2,583.78
055317	404	SOFTWARE SYSTEMS, INC		\$ -	\$ 843.00	\$ 843.00
055318	711	STAPLES CREDIT PLAN	45276	\$ 535.81	\$ -	\$ 535.81
055318	401	STAPLES CREDIT PLAN		\$ -	\$ 788.10	\$ 788.10
055318	402	STAPLES CREDIT PLAN		\$ -	\$ 199.38	\$ 199.38
055318	402	STAPLES CREDIT PLAN		\$ -	\$ 129.92	\$ 129.92
055318	412	STAPLES CREDIT PLAN		\$ -	\$ 232.47	\$ 232.47
055318	422	STAPLES CREDIT PLAN		\$ -	\$ 12.98	\$ 12.98
055318	424	STAPLES CREDIT PLAN		\$ -	\$ 237.69	\$ 237.69
055318	439	STAPLES CREDIT PLAN		\$ -	\$ 428.72	\$ 428.72
055318	700	STAPLES CREDIT PLAN		\$ -	\$ 1,184.64	\$ 1,184.64
055318	712	STAPLES CREDIT PLAN		\$ -	\$ 918.76	\$ 918.76
055318	716	STAPLES CREDIT PLAN		\$ -	\$ 142.95	\$ 142.95
055319	406	SHEETZ FLEET FUELING		\$ -	\$ 123.22	\$ 123.22
055319	424	SHEETZ FLEET FUELING		\$ -	\$ 1,372.88	\$ 1,372.88
055319	440	SHEETZ FLEET FUELING		\$ -	\$ 556.65	\$ 556.65
055319	700	SHEETZ FLEET FUELING		\$ -	\$ 9,695.47	\$ 9,695.47
055319	711	SHEETZ FLEET FUELING		\$ -	\$ 478.69	\$ 478.69
055319	712	SHEETZ FLEET FUELING		\$ -	\$ 447.60	\$ 447.60
055319	716	SHEETZ FLEET FUELING		\$ -	\$ 621.55	\$ 621.55
055320	700	WALTER F STEPHENS, JR IN	45318	\$ 18.50	\$ -	\$ 18.50
055321	424	SPRINT PCS		\$ -	\$ 92.83	\$ 92.83
055321	443	SPRINT PCS		\$ -	\$ 160.33	\$ 160.33
055321	712	SPRINT PCS		\$ -	\$ 1,284.33	\$ 1,284.33
055322	425	SHENANDOAH VALLEY WATER		\$ -	\$ 525.65	\$ 525.65
055323	424	HAGEMEYER	45187	\$ 5,487.10	\$ -	\$ 5,487.10
055324	402	UNITED SYSTEMS & SOFTWAR		\$ -	\$ 184.00	\$ 184.00
055324	403	UNITED SYSTEMS & SOFTWAR		\$ -	\$ 157.00	\$ 157.00
055325	716	VALLEY PET CEMETERY		\$ -	\$ 248.00	\$ 248.00
055326	700	WAHL BUSINESS SOLUTIONS	45322	\$ 154.22	\$ -	\$ 154.22
055327	425	WM OF WEST VIRGINIA, INC		\$ -	\$ 258.71	\$ 258.71
055327	425	WM OF WEST VIRGINIA, INC		\$ -	\$ 195.30	\$ 195.30
055327	716	WM OF WEST VIRGINIA, INC		\$ -	\$ 91.61	\$ 91.61
055328	PAYROLL	WVPEIA 896046625		\$ -	\$ 9,080.00	\$ 9,080.00
055328	PAYROLL	WVPEIA 896046625		\$ -	\$ 9,080.00	\$ 9,080.00
055329	402	WV STATE AUDITOR**	45392	\$ 525.00	\$ -	\$ 525.00
055330	700	WEST VIRGINIA UNIFORM-52	45319	\$ 347.65	\$ -	\$ 347.65
055331	443	PAMELA HOLSTEIN-WALLACE		\$ -	\$ 4,609.49	\$ 4,609.49
055332	405	DEBRA A. YOUNG		\$ -	\$ 45.00	\$ 45.00
TOTALS						\$ 92,909.49
TOTALS				\$ 17,073.01	\$ 75,836.48	\$ 92,909.49

**In re: LEGISLATIVE ISSUES**

Commissioner Manuel and the Commission discussed SB224 and the possibility of the Governor signing SB224 in a ceremonial form on April 25, 2008 in Charles Town.

**In re: BONDING AND ACTIVITY REPORT**

Roger Goodwin, Chief County Engineer appeared before the Commission and reported on the Mountain Water Study and an upcoming meeting with Dunn Engineering. The Commission agreed to hold a workshop with Dunn Engineering and Roger Goodwin and later that day. Dunn Engineering may meet with the Mountain Water Study individuals.

**In re: ZONING AND SUBDIVISION ORDINANCE AMENDMENTS DISCUSSION**

Tony Redman, Director of Planning and Zoning appeared before the Commission and discussed having workshops on the Zoning Maps tentatively to be held on April 18<sup>th</sup> and April 21<sup>st</sup>. The Commission discussed having a forum and hearing the same day.

**In re: PUBLIC COMMENT**

Amy Jones, Administrator Jefferson County Health Department appeared before the Commission and invited the Commission to join the Health Department at the Charles Town Visitors Center today from 10-2 and tomorrow 10-2 to help educate the public.

**In re: APPOINTMENTS TO THE WATER ADVISORY COMMITTEE**

No action was taken on this agenda item.

**In re: APPOINTMENTS OF ALTERNATE MEMBERS TO THE BOARD OF ZONING APPEALS**

No action was taken on this agenda item.

**In re: APPROVAL OF LEVY ESTIMATE FOR FISCAL YEAR 2009**

After discussion, motion by Surkamp, second by R. Morgan to approve the Levy Estimate for Fiscal Year 2009 as presented in the amount of \$18,660,340.00. Motion passed by a 4-1 vote. Commissioner Manuel voted no.

**In re: HERB SNYDER - REDLINE PROPOSED ZONING ORDINANCE - VILLAGE  
CONSERVATION DISTRICT**

Herb Snyder appeared before the Commission to discuss the Village Conservation District in Shenandoah Junction in regards to the Zoning Ordinance. Mr. Snyder informed the Commission that he has been meeting with Mr. Redman regarding the issue and that Mr. Redman discussed Shenandoah Junction and non-conformance. Mr. Redman was present and Mr. Snyder and Mr. Redman will continue to work together on this matter.

**In re: CATHERINE WAITE - CO-CHAIR MOUNTAIN HERITAGE TASK FORCE - ZONING  
ISSUES**

Catherine Waite, Co-Chair Mountain Heritage Task Force appeared before the Commission to discuss Zoning issues. For the record, Tony Redman, Director of Planning and Zoning was present and made comments.

The Commission took a 10 minute break. The Commission reconvened at 10:45 a.m.

**In re: APPOINTMENTS TO PLANNING COMMISSION**

By consensus the Commission agreed to hold interviews for the Planning Commission applicants next week and to make the appointments the same day. Applications will be accepted until next Thursday. Any new applicants will be informed that interviews and appointments will be made next Thursday.

**In re: JENNIFER S. MAGHAN - COUNTY CLERK'S REPORT  
- STORAGE SPACE FOR VOTING DEVICES - NEW CONTRACT WITH CURRENT  
VENDOR AT LOWER RATE  
- CHANGING COUNTY CLERK'S HOURS OF OPERATION TO MONDAY-FRIDAY 9:00  
A.M. - 5:00 P.M.**

Jennifer S. Maghan, County Clerk appeared before the Commission to discuss the storage space for voting devices. After discussion with Stephanie Grove, Assistant Prosecuting Attorney, the Commission will discuss this next week after the contract is reviewed by Ms. Grove.

Ms. Maghan gave the County Clerk's report for March, 2008.

Ms. Maghan requested that the County Clerk's hours of operation change to Monday - Friday 9am to 5pm. After discussion, motion by Corliss, second by Surkamp to adjust the hours of Courthouse offices and close at 5pm on Fridays instead 7pm effective in 2 weeks. Motion passed by a 4-1 vote. Commissioner Manuel voted no. For the record, Ralph Lorenzetti, Assistant Prosecuting and Ginger Bordier, Assessor were present and made comments regarding the hours of the Courthouse.

Karen Olden, Deputy Clerk, Probate Office appeared before the Commission regarding the Estate of Joseph P. Christian, Jr., deceased.

Motion by Manuel, second by R. Morgan to appoint David DeJarnett as Fiduciary Commissioner for the Estate of Joseph P. Christian, Jr., deceased due to the recusal of June K. Jovanelly as the current Fiduciary Commissioner. Motion carried.

**In re: QUARTERLY FIDUCIARY REVIEW**

The time of the Commission was taken up this day with examination of sundry fiduciary accounts. Motion by R. Morgan, second by Corliss to accept all fiduciary accounts presented. Motion carried.

Motion by R. Morgan, second by Corliss to approve the List of Wills as presented. For the record, Commissioner Manuel recused himself from this vote and discussion due to a possible conflict with the relation to a decedent which may be included in the List of Wills.

**In re: STEPHANIE GROVE - LEGAL UPDATE AND REPORT**

Stephanie Grove, Assistant Prosecuting Attorney appeared before the Commission and informed the Commission that she did not have a report or update at this time,

Ms. Grove distributed the To-Do List to the Commission for James Casimiro, Assistant Prosecuting Attorney and Stephanie Grove, Assistant Prosecuting Attorney for the upcoming week.

Ms. Grove and the Commission discussed the Zoning Ordinances and her current review. Ms. Grove informed the Commission that she has been communicating with Mr. Redman regarding the ordinances. Ms. Grove commented that she will review and have a report regarding the zoning ordinances on the 24<sup>th</sup> of April.

**In re: GENERAL FUND BUDGET REVISION**

Motion by Corliss, second by Manuel to approve the General Budget Revision as presented. Motion failed by a 2-3 vote. Commissioners F. Morgan, Surkamp and R. Morgan voted no.

Motion by Surkamp, second by R. Morgan to vote on this agenda item next week. Motion passed by a 4-1 vote. Commissioner Manuel voted no.

The Commission requested that a workshop be held to discuss Health Care Providers and details of premiums and increases and prepare a RFP with the current level of service for Health Care Providers.

**In re: MOTION TO TRANSFER FUNDING FROM THE CAPITAL SAVINGS ACCOUNT TO NEXT YEAR'S OPERATIONAL BUDGET WITH RESTRICTIONS**

Motion by Manuel to transfer funding from the capital savings with restrictions for Fire and EMS and to make the dollars available for Fire & EMS for the 3<sup>rd</sup> and 4<sup>th</sup> quarter as a level of comfort. Motion failed due to the lack of a 2<sup>nd</sup>.

**In re: DISCUSS ADDRESSING/MSAG INFORMATION AVAILABILITY ONLINE**

The Commission discussed information received from Jeff Polczynski, Director of Communications regarding Addressing/MSAG information available online.

**In re: SET TIME TO LAY THE LEVY ON TUESDAY, APRIL 15, 2008**

The Commission agreed to Lay the Levy on Tuesday, April 15, 2008 at 10:00 a.m.

**In re: REQUEST TO SET HEARING DATE AND TIME - PETITION FOR CLOSING UNUSED ROADS, STREETS AND TRAVEL WAYS**

Motion by F. Morgan, second by Corliss to set a hearing date and time regarding a Petition for Closing Unused Roads, Streets and Travel Ways for Thursday, May 8, 2008 at 10:00 a.m. Motion carried.

**In re: PROCEDURE FOR INSTALLING FIRE AND EMS FEE (RM)**

Commissioner R. Morgan discussed the Fire and EMS Fee. Motion by Manuel, second by F. Morgan to have Stephanie Grove, Assistant Prosecuting Attorney work with Jay Watson, President Jefferson County Fire and Rescue Association regarding preparing the Fire and EMS Ordinance and collection of fees. Amended motion by R. Morgan, second by Surkamp to include Mark Schiavone in the meetings. Motion passed by a 4-1 vote. Commissioner Manuel voted no.

Motion by Corliss that when the fees are in place there will be no financial support to the Fire and EMS from the County Commission and that all costs be paid by the Fire and EMS fee. Motion failed due to the lack of a 2<sup>nd</sup>.

**In re: COUNTY ADMINISTRATOR REPORTS**

Leslie D. Smith, County Administrator reported on the following:

- Information item #2 Don Orser - working with the Assessor's Office will bring back to Commission if action is needed
- Cable Franchise Agreement - will correspond with Mr. Rodecker
- List of Revenues through March distributed to the Commission
- List of Expenditures as of 4/10/08 distributed to the Commission
- Don Jacobs Consultation
- Budget memo to each Department to identify where the money was budgeted and where it should go with a deadline of April 30, 2008.

**In re: COUNTY COMMISSION REPORTS**

Commissioner Corliss discussed the Budget and Fire & EMS fees.

Commissioner Corliss reported on the Water Advisory Committee meeting he attended.

Commissioner Surkamp reported on the US Senate meeting he attended regarding the Shepherdstown Battlefield.

At a Regular Term of the County Commission of said County and State continued and held at the Old Charles Town Library meeting room thereof on Thursday, April 10, 2008, beginning at 1:30 o'clock p.m.

In re: HUGH BEVANS & MARK KOZAR - USGS JEFFERSON COUNTY WATER STUDY UPDATE

Hugh Bevans and Mark Kozar, USGS appeared before the Commission to give an update on the Jefferson County Water Study.

The Commission received the following information:

Notice of County Commission Work Session on April 14, 2008, at 10:00 a.m. to review the proposed zoning ordinance and proposed zoning map.

Correspondence received from the Town Council of Bolivar concerning the draft zoning ordinance.

Status Conference Order received from the Circuit Court of Jefferson County in the case of Donald J. Orser vs. County Commission of Jefferson County.

Notice of Public Hearing for the FY 2008 Annual Action Plan on Thursday, April 20, 2008 at 6:40 p.m.

E-911 fees received from the Public Service Commission.

Community Bulletin received from the Harpers Ferry National Historical Park.

Notice received of the Potomac Gateway Heritage Corridor speakers forum on May 10, 2008.

Information received from the County Commissioners' Association concerning the Economic Development Loan Program.

Weekly settlement report for the Charles Town Races received from the West Virginia Lottery.

#### CORRESPONDENCE

Correspondence received from Gianna (Angerome) Price concerning the proposed zoning ordinance.

Correspondence received from Don J. Orser concerning Board of Review and Equalization.

Upon rising, the Commission recessed until Tuesday morning next beginning at 10:00 o'clock a.m.

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PRESIDENT